

Agenda Report

April 25, 2016

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Public Works

SUBJECT: PUBLIC HEARING: ADOPT FISCAL YEAR 2017 SCHEDULE OF TAXES, FEES AND CHARGES FOR DOG LICENSE FEES AND THE GENERAL FEE SCHEDULE FOR ANIMAL IMPOUNDING FEES

RECOMMENDATION:

It is recommended that the City Council upon close of the public hearing adopt the Fiscal Year 2017 fees for dog licensing fees set forth in the Schedule of Taxes, Fees and Charges and the animal impounding fees set forth in the General Fee Schedule.

BACKGROUND:

Generally, adjustments to the Schedule of Taxes, Fees and Charges and the General Fee Schedule are completed in June for the following fiscal year. However, the Pasadena Humane Society, which serves as the City's poundmaster and administers Pasadena's dog licensing program, requires additional time to update and publish dog license and related fees to adequately inform animal owners of the new fees. As such, these fees are being presented to the City Council for adoption ahead of the rest of the two fee schedules. These fees would become effective on July 1, 2016.

Pursuant to Pasadena Municipal Code (PMC) 1.08.060, all taxes, fees and charges, and any fee established by City Council will be adjusted on July 1 of each year to reflect changes in the Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County metropolitan area for the preceding 12-month period ending March 1. The change in CPI for all urban consumers in the Los Angeles-Riverside-Orange County metropolitan area was 2.4103 percent between March 1, 2015 and March 1, 2016. Per PMC 1.08.070, any fee established shall not exceed the cost to provide the service, use, action or item for which the fee is charged.

An announcement of the Fiscal Year 2017 recommended dog licensing fees set forth in the Schedule of Taxes, Fees and Charges and animal impounding fees set forth in the

General Fee Schedule was published in the *Pasadena Journal* for two successive weeks beginning April 14, 2016. The recommended fee schedules were made available on the City's website for public review and comment on April 14, 2016 and placed in the Central Library for review.

The dog licensing fees set forth in the Schedule of Taxes, Fees and Charges and animal impounding fees set forth in the General Fee Schedule for Fiscal Year 2017 are listed below.

Fiscal Year 2017 Recommended Schedule of Taxes, Fees, and Charges:

<u>Municipal Code Section</u>	<u>Adopted FY 2016 Rate</u>	<u>Recommended FY 2017 Rate</u>
6.16.020 - Dog License Regulations Transfer Fee	\$5.17	\$5.29
6.16.050 - Dog License Fees Spayed or Neutered	\$16.16	\$16.54
Not Spayed or Neutered*	\$76.16	\$76.54
6.16.060 - Dog License Regulations Time Limit on Fee Payment	\$20.71	\$21.20
6.16.100 - Dog License Regulations Duplicate License Tags	\$6.03	\$6.17

Fiscal Year 2017 Recommended General Fee Schedule:

6.08.150 - Dogs First Impounding	\$39.00	\$39.94
Second Impounding	\$93.00	\$95.24
Each Subsequent Impounding	\$207.00	\$211.98
6.08.150 - Cats & Other Small Animals Impounding	\$15.00	\$15.36
6.08.150 - Livestock Impounding	\$16.00	\$16.38

*Per City Council action on July 14, 2014, the Dog License Fee for not spayed or not neutered dogs is set at \$60 more than the fee for spayed and neutered dogs.

COUNCIL POLICY CONSIDERATION:

The proposed actions are consistent with the City Council's strategic planning goal of maintaining fiscal responsibility.

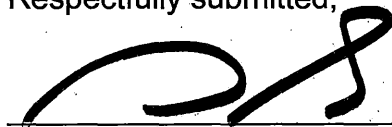
ENVIRONMENTAL ANALYSIS:

This action is exempt from CEQA pursuant to State CEQA guidelines section 15061(b)(3), the General Rule. The General Rule can be applied when it can be seen with certainty that the activity will not have a significant effect on the environment. The proposed action is the modification of a tax or fee and will not result in any new development or physical changes.

FISCAL IMPACT:

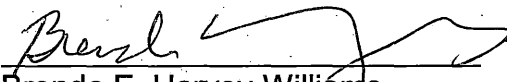
When adopted, the new fees are expected to have negligible impact due to the minor CPI increase of 2.4103 percent. In consideration of PHS operating the City's licensing and canvassing program, the City pays PHS \$80,000 and splits any licensing revenue in excess of \$80,000 on a 50/50 basis. The City retains all revenue collected from impounding fees.

Respectfully submitted,



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Prepared by:



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Approved by:



STEVE MERMELL
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