

Agenda Report

October 5, 2015

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: **CONTRACT AWARD TO NEW MILLENNIUM CONSTRUCTION SERVICES, INC. FOR CONSTRUCTION AND INSTALLATION OF POLICE DEPARTMENT PUBLIC SERVICE COUNTERS AND BULLET-RESISTANT GLAZING PANELS FOR A NOT-TO-EXCEED AMOUNT OF \$226,479**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Accept the bid dated August 4, 2015, submitted by New Millennium Construction Services, Inc., for the Police Department public service counter and bullet-resistant glazing panels construction and installation project; and
3. Authorize the City Manager to enter into a contract with New Millennium Construction Services, Inc., in a not-to-exceed amount of \$226,479.

BACKGROUND:

On July 15, 2015, a Notice Inviting Bids for the Police Department public service counters and bullet-resistant glazing panels construction and installation project was advertised on PlanetBids. Public Works, Building Systems and Fleet Management Division (BSFMD) requested bids from qualified firms to construct and install public service counters and bullet-resistant glazing panels at the Police Department (PD). Currently, PD has six public service counters that exceed the maximum height allowed by the Americans with Disabilities Act standards.

On August 4, 2015, bids were received and are as follows:

| Bidder | Amount (\$) |
|--|-------------|
| 1. New Millennium Construction Services, Inc., Chino Hills, CA | \$205,890 |
| 2. NR Development, Inc., Tujunga, CA | \$209,700 |
| 3. DLE Construction, Inc., West Covina, CA | \$230,000 |

Bid proposals were evaluated by Public Works staff for the contractors' qualifications and bid amounts, and New Millennium Construction Services, Inc. was identified as the lowest responsive and responsible bidder for the PD counters and bullet-resistant glazing panels contract. The proposed contract with New Millennium Construction Services, Inc. fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 15, 2014. The contractor has indicated that the award of this contract will result in no new hires to the present workforce.

New Millennium Construction Services, Inc. is not currently contracted for other work for the City of Pasadena. However, New Millennium provided exemplary construction services, in the amount of \$18,238, to the City in fiscal years 2013 and 2014.

The contract amount is calculated as follows:

| | |
|---------------------------------|------------------|
| Base Bid | \$205,890 |
| Contingency Allowance (10%) | <u>\$ 20,589</u> |
| Contract "Not to Exceed" Amount | \$226,479 |

The contingency allowance is for use in the event of any necessary change orders.

COUNCIL POLICY CONSIDERATION:

This contract furthers the City Council's goals to improve, maintain and enhance public facilities and infrastructure, ensure public safety, and improve mobility and accessibility throughout the city.

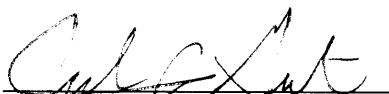
ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

FISCAL IMPACT:

The cost of this action is \$226,479. Funding will be addressed by the utilization of existing budgeted appropriations in the Building Preventive Maintenance CIP project (budget account 71902-AWP16-30122053-811412). It is anticipated that \$226,479 will be spent in fiscal year 2016. There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



Julie A. Gutierrez
Interim Director of Public Works

Prepared by:



Jane Guo
Management Analyst IV

Approved by:



on MICHAEL J. BECK
City Manager