

Introduced by: _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PASADENA AMENDING PASADENA MUNICIPAL CODE TITLE 2, CHAPTER 2.40, CITY MANAGER'S DEPARTMENT TO ADD THE ECONOMIC DEVELOPMENT PROGRAM TO THE DEPARTMENT FUNCTIONS AND TO REMOVE THE ARTS PROGRAM FROM THE DEPARTMENT FUNCTIONS; CHAPTER 2.95, NORTHWEST COMMISSION TO EXPAND THE PURPOSE AND FUNCTIONS OF THE NORTHWEST COMMISSION; CHAPTER 2.270 TO RENAME THE PLANNING AND DEVELOPMENT DEPARTMENT TO BECOME THE PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT AND TO REMOVE ECONOMIC DEVELOPMENT ACTIVITIES FROM THE DEPARTMENT FUNCTIONS; CHAPTER 2.680 TO RENAME THE HOUSING DEPARTMENT TO BECOME THE HOUSING AND CAREER SERVICES DEPARTMENT AND TO INCLUDE CAREER SERVICES IN THE DEPARTMENT FUNCTIONS; AND ELIMINATING CHAPTER 2.10, COMMUNITY DEVELOPMENT COMMISSON, IN ITS ENTIRETY

The People of the City of Pasadena ordain as follows:

SECTION 1. This ordinance, due to its length and corresponding cost of publication will be published by title and summary as permitted by Section 508 of the Pasadena City Charter. The approved summary of this ordinance is as follows:

“SUMMARY”

“Ordinance No. _____ will amend Title 2 of the City of Pasadena Municipal Code in the following ways; Chapter 2.40, City Manager’s Department, to add the economic development program to the department functions, and to remove the arts program from the department functions; Chapter 2.95, Northwest Commission, to expand the purpose and functions of the Northwest Commission; Chapter 2.270 to rename the Planning and Development Department to become the Planning and Community Development department and to remove economic development activities from the department functions; Chapter 2.680 to rename the Housing Department to become the Housing and Career Services Department and to include career services in

the department functions; and eliminating Chapter 2.10 regarding the Community Development Commission in its entirety.

Ordinance No. _____ shall take effect upon its publication.”

SECTION 2. Pasadena Municipal Code Title 2, Chapter 2.40 – City Manager’s Department, Section 2.40.020 – Department Functions, shall be amended to read as follows:

“2.40.020- Department Functions.

The department shall be responsible for providing the functions set forth in Section 2.40.030 and the following functions:

- A. Administer the city's public information program;
- B. Administer the city's KPAS program;
- C. Administer the city’s economic development program;
- D. Administer the city's intergovernmental affairs program;
- E. Perform such other duties relating to the office as shall be required of him/her by law, ordinance or the city council.”

SECTION 3. Pasadena Municipal Code Title 2, Chapter 2.40 – City Manager’s Department, Section 2.40.030 – “Charter functions, powers and duties” shall be amended by deleting subparagraph “K” in its entirety.

SECTION 4. Pasadena Municipal Code Title 2, Chapter 2.95 - Northwest Commission, Section 2.95.110 – Purpose and Functions, shall be amended to read as follows:

“2.95.110 – Purpose and functions.

The commission shall have the following functions:

- A. Serve as a monitoring body for the Northwest community.
- B. Work with the City Manager and staff on updating and revising the Northwest Strategic Plan.

- C. Provide ongoing oversight on the implementation of the Plan.
- D. Provide periodic advice to the City Council on Northwest issues.
- E. Work with the City Manager and staff to promote economic development activities in Northwest Pasadena.
- F. Provide periodic advice to the Council on economic development activities in Northwest Pasadena.
- G. Present an annual review of the implementation of the Plan's projects and programs to the City Council and the community.”

SECTION 5. Pasadena Municipal Code Title 2, Chapter 2.268, Housing Department, shall be re-titled to Housing and Career Services Department and Chapter 2.268, sections 2.268.010 and 2.268.020 shall be amended to read as follows:

“Chapter 2.268 - HOUSING AND CAREER SERVICES DEPARTMENT

2.268.010 - Created—Direction.

There is created a functional unit of city government known as the housing career services department, under the general administration of the city manager, which shall be under the direction and control of the city's director of housing.

2.268.020 - Department functions.

The department shall:

A. Administer and implement city policies and programs pertaining to affordable housing production, rehabilitation, and preservation; career services; rental assistance; supportive housing services addressing homelessness; community development; and related housing matters.

B. Provide staff services to the city manager, city council, relating to the development and implementation of programs and plans for housing, career services, and housing production with emphasis on very low, low and moderate income housing.

C. Administer housing development projects located in designated redevelopment project areas, and other areas within the city, consistent with city policies, goals and objectives, as assigned by the city manager.

D. Provide services to developers, investors and other interested stakeholders to assist in facilitating development and the provision of affordable housing or to encourage new development consistent with city goals and objectives.

E. Help provide safe and sanitary housing accommodations for citizens with low income and administer any federal housing assistance payment program in addition to assuming the powers, duties and responsibilities set forth in the Housing Authorities Law at California Health and Safety Code Sections 34310 et seq.

F. Administer and enforce the federal and state regulations pertaining to federally and state-assisted housing programs.

G. Prepare proposals to secure funding from county, state, federal and private sources in support of subsection A of this section.

H. Administer all applicable funding related to subsections A through G of this section, including, but not limited to, the city's inclusionary housing trust fund; the Pasadena community development commission's low and moderate income housing trust fund; Federal Section 8, Home Investment Partnership Act (HOME), Community Development Block Grant, and McKinney Act Supportive Housing Program funds; and housing funds secured from the California Housing Finance Agency and the state of California Housing and Community Development Department.

I. Perform such other related duties as shall be required by law, ordinance or the city manager.”

SECTION 6. Pasadena Municipal Code Title 2, Chapter 2.270, Planning and Development Department, shall be re-titled to Planning and Community Development Department and Chapter 2.270, sections 2.270.010 and 2.270.020 shall be amended to read as follows:

“Chapter 2.270, Planning and Community Development Department

2.270.010 - Created—Direction.

There is created a functional unit of city government known as the planning and community development department, under the general administration of the city manager, which shall be under the direction and control of the director of planning and community development.

2.270.020 - Department functions.

The department shall be responsible for providing the following functions:

A. Provide long-range data analysis and comprehensive planning, including statistical research and information systems, planning for business districts, neighborhood planning and analysis, special projects and methods of implementing plans and programs;

B. Administer ongoing and continuing planning and zoning functions, including administration of zoning and subdivision ordinances;

C. Provide staff support for design review and historic preservation;

D. Administer and enforce building, electrical, plumbing, energy and seismic codes and other related ordinances, statutes and rules and regulations adopted pursuant to such laws;

E. Administer and enforce laws, ordinances, regulations and programs related to housing, zoning and property maintenance;

F. Provide staff services and support to the planning commission, cultural heritage commission, code enforcement commission, design commission, and board of zoning appeals;

G. Perform such other related duties as shall be required by law, ordinance or the city manager.

SECTION 7. Pasadena Municipal Code Title 2, Chapter 2.10 – Community Development Commission shall be amended by deleting the chapter in its entirety.

SECTION 8. The City Clerk shall certify the adoption of this ordinance and shall cause this ordinance to be published by title and summary.

SECTION 9. This ordinance shall take effect upon its publication.

Signed and approved this _____ day of _____, 2015.

Terry Tornek
Mayor of the City of Pasadena

I HEREBY CERTIFY the foregoing ordinance was adopted by the City Council and the City of Pasadena at its meeting held this _____ day of _____, 2015, by the following vote:

AYES:

NOES:

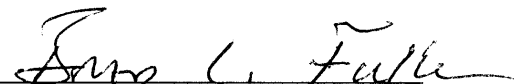
ABSENT:

ABSTAIN:

Date Published:

Mark Jomsky, CMC
City Clerk

APPROVED AS TO FORM:



Brad L. Fuller
Assistant City Attorney