

Agenda Report

January 28, 2013

TO: CITY COUNCIL
FROM: WATER AND POWER DEPARTMENT
SUBJECT: REJECTION OF ALL BIDS TO FURNISH, DELIVER AND INSTALL AN HVAC UPGRADE AT THE DISPATCH CENTER.

RECOMMENDATION:

It is recommended that the City Council reject all bids received on August 7, 2012 in response to specifications LD-12-9 to furnish, deliver and install an HVAC upgrade to the Dispatch Center.

BACKGROUND:

The purpose of the HVAC upgrade at the Dispatch Center is to provide reliable climate control for the server room in the basement. The upgrade is to the air conditioning units, filtration system and duct work for the server room in the basement and to provide a redundant system.

On July 26, 2012, a Notice Inviting Bids was published in *The Pasadena Journal* and posted on the City's web page. In addition, specifications were mailed to 16 businesses on the Purchasing Division's vendor list. Three bids were opened on August 7, 2012. The bids ranged from \$24,680 to \$32,863, with one bid below the engineers' estimate of \$25,000. However, staff recommends rejecting all bids and using in-house labor from the Building Systems and Fleet Management Division ("BSFMD") of Public Works, which estimates the cost at \$19,583. Using BSFMD for this work will also allow work to begin immediately.

COUNCIL POLICY CONSIDERATION:

Rejecting the bids supports the City's goal of efficient use of funds towards the improvement of the Department's power facilities.

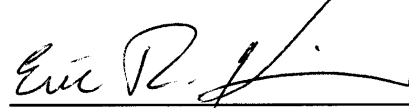
ENVIRONMENTAL ANALYSIS:

The rejection of bids is not a project pursuant to the California Environmental Quality Act ("CEQA"), and because there is no potential of environmental effects, it is not subject to CEQA.

FISCAL IMPACT:

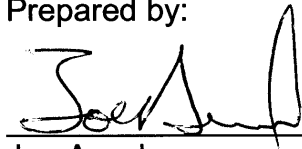
There is no fiscal impact as a result of this action and it will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be minimal.

Respectfully submitted,



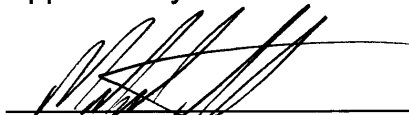
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