

PASADENA CONFLICT OF INTEREST CODE

APPENDIX A

DESIGNATED EMPLOYEES

<u>Positions</u>	Disclosure Categories <u>(Appendix B)</u>
<u>CITY ATTORNEY/CITY PROSECUTOR DEPARTMENT</u>	
All Attorneys	1, 2
Claims Coordinator	1, 2
Management Analyst III	6
Senior Administrative Analyst	6
<u>CITY CLERK</u>	
City Clerk	6
Sr. Assistant City Clerk	6
Deputy City Clerk	6
Assistant City Clerk	6
Management Analyst V (Records Manager)	6
District Liaisons	1, 2
<u>CITY COUNCIL/MAYOR'S OFFICE</u>	
Management Analyst III	6
Administrative Analyst	6
<u>CITY MANAGER'S OFFICE</u>	
City Manager	1, 2
Assistant City Manager	1, 2
Public Information Officer	1, 2

Positions

Disclosure Categories

(Appendix B)

Business Development Administrator	1, 2
Economic Development Manager	1, 2
Internal Audit Manager	1, 2
Senior Project Manager	1, 2
Project Manager	1, 2
Northwest Manager	1, 2
Real Property Manager	1, 2, 6
Planner	2, 3
Management Analyst IV	2, 3
Management Analyst II	2, 3

DEPARTMENT OF INFORMATION TECHNOLOGY

Chief Information Officer	1, 2
Deputy Chief Information Officer	1, 2
Information Technology Planning and Program Manager	6
Telecommunications & Regulatory Administrator	6
All IT Managers	6

FINANCE DEPARTMENT

Director of Finance	1, 2
Deputy Director of Finance/ City Treasurer	1, 2
Controller	1, 2
Claims Coordinator	1, 2
Office Support Supervisor	4, 5

Positions

Disclosure Categories

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Municipal Services Supervisor	4, 5
Purchasing Administrator	4
Workers Compensation Supervisor	6
Budget Administrator	1, 2
Central Services Supervisor (Print Shop)	4, 6
Safety Officer	6
Management Analyst IV	4, 5
Principal Administrative Analyst	4, 5
Management Analyst III	4, 5
Payroll Services Manager	6
Project Manager, Purchasing	4, 5
Fiscal Services Administrator	3

FIRE DEPARTMENT

Fire Chief	1, 2
Fire Battalion Chief	5, 6
Deputy Fire Chief/Operations	5, 6
Deputy Fire Chief/Fire Marshal	5, 6
Program Coordinator III	6
Hazardous Materials Specialist	5, 6
Management Analyst IV/Financial Manager	6
Management Analyst III/Data Manager	6
Plans Examiner	2, 3, 5

Positions

Disclosure Categories

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HOUSING DEPARTMENT

Director of Housing	1, 2
Career Services Administrator	1, 2
Housing Assistance Officer	1, 2, 5
Senior Project Manager	1, 2
Project Planner	1, 2
Housing Specialist	2, 3
Work Experience Supervisor	2, 3
Management Analyst IV	2, 11
Management Analyst III	2, 11
Management Analyst II	2, 11
Management Analyst I	2, 11
Program Coordinator III	2, 11
Program Coordinator II	2, 11
Program Coordinator I	2, 11
Career Services Coordinator	2, 11

HUMAN RESOURCES DEPARTMENT

Director of Human Resources	1, 2
Human Resources Manager	1, 2
Management Analyst V	1, 2
Principal HR Analyst	1, 2
Management Analyst IV	1, 2

Positions

Disclosure Categories

(Appendix B)

Senior HR Analyst	1, 2
Management Analyst III	1, 2
HR Management Analyst II	1, 2
Safety Officer	6
Worker's Compensation Supervisor	6

HUMAN SERVICES AND RECREATION DEPARTMENT

Director of Human Services and Recreation	1, 2, 5
Deputy Director of Human Services and Recreation	1, 2, 5
Principal Operations Specialist	1
Senior Administrative Specialist	1
Management Analyst V	6
Management Analyst IV	6
Management Analyst III	6
Management Analyst II	6
Program Coordinator II	2, 5
Community Services Supervisor II	2, 5
Community Services Supervisor I	2, 5
Recreation Supervisor	2, 5
Program Coordinator I	2, 5
Recreation Coordinator	2, 5

Positions

Disclosure Categories

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LIBRARIES AND INFORMATION SERVICES

Director, Library and Information Services	1, 2
Deputy Director, Library and Information Services	6
Management Analyst V (Principal Administrative Analyst)	6

PLANNING AND DEVELOPMENT DEPARTMENT

Director of Planning and Community Development	1, 2, 5
Deputy Director of Planning and Community Development	1, 2, 5
Building Official	1, 2, 5
Management Analyst IV	2, 3
Principal Planner	2, 3, 4, 5
Senior Planner	2, 3, 4
Associate Planner	2, 3, 4
Assistant Planner	2, 3, 4
Program Coordinator III	6
Program Coordinator II (Public Art Coordinator)	6
Planner	2, 3, 4
Senior Building Inspector	2, 3, 5
Building Inspector	2, 3, 5
Building Inspection Supervisor	1, 2, 5

Positions

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Senior Plans Examiner	2, 3, 5
Plans Examiner	2, 3, 5
Code Compliance Manager	2, 3, 5
Senior Code Compliance Officer	2, 3, 5
Code Compliance Officer	2, 3, 5
Executive Director for the Arts (Cultural Affairs Manager)	1, 2
Senior Project Manager	1, 2
Supervising Plan Check Engineer	2, 3, 5

POLICE DEPARTMENT

Police Chief	1, 2
Deputy Police Chief	1, 2
Police Commander (Sworn & Non-Sworn)	5, 6
Management Analyst IV	2, 3

PUBLIC HEALTH DEPARTMENT

Director of Public Health	5, 6
Health Officer/ Deputy Director of Public Health	5, 6
Public Health Division Manager/ Environmental Health Services	5, 6
Public Health Division Manager/ Nursing Services	5, 6
Public Health Division Manager/ Social and Mental Health Services	5, 6
Environmental Health Program Manager	5, 6

Positions

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Deputy Registrar, Vital Records	5, 6
Environmental Health Specialist	5
Public Health Laboratory Coordinator	6
Licensed Clinical Social Worker	5, 6
Public Health/PCII Prevention & Policy Programs	5, 6
PCI Substance Abuse Program Coordinator	6
W.I.C. Program Manager	6
Management Analyst IV	5, 6
Management Analyst III	5, 6
Management Analyst II	5, 6
Management Analyst I	5, 6
Program Coordinator III	6
Program Coordinator II	6
Program Coordinator I	6

DEPARTMENT OF PUBLIC WORKS

Director of Public Works	1, 2
City Engineer	1, 2
Public Works Administrator	2, 3, 4
Finance and Management Services Administrator	4, 6
Work Experience Supervisor	2, 3

Positions

Disclosure Categories

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Assistant City Engineer	2, 3, 6
Principal Engineer	2, 3, 6
Engineer	5, 6
Associate Engineer	2, 3
Management Analyst V	2, 3, 6
Management Analyst IV	6
311 Call Center Manager	6
Public Information Coordinator	1, 2
Sr.Code Enforcement Officer	1, 2
Program Coordinator	5
Capital Project Manager	5, 6
Maintenance Inspector	6
Management Analyst III	6
Project Manager (Parks & Forestry)	6
Landscape Architect	6
Senior Engineering Aide (Inspector)	5
Engineering Aide (Inspector)	5
Public Works Crew Supervisor I, II	2, 3
Sr. Street Light & Signal Mechanic	5
Public Works Superintendent (Electrical)	2, 3
Public Works Superintendent (Building Systems and Fleet Management Div.)	2, 3

Positions

Disclosure Categories

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Public Works Superintendent (Street Maintenance Integrated Waste Management)	2, 3
Public Works Superintendent	2, 3
Construction Inspector I, II	5
Survey Party Chief	5
Facilities Maintenance Coordinator	6
Fleet Services Coordinator	4, 6
Fleet Maintenance Superintendent	4, 6

TRANSPORTATION DEPARTMENT

Director of Transportation	1, 2
Transportation Administrator	1, 2
Transportation Services Manager	2, 3, 6
Principal Engineer	2, 3, 6
Senior Planner	2, 3, 4
Parking Manager	2, 3, 6
Assistant Engineer	2, 3, 4
Planner	2, 3, 4
Associate Planner	2, 3, 4
Engineer	2, 3, 4
Associate Engineer	2, 3, 4
Management Analyst IV	6
Management Analyst III	6
Management Analyst II	6

Positions

Disclosure Categories

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WATER AND POWER DEPARTMENT

General Manager	1, 2
Assistant General Manager	1, 2
Customer Services Manager	5, 6
Water Systems Superintendent	5, 6
Power Distribution Superintendent	5, 6
Power Production Superintendent	5, 6
Power Production Supervisor	5, 6
Power Dispatching Supervisor	5, 6
Power Distribution Supervisor	5, 6
Power Distribution Section Supervisor	5, 6
Manager of Planning & Analysis	5, 6
Sr.Information Systems Engineer	5, 6
Power Production Maintenance Supervisor	5, 6
Principal Engineer	5, 6
Principal Power Dispatcher	5, 6
Assistant Engineer (Mechanical)	5, 6
Principal Chemist	5, 6
Project Manager	5, 6
Capital Projects Manager	5, 6
Engineering Manager	5, 6
Engineer (Electrical)	5, 6
Information Services and Technology Manager	5, 6

Positions

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Management Analyst III - Settlements Analyst - Power Supply	5, 6
Management Analyst III - Power Supply	5,6
Management Analyst V	5, 6
Management Analyst IV	6
Marketing Manager	5, 6
Materials and Warehouse Manager	5, 6
Water Quality Manager	5, 6
Wholesale Operations Manager	5, 6
Resources Planning Manager	5, 6
Database Administrator	5, 6

Positions

Disclosure Categories

(Appendix B)

ADVISORY BODIES, ALL MEMBERS

Arts and Culture Commission	10
Code Enforcement Commission	2, 3
Design Commission	1, 2
Environmental Advisory Commission	12
Historic Preservation Commission	1, 2
Human Relations Commission	1, 2
Human Services Commission	11
Northwest Commission	11
Old Pasadena Parking Meter Zone Parking Advisory Commission	15
Planning Commission	1, 2
Recreation and Parks Commission	7, 16
Senior Commission	17
South Lake Parking Place Commission	8

ROSE BOWL OPERATING COMPANY

All Members of its Board of Directors	14
General Manager	14
Assistant General Manager	14
Golf Course Administrator	14
Event Manager	14
Chief Financial Officer	14

Positions

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Human Resources/Corporate Communication
Manager 14

PASADENA CENTER OPERATING COMPANY

All Members of its Board of Directors 9

Chief Executive Officer 9

Executive Directors 9

Director of Finance 9

Human Resources Director 9

PASADENA COMMUNITY ACCESS CORPORATION

All Members of its Board of Directors 13

Executive Director 13

DEFERRED COMPENSATION OVERSIGHT COMMITTEE

All Members of the Committee 18

FIRE AND POLICE RETIREMENT SYSTEM BOARD

All Members of the Board 18

CONSULTANTS TO CITY

With respect to Consultants, the awarding authority shall, before awarding a contract or issuing a purchase order, determine if the services to be rendered:

1. Relate to a specific project and the Consultant conducts research and arrives at conclusions with respect to his or her rendition of information, advice, recommendation or counsel independent of the control and direction of the City or any city official other than normal contract monitoring and the consultant

possesses no authority with respect to any City decision beyond the rendition of information, advice, recommendation or counsel.

2. Relate to the daily decision-making process of the City and the Consultant plays a role in the actual decision-making process of the City.

If it is determined that the Consultant's services fall into the latter category, the awarding authority shall review the consultant's duties and make a determination of the appropriate disclosure category or categories and shall forward a copy of this determination to the City Clerk and Consultant. Nothing herein excuses any such Consultant from any other provision of this Conflict of Interest Code.