

Agenda Report

April 18, 2016

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: **AUTHORIZATION TO AMEND CONTRACT NO. 22,305 WITH VCI UTILITY SERVICES DBA VANTAGE UTILITY SERVICES FOR UTILITY DISTRICT HILL AVENUE (VILLA STREET TO NORTH CITY LIMIT) PRIVATE PROPERTY OVERHEAD TO UNDERGROUND ELECTRIC SERVICE CONVERSION, FROM AN AMOUNT NOT TO EXCEED \$1,601,700 TO AN AMOUNT NOT TO EXCEED \$2,190,482.**

RECOMMENDATION:

It is recommended that the City Council:

1. Find the project proposed herein to be exempt from California Environmental Quality Act ("CEQA") review pursuant to State CEQA Guidelines Section 15302(d), Replacement or Reconstruction, Conversion of Overhead Electric Utility Distribution System Facilities to underground;
2. Authorize an amendment to Contract No. 22,305 with VCI Utility Services to increase the contract amount by \$480,024, thereby increasing the not to exceed amount from \$1,601,700 to \$2,190,482; and to extend the contract duration from June 6, 2016 to August 31, 2016.
3. Find that it is in the public interest to amend Contract No. 22,305 with VCI Utility Services, as set forth above, and, to the extent such amendment could be considered a new contract subject to the competitive bid process, find that the contractor was previously selected through a competitive bid process; is mobilized and currently performing related work, and the public interest would not be served by undertaking a new bid process.

BACKGROUND:

The Hill Avenue Underground Utility District ("District"), established in Fiscal Year 2005, provides for the undergrounding of electrical, cable and telephone utilities and the installation of a new street lighting system on Hill Avenue from Villa Street to the North City Limit.

In August 2013, a contract was awarded to construct the underground electrical conduit systems within the public right-of-way on Hill Avenue from Villa Street to the north City limit. This construction includes the installation of a lateral terminated at the property line of each private parcel within the District. This work also includes the installation of conduits on private property and electrical panel service connections and must be completed before the utility poles and overhead, electrical, telephone and cable wires can be removed. For previous undergrounding districts, each property owner hired a contractor to perform the electrical service undergrounding work. However, to expedite and facilitate the undergrounding work, the Pasadena Public Works and Water and Power ("PWP") departments recommended securing the services of a single general contractor (VCI Utility Services), to be managed by PWP to perform this work for the property owners. The City Council approved a contract with VCI Utility in June 2015.

The purpose of the amendment is to provide additional funding for civil and electrical construction services necessary, specifically to:

- a. incorporate thirty-nine additional Hill Ave. Utility District private property locations into the contract scope of work. Completion of property owner right of entry documentation was not available for these locations when the initial contract was awarded; and
- b. authorize a change order for private property lateral construction in excess of the 50 feet contractual limit; and
- c. provide pre-construction exploratory services.

The Public Works and Water and Power departments prepared specifications for this project and advertised it in the *Pasadena Journal* on March 26, 2015. In addition, the Notice Inviting Bids was published in five trade publications and listed on the City's website. Fourteen contractors were represented at a mandatory pre-bid meeting. Three bids were received on April 29, 2015. City Council awarded the contract to VCI Utility Services on June 8, 2015. On October 1, 2015, PWP and VCI Utility Services entered into Contract 22,305 for an amount not to exceed \$1,601,700. This contract was set to expire on June 6, 2016. The extra work to add 39 private property locations will increase the duration of the contract an additional 55 working days ending August 31, 2016.

To ensure that work can continue on the current projects and tasks that have been initiated, staff recommends amending Contract No. 22,305 to add additional funds and extend the contract term through August 31, 2016, or until remaining funds are spent, whichever comes first. The terms of the proposed amendment, the additional work to be performed, and the additional compensation proposed to be paid to the contractor have been negotiated and agreed to by the contractor.

COUNCIL POLICY CONSIDERATION:

The proposed contract amendment supports the Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

ENVIRONMENTAL ANALYSIS:

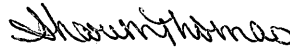
The proposed project is exempt from CEQA review pursuant to State CEQA Guidelines Section 15302(d), Replacement or Reconstruction, Conversion of Overhead Electric Utility Distribution System Facilities to underground.

FISCAL IMPACT:

The maximum cost of this action is \$480,024. Engineers in Public Works and Water and Power will administer the amended scope of work.

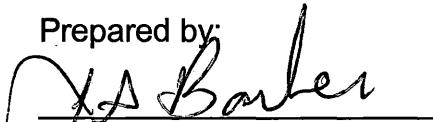
Funding for this action will be addressed by utilizing existing appropriations in the Power Fund Capital Improvement Plan 3174 – Utility Undergrounding Project. A request for reimbursement will be made for these funds from the utility undergrounding fund. The proposed contract extensions will have minimal impact on other operational or capital projects other than minor costs for contract administration.

Respectfully submitted,



SHARI M. THOMAS
Interim General Manager
Water and Power Department

Prepared by:



JEFF BARBER
Power Distribution Manager

Approved by:



STEVE MERMELL
Interim City Manager