

Agenda Report

March 23, 2015

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Public Works

SUBJECT: APPROVE JOURNAL VOUCHER AMENDING PROJECTS IN THE FISCAL YEAR 2015 CAPITAL IMPROVEMENT PROGRAM BUDGET AND OPERATING BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Approve a journal voucher with a net increase of \$909,036 amending 16 projects in the Fiscal Year 2015 Capital Improvement Program Budget as detailed in the Fiscal Impact section of this report; and
2. Amend the Fiscal Year 2015 Operating Budget as detailed in the proposed Operating Budget Amendment section of this report.

ROSE BOWL OPERATING COMPANY RECOMMENDATION:

On March 5, 2015, the Rose Bowl Operating Company recommended appropriating \$386,000 in Rose Bowl Funds to the *Rose Bowl Major Improvement Projects FY 2013 – 2016* project in the Fiscal Year 2015 CIP Budget.

BACKGROUND:

As part of the process to update the CIP budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

Proposed CIP Amendments

- 1. Rose Bowl Major Improvement Projects FY 2013 – 2016 (80218)** – The Rose Bowl Operating Company (RBOC) recommends appropriating \$386,000 in Rose Bowl Fund to this project. The stadium is over 90 years old and aging. Continuing to reinvest in the stadium's infrastructure and upgrading key furnishings is critical to keep the stadium viable. To meet event scheduling demands, the yearly capital improvement projects must be completed prior to the summer events and fall football calendar. This appropriation will allow the work planned for FY 2016 to begin early and meet the event calendar schedule. This work will include: installation of the phase I parking lot scanning system; completion of the new stadium server room; stadium re-keying; replacement of 350 – 400 event chairs; and the installation of EOC glow adhesives to the edge of stadium stairs.

Also, the name of this project has changed from the *Rose Bowl Major and Preventative Maintenance FY 2013 – 2016* project to the *Rose Bowl Major Improvement Projects FY 2013 - 2016*. As part of the FY 2016 CIP budget process, a separate *Rose Bowl Preventative Maintenance* project will be created. The preventative maintenance work each fiscal year can be done during the standard fiscal year timeframe. The major CIP items require a different schedule and focus. The separation of these two items will allow for better management and tracking of the projects.

- 2. City Fiber Network Expansion (71212)** – The Department of Information Technology (DoIT) recommends appropriating \$34,650 from the Library Services Fund to this project to extend fiber connectivity to the Allendale Library and increase the total estimated project cost by this amount. Given library bandwidth requirements and proximity to the fiber ring, Allendale Library has been identified as a prime candidate for connectivity to the City's fiber ring. The fiber connection will significantly boost the bandwidth available to branch patrons and eliminate ongoing monthly costs for leased lines. It is anticipated that this project will be completed by June 30, 2015.
- 3. Enterprise Resource Planning System (71149)** – The Department of Information Technology (DoIT) recommends the actions outlined in the table below to correct the appropriations to this project necessary for the following reasons: three of the funding sources' allocated costs were absorbed by the General Fund as part of the FY 2015 Operating Budget; two of the funding sources have restricted uses and this project was not eligible; one of the funding sources is no longer available; four of the funding sources' allocated costs were absorbed by the Other Housing Fund (238) as part of the FY 2015 Operating Budget; and one funding source was increased.

Funding Source	Action	Reason
Transportation Sales Tax Fund (208)	(15,512)	Cost absorbed by the General Fund in the FY 2015 Operating Budget transfer
Proposition C Local Transit Fund (209)	(26,535)	Cost absorbed by the General Fund in the FY 2015 Operating Budget transfer
Measure R Transportation Fund (236)	(5,692)	Cost absorbed by the General Fund in the FY 2015 Operating Budget transfer
Proposition 1B (234)	(177)	No funds remaining; This fund was closed due to limited term of State transportation fund.
General Fund (101)	47,916	The General Fund will supplant the above listed funding sources that are being removed from this project
Human Service Endowment Fund (211)	(607)	Not eligible use of funds; funds to be returned to fund balance; this fund is not being replaced
HOPWA Fund (226)	(912)	Not eligible use of funds; funds to be returned to fund balance and cost absorbed by Other Housing Fund
Emergency Shelter Grant (224)	(417)	Cost absorbed by the Other Housing Fund in the FY 2015 Operating Budget transfer
Housing Successor Fund (237)	(5,543)	Cost absorbed by the Other Housing Fund in the FY 2015 Operating Budget transfer
Supportive housing Program (223)	(11,789)	Cost absorbed by the Other Housing Fund in the FY 2015 Operating Budget transfer
Housing Assistance Fund (222)	(4,041)	Cost absorbed by the Other Housing Fund in the FY 2015 Operating Budget transfer
Other Housing Fund (238)	22,702	The Other Housing Fund will supplant the funds 226, 224, 237, 223, 222 that are being removed from this project.
Pasadena Housing Authority Fund (220)	380	Increase to match the project funding plan approved by City Council on November 25, 2013
Net Change	(227)	

4. **Citywide Park Accessibility Improvements (78068)** – The Department of Public Works recommends appropriating \$48,000 in Community Development Block Grant (CDBG) funds to this project for the installation of ADA accessibility work at Villa Parke and increase the total estimated project cost by this amount. All of the proposed ADA compliance work has been identified as corrective actions required to bring the City into ADA compliance. The work will include: installation and realignment of handrails; a new picnic bench, signage indicating excessive slope and suggesting alternate access to the park grounds; new ‘Hi-Low’ accessible drinking fountain; and concrete repairs along a few paths of travel. This work will begin in FY 2015 and be completed in FY 2016.

5. **Replacement of Security Lights – Various Locations (78901)** – The Department of Public Works recommends appropriating \$301,711 in CDBG funds to this project

to install security lighting, including pedestrian lighting throughout Villa Parke. Existing lighting will be replaced with LED lights. This new lighting system will increase visibility within the park and reduce energy consumption by approximately 40 percent. This work will begin in FY 2015 and be completed in FY 2016.

- 6. Sidewalk Improvement Program – Citywide (73604)** – The Department of Public Works recommends appropriating \$19,806 in Private Capital to this project and increasing the total estimated project cost by this amount. These funds have been collected from various property owners in response to the Pilot Sidewalk Repair Partnership Program. This work will be completed in FY 2015.
- 7. Lower Arroyo – Implement Master Plan – Habitat Restoration (77422)** – The Department of Public Works recommends appropriating \$100,000 in State Environmental Enhancement and Mitigation (EEM) - 2011 Grant to this project. The grant was received in 2011 and was never appropriated to the project. During a staff review of the project's revenue and expenditures, it was discovered that this grant was never appropriated. This action will allow staff to complete the habitat restoration that has been planned for in the next phase of this project in FY 2016.
- 8. Citywide Sports Field Improvements (78044)** – The Department of Public Works recommends appropriating \$92,166 in Residential Impact Fee - Interest to this project and increasing the budget by the same amount. With a budget of \$940,000, this project provides for sports field renovations at various parks. In FY 2014, the softball fields at Washington Park and Villa Parke were renovated. At Villa Parke, the scope of work was expanded at the completion of the softball field renovation to address the area just outside of the ball field perimeter. While this area was not a part of the ball field it was directly adjacent to the field and was in a similarly degraded condition. During construction at Washington Park, the backstop needed to be demolished and reconstructed which required additional concrete, grading and drainage work to ensure the field would not be damaged by ponding water. In addition, the concrete walkway to the field was extended. For economy of scale, the scope was increased so the contractors could complete this work while renovating the fields. This additional work at the two sites caused the project to run over budget. This action will correct the project budget.
- 9. Brookside Park - Jackie Robinson Baseball Stadium Improvements (77562)** – The Department of Public Works recommends unappropriating \$50,000 in Private Capital from this project and appropriating \$50,000 in Residential Impact Fees – Arroyo to this project. The private capital was appropriated in 1999 (\$25,000) and in 2001 (\$25,000). It was supposed to come from Pasadena Community College to be used for improvements to the Jackie Robinson ball field. Unfortunately it was never received and there are no records of the agreement. This action will correct the budget and allow staff to install the outfield netting and replace a portion of the bleacher seats. This work will begin in FY 2015 and be completed in FY 2016.

10. Implementation of a Citywide Transportation Performance Network (75602) –

The Department of Transportation recommends appropriating \$10,013 in Private Capital as a condition of development from two developers. These funds will be used to install three traffic monitoring systems on Hudson Avenue south of Washington Boulevard.

11. Cordova Street Road Diet (75052) –

The Department of Transportation recommends appropriating \$5,113 in Private Capital from Hudson Cordova LLC as a condition of development and unappropriating \$174,000 in Metropolitan Transit Authority (Metro) Grant from this project. The unappropriation is necessary as Metro withdrew this funding in 2014 in response to changes in Federal funding. Metro has notified the City that Metro Board action is pending to restore funding for design and construction of this project starting in FY 2016. When this occurs, staff will return to the City Council to approve the execution of an MOU with Metro. The private capital will be used towards signal upgrades at the intersection of Hudson Avenue and Cordova Street.

12. Neighborhood Traffic Management Program (75903) –

The Department of Transportation recommends appropriating \$23,582 in Private Capital from Pacific Medical Buildings LP as a condition of development and increasing the total estimated project cost by this amount. These funds will be used for the planning and implementation of a neighborhood traffic management plan for Bellefontaine Street and other residential streets directly adjacent to Huntington Hospital.

13. Mobility Corridor Improvements (75904) –

The Department of Transportation recommends appropriating \$32,101 in Private Capital from Arroyo – Cordova LTD as condition of development and increasing the total estimated project cost by this amount. These funds will be used for upgrades to traffic signal synchronization at the intersections of Cordova Street and Arroyo Parkway, and Green Street and Arroyo Parkway.

14. Pasadena Bicycle Program (75600) –

The Department of Transportation recommends appropriating \$22,121 in Private Capital from Equity Residential as a condition of development for the Westgate Pasadena Apartments and increasing the total estimated project cost by this amount. These funds will be used for upgrading bicycle signage, restriping and/or modifying existing bicycle lanes, installing new bike racks, and creating bicycle parking.

15. Detection of Bicycles at Intersections Controlled by Traffic Signals (75043) –

The Department of Transportation recommends unappropriating \$324,520 in Private Capital from Sares Regis from this project and appropriating \$324,520 in Measure R funds to this project. One of the eligible uses of Measure R funds is bikeway improvement projects. This action frees up the private capital and it will be appropriated to other transportation projects that do not qualify for Measure R funds as part of the FY 2016 CIP budget.

- 16. Traffic Mitigation Improvements – Phase I (75711)** – The Department of Transportation recommends appropriating \$8,000 in Private Capital from Fortune Craft, Inc. as a condition of development and increasing the total estimated project cost by this amount. These funds will be used for signal and pedestrian push button improvements at the intersection of Sierra Madre Blvd. and Colorado Blvd.

Proposed Operating Budget Amendment

- 17. Department of Transportation – Off Street Parking Facilities Fund (407) Transfer to the General Fund (101)** – The Department of Transportation recommends recognizing revenues in the General Fund and increasing appropriations in the Off Street Parking Facilities Fund by \$1,979,903. This transfer is for the repayment of debt service paid by the General Fund on behalf of the Off Street Parking Facilities Fund for the Old Pasadena Parking Garages. Sufficient fund balance is available in the Off Street Parking Facilities Fund to accommodate this request. Appropriations will increase by \$989,951 in account 8677-407-774510 - Schoolhouse Block Parking Structure and \$989,952 in account 8677-407-774511 - Delacey Parking Structure. Revenues of \$989,951 will be recognized in account 6927-101-774510 - Schoolhouse Block Parking Structure and \$989,952 will be recognized in account 6927-101-774511 - Delacey Parking Structure.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address City Council's goals to maintain fiscal responsibility and stability and improve, maintain, and enhance public facilities and infrastructure. All of the projects have been found consistent with the General Plan.

ENVIRONMENTAL ANALYSIS:

As work for each project moves through the City's approval process, the appropriate environmental analysis will be conducted and brought to the City Council.

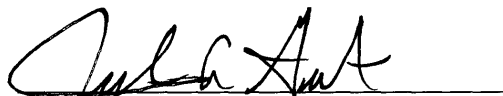
FISCAL IMPACT:

The cumulative result of these recommendations will increase the FY 2015 CIP budget by \$909,036 and the Operating budget will not change on a net basis. Approval of the proposed FY 2015 Operating Budget amendment will not impact citywide net revenues or expenses. This amendment authorizes the transfer of \$1,979,903 from the Off-Street Facilities Parking Fund (407) to the General Fund (101). The specific funding sources for the CIP budget amendments are listed below, and Attachment A shows the detailed changes to each project.

Fund	Fund Balance December 31, 2014	Revenues			Appropriations
		Use of Fund Balance	Proposed Amendments	Net New Resources	Proposed Amendments
Rose Bowl Operating Company Fund ¹	2,653,185	386,000	0	0	386,000
Library Services Fund (212)	3,625,236	34,650	0	0	34,650
Transportation Sales Tax Fund (208)	2,812,777	(15,512)	0	0	(15,512)
Proposition C Local Transit Fund (209)	6,158,348	(26,535)	0	0	(26,535)
Human Service Endowment Fund (211)	4,107	(607)	0	0	(607)
Proposition 1B (234)	N/A	(177)	0	0	(177)
HOPWA Fund (226)	29,904	(912)	0	0	(912)
General Fund (101)	49,158,241	47,916	0	0	47,916
Emergency Shelter Grant (224)	6,794	(417)	0	0	(417)
Housing Successor Fund (237)	21,555,767	(5,543)	0	0	(5,543)
Supportive Housing Program (223)	(438,605)	(11,789)	0	0	(11,789)
Housing Assistance Fund (222)	(870,095)	(4,041)	0	0	(4,041)
Other Housing Fund (238)	8,592,616	22,702	0	0	22,702
Pasadena Housing Authority Fund (220)	818,981	380	0	0	380
Community Development Block Grant	N/A	N/A	349,711	349,711	349,711
Private Capital – Various	N/A	N/A	(253,784)	0	(253,784)
State Environmental Enhancement & Mitigation - 2011 Grant	N/A	N/A	100,000	100,000	100,000
MTA Grant - State Transportation Program	N/A	N/A	(174,000)	0	(174,000)
Residential Impact Fees Fund (304)	7,784,958	142,166	0	0	142,166
Measure R Transportation Fund (236)	447,307	318,828	0	0	318,828
Fiscal Impact Total	102,339,521	887,109	21,927	449,711	909,036

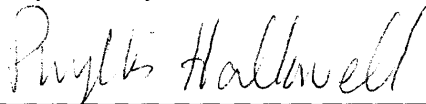
¹Rose Bowl Operating Company Fund balance is from June 30, 2014.

Respectfully submitted,



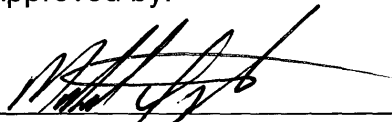
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