

Agenda Report

September 22, 2014

TO: Honorable Mayor and City Council

THRU: Public Safety Committee

FROM: Police Department

SUBJECT: AUTHORIZATION TO ENTER INTO CONTRACTS WITH THE CITY OF LOS ANGELES DEPARTMENT OF TRANSPORTATION (LADOT) AND THE CITY OF IRVINE POLICE DEPARTMENT FOR SUPPLEMENTAL SERVICES FOR MAJOR EVENTS IN AMOUNTS NOT TO EXCEED \$350,000 AND \$150,000 PER YEAR RESPECTIVELY

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is exempt from environmental review pursuant to the California Environmental Quality Act Guidelines Section 15323 (Normal Operations of Facilities for Public Gatherings);
2. Authorize the City Manager to enter into a contract with the City of Los Angeles Department of Transportation (LADOT) for a period of five years, retroactive to July 1, 2014, in an amount not to exceed \$350,000 per year for supplemental traffic control services at Major Events;
3. Authorize the City Manager to enter into a contract with the City of Irvine, retroactive to July 1, 2014, in the amount not to exceed \$150,000 per year for supplemental law enforcement services for major events within the City of Pasadena;
4. Authorize the City Manager to extend the contract with the City of Irvine for up to two additional one-year periods not to exceed \$150,000 per extension period without further City Council authorization.

The proposed contracts are exempt from competitive bidding pursuant to City Charter, Section 1002(H) (contracts with government entities or their contractors) as well as the competitive selection process of the Competitive Bidding and Purchasing Ordinance

pursuant to Pasadena Municipal Code, Section 4.08.049(A)(3), contracts with other government entities.

BACKGROUND:

In order to provide adequate law enforcement and traffic control for "Major Events" within the City, at the Rose Bowl and during New Year's Activities, it is necessary to supplement the City's police department with personnel and equipment provided by outside agencies. As referred to herein, "Major Events" and "New Year's Activities" are defined as follows: A Major Event within the City refers to events with a large number of people in attendance, such as UCLA football games, international soccer games and music concerts. New Year's activities include all pre-parade, parade, and post-parade operations and the Rose Bowl football game.

The City has utilized the services of the Los Angeles Department of Transportation (LADOT) for traffic control services, and the Irvine Police Department for supplemental law enforcement services for several years. The most recent agreements with LADOT and City of Irvine were approved by the City Council on April 25th, 2011 and May 12th 2014, respectively.

The contract with LADOT expired on July 21, 2014 and the agreement with the City of Irvine expired on June 30, 2014; midway through the height of the Rose Bowl event season. Due to a continued need, staff requested services from LADOT and City of Irvine PD, for nine Major Events despite the contracts having lapsed. As a result, LADOT and the City of Irvine provided services for which no properly authorized contract was in place, resulting in an unpaid balance of \$106,218 due the City of Irvine and \$140,327 due to the LADOT.

Staff is requesting City Council authorization to enter into contracts with LADOT and the City of Irvine retroactive to July 1, 2014 to allow for payment of amounts due for services that have been rendered and provide for additional ongoing services.

The proposed contract with LADOT is for a period of five years in an amount not to exceed \$350,000 per year. The use of LADOT is cost-effective, as civilian traffic control officers are approximately \$20 less per hour than personnel provided by other local law enforcement agencies.

The proposed contract with the City of Irvine Police Department is for one year in an amount not to exceed \$150,000. Staff is also requesting authorization to extend the contract for up to two additional one-year periods not to exceed \$150,000 per extension period without further City Council authorization.

In order to ensure that future contracts are not exceeded or expired, they will be monitored more closely. In the future, contract amendments will be agendized for City Council approval as soon as a contract is running low on its balance.

For each of the proposed contracts, actual staffing levels will be determined upon review of factors including, but not limited to attendance levels; pre and post event activities; the availability of City personnel; and other factors that come to the attention of the Pasadena Police Department.

The LADOT and the City of Irvine are governmental entities, therefore the proposed contracts are exempt from Competitive Bidding pursuant to City Charter Section 1002(H), and the Director of Finance has determined these proposed contracts are also exempt from Competitive Selection process pursuant to Pasadena Municipal Code Section 4.08.049, contracts with other governmental entities.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's Strategic Plan Goals to ensure public safety and maintain fiscal responsibility and stability.

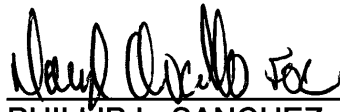
ENVIRONMENTAL ANALYSIS:

The action is categorically exempt from CEQA pursuant to State CEQA Article 19, Categorical Exemptions section 15323 (Normal Operations of Facilities for Public Gatherings). The retention of crossing guards is a normal part of the special events that take place on designated City streets.

FISCAL IMPACT:

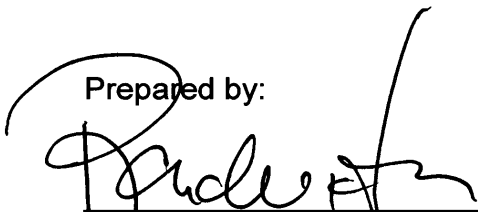
The funding source for all major events throughout the year will be identified on an event-by-event basis, and actual fees charged by the LADOT and the City of Irvine are funded by the event promoters. Funds to pay for all New Year's activities have been budgeted in the New Year's Parade account number 87500, and the Rose Bowl Game account number 87502.

Respectfully submitted,



PHILLIP L. SANCHEZ
Chief of Police
Pasadena Police Department

Prepared by:



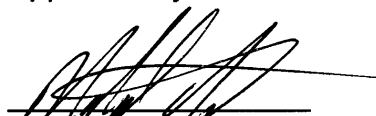
RANDELL K. TAYLOR, Lieutenant
Event Planning Section

Reviewed by:



ANDREW GREEN
Director of Finance

Approved by:



MICHAEL J. BECK
City Manager