

Agenda Report

December 12, 2016

TO: Honorable Mayor and City Council
THROUGH: Finance Committee
FROM: Department of Public Works
SUBJECT: AMENDMENTS TO FISCAL YEAR 2017 CAPITAL IMPROVEMENT PROGRAM BUDGET

RECOMMENDATION:

It is recommended that the City Council

- 1 Find that the proposed actions are not "projects" as defined in the California Environmental Quality Act (CEQA), Public Resources Code Section 21065 and Section 15378(b)(4) and (5) of the State CEQA Guidelines and, as such, are not subject to environmental review,
- 2 Amend the Fiscal Year 2017 Capital Improvement Program Budget to add one new project *Jackie Robinson Center – Kitchen Remodel*, and
- 3 Approve a journal voucher with a net increase of \$936,196 amending 5 projects in the Fiscal Year 2017 Capital Improvement Program Budget as detailed on Attachment A of this report

PLANNING COMMISSION RECOMMENDATION:

On November 30, 2016, the Planning Commission found the recommended new project consistent with the General Plan

BACKGROUND:

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

- 1 **Jackie Robinson Center – Kitchen Remodel (New)** - The Department of Public Works recommends this project be added to the FY 2017 – 2021 CIP budget with a total estimated project cost of \$115,000 (see Attachment B), and recommends appropriating \$115,000 in CDBG funds to this project

DESCRIPTION This project provides for repairs and upgrades to bring the kitchen facility up to current health and safety standards. Specific work includes installation of a new stove hood ventilation system, floor sinks, and wet-pipe fire suppression system at the stove and the hood, replacement of existing cabinetry, countertops, lighting, and appliances, installation of new security access doors, and repairs to wall and existing ceiling system

SCHEDULE In FY 2017, work includes development of plans, permitting, procurement, and demolition

- 2 **Citywide Sidewalk Improvements (73913)** – The Department of Public Works recommends appropriating \$350,000 in CDBG funds to this project. On November 14, 2016 the City Council approved a substantial amendment to the CDBG Annual Action Plan (2016-2017) which allocated \$350,000 for sidewalk improvements on North Raymond Avenue and other locations in Northwest Pasadena. These sidewalk improvements will be completed by June 2017
- 3 **Preventive Maintenance – Curbs and Gutters FY 2016 – 2017 (73908)** – The Department of Public Works recommends appropriating \$126,384 in Private Capital to this project. These funds have been collected from property owners and developers as a condition of development or sale of the property. This appropriation will be used for repairs to drive aprons, curbs and gutters, and sidewalks
- 4 **Preventive Maintenance – Curbs and Gutter FY 2017 – 2018 (73921)** – The Department of Public Works recommends appropriating \$26,962 in Private Capital to this project. These funds have been collected from property owners and developers as a condition of development or sale of the property. This appropriation will be used for repairs to drive aprons, curbs and gutters, and sidewalks
- 5 **Robinson Park – Recreation Center Renovation Project (78043)** – The Department of Public Works recommends appropriating \$317,850 in Housing-Related Parks Program Grant to this project and increasing the total estimated project cost by a like amount. This appropriation will increase the project budget from \$11,513,250 to \$11,831,100. This grant will help fund the project's construction which is anticipated to begin in February 2017

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure. The new project has been found consistent with the General Plan

ENVIRONMENTAL ANALYSIS:

CEQA excludes from environmental analysis those actions that are not "projects" as defined by State CEQA Guidelines Section 15378. That section excludes from the definition of "project" the creation of government funding mechanisms and fiscal activities which do not yet commit the lead agency to any specific project, and also excludes organizational or administrative governmental activities that do not result in physical changes to the environment. The actions proposed herein are budgetary and part of the City's normal administrative process as it takes early steps to prepare for the possibility of undertaking a project, and therefore they are not yet "projects" as defined by CEQA. As the City becomes more certain it will undertake one of the projects, and before it commits itself to the project, the appropriate environmental analysis will be conducted and brought to the appropriate City body for approval.

FISCAL IMPACT

The cumulative result of these recommendations will increase the FY 2017 CIP budget by \$936,196. The specific funding sources for the CIP budget amendments are listed on Attachment A.

Respectfully submitted,



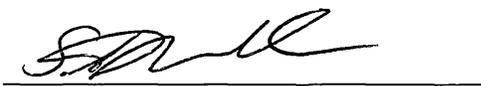
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