

# Agenda Report

December 14, 2015

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Public Works  
**SUBJECT: AUTHORIZE ISSUANCE OF PURCHASE ORDER TO ALTEC INDUSTRIES, INC. FOR THE PURCHASE OF ONE REPLACEMENT ARTICULATING TELESCOPIC 35-FOOT AERIAL DEVICE IN AN AMOUNT NOT TO EXCEED \$92,700**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061 (b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Grant an exemption for this contract pursuant to PMC 4.08.049(B) where the best interests of the City are served by a direct award of a contract without competitive selection process. This contract is exempt from competitive bidding pursuant to the City Charter 1002 (H), contracts with other governmental entities or their contractors for labor, material, supplies or services; and
3. Authorize the issuance of a purchase order to Altec Industries, Inc. (Altec) in an amount not to exceed \$92,700 for the purchase of one replacement articulating telescopic 35-foot aerial device mounted on a Ford truck with a service body.

## **BACKGROUND:**

The Department of Public Works, Street Maintenance and Integrated Waste Management (SMIWM) Division requires specialized vehicles to maintain street lights and traffic signal equipment. As part of the City's fleet replacement program, the Department requests the purchase of one articulating telescopic 35-foot aerial device mounted on a Ford truck with a service body (aerial truck). Upon delivery, vehicle #2153, a 1997 35-foot aerial truck, will be salvaged per City policy and the estimated salvage value of \$2,500 will be returned to the Fleet Replacement Fund.

Vehicle #2153 is an 18-year old vehicle with 109,625 miles. The vehicle exceeds the 10-year and 100,000 mile replacement threshold. Attachment A contains the Vehicle Condition Report for this vehicle.

The replacement aerial truck will be used daily to install street lights and traffic signal equipment. It will also be used to install and remove flags for designated holidays and to support Tournament of Roses requests such as removal and re-installation of traffic signal mast arms for passage of parade floats along the parade route.

As there are no Ford dealerships in Pasadena, staff requested a quote from a Ford dealership in Glendale to ensure the National Joint Powers Authority (NJPA) quote was competitive. The quote received was approximately \$11,200 higher. Additionally, staff met with the following Pasadena dealerships: Toyota of Pasadena, Honda of Pasadena, and Thorson GM, to ascertain pricing and availability. These vendors either cannot provide the vehicle or cannot meet the NJPA pricing.

Altec has offered the City of Pasadena the opportunity to purchase this vehicle on the NJPA contract #31014, (City of Pasadena customer number 38498). This contract is available for use by government and state agencies and any county, city, district or other governmental bodies or corporations empowered to expend public funds. The contract term runs through 2016.

Purchasing the requested vehicle utilizing the NJPA contract is in the City's best interest as it reduces the amount of time required to take delivery of new equipment, eliminating the need to prepare bid specifications, review proposals and award a competitive bid. Further, NJPA awarded its contract through a competitive selection process which ensures the cost competitiveness of the purchase.

**COUNCIL POLICY CONSIDERATION:**

This purchase supports the City Council goals to increase conservation and sustainability, maintain fiscal responsibility and stability, and ensure public safety.

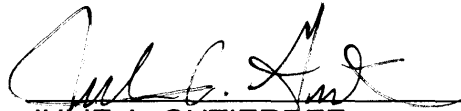
**ENVIRONMENTAL IMPACT:**

This purchase complies with all South Coast Air Quality Management District rules and regulations for engine emissions and clean air standards in the South Coast Air Basin.

**FISCAL IMPACT:**

The cost of this action will be \$92,700. Funding will be addressed by the utilization of existing budgeted appropriations in the Fleet Replacement Fund (budget account 850500-50322060). It is anticipated that the entire cost will be spent during the current fiscal year. Indirect and support costs such as maintenance and repair are anticipated to be \$61,000 over the lifecycle of the vehicle and will be addressed annually by utilization of existing budgeted appropriations in SMIWM's operating budget (account 861600-10122031).

Respectfully submitted,



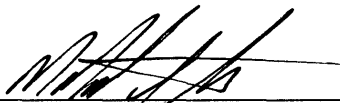
JULIE A. GUTIERREZ  
Interim Director of Public Works

Prepared by:



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Operations Manager

Approved by:



MICHAEL J. BECK  
City Manager

Attachment A – Vehicle Condition Report