

Agenda Report

December 14, 2015

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: CONTRACT AWARD TO TERMINIX INTERNATIONAL COMPANY LIMITED PARTNERSHIP FOR PEST CONTROL SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$105,725

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt under the California Environmental Quality Act (CEQA) in accordance with Section 15061(b)(3), the General Rule that CEQA only applies to projects that may have an effect on the environment;
2. Accept the bid dated October 6, 2015, submitted by Terminix International Company Limited Partnership (Terminix) to provide pest control services for City facilities; and
3. Authorize the City Manager to enter into a contract with Terminix in a not-to-exceed amount of \$105,725 over a three year period for pest control services.

BACKGROUND:

The Department of Public Works, Building Systems and Fleet Management Division (BSFMD) contracts for pest control services for ongoing prevention and extermination of rodent and insect populations that impact health and safety.

Dewey Pest Control Services has provided this service to the City of Pasadena since 1997. This vendor provided rodent and insect control at approximately 40 City-owned and managed facilities. Costs for these services have increased steadily over the last four years, requiring these services to be bid through the formal, competitive process.

On September 17, 2015, a Notice Inviting Bids was published in the *Pasadena Journal* and listed on the City's website, which generated notices to 66 vendors, four of which were local. Bid packets were obtained by 13 contractors, four of whom submitted bids for the project.

A mandatory pre-bid conference was held at City Hall on September 23, 2015, and eight prospective bidders attended. On October 6, 2015, the following bids were received:

Bidder		Annual Amount (\$)
1. Terminix	Commerce, CA	\$30,645
2. Animal Pest Management Services	Chino, CA	\$31,738
3. Stanley Pest Control	S. El Monte, CA	\$41,750
4. Innovative Pest Solutions	Vista, CA	\$78,658

Bid proposals were evaluated by Public Works staff for the contractors' qualifications and bid amounts, and Terminix was identified as the lowest responsive and responsible bidder for the pest control services contract. The proposed contract with Terminix fully complies with the Competitive Bidding and Living Wage Ordinances. In addition, the proposed contract fully complies with the Prevailing Wage Law (Senate Bill 7) per Resolution 9406 adopted by the City Council on December 15, 2014. The contractor has indicated that the award of this contract will result in no new hires to the present workforce.

Terminix is not currently contracted for other work for the City of Pasadena.

For the three-year period, the contract will be set as follows:

Base Bid	\$ 91,935
Contingency Allowance	<u>\$ 13,790</u>
Contract "Not to Exceed" Amount	\$105,725

The contingency allowance is for use in the event of any emergency and/or special requests and Consumer Price Index increases. The new contract is scheduled to be executed and the new contractor will begin in February 2016.

COUNCIL POLICY CONSIDERATION:

This contract furthers the City Council's goals to improve, maintain and enhance public facilities and ensure public safety.

ENVIRONMENTAL IMPACT:

This action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b) (3), the General Rule that CEQA only applies to projects that may have an effect on the environment.

FISCAL IMPACT:

The cost of this contract is \$105,725 over a three-year period. Funding will be addressed by the utilization of existing budgeted appropriations in the Building Maintenance Fund (budget account 50222050-811400). It is anticipated that \$17,621 will be spent during the current fiscal year. The remaining cost will be spent over the next three fiscal years. There is no anticipated impact to other operational programs or capital projects as a result of this action.

Respectfully submitted,



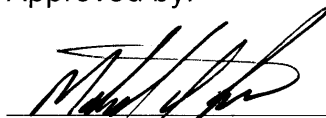
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