

Attachment A - Summary of Proposed Budget Amendments

Fund	Available for Appropriations As of June 30, 2015 *	FY 2016 Proposed			FY 2016 Proposed Net Appropriations	FY 2016 Proposed Net Available for Appropriations
		Additional Expenditure Appropriations	FY 2016 Proposed Additional Revenue Recognition			
General Fund (101)	\$6,813,946	\$ 38,766	\$ 10,000	\$ 28,766	\$ 6,785,180	
Human Services Endowment Fund (211)	\$1,419	\$ 1,419	\$ -	\$ 1,419	\$ (0)	
Cultural Affairs Fund (310)	(\$166,910)	\$ -	\$ 100,000	\$ (100,000)	\$ (66,910)	
Water Fund (402)**	\$6,020,064	\$ 407,000	\$ -	\$ 407,000	\$ 5,613,064	
Refuse Fund (406)	\$7,797,574	\$ 740,000	\$ -	\$ 740,000	\$ 7,057,574	
Building Maintenance Fund (502)	\$1,104,009	\$ -	\$ 28,766	\$ (28,766)	\$ 1,132,775	
Fiscal Impact Total		\$ 1,187,185	\$ 138,766	\$ 1,048,419		

* Note: amounts updated for significant budget amendments in FY 16

** Note: The Water Fund is unreserved cash balance and not unappropriated fund balance. The cash balance has been reduced by the FY 2016 Capital Improvement Work Plan.

Attachment B - Detail of Proposed Budget Amendments

Item #	Fund/Department	Use Available Fund Balance	Account Code	Revenues			Account Code	Expenses		
				FY 2016 Budget	FY 2016 Proposed Amendment	FY 2016 Revised Budget		FY 2016 Budget	FY 2016 Proposed Amendment	FY 2016 Revised Budget
FY 2016 Amendments										
Human Services & Recreation										
c	General Fund (101)		10118001-702900-91526	-	\$10,000	\$10,000	10118001-811400-91526 10118001-810100-91526	-	\$1,500 \$8,500	\$1,500 \$8,500
	Human Services and Recreation Total			-	\$10,000	\$10,000		-	\$10,000	\$10,000
Housing										
d	Human Services Endowment Fund (211)	\$1,419					21116008-811400	-	\$1,419	\$1,419
	Housing Total	\$1,419						-	\$1,419	\$1,419
Planning and Community Development										
e	Capital Public Art Fund (310)		31021002-624900-98200	-	\$100,000	\$100,000				
	Planning and Community Development Total			-	\$100,000	\$100,000				
Public Works										
f	Refuse Fund (406)						40622027-850500	-	\$740,000	\$740,000
g	Building Maintenance Fund (502) General Fund (101)		50222064-678200	\$12,682	\$28,766	\$41,448	10120031-817700	\$208,131	\$28,766	\$236,897
	Public Works Total			\$12,682	\$28,766	\$41,448		\$208,131	\$768,766	\$976,897
Water and Power										
h	Water Fund (402)						41407820-821500 41408170-811400	\$140,000 \$80,000	\$230,000 \$177,000	\$370,000 \$257,000
i	Water and Power Total							\$220,000	\$407,000	\$627,000
Grand Total		\$1,419		\$12,682	\$138,766	\$151,448		\$428,131	\$1,187,185	\$1,615,316

LETTER OF AGREEMENT
KAISER FOUNDATION HOSPITALS, LOS ANGELES
COMMUNITY BENEFIT CHARITABLE CONTRIBUTIONS PROGRAM

This Letter of Agreement (hereinafter "Agreement") is entered into by and between **Kaiser Foundation Hospitals**, a California nonprofit, public benefit corporation (hereinafter "KFH") and **City of Pasadena Department of Human Services and Recreation**, a charter city organized in the State of California and not subject to federal or state income tax.

This Agreement sets forth the understanding of the parties hereto as to the terms and conditions under which KFH shall donate funds in the amount of **\$10,000.00 for a one year funding period beginning August 3, 2015 through August 3, 2016 for Mental Health, Nutrition, and Fitness Integration into Parks After Dark**. Such terms and conditions are as follows:

1. **Tax Exemption Status:** Grantee represents that at all times relevant herein, it is a charter city organized in the State of California and not subject to federal or state income tax.
2. **Purpose of Grant.** Grantee shall use entire Grant to support the specific goals, objectives, activities, and outcomes as stated in the Grant Summary.
3. **Expenditure of Funds.** This Grant (together with any income earned upon investment of grant funds) is made for the purpose outlined in the Grantee's Work Plan and may not be expended for any other purpose without KFH's prior written approval.
4. **Prohibited Uses.** In no event shall Grantee use any of the funds from this Grant to (a) support a political campaign, (b) support or attempt to influence any government legislation, except making available the results of non-partisan analysis, study or research, or (c) grant an award to another party or for any purpose other than one specified in Section 170(c)(2)(b) of the Internal Revenue Code of 1986 as amended.
5. **Return of Funds.** KFH reserves the right to discontinue, modify or withhold payments to be made under this Agreement or to require a total or partial return of any funds, including any unexpended funds under the following conditions:
 - (a) If KFH, in its sole discretion, determines that the Grantee has not performed in accordance with this Agreement or has failed to comply with any term or condition of this Agreement.
 - (b) If Grantee loses its status as an eligible Grantee under Paragraph 1 above.
 - (c) Any portion of the funds is not used for the approved purpose
 - (d) Such action is necessary to comply with the requirements of any law or regulation applicable to Grantee or to KFH or to this Grant.
6. **Records, Audits and Site Visits.** KFH is authorized to conduct audits, including on-site audits, at any time during the term of this Grant and within four years after completion of the Grant. Grantee shall allow KFH and its representatives, at its request, to have reasonable access during regular business hours to Grantee's files, records, accounts, personnel and client or other beneficiaries for the purpose of making such

audits, verifications or program evaluations as KFHH deems necessary or appropriate concerning this Grant. Grantee shall maintain accounting records sufficient to identify the Grant and to whom and for what purpose such funds are expended for at least four (4) years after the Grant has been expended.

7. No Assignment or Delegation. Grantee may not assign, or otherwise transfer, any rights or delegates any of Grantee's obligations under this Agreement without prior written approval from KFHH.

8. Records and Reports. Grantee shall submit written progress report(s) to KFHH in accordance with the due dates stated on the Grant Summary (Attachment).

Grantee shall be primarily responsible for the content of the evaluation report. If KFHH determines IRB approval is necessary, as part of the evaluation process, Grantee shall follow KFHH IRB approval processes and procedures.

9. Required Notification. Grantee is required to provide KFHH with immediate written notification of any change in Grantee's tax exempt status or when Grantee is unable to expend the grant funds for the approved purposes described in the Work Plan.

10. Identification of KFHH. Grantee shall identify KFHH as a supporting organization in all published material relating to the subject matter of this Grant. Whenever possible and appropriate, Grantee shall publicly acknowledge KFHH for this Grant.

11. Equal Employment Opportunity. Grantee agrees to comply with and be bound by the nondiscrimination and affirmative action clauses contained in: Executive Order 11246, as amended, relative to equal opportunity for all persons without regard to race, color, religion, sex or national origin; the Vocational Rehabilitation Act of 1973, as amended, relative to the employment of qualified handicapped individuals without discrimination based upon their physical or mental handicaps; the Vietnam Era Veterans Readjustment Assistance Act of 1974, as amended, relative to the employment of disabled veterans and veterans of the Vietnam Era, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, Part 60 of the Code of Federal Regulations (CFR).

12. Immigration Act Requirements. Grantee shall comply during the term of this Agreement with the provisions of the Immigration Reform and Control Act of 1986 and any regulations promulgated thereunder. Grantee hereby certifies that it has obtained a properly completed Employment Eligibility Certificate (INS Form I-9) for each worker performing services related to the program described in the Work Plan.

13. Licensing and Credentials. Grantee agrees to maintain, in full force and effect, all required governmental or professional licenses and credentials for itself, its facilities and for its employees and all other persons engaged in work in conjunction with this Grant.

14. Payment of Grant. First payment by KFHH will be contingent upon a signed Agreement between KFHH and Grantee. Subsequent payments (if any) are contingent upon compliance with this Agreement, including timely receipt of reports as outlined in Paragraph 8 above.

Community Benefit - Letter of Agreement


Kaiser Tracking number for this grant/donation is 20645661

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Kaiser Foundation Hospitals

By: _____ Date _____
William Grice
Executive Director

Grantee

By:  _____ Date 8/27/15
Steve Mermell
Assistant City Manager/Acting Director
City of Pasadena Department of Human Services and Recreation

LETTER OF AGREEMENT
Attachment

GRANT SUMMARY

GRANT NUMBER: 20645661		DATE AUTHORIZED: July 15, 2015	
GRANTEE NAME: City of Pasadena Department of Human Services and Recreation (DHHSR)		AMOUNT: \$10,000.00 over 12 months	
CONTACT, TITLE: Ms. Mercy Santoro, Director			
TELEPHONE: 626-744-3914		FAX: 626-744-6821	
CB PROJECT MANAGER: Mario P. Ceballos, Community Benefit Manager Phone: (323) 783.4496 Email: Mario.P.Ceballos@kp.org			
GRANT PURPOSE: Mental Health, Nutrition, and Fitness Integration into Parks After Dark			
GRANT OBJECTIVES:			
<ul style="list-style-type: none"> • OBJECTIVES • 1) Provide mental health workshops to 250 youth and 500 adults (in English and Spanish) at the City's Parks After Dark program during summer 2016. • • 2) Provide nutrition workshops to 500 youth and 1,000 adults (in English and Spanish) at the City's Parks After Dark program during summer 2016. • • 3) Provide fitness classes to 500 youth and 1,000 adults (in English and Spanish) at the City's Parks After Dark program during summer 2016. • • • • MEASUREABLE OBJECTIVES • 1) Provide mental health workshops to 250 youth and 500 adults (in English and Spanish) at the City's Parks After Dark program during summer 2016. • • 2) Provide nutrition workshops to 500 youth and 1,000 adults (in English and Spanish) at the City's Parks After Dark program during summer 2016. • • 3) Provide fitness classes to 500 youth and 1,000 adults (in English and Spanish) at the City's Parks After Dark program during summer 2016. 			
GRANT PERIOD:			
Start date: 8/3/2015		End Date: 8/3/2016	

NARRATIVE AND FINANCIAL REPORTS DUE:

Requirement	Due Date
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City of Pasadena Department of Human Services and Recreation (DHHSR)
CB Grant Summary
Grant # 20645661

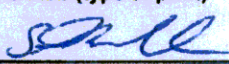
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Attachment

GRANT SUMMARY

Final Report

September 2, 2016

2015 Acknowledgement of Cash Contribution from Kaiser Foundation Hospitals

Information Requested	Records Show	Corrections
1) Organization's Legal Name:	City of Pasadena Department of Human Services and Recreation	
2) Organization's Tax ID:	95-6000759	
3) Organization's Tax Exempt Status:	Government or Public Agency	
4) Fiscal Agents only: The name of the benefiting org.		
CASH CONTRIBUTION FROM KAISER FOUNDATION HOSPITALS		
5) Brief description of project:	Mental Health, Nutrition, and Fitness Integration into Parks After Dark	
6) Check amount:	\$10,000.00	
7) Check number:	8215051	
8) Check date:	8/26/2015	
GOODS AND SERVICES		
9) Goods or services provided to Kaiser Foundation Hospitals and/or its representatives for the contribution listed above.		
a) Type(s) of goods or services provided: <input type="checkbox"/> NONE <input type="checkbox"/> Meal <input type="checkbox"/> Advertisement <input type="checkbox"/> Event Ticket <input type="checkbox"/> Booth <input type="checkbox"/> Other: _____		
b) Quantity of goods or services provided. (for example, 10 dinner seats) _____		
c) Fair market value of goods or services provided: (for example, \$50 per seat, totaling \$500) \$ _____		
10) Signature (Item 9 above must be completed before signing)		
Steve Mermell Assistant City Manager Name & Title (type or print)		
 Signature		
9/1/15 Date		

INTERNAL USE ONLY			
11) Tracking Number:	20845661	12) Payment Number:	86216
13) Medical Center Service area:	Los Angeles	Acknowledged 12/1/2015	

Instructions: Please return the signed document within five (5) days of check receipt to scal.mc.grants@kp.org.