

ATTACHMENT A - PART 3
 ADOPTED FISCAL YEAR 2013
 GENERAL FEE SCHEDULE

Fee #	Description	Revised FY 2013***		Recommended FY 2014	
		Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee
HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
	Special Note: Fees for Pasadena-Altadena residents may vary based on income and ability to pay; special arrangements should be made with a Community Service Representative.				
1256	Application for Child Support Services	\$0.00	\$6.75	\$0.00	\$6.75
1257	Employment Applications	\$0.00	\$10.00	\$0.00	\$10.00
1258	Unlawful Detainers	\$25.00	\$50.00	\$25.00	\$50.00
1259	Small Claims Court Applications	\$25.00	\$50.00	\$25.00	\$50.00
1260	SSI Disability -- Vocational Assessment	\$0.00	\$50.00	\$0.00	\$50.00
1261	Worker's Comp Application	\$20.00	\$40.00	\$20.00	\$40.00
1262	EDD (Unemployment Application)	\$0.00	\$10.00	\$0.00	\$10.00
1263	EDD (Work Search Application)	\$0.00	\$10.00	\$0.00	\$10.00
1264	Rental Application	\$5.00	\$10.00	\$5.00	\$10.00
1265	Le Heap (Energy Application)	\$0.00	\$10.00	\$0.00	\$10.00
1266	(TRO) Serve to Prevent Harassment	\$25.00	\$50.00	\$25.00	\$50.00
1267	(TRO) Domestic Violence	\$25.00	\$50.00	\$25.00	\$50.00
1268	Credit Applications	\$10.00	\$20.00	\$10.00	\$20.00
1269	Public Notary - Per Acknowledgement/Jurat (Fee set by State Government Code 8211)	\$10.00		\$10.00	
	County Public Assistance Forms				
1270	CA-7 Monthly Report (Welfare Recipient Form)	\$0.00	\$10.00	\$0.00	\$10.00
1271	MediCal Quarterly Report	\$0.00	\$10.00	\$0.00	\$10.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1272	MediCal Application	\$0.00	\$10.00	\$0.00	\$10.00
1273	Food Stamp Application	\$0.00	\$10.00	\$0.00	\$10.00
1274	Cash Assistance Application	\$0.00	\$10.00	\$0.00	\$10.00
1275	Prenatal Medical Intake Application	\$0.00	\$10.00	\$0.00	\$10.00
1276	SSI Application	\$0.00	\$10.00	\$0.00	\$10.00
1277	Re-eligibility Application for AFDC & Food Stamps	\$10.00	\$20.00	\$10.00	\$20.00
	Document Printing & Copying	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee
	Photocopies				
1278	First Page of Each Document	\$0.50		\$0.50	
1279	Each Additional Page	\$0.20		\$0.20	
1280	Faxing of Forms (Appeals, Waivers, Etc.)	\$2.00 (includes cost of phone call)		\$2.00 (includes cost of phone call)	
	Immigration and Naturalization Service				
1281	Affidavits of Correspondence	\$25.00	\$50.00	\$25.00	\$50.00
1282	Application for Lost Cards (I-90)	\$25.00	\$50.00	\$25.00	\$50.00
1283	Correspondence Translations	\$20.00	\$40.00	\$20.00	\$40.00
1284	Packet # 3 (Consular Pre-Approve Appointment)	\$50.00	\$100.00	\$50.00	\$100.00
1285	Packet #4 (Consular appointment preparation for resident visa)	\$50.00	\$100.00	\$50.00	\$100.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1286	I-130 Application Petition for Alien Relative Packet	\$250.00	\$400.00	\$250.00	\$400.00
1287	I-131 Application for Travel Document	\$20.00	\$40.00	\$20.00	\$40.00
1288	I-485 Application to Register Permanent Residence or to Adjust Status Packet	\$300.00	\$450.00	\$300.00	\$450.00
1289	N-400 Citizenship Application	\$50.00	\$100.00	\$50.00	\$100.00
1290	N-600 Citizenship Application for Children	\$50.00	\$100.00	\$50.00	\$100.00
1291	Consulting Services	\$5.00	\$15.00	\$5.00	\$15.00
	Social Security Administration				
1292	SS Health History Application	\$0.00	\$25.00	\$0.00	\$25.00
1293	Other SSA Forms (Appeals, Waivers, Etc.)	\$0.00	\$30.00	\$0.00	\$30.00
1294	Affidavits of Support	\$0.00	\$50.00	\$0.00	\$50.00
	SPORTS & YOUTH ENRICHMENT PROGRAMS				
1295	Contract Programs (Youth/Adult Sports Programs - Leagues, Recreation Classes, etc.)	60% (Contractor)/40% (City)		60% (Contractor)/40% (City)	
1296	Contract Programs (Youth/Adult Sports Programs - Leagues, Recreation Classes, etc.) held in non-City/PUSD facilities.	NEW		70% (Contractor)/30% (City)	
	Day Camp****	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1297	Day Camp Registration Fee - All Participants (non-refundable)	\$25.00		\$25.00	
		Weekly Rate	Weekly Rate	Weekly Rate	Weekly Rate
1298	Day Camp, Resident	\$25-\$95		\$25-\$95	
1299	Day Camp, Non-Resident		\$97.50-\$142.50		\$97.50-\$142.50
	****Special Notes: (1) Campership and/or Discount Coupons offered to qualified Pasadena Youths for all Neighborhood and Youth related events. The % fee reduction shall be based HUD guidelines (2) City of Pasadena employees pay the Resident rate for Day Camp (3) Siblings receive a 10% discount.				
	Neighborhood Park Camps - La Pintoresca and Washington Parks				
1300	Camp Registration Fee - All Participants (non-refundable)	\$25.00		\$25.00	
1301	Neighborhood Park Camp (La Pintoresca and Washington Parks).	\$0 - \$50	\$37 - \$62	\$0 - \$50	\$37 - \$62
1302	Organized Activities, Classes - Adult & Youth (varies, depending upon class and provider)	\$0.00-\$118.00		\$0.00-\$118.00	
	After School Program*****	Per Week		Per Week	
1303	After School Program Fee	\$25.00		\$25.00	

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
	*****Special Note: Siblings receive a percentage-based discount				
	After School Adventures Program				
1304	After School Adventures Program Registration Fee	New	New	\$25.00	\$25.00
1305	After School Adventures Program Before School Care Fee	New	New	\$15.00 per week	\$15.00 per week
1306	After School Adventures Program Late Payment Fee	New	New	\$5.00	\$5.00
	Swimming, Recreational*****				
		Per Session		Per Session	
1307	Ages 5 & under (must be accompanied by an adult)		\$0.00		\$0.00
1308	Ages 6 To 17		\$1.00		\$1.00
1309	Ages 18 to 49		\$2.50		\$2.50
1310	Senior Citizen (50 Years and Older)		\$1.00		\$1.00
1311	Family Swim Plan		\$53.00		\$53.00
	***** Special Note: PUSD students swim for free when presenting a valid school ID card				
	Swimming Instruction				
		Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1312	Half Hour Private Lesson - Youth (Ages 17 and Younger)	\$30.00	\$45.00	\$30.00	\$45.00
1313	Half Hour Private Lesson - Adult (Ages 18 and Older)	\$30.00	\$45.00	\$30.00	\$45.00
1314	8 Half Hour Lessons - Youth (Ages 17 and Younger)	\$45.00	\$60.00	\$45.00	\$60.00
1315	8 Half Hour Lessons - Adult (Ages 18 and Older)	\$60.00	\$75.00	\$60.00	\$75.00
	FACILITY RENTALS (CONFERENCE ROOMS, MEETING ROOMS, CLASSROOMS, ETC)				
	Special Notes: (1) Use of any City facility, field or area for a City Sponsored or City Co-Sponsored event is Free of Charge; (2) City of Pasadena employees pay the lowest published rate; (3) User is required to provide event security and insurance.				
	Rental of Community Center Facilities - Per Hour	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee
	Auditorium	Hourly Rental Rate		Hourly Rental Rate	
1316	Nonprofit Group	\$40.00	\$60.00	\$40.00	\$60.00
1317	Private Individual	\$40.00	\$80.00	\$40.00	\$80.00
1318	Commercial Group	\$80.00	\$120.00	\$80.00	\$120.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
	Classrooms / Multi Purpose Room - per room				
1319	Nonprofit Group	\$18.00	\$27.00	\$18.00	\$27.00
1320	Private Individual	\$18.00	\$36.00	\$18.00	\$36.00
1321	Commercial Group	\$36.00	\$54.00	\$36.00	\$54.00
	Conference Rooms - per room				
1322	Nonprofit Group	\$22.00	\$33.00	\$22.00	\$33.00
1323	Private Individual	\$22.00	\$44.00	\$22.00	\$44.00
1324	Commercial Group	\$44.00	\$66.00	\$44.00	\$66.00
	Kitchen Facilities				
1325	Nonprofit Group	\$25.00	\$38.00	\$25.00	\$38.00
1326	Private Individual	\$25.00	\$50.00	\$25.00	\$50.00
1327	Commercial Group	\$50.00	\$75.00	\$50.00	\$75.00
	Meeting Room or Piano Room				
1328	Nonprofit Group	\$25.00	\$38.00	\$25.00	\$38.00
1329	Private Individual	\$25.00	\$50.00	\$25.00	\$50.00
1330	Commercial Group	\$50.00	\$75.00	\$50.00	\$75.00
	Parking Lot (Rate per Space)				
1331	All Groups	\$10.00	\$10.00	\$10.00	\$10.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
	Brookside Parking Lot I (minimum 100 spaces)				
1332	All groups	Established by individual contract			
	Patio (including Upper Patio @ Villa Parke)				
1333	Nonprofit Group	\$32.00	\$48.00	\$32.00	\$48.00
1334	Private Individual	\$32.00	\$64.00	\$32.00	\$64.00
1335	Commercial Group	\$64.00	\$96.00	\$64.00	\$96.00
	RECREATION & SPORTS FACILITIES (FIELDS, GYMNASIUMS, POOLS, ETC)				
	Facilities	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee
	Gymnasium	Hourly Rental Rate		Hourly Rental Rate	
1336	Nonprofit Group	\$83.00	\$125.00	\$83.00	\$125.00
1337	Private Individual	\$83.00	\$165.00	\$83.00	\$165.00
1338	Commercial Group	\$165.00	\$250.00	\$165.00	\$250.00
	Showers and Dressing Room				
1339	Nonprofit Group	\$22.00	\$33.00	\$22.00	\$33.00
1340	Private Individual	\$22.00	\$33.00	\$22.00	\$33.00
1341	Commercial Group	\$22.00	\$33.00	\$22.00	\$33.00
	Outside Fields and Areas				

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
	Special Notes: Certain Open Fields are divided into sections; additional charges may apply depending upon the # of sections rented (e.g., Area H, Central Park, Victory Park)				
		Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee
	Baseball & Softball Diamonds	Hourly Rental Rate			
1342	Nonprofit Group	\$45.00	\$68.00	\$45.00	\$68.00
1343	Private Individual	\$45.00	\$90.00	\$45.00	\$90.00
1344	Commercial Group	\$90.00	\$135.00	\$90.00	\$135.00
	Multi-Use and Open Fields (Sports)				
1345	Nonprofit Group	\$55.00	\$83.00	\$55.00	\$83.00
1346	Private Individual	\$55.00	\$110.00	\$55.00	\$110.00
1347	Commercial Group	\$110.00	\$165.00	\$110.00	\$165.00
	Tournaments on Open Fields Per Hour (fee varies by number of entries)				
1348	Nonprofit Group	Local organizations charged 13% of gross revenue for tournaments; non-local groups charged 20%			
1349	Private Individual	Local organizations charged 13% of gross revenue for tournaments; non-local groups charged 20%			
1350	Commercial Group	Local organizations charged 13% of gross revenue for tournaments; non-local groups charged 20%			
	Volleyball Courts				
1351	Nonprofit Group	\$20.00	\$30.00	\$20.00	\$30.00
1352	Private Individual	\$20.00	\$40.00	\$20.00	\$40.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1353	Commercial Group	\$40.00	\$60.00	\$40.00	\$60.00
Basketball Courts (Outside)					
1354	Nonprofit Group	\$20.00	\$30.00	\$20.00	\$30.00
1355	Private Individual	\$20.00	\$40.00	\$20.00	\$40.00
1356	Commercial Group	\$40.00	\$60.00	\$40.00	\$60.00
Tennis Courts, Practice User					
1357	Nonprofit Group	\$20.00	\$30.00	\$20.00	\$30.00
1358	Private Individual	\$20.00	\$40.00	\$20.00	\$40.00
1359	Commercial Group	\$40.00	\$60.00	\$40.00	\$60.00
Tennis Courts - Tournament use (Hourly rate depending on size of tournament)					
1360	Nonprofit Group	Local organizations charged 13% of gross revenue for tournaments; non-local groups charged 20%			
1361	Private Individual	Local organizations charged 13% of gross revenue for tournaments; non-local groups charged 20%			
1362	Commercial Group	Local organizations charged 13% of gross revenue for tournaments; non-local groups charged 20%			
Field Use - Adult Groups per game					
1363	Nonprofit Group	\$32.00	\$49.00	\$32.00	\$49.00
1364	Private Individual	\$32.00	\$65.00	\$32.00	\$65.00
1365	Commercial Group	\$65.00	\$98.00	\$65.00	\$98.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
	Field Use - Youth Groups per game	Team roster must be comprised of at least 60% Pasadena residents to qualify as local			
1366	Nonprofit Group	\$0.00	\$32.00	\$0.00	\$32.00
		Hourly Rate per Park Parcel (9 available parcels)			
	Rate for Special Events / Filming / Other Activities @ Brookside Park - Area H	Team roster must be comprised of at least 60% Pasadena residents to qualify as local			
1367	Nonprofit Group	\$50.00	\$100.00	\$50.00	\$100.00
1368	Private Individual	\$50.00	\$150.00	\$50.00	\$150.00
1369	Commercial Group	\$150.00	\$200.00	\$150.00	\$200.00
		Hourly Rate per Park Parcel			
	Special Events				
1370	Special Event Coordination Fee	New	New	\$65.00	per hour
	Note: This is a processing fee applied if permitting exceeds 8 hours allotted to process a Special Event permit.				
	Rate for Special Events / Filming / Other Activities @ other City Parks				
1371	Nonprofit Group	\$60.00	\$120.00	\$60.00	\$120.00
1372	Private Individual	\$60.00	\$180.00	\$60.00	\$180.00
1373	Commercial Group	\$180.00	\$240.00	\$180.00	\$240.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1374	Commercial-sponsored events providing free activities or services open to the public are eligible for a 50% reduction of the total rental cost (Non City Co-sponsored)	50% of Total Rental Costs		50% of Total Rental Costs	
	GENERAL FACILITY RENTAL CHARGES (Rooms, Auditoriums, Patios, Picnic Areas, Etc.)	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee	Resident Fee (Pasadena & Altadena resident)	Non-Resident Fee
	La Casita Del Arroyo (4 Hour Minimum)	Hourly Rental Rate		Hourly Rental Rate	
1375	City sponsored or Co-sponsored event	\$0.00	\$0.00	\$0.00	\$0.00
1376	Nonprofit Group	\$95.00	\$143.00	\$95.00	\$143.00
1377	Private Individual	\$95.00	\$191.00	\$95.00	\$191.00
1378	Commercial Group	\$191.00	\$290.00	\$191.00	\$290.00
	La Casita Del Arroyo Hourly Set Up/Clean Up	Rate		Rate	
1379	Nonprofit Group	\$40.00	\$60.00	\$40.00	\$60.00
1380	Private Individual	\$40.00	\$60.00	\$40.00	\$60.00
1381	Commercial Group	\$40.00	\$60.00	\$40.00	\$60.00
	Picnic Areas (not including Brookside Park areas)	Rate for First Four (4) Hours		Rate for First Four (4) Hours	
1382	Nonprofit Group	\$54.00	\$54.00	\$54.00	\$54.00
1383	Private Individual	\$54.00	\$54.00	\$54.00	\$54.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1384	Commercial Group	\$54.00	\$54.00	\$54.00	\$54.00
1385	Additional hour after first four (4) hours	\$40.00	\$40.00	\$40.00	\$40.00
	Brookside Park Picnic Areas (Hourly rate)	Hourly Rate		Hourly Rate	
1386	Nonprofit Group	\$54.00	\$82.00	\$54.00	\$82.00
1387	Private Individual	\$54.00	\$109.00	\$54.00	\$109.00
1388	Commercial Group	\$109.00	\$165.00	\$109.00	\$165.00
	Concessions				
1389	All areas (unless otherwise provided in contract)	% as defined in contract (variable %)		% as defined in contract (variable %)	
	Horse Trailer Storage Fees (Monthly)				
1390	20 feet or less (Base Fee)	\$42.00		\$42.00	
1391	21 feet to 29 feet	Base fee + \$1 for each foot over 20ft			
1392	30 feet or more	Base fee + \$2 for each foot over 30ft			
	Swim Pool Facility Rental				
1393	Private Party, per hour -- Morning/Afternoon/Evening	\$665.00	\$810.00	\$665.00	\$810.00
1394	Commercial, per hour -- Morning/Afternoon/Evening	\$810.00	\$950.00	\$810.00	\$950.00
	Eligibility for Reduced Resident Rates				

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1395	Low-income rate for a Resident, Private Individual Function only (must meet eligibility requirements before fee reduction can be applied) - The Percentage of total rental charges	50% of total rental charges	50% of total rental charges	50% of total rental charges	50% of total rental charges
	ADDITIONAL RENTAL FEES				
	Refundable Security Deposit (Charged for a Park and La Casita del Arroyo Function)				
1396	Events which charge an admission of \$500 or more	20% of admission	20% of admission	20% of admission	20% of admission
1397	All Other Events - FLAT FEE	\$225.00	\$225.00	\$225.00	\$225.00
	Refundable Cleaning Deposit (Charged for a Facility Use Function)				
1398	Local Non-Profit / Non-Profit (Membership < 60% Pasadena Residents) / Private Party / Commercial	\$205.00	\$205.00	\$205.00	\$205.00
	Athletic Field Lighting Fee - per hour				
1399	Adult Sports Groups	\$25.00	\$25.00	\$25.00	\$25.00

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HUMAN SERVICES DEPARTMENT - SOCIAL SERVICES					
1400	Youth Sports Groups	\$5.00		\$5.00	
	Staff Attendant - Hourly Fee (charged for large groups)				
1401	All Groups	\$31.00		\$31.00	
	Sound Monitor - Hourly Fee (charged for events with amplified or live music)				
1402	All Groups	\$31.00		\$31.00	
	Alcohol Monitor - Hourly Fee (charged for events serving / selling alcohol)				
1403	All Groups	\$33.00		\$33.00	
	Alcohol Permit				
1404	One-day - All City Facilities - All Groups	\$71.00		\$71.00	
	Event Insurance Premium Rates (Mandatory coverage for all groups unless provided by other vendor)				
1405	CLASS I (1-100 in Attendance) up to CLASS III (5000+ in Attendance) - Starting Cost Amount Per Event		\$83.32		\$83.32