

Agenda Report

May 19, 2014

TO: Honorable Mayor and City Council

FROM: City Manager

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC., TO FURNISH POWER STRUT EQUIPMENT AND MISCELLANEOUS PARTS FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that this action is exempt from environmental review pursuant to the guidelines of the California Environmental Quality Act ("CEQA") §15301 (Existing Facilities);
2. Accept the bid dated March 10, 2014, submitted by Consolidated Electrical Distributors, Inc., in response to the Notice Inviting Bids dated February 27, 2014, for power strut equipment and miscellaneous parts;
3. Reject all other bids received; and
4. Authorize the City Manager to issue a purchase order contract to Consolidated Electrical Distributors, Inc., for \$785,000 or a period of two years whichever occurs first with two one-year extensions not to exceed \$392,500 per year.

BACKGROUND:

The Water and Power Department ("PWP") through the normal course of providing electrical service to its customers, requires a variety of parts and equipment for the electrical distribution system. These items include power strut material and a variety of miscellaneous parts which are used in the daily operations at the substation level and also on an ongoing basis to support the Electrical Distribution System Master Plan. PWP continues to buy more material needed to comply with the Master Plan scheduling and has also realized that due to the volatility of the metals market, a long term

contract with a vendor who furnishes strut channeling and electrical parts would be in the best interests of the City.

On February 27, 2014, a Notice Inviting Bids to furnish and deliver power strut equipment and miscellaneous parts was published in *The Pasadena Journal* and posted on the City's web page. Two vendors' submitted bids and the bid packages were opened by the City Clerk's office on March 10, 2014.

BIDDER	BIDDERS PROPOSAL
Consolidated Electrical Distributors, Pasadena, CA	\$392,856.03
City Wholesale Electric, Pasadena, CA	\$621,904.84

Consolidated Electrical Distributors is the lowest bidder that meets all requirements of the specifications and is recommended to receive the contract award. PWP staff recommends that City Council authorize the issuance of a purchase order contract to Consolidated Electrical Distributors, Inc. for an amount not to exceed \$785,000 or a period of two years whichever comes first, with two optional one-year extensions not to exceed \$392,500 per year subject to the approval of the City Manager. The proposed contract complies with the Competitive Bidding and Purchasing Ordinance P.M.C.4.08 and the rules and regulations promulgated thereunder.

POLICY CONSIDERATION:

This authorization supports the City Council strategic goals to improve, maintain and enhance public facilities and infrastructure. It also supports the Public Facilities Element of the General Plan by maintaining public facilities to enhance the quality of life of the community.

ENVIRONMENTAL ANALYSIS:

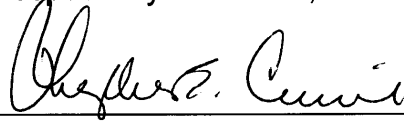
Authorization to enter into the proposed contract for strut channeling equipment and miscellaneous supplies has been determined to be categorically exempt from the California Environmental Quality Act (CEQA) in accordance with CEQA, Title 14, Chapter 3 (the State CEQA Guidelines), Section 15301, Class 1, Existing Facilities and Section 15302, Class 2, Replacement or Reconstruction. Class 1 allows for the maintenance, repair and minor alteration of existing facilities, including publically owned utilities that involves negligible or no expansion of use. Class 2 allows for the replacement and reconstruction of existing facilities and structures, including utility systems where the replacement structure/facility will have substantially the same purpose and capacity. The proposed power strut equipment and miscellaneous electrical parts will be used at the city owned substations consisting of maintenance,

repair, minor alteration, replacement and or reconstruction. There will be no expansion of use or capacity as a result of the required maintenance or repairs.

FISCAL IMPACT:


The maximum cost of this action, if the two optional one-year extensions are approved is \$1,570,000. Funding for this action will be addressed by the utilization of existing and future budgeted appropriations in the Power Operating Fund, Account # 8101-401-843220 and PWP Warehouse Operating Fund, Account # 8101-401-833400. It is anticipated that \$65,417 of the cost will be spent during fiscal year 2014. Assuming that the two options are exercised, the remaining \$1,504,583 will be spent over the next three fiscal years at approximately \$392,500 per year. There are no impacts to other operational programs or capital projects as a result of this action.

Respectfully submitted,



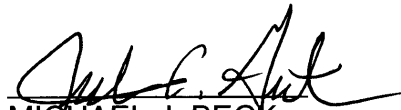
Phyllis E. Currie
General Manager
Water and Power Department

Prepared by:



Anthony Aguirre
Materials & Warehouse Manager

Approved by:



for MICHAEL J. BECK
City Manager