

# Agenda Report

December 5, 2016

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT: AUTHORIZE PURCHASE ORDER WITH NATIONAL AUTO FLEET GROUP FOR PURCHASE OF TEN REPLACEMENT FORD EXPLORER POLICE INTERCEPTOR VEHICLES FOR A TOTAL OF \$293,200**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize a purchase order contract with National Auto Fleet Group for the purchase of ten replacement Ford Explorer Police Interceptor vehicles in an amount not to exceed \$293,200. Neither competitive bidding nor competitive selection is required pursuant to City Charter Section 1002(H) and Pasadena Municipal Code Section 4.08.049(A)(3) contracts with other governmental entities.

## **BACKGROUND:**

The Police Department requires specialized patrol vehicles to handle the constant use and rigors of patrol work. The specifications for a heavy-duty police patrol vehicle include heavy duty suspension, transmission, power steering, and engine oil cooling. The purchase of ten Police Department black and white patrol vehicles was authorized as part of the Adopted FY 2017 Operating Budget. The ten vehicles identified for replacement (equipment numbers 2170, 2255, 2257, 2337, 2341, 2345, 2346, 2347, 2356, and 2357) meet the criteria for replacement. All ten of the vehicles meet or exceed the industry standard five-year lifecycle, ranging from five to ten years. Purchase of these replacement vehicles eliminates the need for costly repairs due to the age and condition of the existing vehicles. This purchase will continue the transition from Ford Crown Victoria Police Interceptors to Ford Explorer Police Interceptor Utility vehicles which began in FY 2016. When the replacement vehicles are delivered, the ten existing vehicles will be salvaged per City policy. The average salvage value per vehicle is estimated at \$1,500 and will be returned to the Fleet Replacement Fund. Attachment A contains the Vehicle Condition Report.

The National Auto Fleet Group has offered the City of Pasadena the opportunity to purchase these ten 2017 Ford Explorer Police Interceptor Utility vehicles on the National Joint Powers Alliance (NJPA) contract #102811. The cooperative contract purchasing utilized by the NJPA leverages the national purchasing power of more than 50,000 member agencies while also streamlining the required purchasing process. As a municipal national contracting agency, NJPA establishes and provides national leveraged and competitively solicited purchasing contracts.

The NJPA issued an RFP for "Passenger Cars, Light Duty, Medium Duty, and Heavy Duty Truck with Related Accessories" on September 6, 2011. Submissions were scored on a weighted scale of 11 different criteria, with pricing being the most heavily weighted. The National Auto Fleet Group submitted a response which scored the highest out of 15 bidders with 909 total points out of 1,100. This contract is available for use by government and state agencies and any county, city, district or other governmental bodies or corporations empowered to expend public funds. The contract term runs through January of 2017.

Purchasing the requested vehicles utilizing the NJPA contract is in the City's best interest as it reduces the amount of time required to take delivery of new equipment, eliminating the need to solicit for items that have already been significantly reduced in price. Staff is not aware of a local vendor that can provide the required vehicles. Lastly, the fact that NJPA awarded its contract through a competitive process, with price as the main factor, ensures the cost competitiveness of the purchase.

**COUNCIL POLICY CONSIDERATION:**

By providing the Police Department with the proper equipment to perform its function, the proposed purchase furthers the City Council's Strategic Plan goals to ensure public safety and increase conservation and sustainability.

**ENVIRONMENTAL IMPACT:**

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast basin.

**FISCAL IMPACT:**

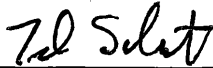
The cost of this action is \$293,200. Funding for this action will be addressed by the utilization of existing budgeted appropriations in the Fleet Replacement Fund, budget account 850500-50322060. It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair are anticipated to be \$350,000 over the lifecycle of the ten vehicles and will be addressed annually by utilization of existing budgeted appropriations in the Police Department operating budget account 861600-10132019. Additionally, the ten vehicles require emergency auxiliary equipment including but not limited to: lighting, sirens, partitions, rear seat cages, antennas, decals, license plate readers, LoJacks, keyboards, etc. for an estimated amount of \$26,000 per vehicle. On August 15, 2016, City Council approved a purchase order with Adamson Police products for the purchase of the majority of this emergency vehicle auxiliary equipment.

Respectfully submitted,



ARA MALOYAN, P.E.  
Director of Public Works

Prepared by:



Ted Schuster  
Management Analyst III

Concurred by:

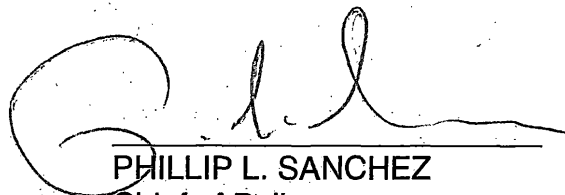


MATTHEW HAWKESWORTH  
Director of Finance

Approved by:



STEVE MERMELL  
City Manager



PHILLIP L. SANCHEZ  
Chief of Police  
Pasadena Police Department

Attachment A – Vehicle Condition Report