

# Agenda Report

February 3, 2014

**TO:** Honorable Mayor and City Council

**FROM:** Water and Power Department

**SUBJECT:** AUTHORIZATION TO ENTER INTO A PURCHASE ORDER CONTRACT WITH FRONTIER FORD FOR THE PURCHASE OF TWO SUPER DUTY CREW CABS WITH CUSTOM FLATBED TRUCK BODIES FOR THE WATER AND POWER DEPARTMENT

**RECOMMENDATION:**

It is recommended that the City Council:

1. Find the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Existing Facilities);
2. Accept the bid dated August 12, 2013, submitted by Frontier Ford in response to Specifications LD-13-10; and authorize a purchase order contract for an amount not to exceed \$171,590 for two Super Duty crew cabs and custom flatbed truck bodies.

**BACKGROUND:**

The Water and Power Department ("PWP") Overhead Construction and Troubleshooting Divisions perform routine and emergency operations, maintenance and construction on the City's overhead electrical distribution system. The overhead line crews require specialized vehicles that carry work tools, material and equipment essential to perform their requisite functions.

Truck Numbers 1673 and 1675 are more than ten years old with high mileage (151,105 and 106,308 miles respectively), have incurred operating costs to date of \$45,627 and \$34,569, respectively, continue to require costly repairs keeping them out of service for extended periods of time, and no longer meet operational needs. These vehicles will be declared surplus and disposed of in accordance with City policy. Current vehicles only seat two people. New vehicles would provide additional seating along with all specialized equipment and material. One such vehicle will eliminate the need to have multiple trucks transporting crews and equipment, reducing vehicular trips to various job sites throughout the City.

The new vehicles use unleaded fuel and comply with all South Coast Air Quality Management District ("SCAQMD") rules and regulations for heavy duty vehicle engine emissions and clean air standards in the South Coast basin.

A Notice Inviting Bids for the purchase of two Super Duty Crew Cabs with custom flatbed truck bodies was published on August 1, 2013, and copies of the specifications were mailed to six vendors. On August 14, 2013, three responsive bids were received as follows:

<b><u>Vender:</u></b>	<b><u>Bid Amount</u></b>
<b>Frontier Ford, Santa Clara , CA</b>	<b>\$171,590</b>
South Bay Ford, Hawthorne, CA	\$185,418
Wondries Fleet Group, Alhambra, CA	\$266,392

Frontier Ford was the lowest responsive bidder that met all requirements of the specifications and is recommended to receive the contract award. Staff recommends that City Council authorize a purchase order contract to Frontier Ford in an amount not to exceed \$171,590 for two Super Duty Crew Cabs with Custom Flatbed Truck Bodies. The trucks will come equipped with all the cabinets, shelves, racks, brackets, storage boxes required for the tools and equipment the crews must carry. Vehicles will be delivered within six months.

The proposed contract complies with the Competitive Bidding and Purchasing Ordinance P.M.C.4.08 and the rules and regulations promulgated there under.

#### **COUNCIL POLICY CONSIDERATION:**

By providing PWP crews with the vehicles needed to perform their duties, the proposed purchase is consistent with the Public Facilities Element of the General Plan and supports the City Council's goal to improve, maintain and enhance public facilities infrastructure and to implement capital improvements that will maintain and rehabilitate infrastructure.

#### **ENVIRONMENTAL ANALYSIS:**

The proposed action is exempt from CEQA pursuant to the State CEQA Guidelines Section 15301 (Existing Facilities), which exempts actions such as maintenance, repair and operations relating to existing facilities, mechanical equipment or structures where there is negligible or no expansion of the use. The purchase of two replacement vehicles that have the same purpose as the vehicles being replaced has been determined to be exempt from CEQA per this categorical exemption.

The purchase complies with SCAQMD rule 1196, which requires all government agencies to purchase clean heavy duty dedicated gasoline or alternative-fueled vehicles to reduce air toxic and pollutant emissions. These vehicles also meet the requirements of Federal Emission Standard rule 13 CCR 1956.1 issued by California Air Resources Board executive order A-010-11783-1 signed February 28, 2012.

**FISCAL IMPACT:**

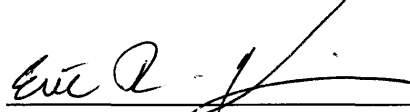
The maximum cost of this action is \$172,590. Funding for this action will be addressed by utilizing existing appropriations in the Water and Power Department's Transportation Equipment account 8505-411-843210-0392. It is anticipated that purchase costs will be spent in fiscal year 2014. Indirect costs for contract preparation and delivery arrangements are expected to be less than \$1,000. Maintenance, repair and fuel costs are anticipated to be approximately \$40,000 per vehicle over the life span of the vehicles. Sufficient funds will be requested annually in operating budget accounts 8616-401-843210 for maintenance and 8618-401-843210 for fuel. The vehicles will be under warranty for five years, and no maintenance expenses would be expected during that time except for oil changes and possibly tire replacements.

The following table summarizes the total fiscal impact in fiscal year 2014. Although the vehicles may actually be delivered in fiscal year 2015, all funds will be spent or accrued in fiscal year 2014.

Base Contract Amount	\$171,590
Contingency	0
Not to Exceed Amount	\$171,590
Contract Administration	\$1,000
<b>TOTAL MAXIMUM FISCAL IMPACT</b>	<b>\$172,590</b>

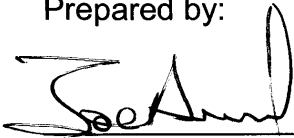
Funds were appropriated in the current year's budget for the purpose of acquiring these vehicles, and the proposed contract will have no impact on other operational or capital projects. Acquiring the vehicles will positively impact PWP's ability to complete necessary capital projects.

Respectfully submitted,



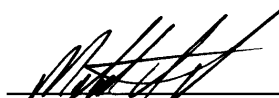
Phyllis E. Currie  
General Manager  
Water and Power Department

Prepared by:



Joe Awad  
Assistant General Manager  
Water and Power Department

Approved by:



Michael J. Beck  
City Manager