



# Agenda Report

March 11, 2013

**TO:** City Council

**THROUGH:** Legislative Policy Committee (February 27, 2013)

**FROM:** Mayor

**SUBJECT: CONTRACT AWARD TO EMANUELS JONES AND ASSOCIATES FOR STATE LEGISLATIVE ADVOCACY SERVICES**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Approve a five-year contract renewal with Emanuels Jones and Associates for State legislative advocacy services, effective March 2, 2013 through June 30, 2018 for an annual contract cost of \$49,000 (\$48,000 plus \$1,000 for expenses) with the provision for renegotiating the annual cost beginning in fiscal year 2015, and
2. Exempt the proposed contract from the competitive selection process of the Competitive Bidding and Purchasing Ordinance, pursuant to PMC Section 4.08.049(B), contracts for which the City's best interest are served.

## **BACKGROUND:**

The City has contracted with Emanuels Jones and Associates to provide state legislative advocacy services since January 2001. Emanuels Jones and Associates was initially selected through a competitive selection process. The firm has provided the City a wide range of services over a very turbulent time in state government. These services included:

- Monitoring issues of importance to the City of Pasadena
- Attending League of California Cities briefings
- Alerting staff to legislative proposals that may impact the City of Pasadena
- Providing research and support in evaluating issues and proposed legislation
- Tracking legislation both before and after the City has taken a position

• Lobbying for positions taken by the City of Pasadena  
The cost for services in previous years has been as follows:

- Service years 2001-2003: \$3000 per month, plus \$1000 in expenses per year.
- Service years 2003-2005: \$3600 per month, plus \$1000 in expenses per year.
- Service years 2005-2009: \$4000 per month, plus \$1000 in expenses per year.
- Service years 2009-2013: \$4000 per month, plus \$1000 in expenses per year.

Emanuel Jones and Associates' current contract term expires March 2, 2013. The annual contract amount will remain constant for a five year period with allowance for negotiated annual increases beginning in fiscal year 2015.

**FISCAL IMPACT:**

Annual cost of this contract will be \$49,000 (\$48,000 services and \$1,000 expenses) with a total contract cost of \$245,000 over the five years. Funding for this contract is included in the City Council's annual operating budget allocation.

Respectfully submitted,



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BILL BOGAARD  
Mayor