

Agenda Report

December 15, 2014

TO: Honorable Mayor and City Council

FROM: Fire Department

SUBJECT: AUTHORIZATION TO RENEW THE CONTRACTS WITH THE CITY OF ALHAMBRA, ARCADIA AND MONTEBELLO FOR VERDUGO FIRE AND EMERGENCY MEDICAL SERVICES DISPATCH

RECOMMENDATION:

It is recommended that City Council:

1. Find that the proposed action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061, (b) (3), the general rule; and
2. Authorize the City Manager to renew the contracts with the cities of Alhambra (Contract 18,982), Arcadia (Contract 18,793) and Montebello (Contract 19,825) for Verdugo dispatching services for a period of three years with two optional three year extensions at the discretion of the City Manager.

BACKGROUND:

The Verdugo Fire Communications Center (Verdugo) was established in August 1979 by the cities of Burbank, Glendale and Pasadena to provide fire and emergency medical service dispatch services for each city. Verdugo is staffed by Glendale City employees and Glendale provides administrative support services for Verdugo. The operation is located at a Glendale Fire facility. The cities of Glendale, Burbank and Pasadena are "owner" agencies and contribute to the governance and annual operational funding of Verdugo.

Additionally, Verdugo provides contract services to several other cities, including Alhambra, Arcadia, Monrovia, Montebello, Monterey Park, San Gabriel, San Marino, Sierra Madre and South Pasadena, plus the Burbank/Glendale/Pasadena Airport Authority. Verdugo provides dispatching services to the contracting agencies for a set fee. This fee provides revenue that supplements Verdugo's operational costs. This recommendation for renewal is effective beginning July 1, 2014 until June 30, 2017, with two, optional, three-year extensions. The July 1st renewal date is a continuing

project of Glendale to put every contracting city on a fiscal year renewal date, to provide common contractual language and to set the same per-call fee for each city. That fee has been set at \$64.26 per call dispatched and may be increased by an amount not to exceed 5% each fiscal year. All prior agreements remain in place and no contracts have lapsed. Contract pricing is established each year at separate meetings that include the City Manager, Fire Chief and the Director of Finance for each owner city. At this time, contract pricing for FY 2016 has not been established. Fiscal year 2015 contract pricing was agreed to last May and included in the FY 2015 adopted budget. The agreement between contract cities must be approved by each owner city pursuant to the agreement between Pasadena, Glendale and Burbank.

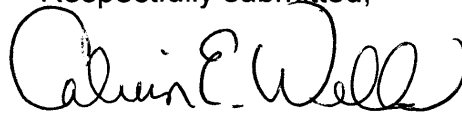
COUNCIL POLICY CONSIDERATION:

This action supports the City Council's strategic goal to ensure public safety.

FISCAL IMPACT:

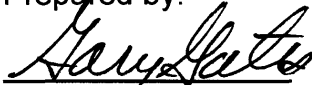
There is no fiscal impact as a result of this action and will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be none. As each contract city pays a part of the fixed costs for the Verdugo system, the City of Pasadena benefits as these fixed costs are spread across each city.

Respectfully submitted,



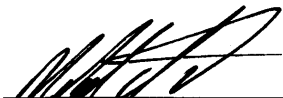
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MICHAEL J. BECK
City Manager