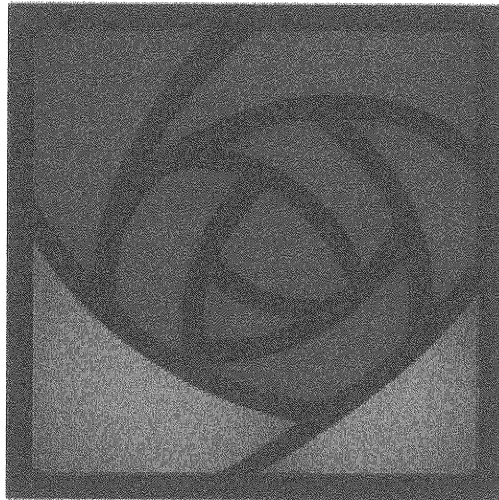


DRAFT

CITY OF PASADENA



*Consolidated
Annual Performance and Evaluation
Report (CAPER)*

2011-2012

CITY OF PASADENA

**CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT (CAPER)**

2011-2012 Program Year

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Introduction

CITY OF PASADENA
FIVE YEAR CONSOLIDATED PLAN (2010-2015)
Consolidated Annual Performance and Evaluation Report (CAPER)
JULY 1, 2011 TO JUNE 30, 2012

INTRODUCTION

The City of Pasadena Five Year Consolidated Plan provides a framework to identify housing, homeless, community and economic development needs and resources to tailor a Strategic Plan for meeting those needs. The Consolidated Plan consists of a five (5) year Strategic Plan and an Annual Action Plan. The Strategic Plan contains three (3) parts: 1) a housing, homeless, community and economic development needs assessment; 2) a housing market analysis; and 3) long-term strategies to meet priority needs. The Action Plan describes the specific projects and activities that Pasadena will undertake in the coming year with its federal funds from the U. S. Department of Housing/Urban Development (HUD) to address those priority needs. The Action Plan also contains certifications indicating that the City will follow certain requirements such as furthering fair housing.

The Five Year Consolidated Plan also functions as 1) a planning document for the City, which builds on the City's citizen participation process at the grassroots levels; 2) an application for federal funds under the U.S. Department of Housing and Urban Development's formula grant programs; 3) a strategy to be followed in carrying out HUD programs; and 4) an Action Plan that provides a basis for assessing performance.

Essentially, the Plan simplifies the steps needed to receive funding under four (4) HUD formula grant programs. These federal grants are:

Community Development Block Grant (CDBG): A formula-based program that annually allocates funds to metropolitan cities, urban counties, and states for a wide range of eligible housing and community development activities. Over a one (1) year period, not less than 70 percent of a grantee's CDBG expenditures can be used for activities that benefit low- and moderate-income persons.

HOME Investment Partnership (HOME): A formula-based program that provides allocations to states and units of general local governments, known as participating jurisdictions. Its purpose is to retain and expand the supply of affordable housing principally for low- and extremely low-income families through housing rehabilitation, new construction, first-time homebuyer financing, and rental assistance.

Emergency Shelter Grant (ESG): A formula-based program that allocates funds to states, metropolitan cities, and urban counties to support emergency shelters for homeless individuals and families.

Housing Opportunities for Persons with HIV/AIDS (HOPWA): A grant program that addresses the needs of persons living with HIV or AIDS and their families.

Additionally, the Plan provides a basis for programming and allocating other federal funds including its Housing Choice Voucher Program, Continuum of Care Homeless Assistance Programs (Supportive Housing, Shelter Plus Care and Section 8 Moderate Rehabilitation for Single Room Occupancy Dwellings), etc., as well as local housing and development resources.

The overall goal of the federal community planning and development programs covered by the Consolidated Plan is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons. The primary means towards this end is to extend and strengthen partnerships among all levels of government and the private sector. The statutory program goals are:

DECENT HOUSING -- which includes:

- assisting homeless persons to obtain appropriate housing;
- assisting persons at risk of becoming homeless;
- retention of the affordable housing stock;
- increase the availability of permanent housing in standard condition and affordable cost to low-income and moderate-income families; particularly to members of disadvantaged minorities, without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability;
- increasing the supply of supportive housing which includes structural features and services needed to enable persons with special needs (including persons with HIV/AIDS) to live with dignity and independence; and
- providing housing affordable to low-income persons accessible to job opportunities.

A SUITABLE LIVING ENVIRONMENT -- which includes:

- improving the safety and livability of neighborhoods;
- increasing access to quality public and private facilities and services;
- reducing the isolation of income groups within areas through the spatial de-concentration of housing opportunities for lower income persons and the revitalization of deteriorating or deteriorated neighborhoods;
- restoring and preserving properties of special historic, architectural, or aesthetic value; and
- conservation of energy resources.

EXPANDED ECONOMIC OPPORTUNITIES -- which includes:

- job creation and retention;
- establishment, stabilization and expansion of small businesses (including micro-businesses);
- the provision of public services concerned with employment;
- the provision of jobs to low-income persons living in areas affected by those programs and activities, or jobs resulting from carrying out activities under programs covered by the plan;
- availability of mortgage financing for low-income persons at reasonable rates using non-discriminatory lending practices;

- access to capital and credit for development activities that promote the long-term economic and social viability of the community; and
- empowerment and self-sufficiency for low-income persons to reduce generational poverty in federally assisted housing and public housing.

Housing Vision

CITY OF PASADENA

HOUSING VISION

Five Year Consolidated Plan (2010-2015)

All Pasadena residents have an equal right to live in decent, safe and affordable housing in a suitable living environment for the long-term well-being and stability of themselves, their families, their neighborhoods and their community. The housing vision for Pasadena is to maintain a socially and economically diverse community of homeowners and renters who are afforded this right.

The City of Pasadena shall achieve this vision by utilizing its resources to:

- Support and provide fair and equal housing opportunities for all persons regardless of race, age, income, disability, sexual orientation, marital status, household size, ancestry, national origin, religion, or color.
- Provide for an adequate supply and range of housing opportunities throughout the City by assisting in the development of new housing, preservation of existing housing and being responsive to the special housing needs of certain resident populations.
- Reduce or mitigate governmental constraints which hinder the production, preservation, maintenance and improvement of housing, particularly affordable housing, for Pasadena residents.
- Ensure that Pasadena residents, especially those with extremely low to moderate incomes and special needs, are assisted in meeting their housing needs through the provision of assistance for rental, residential rehabilitation, homeownership, housing counseling, (and other housing support services).
- Conserve and improve the condition of the existing affordable housing stock, which may include ways to mitigate the loss of dwelling units.
- Preserve the existing assisted housing for lower income households.

**Non-Housing
Community Development**

Five Year Consolidated Plan 2010-2015
Non-Housing Community Development Goals

1. Expand opportunities for small business activities that generate new employment opportunities and assist with the development of micro-enterprises.

Objectives:

- Create opportunities for business retention, expansion and education activities that limit adverse community impacts and generate new employment opportunities for low/ moderate income residents.
- Support capital improvement activities for economic development programs support financial assistance for small business development

2. Increase access to resources for low/ moderate income residents and community groups.

Public Facility Objectives:

- Support renovation of neighborhood facilities including schools that provide educational support, cultural enrichment, and community activities;
- Support renovation of parks and recreation facilities that provide academics, sports and recreation, and other community activities;
- Support renovation for health facilities that provide greater access to quality health to very low-, low-, and moderate-income households.

Public Service Objectives:

- Support education programs that provide academic and family enrichment services
- Support employment and training which includes job placement/ retention services, referral services, and other supportive services.
- Support career development programs that provide job preparation services to homeless and very low income individuals including youth and young adults ages 14-21 for entry or re-entry into the workforce
- Support food and nutrition programs that promote access to affordable, nutritious food and nutrition education.
- Support healthcare services that provide health assessments, medical, dental and mental health treatment, and education to families.

Anti-Crime Objectives:

- Support community violence and safety initiatives that provide violence and gang prevention/ intervention activities that will result in a safer community.

Youth Program Objectives:

- Support youth programs that provide mentorship programs, recreational activities, educational opportunities, enrichment opportunities, youth participation in government, and other supportive services for low/ moderate income youth and young adults
- Support child care programs that provide services to low/ moderate income households.

Planning Objectives:

- Support activities that include fair housing, housing, neighborhood revitalization, and economic development.

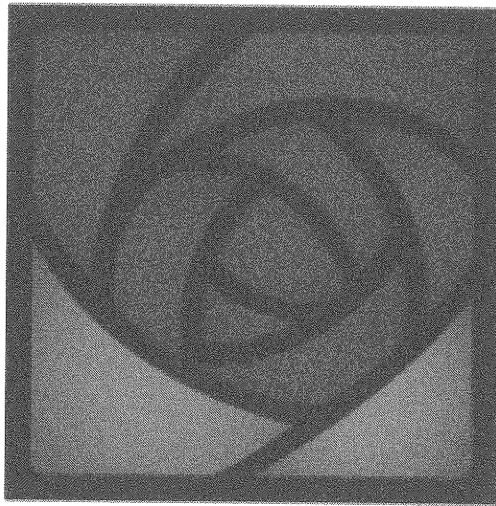
Planning and Administration Goals

1. Administer the CDBG, ESG and HOME funds to meet community needs and funder requirements.

Planning and Administration Objectives:

- Develop, guide and manage activities, including fair housing services, that have both a long and short term impact on the community while meeting National and local objectives.

CITY OF PASADENA



CDBG, ESG and HSEF Year End Report

2011-2012
37th Program Year

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDED
PROJECTS**

**37 PY Year-End Performance Assessment as of June 30, 2012
Public/ Human Service Projects**

Project/ Agency Information

Pasadena City College Foundation
Project LEAP
1570 E. Colorado Blvd.
Pasadena, CA 91106

Funding Source

CDBG

Amount Awarded

\$ 20,950

Amount Expended (As of 6/30/12)

\$20,950

Goals and Objectives

Enroll students at risk of dropping out of college and match them with mentors from the college facility and staff. Focus services on students residing in Northwest Pasadena and former foster care youth.

Expected Outcomes

75% of the participants will achieve at least one of the following objectives:

- 1) Earn an AA/AS degree; 2) Obtain a vocational certificate; 3) Transfer to a four-year college and 4) Secure employment as a result of their community college education.

Performance Measures

Quantitative
Provide academic support, mentoring and other supportive services to 50 students. Recruit 35 to 45 mentors. All participants will establish an educational plan and career goals. 75% of the participants will attend scheduled meetings with their mentors and attend life skills workshops.
Qualitative
75% of participants will increase their grade point average after one semester of participation and remain in college. Participants will have a combined success rate (completing a course with a grade of C or better) of 65%. 80% of participants will complete a course without "withdrawing"

Performance Assessment

Quantitative
The project has enrolled 50 students and provided 2,799 hours of services. 38 PCC staff members are currently serving as mentors and 75% of the students attend scheduled meetings with their mentors
Qualitative
76% of participants have increased their grade point average after one semester. 76% of participants have completed a course with a grade of C or better and 94% of participants have complete a course without "withdrawing"

Project has met its goals

Project/ Agency Information

Journey House
 Emancipated Foster Youth Services Project
 1232 N. Los Robles Ave.
 Pasadena, CA 91104

Funding Source

CDBG

Amount Awarded

\$29,330

Amount Expended (As of 6/30/12)

\$29,330

Goals and Objectives

The project provides services to young men and women over 18 years of age who have "aged out" of the foster care system and are "at risk" of homelessness and involvement with the Criminal Justice System. Services include: assistance with job applications/employment, school enrollment, securing affordable housing, money management, personal counseling and material support for work and school.

Expected Outcomes

Program expects to mitigate the root causes that leave these young people vulnerable to homelessness and improve academic performance leading to an increased number of foster youth receiving a high school diploma or GED and entering into a higher level of education. Program expects to see an increase in socially acceptable activities and an absence of criminal behavior. After-care program participants will exhibit an increase in pro-social skills, improved work ethic, greater self-esteem and self-respect. Aftercare participants will also acquire essential documents (i.e. driver's license, social security cards, birth certificates and bank accounts) to assist in establishing and continuing independent living.

Performance Measures

Quantitative
Program will provide 88 clients with 4,900 units of service. A unit of service is defined as one hour of client participation in the program. Program will provide 30 after-care participants with weekly counseling session. Provide 20 aftercare participants with the opportunity to continue their education at Pasadena City College (PCC) or other area colleges and universities. Provide 88 emancipated foster youth with guidance, housing and financial assistance.
Qualitative
70% of the after-care participants will acquire pro-social change in their behavior and attitude by demonstrating positive behavior and appropriate decision making as measured by progress notes in the client files. 70% of the after-care participants will remain in college for one year and 90% of those who remain will pass their classes and obtain semester credits. 70% of the after-care participants will obtain and maintain adequate and affordable housing for at least one year. 75% of the aftercare participants will maintain part-time or full time employment for one year. 90% of the aftercare participants will maintain adequate means of transportation and 90% of the after-care participants will receive independent living instruction.

Performance Assessment

Quantitative
The Project has enrolled 89 participants and has provided independent living skills assistance, academic counseling, tutoring, financial assistance with school, money management, transportation, referrals to community resources and assistance, employment and other related services. The definition and methodology for calculating units of service are under review to better clarify the actual client contacts.
Qualitative
Effectiveness is verified by monitoring the client's ability to keep his employment, satisfactory performance and matriculation in school, and staff observations. Of the 89 young men and women enrolled in the program, 84 (95%) have demonstrated a pro-social change in their behavior, 12 have remained in college and 9 have passed their classes and obtained semester credit. 86 participants have remained housed in an adequate and affordable housing arrangement, 86 have maintained adequate transportation and 89 have received independent living instruction. Research shows that without housing, education and life skills assistance approximately 40% of the nation's former foster children will become homeless within 12 months of their 18 th birthday.

Project has met its goals.

Project/ Agency Information

Pasadena Unified School District
Young and Healthy
PUSD Health Services for Northwest Pasadena
351 S. Hudson Ave.
Pasadena, CA 91101

Funding Source

CDBG

Amount Awarded

\$61,400

Amount Expended (As of 6/30/12)

\$61,400

Goals and Objectives

The project is comprised of two distinct programs that often coordinate with one another: 1) Cleveland, Madison, and Rose City Family Centers; and 2) Young and Healthy. The overall goals of the activities are to enhance the educational mission of these schools by addressing non-academic issues that effect learning and/or to supplement the academic goals of the schools.

Expected Outcomes

1) Cleveland, Madison and Rose City Family Centers expected outcomes are: increase access to healthcare for uninsured children and families; assist in access to academic support services; increase parent participation in the schools; assist parents in accessing adult education, job training and parenting classes and increase linkages with and referrals to community resources.

2) Young and Healthy expected outcomes are: improved access to healthcare for children; reduced emergency room visits; increased enrollments in health insurance programs; increase in preventative healthcare leading to healthier children and improved academic achievement.

Performance Measures

Quantitative
1) Cleveland, Madison and Rose City Family Centers will enroll and provide intense case management to approximately 150 individuals/families (core families) that are in most need of focused services.
2) Young and Healthy will enroll approximately 500 eligible students in need of free medical services, and provide case management and follow-up services
Qualitative
Program will measure academic success, improved behavior, better family functioning and better health. Qualitative outcomes will be measured by and increase in grades, school attendance and improvement in overall health and well being.

Performance Assessment

Quantitative
1) Cleveland, Madison and Rose City Family Centers served 234 members of the core families with intensified case management services. Beyond services to the core families, the Family Centers have provided 3084 units of services to over 234 students and their families that get assistance from the Centers. The program has made referrals to counseling, medical services, and other social services.
2) Young and Healthy has served 372 children providing them with 408 medical appointments, 112 dental appointments, 52 mental health sessions, 1174 units of case management services and 233 units of pharmacy, glasses and translation services have been provided. No families have been assisted with health insurance applications.
Qualitative
These activities have been in operation since the start of the school year in September. Baseline documentation has been gathered as clients entered the program. Qualitative outcomes grades and attendance will be evaluated and reported during the second half of the program year.

Project is meeting its goals

Project/ Agency Information

El Centro de Accion Social
Youth Education Program
37 E. Del Mar Blvd.
Pasadena, CA 91105

Funding Source

CDBG/ HSEF

Amount Awarded

\$20,950

Amount Expended (As of 6/30/12)

\$20,950

Goals and Objectives

To provide homework assistance, leadership training and college preparedness activities to 200 youth during the 2011-2012 program year. Homework, tutoring and education assistance is provided at Jefferson Elementary School and through El Centro's Summer School in the Park Program. Leadership training is provided through El Centro's 36 week Youth Leadership Academy and the Student Advocacy Program at Washington Middle School

Expected Outcomes

It is expected that students will see an improvement in school attendance and grades, acquire necessary leadership skills, and be inspired to graduate from high school and enroll in college.

Performance Measures

Quantitative
Provide 4500 units of homework and tutoring assistance to 25 children from Jefferson Elementary school. Provide 50 youth with 1800 units of leadership skills and training through El Centro's Youth Leadership Academy and the Student Advocacy Program at Washington Middle School. 125 students will receive 5 weeks of homework assistance and supplemental education through the Summer School in the Park Program.
Qualitative
70% of the students that participate in the programs will show an improvement in their academic levels (reading and writing) and grades. Improvement in grades will be measure by pre-post testing and the voluntary submission of report cards. 80% of participating students will improve their attendance during school hours.

Performance Assessment

Quantitative
30 children are enrolled in the Jefferson Elementary School tutoring program. 51 youth are enrolled in the leadership skills and training through El Centro's Youth Leadership Academy and the Student Advocacy Program at Washington Middle School. To date 6960 units of service have been provided to program participants.
Qualitative
73% of the students that participated in the program have improved their grades as measured by their report cards. All students were ready to progress to the next grade level and all seniors successfully met their graduation requirements.

Program met its goals

Project/ Agency Information

Foothill Unity Center
Nutrition Assistance Project
191 N. Oak Ave.
Pasadena, CA 91107

Funding Source

CDBG/ ESG

Amount Awarded

\$45,217

Amount Expended (As of 6/30/12)

\$45,217

Goals and Objectives

Provide low-income Pasadena households with sufficient nutrition to maintain good health and help move out of food insecurity. Promote awareness of available community resources including employment and educational opportunities. Educate the community with facts about hunger, homelessness and very low-income people who are trying to stabilize and improve their life situations.

Expected Outcomes

Families and individuals are expected to make notable progress toward self-sufficiency and better nutrition. For those clients on limited incomes, it is expected that they maintain stable status on the agency's scale of nutritional well being.

Performance Measures

Quantitative
Program aims to enroll 500 new families and provide a minimum of 1200 unduplicated Pasadena households with 2200 units of services. A unit of service is defined as a monthly food allotment for a family of 1-3 persons and increases according to family size. Provide perishable foods weekly. Program also plans to utilize 10,000 hours of volunteer service through this program.
Qualitative
During the intake process each household is assessed for stability and well-being based on an established set of indicators. These indicators define the family's status as either crisis, vulnerable, stable, safe or thriving. 50% or more of the families served will reach the "stable" or "safe" level during the program year. <i>Stable</i> (defined as having adequate food but relying on food assistance provided to low-income families with insufficient resource to meet basic nutritional needs, and have a basic knowledge of sound nutrition principles). <i>Safe</i> (defined as not utilizing agency services on a monthly basis) or <i>thriving</i> (i.e., no longer utilize program services).

Performance Assessment

Quantitative
This project has served a total of 1,231 unduplicated Pasadena households comprised of 3,546 persons. The program has provided 17,358 units of service. A unit of service is based on the average family size. Families of 1-3 members receive 10 bags of food/month (1 unit of service); families of 4-6 members receive 20 bags of food/month (2 units of service); and families of 7 or more members receive 30 bags of food/month (3 units of service). Approximately 85 families return to receive perishable food items on a weekly basis. The value of the food provided was over \$284,000. The program has utilized over 26,000 volunteer hours and over 10,000 hours from Work Experience Programs (GAIN Work Experience, Senior Work Experience, Youth Work Experience) during the year.
Qualitative
All families were in crisis when they came to the program. 12% remain in crisis while 20% have progressed to be vulnerable and at risk of food insecurity. 483 families or 39% have reached the "stable" or "safe" and 29% of families served are thriving or inactive. The program is serving an unprecedented number of households seeking food assistance. It is believed this large increase in demand is the result of the current floundering economy.

Project has met its goals

Project/ Agency Information

YWCA
Just for Girls Program
1200 N. Fair Oaks Ave.
Pasadena, CA 91103

Funding Source

CDBG

Amount Awarded

\$20,950

Amount Expended (As of 6/30/12)

\$20,950

Goals and Objectives

Provide after school life skills programming for girls ages 8-18 that address contemporary concerns such as: leadership skills, conflict resolution, relationship building skills, educational achievement, computer technology skills, physical and mental health. Also, promote parental involvement through an informed and active role in the Just for Girls program.

Expected Outcomes

Program participants will develop leadership skills, greater social awareness, increased self-esteem and self-confidence. Participants will display more positive behaviors at home, at school and in the community. Enroll 80 girls in the program. Maintain case management with 75% of the girls. Provide an average of 60 hours of curriculum to each girl providing 5,400 units of services. Host two mother- daughter events. Use Girls' Circle pre- and post-test evaluation tools throughout the program to gauge participant progress. The program will also draw on independent evaluators to assess effectiveness

Performance Measures

Quantitative
Enroll and maintain 80 girls in the program by April 2012 and provide a total of 4,320 units of service. Deliver ongoing case management services to 75% of the participants. Deliver an average of 60 hours of curriculum equal to each participant over a 10 month period. Program will collaborate with various community organizations.
Qualitative
75% of the Just for Girls participants will have increased awareness of strategies for conflict resolution, improved study skills and school participation, increased awareness of physical and mental health issues, and improved communication skills. 50% of the program participants will have identified a college of choice or a post-secondary plan.

Performance Assessment

Quantitative
The project has enrolled 288 girls and provided over 7,597 units of service in program activities. 75% of girls have received ongoing case management services and the program has provided the participants with 8-10 hours of curriculum for each participant. Case management and curriculum hours vary; depending on the site of service and the attendance behavior of each participant. The project has collaborated with various organizations including: PasadenaLEARNS, Mustangs on the Move, the Boys & Girls Clubs of Pasadena, AIDS Service Center, and the Huntington Hospital.
Qualitative
Currently the Girls' circle pre-test has been administered for all new participants. 79% of participants have increased their awareness of strategies for conflict resolution, improved study skills and school participation, increased awareness of physical and mental health issues, and improved communication skills. 25% of the program participants have identified a college of choice or a post-secondary plan.

Project has met its goals

Project/ Agency Information

URDC- Urban Revitalization Development Corp.
Family Access to Health
1460 N. Lake Ave. #107
Pasadena, CA 91104

Funding Source

CDBG

Amount Awarded

\$25,140

Amount Expended (As of 6/30/12)

\$25,140

Goals and Objectives

Serve uninsured individuals and families by providing necessary medical services to resolve the medical problems of the patient. Services will include health assessments, treatment visits, medication prescriptions, laboratory services, health education and referrals for specialty services as needed.

Expected Outcomes

Program participants will have increased access to health care. Uninsured persons will receive services to resolve acute health problems and stabilize chronic health problems. Health education will be provided where indicated. Medically indigent persons will have their quality of life improved.

Performance Measures

Quantitative
Provide 1,235 health assessments and treatment medical encounters. Provide 312 clients with prescriptions for necessary medications. Provide 480 laboratory tests required for diagnostic purposes and 216 health education contacts for preventive purposes.
Qualitative
60% of the patients will have their medical problems resolved by the second visit to the program. 30% of the patients will have their medical conditions maintained with ongoing treatment. 10% of the patients will be referred to specialty services to resolve their medical condition.

Performance Assessment

Quantitative
The project has served 1141 unduplicated uninsured clients and has provided clients with 1,141 health assessments and medical encounters, 485 prescriptions and 1,923 laboratory tests. The project also provided health education to 171 patients. Patients included children, adults and the elderly.
Qualitative
60% of the patients had their medical problems resolved by the second visit to the program. 30% of the patients have had their medical conditions maintained with ongoing treatment and 10% of the patients have been referred to specialty services to resolve their ongoing medical conditions.

Project has met its goals

Project/ Agency Information

El Centro de Accion Social
Senior Citizen Network Program
Villa Parke Community Center
363 E. Villa St.
Pasadena, CA 91101

Funding Source

CDBG

Amount Awarded

\$20,950

Amount Expended (As of 6/30/11)

\$20,950

Goals and Objectives

Provide instructional, social and cultural activities to enrich the lives of the elderly and the onset of mental and physical illness brought on by social and physical isolation.

Expected Outcomes

The physical/mental deterioration and social isolation associated with aging will be mitigated. Seniors will become more aware of vital social services and become more involved in their community.

Performance Measures

Quantitative

Provide 150 seniors with 288 hours of ESL instruction, 200 hours of U.S. Citizenship classes, and 400 hours of home services which include intensive case management, coordination of family support systems and personal counseling. Other activities include: arts/crafts, field trips, community events, fitness and socialization activities.

Qualitative

40% of seniors will have increased their knowledge and comprehension of the English language and citizenship as reported through pre-post test measurements.

Performance Assessment

Quantitative

The project has enrolled 145 seniors who have been provided 595 units of services through programming such as: ESL, Citizenship, Arts and Crafts classes, and socialization activities such as field trips, along with in home services including case management, family support and counseling.

Qualitative

Services included case management, home visits and counseling. Supportive services are provided in collaboration with other agencies. Services are designed to address social isolation to prevent physical and mental deterioration. The project has implemented pre-and post-testing in the English as a Second Language and Citizenship classes. In these activities approximately 50% seniors have increased their knowledge and comprehension of the English language and citizenship based on the pre-and post-testing. 8 senior citizens have passed their U.S. Citizenship Naturalization examination as of June 30, 2012.

Project has met its goals

Project/ Agency Information

AAF Rose Bowl Aquatic Center
Olympic Challenge
360 N. Arroyo Blvd.
Pasadena, CA 91103

Funding Source

CDBG

Amount Awarded

\$20,950

Amount Expended (As of 6/30/12)

\$20,950

Goals and Objectives

Teach aquatics and academic skills to 3rd graders from PUSD schools within the Benefit Service Area, including aquatic lessons, water safety, goal setting, reading, writing and other activities for students with special needs are included in the project. The project is conducted in cooperation with the Pasadena Unified School District.

Expected Outcomes

Students will be able to list and practice five essential water safety behaviors and complete their water safety workbooks. Students will move up an average of one level on the Red Cross 6-Level Learn-to-Swim Course program. A third of the students will acquire sufficient swim skills to participate in beginning diving. 10% of the families will participate in one or more Family Recreational Swim Sessions

Performance Measures

Quantitative
The program will serve 220 3rd grade students and provide 3,300 lessons in swimming and diving. The program will also provide passes for 1,100 free family recreational swim sessions as well as providing each student with his or her own swim suit, towels, lifeguard supervision, water safety workbook, and access to locker room facilities.
Qualitative
Student improvement will be measured by the administration of pre and post tests. Progress will be documented individually and for each participating school. 100% of participating students will be able to cite water safety rules and behaviors. 33% of participating students will acquire sufficient swim skills to participate in beginning level diving lessons and 10% of the families will participate in one or more Family Recreational Swim Sessions.

Performance Assessment

Quantitative
The program has enrolled 223 children and delivered 3,334 lessons (units of service) in swimming and diving. Each child was given a pass for their family for free recreational swimming. Each student has been provided his or her own swim suit, towels, supplies, lifeguard supervision, use of the locker room and a water safety.
Qualitative
93% of students are able to cite water safety rules and behaviors as demonstrated by their ability to complete water safety workbooks correctly. 91% of the participating students have acquired sufficient swim skills to participate in beginning diving lessons.

Project has met its goals

Project/ Agency Information

Mothers' Club
Mothers' Club Family Learning Center
980 N. Fair Oaks Ave.
Pasadena, CA 91103

Funding Source

CDBG

Amount Awarded

\$20,950

Amount Expended (As of 6/30/12)

\$20,950

Goals and Objectives

Provide age appropriate pre-school activities, parenting education, ESL, support groups and Early Childhood Education for mothers (parents) and their children. Program measures results using the DRDP (Desired Results Developmental Profile), the CASAS (Comprehensive Adult Student Assessment System) and the AAPI (Adult-Adolescent Parenting Index) In addition, attendance records are maintained and feedback is sought.

Expected Outcomes

Program expects that parents will have improved parenting and leadership skills and support their child's learning in the home. Non-English speaking parents will have improved English language skills. Children will develop age appropriate skills that will prepare them for success in kindergarten.

Performance Measures

Quantitative
Program will enroll 110 clients (50 parents and 60 children) and provide at least 175 days of pre-school and family literacy programming. The program will conduct 40 parent education classes and provide at least 500 hours of ESL instruction. Program will maintain a family attendance rate of 80%.
Qualitative
At least two-thirds or 67% of the parents who have participated in a minimum of 50 hours of parenting education will have improved parenting skills as demonstrated through their scores AAPI Assessment. At least two-thirds or 67% of the parents who have participated in a minimum 50 hours of family literacy instruction will report that they support their child's learning at home by possession of a library card, maintenance of a home library and reading to their children at least 3x per week. At least 50% of the non-English speaking parents will demonstrate a 5 point post-test gain on the CASAS test after completing 100 hours of ESL instruction. Children will be assessed two times per year for mastery of age-appropriate behaviors in accordance with the DRDP.

Performance Assessment

Quantitative
The project has enrolled 65 parents and 76 children. Project provided 651 hours of programming. Many services are provided in collaboration with other local agencies (i.e., Pasadena City College, Azusa Pacific University, Young & Healthy, Pasadena Public Library, Pasadena Public Health Department, Pasadena Police Department, PUSD, Planned Parenthood, Elizabeth House, Pasadena Mental Health, Foothill Family Services, Pacific Oaks College, Pacific Clinics and Huntington Hospital) to enhance the quality of services provided by the program. In addition to Early Childhood Education, the program provides Parenting Education; participating parents are required to attend this activity, provided in conjunction with Pasadena City College. A Parent Support Group is provided, lead by a licensed Family Therapist. Approximately 59% of parents utilize the support group.
Qualitative
78% of the parents who have participated in a minimum of 50 hours of parenting education have improved parenting skills as demonstrated through their scores AAPI Assessment. 76% of the parents who have participated in a minimum 50 hours of family literacy instruction have reported that they support their child's learning at home by possession of a library card, maintenance of a home library and reading to their children at least 3x per week. 73% of the non-English speaking parents did demonstrate a 3-5 point post-test gain on the CASAS test after completing 100 hours of ESL instruction. 100% of the participants (children) have been assessed within four components: Physical/motor competence, cognitive, social/emotional and health/ safety skills in accordance with the DRDP and 72% were found to meet the skill building level at the pre-test. Post test for the DRDP evaluations will be given during the second half of the program year.

Project has met its goals

Project/ Agency Information
 Pasadena Mental Health Center
 Counseling Program
 1495 N. Lake Ave.
 Pasadena, CA 91104

Funding Source
 CDBG

Amount Awarded
 \$20,950

Amount Expended (As of 6/30/12)
 \$20,950

Goals and Objectives

Assist individuals, couples, and families through mental health counseling. Develop proficiency of counseling interns through supervision and instruction from licensed mental health professionals. Provide counseling services to 350 children and adults residing in Pasadena. 45 of the counseling participants will also be participants in the First Offenders Program, a diversion/ early intervention program for first time juvenile offenders.

Expected Outcomes

Project will provide counseling services to children, youth, adults and families resulting in improved functioning, increased peer support, retention of employment and secure housing, and completion of the Apprenticeship and First Offenders programs.

Performance Measures

Quantitative
Program will provide 5,000 hours of counseling services to 350 children, youth and adults residing in Pasadena. Of these 350 clients 45 youth and their families will participate in the First Offenders Program, 45 adults will participate in the Apprenticeship program and 30 children will receive school based counseling services. Services will be provided by 25 graduate level interns and 7 board registered staff supervised by 3 licensed clinicians.
Qualitative
Progress of the clients will be measured utilizing data from client satisfaction surveys, Global Assessment Functioning (GAF) rating tool, the Pasadena Police Department, the Flintridge Foundation and Pasadena City College Apprenticeship program. 70% of clients will report improved life functioning a level 5 or above (based on a 10pt. scale) after six months of treatment and a level 7 or higher after the completion of treatment. 70% of clients will experience improvement in their GAF rating. 70% of First Offenders clients will successfully graduate from the program, with a recidivism rate not to exceed 20% in the first 6 months following graduation. 50% of the Apprenticeship clients will successfully graduate from the program. At the end of the program 90% of clients will have stable housing, 75% will be employed or in school and 75% will have adequate peer/ family support.

Performance Assessment

Quantitative
The project has served 619 clients providing approximately 5,566 hours of counseling in a one-on-one setting. 34 interns are participating in the program and they are supervised by 5 licensed clinicians. Additionally, information assistance and referrals were provided to the general public via telephone contacts.
Qualitative
75% of clients reported improved life functioning (5 or higher on a 10pt. scale) after six months of treatment and 90% of clients reported improved life functioning (7 or higher on a 10pt. scale) after the completion of treatment. 86% of clients experienced an improvement in their GAF rating. 72% of clients, served to date, have graduated from the First Offenders Program with an approximate 15% rate of recidivism. 85% of the Apprenticeship clients have graduated from the program. 96% of clients have secured stable housing, 87% are employed or in school and 80% have reported adequate family/ peer support.

Project has met its goals

CITY OF PASADENA
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Year End Project Performance Assessment as of June 30, 2012
Non-Public Service Projects for 37th Program Year (2011-2012)

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	EXPECTED OUTCOMES	PERFORMANCE MEASURES	PERFORMANCE ASSESSMENT
1.	CODE ENFORCEMENT TASK FORCE (City/Planning & Development Dept.) site address: 175 N. Garfield Ave. Pasadena, CA 91101 Services are provided throughout Benefit Service Area	\$ 187,488	\$187,488	Conduct proactive and systematic code compliance inspections of properties in the CDBG Benefit Service Area (BSA).	The project's efforts will lead to compliance with code and building safety guidelines and a greater emphasis on safe and sanitary housing.	Provide inspections of 4,033 properties. Inspections include single and multi family dwellings, vacant lots, building investigate and abate 400 complaint driven inspections. Abate 75% of all code compliance cases within 60 days	The Code Enforcement Task Force conducted 4012 property inspections and conducted approximately 1064 investigations regarding code compliance complaints. 75% of code compliance cases were resolved within 60 days The project met its goals.
2.	EDUCATION & COUNSELING CENTER (Community Health Alliance of Pasadena - CHAP) site address: 1855 N. Fair Oaks Ave., #200 Pasadena, CA 9110	\$50,000	\$0	Renovate and reconfigure current office space for use as the CHAP Education & Counseling Center. The CHAP building at 1855 N. Fair Oaks Avenue is owned by the City of Pasadena and build out will be done as a tenant improvement by the City's Public Works Department.	The reconfigured clinic space will be appropriate for the delivery of education and counseling services such as confidential counseling, a wide range of health education offerings to include the management of chronic health problems, family planning, STD prevention and mental health issues.	The completion of the project and the opening of the Education & Counseling Center will make possible the delivery education and counseling services for approximately 1,800 health education/counseling contacts for about 500 unduplicated persons annually.	City has cancelled this award and reallocated the funding to Public Works for ADA compliance projects.
3.	FAIR HOUSING PROGRAM (Housing Rights Center) 520 S. Virgil Ave., #400 Los Angeles, CA 90020 site address: 1020 N. Fair Oaks Ave. Pasadena, CA 91103	\$50,400	\$50,400	Provide fair housing counseling services to residents of Pasadena.	Pasadena residents will become more knowledgeable of their rights to fair housing choice in the City. Increased mitigation of housing related issues and complaints.	Serve approximately 2,000 individuals. Services to include education, complaint investigation, landlord/ tenant mediation services and housing discrimination testing.	The project served 1442 residents. Clients included tenants, property managers, realtors, etc. The project initiated 31 fair housing complaint inquiries and opened discrimination cases where appropriate. The project is slightly behind in meeting its quantitative goals. HRC believes that this is due the economic changes that are "depressing" rental activity among certain income groups. There has also been an evolution in the types of discrimination complaints lodged with the HRC (e.g. the increase in disability based claims) and other relatively subtle changes in HRC's targeted client base that are combining to produce a temporary lull in the demand for fair housing services.

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	EXPECTED OUTCOMES	PERFORMANCE MEASURES	PERFORMANCE ASSESSMENT
4.	MAINTENANCE ASSISTANCE SERVICES TO HOMEOWNERS (MASH) (City Housing Department) 2783 Eaton Canyon Dr. Pasadena, CA 91107 Services are provided throughout the CDBG Benefit Service Area.	\$633,360	\$574,758.57	Make home repairs and improvements, and perform exterior lead-based paint stabilization preparation prior to painting houses. Services will be focused to take place in CDBG Benefit Service Area.	The impact of home improvements will lead to a uniform cosmetic improvement of the target area. Project activities will enhance a suitable living environment.	Make home repairs to 15 houses. Complete lead based paint stabilization and exterior house painting and trim on 35 houses.	MASH completed lead based paint stabilization on 43 houses and provided major and minor rehabilitation services as needed. The project also provided work experience to 20 MASH trainees. The project has met its goals.
5.	NATHA Capital Improvements site address: 456 W. Montana St. Pasadena, CA 91103	\$40,000	\$35,385.72	Project seeks to improve its existing facility which is a converted warehouse. The current state of the building does not adequately meet the needs of the clients that are served. Program will address energy efficiency by replacing poor insulation, outdated plumbing and electricity and ADA compliance.	The agency will complete a deck area that will provided ADA access to the facility along with the replacement of several doors that will increase energy efficiency by more thoroughly insulating the facility.	Completion of the Community Center Rehabilitation project.	The agency completed the project in December 2011.
6.	PASADENA STREET VENDORS ASSOCIATION (Institute of Popular Education of Southern California - IDEPSCA) site address: 1565 W. 14 th St. Los Angeles, CA 90015	\$63,000	\$63,000	Enroll 20 micro-businesses (pushcart vendors) and employ 40 people. Provide a minimum of 4,680 units of service. Commissary will be open 7 days a week and training will be provided once a month to incorporate basic accounting principles into the operations of micro-businesses.	At least 50 unduplicated workers will register as street vendors. A minimum 25 micro-enterprises will have been enrolled in the project. All micro-enterprises and individuals working them will be in compliance with all City health and business rules and regulations.	50 members (street vendors) will receive technical assistance in street vending which will be transformed into 25 micro-businesses. 100% of the participants will be licensed by the City of Pasadena and have acquired a food handler certification from the Pasadena Health Dept. 80% of the participants will learn the basic accounting principles taught them through the program as measured by pre-post testing	Project has transformed 36 members into 22 micro-businesses (pushcart vendors) and employed 36 people. 100% of the participants have acquired a food handling certificate from the Pasadena Public Health Department and 80% have learned basic accounting principles as measured by pre/ post testing. Project has did not meet its quantitative goals as a result of agency turnover and financial issues.
7.	REPAYMENT OF SECTION 108 LOAN Fair Oaks Renaissance Plaza (Shopping Center) site address: 651 N. Fair Oaks Ave. Pasadena, CA 91103	\$354,509	\$354,509	Provide jobs for 30 low/moderate income community residents. Provide shopping, commercial, and retail services to CDBG Benefit Service Area. Elimination of blight within a Redevelopment Project Area.	Employ at least 30 low/moderate income persons. Provide retail, commercial services to low/moderate income area of the City. Elimination of a blighted area of the City.	Full time employment for at least 30 low/moderate persons. Area residents are able to shop, obtain goods and services through the commercial and business activity at the shopping center.	The project is providing over 30 jobs to low/moderate income residents. Approximately 11 businesses are operating in the shopping center. The site has been revitalized. The project is meeting its goals. This activity is responsible for the repayment of the Section 108 Loan to HUD.

#	PROJECT (Agency)	ALLOCATED AMOUNT	TOTAL EXPENDED	GOALS/OBJECTIVES	EXPECTED OUTCOMES	PERFORMANCE MEASURES	PERFORMANCE ASSESSMENT
8.	SMALL BUSINESS ASSISTANCE PROGRAM (Valley Economic Development Corp.) site address: 1015 N. Lake Ave Pasadena, CA 91104	\$42,000	\$0	Provide financial and technical assistance to small businesses in NW Pasadena with the potential to retain and generate permanent employment opportunities for low and moderate income residents.	Low/moderate income start-up businesses will be able to obtain the required business capital. Technical assistance will be provided for areas of business expansion in order to retain/create jobs. The provision of professional development activities, business counseling and other supportive services.	No performance measures were submitted.	Contract was never executed with the agency due to non-compliance. Currently the City is in discussions regarding this project.
9.	Business Incubator Program (site address: 1015 N. Lake Ave. Pasadena, CA 91104/Pasadena Enterprise Center)	\$42,000	\$41,553.11	Provide training and technical support to micro-enterprises.	Project will enable PEC to expand business development services including technical assistance, provision of counseling and seminars to microenterprises, creation of a business advisory council and identification of additional financial resources.	Provide assistance to 80 microenterprises through counseling and seminars	Agency identified current capacity to provide technical services to microenterprises and worked to establish and expansion plan for those services. Seminars were provided to microenterprises as agency capacity allowed.
10	ADA Compliance and Energy Efficiency Project. (City Public Works Department) 233 W. Mountain Ave., Pasadena, CA 91103	\$32,093	\$108,093	Project will include ADA Compliance at Jackie Robinson Center and Victory Park Center. To make services and programs accessible to Pasadena residents with disabilities.	Increased accessibility at community centers for Pasadena residents with disabilities.	Complete installation of ADA compliance hardware at Jackie Robinson Center and Victory Park.	All compliance hardware was installed making the Centers more accessible to Pasadena Residents with disabilities. Due to the availability of additional funding from cancelled/completed PW projects the project also utilized the additional funds in the amount of \$76,000 for ADA compliance at Santa Catalina Library.

Housing Annual Accomplishments

CITY OF PASADENA
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
(CAPER)

ANNUAL ACCOMPLISHMENTS (2011-2012 Program Year)

HOUSING

The following report provides the key objectives and annual accomplishments:

New Construction (2010-2011)

Utilize all available resources to promote the new construction of **650** housing units (ownership and rental).

New Construction Projects - Completed

Project Name	Tenure	Status	Total Units	Affordable Units
Washington Park Classics 671 E. Washington Blvd.	Ownership (Assisted)	Completed May 2012	8	6
Newly constructed affordable units completed this PY			8	6

Accomplishments: 6 newly constructed affordable housing units completed during this program year.

PROJECTS IN PROGRESS

Ownership Housing – New Construction Projects

The following projects with homeownership units were in progress as of June 30, 2012:

- 531-537 Cypress Avenue (Cypress Garden Homes): 4 units - **2 affordable**. This assisted project is under construction.
- 377 and 385 N. Marengo Ave: 25 Units- **2-3 affordable**. This is an “off site” affordable housing project to satisfy the City’s Inclusionary Housing Requirement on the development at 277 W. Green Street. The inclusionary housing agreement was recorded in May 2012.

PROJECTS IN PROGRESS

Rental Family Housing – New Construction:

The following projects with rental units were in progress as of June 30, 2012:

No Projects in Progress during the program year.

PROJECTS IN PROGRESS

Senior Housing:

The following project with senior units was in progress as of June 30, 2012:

- 750 – 790 N. Fair Oaks Ave. (Heritage Square): **Approximately 70 affordable** rental units. As of the end of this report period (June 30, 2012) this assisted, new construction project was in the City's zoning and design project entitlement process.

PROJECTS IN PROGRESS

Special Needs Housing:

The following special needs housing project was in progress as of June 30, 2012:

131-135 N. Mar Vista Ave (Mar Vista Union): A permanent supportive housing project with **20 affordable rental units** serving chronically homeless families. As of the end of this report period, the developer is securing project gap financing and the project is in the City's Entitlement Process.

CITY OF PASADENA
AFFORDABLE HOUSING PRODUCTION (July 1, 2011 to June 30, 2012)

<i>Address/Project Name</i>	<i>Tenure</i>	<i>Status</i>	<i>Total Units</i>	<i>Affordable Units</i>	<i>Workforce Units</i>
NEW CONSTRUCTION -- OWNERSHIP					
531-537 Cypress Avenue <i>(Cypress Garden Homes)</i>	Ownership	Under construction	4	2	0
671 E. Washington Blvd. <i>(Washington Park Classics)</i>	Ownership	Completed in PY	8	6	0
1150 N. Allen Ave.	Ownership	Under construction	6	4	0
859 N. Fair Oaks Ave.	Ownership	Under construction	14	2	0
1424 N. Fair Oaks Avenue <i>(Fair Oaks Garden)</i>	Ownership	Completed	12	2	0
824-834 E. California Blvd. <i>(Haskett Court)</i>	Ownership	Completed	6	6	0
315 N. Hill <i>(Gardens on Hill)</i>	Ownership	Completed	68	11*	0
138 S. Bonnie	Ownership	Completed	10	1 *	0
584-612 N. Fair Oaks Ave. 6-46 Peoria St. 504-506 Cypress Ave. 173-175 Carlton St. 1191-1193 N. Summit Ave. <i>(Fair Oaks Court)</i>	Ownership	Completed	44	37*	0
1701 - 1715 N. Fair Oaks <i>(Fair Oaks Summit)</i>	Ownership	Completed	24	5*	0
215 S. Marengo Ave. <i>(Cinema Lofts)</i>	Ownership	Completed	37	6*	0
TOTAL			233	80	0
NEW CONSTRUCTION -- RENTAL (Family)					
213 S. De Lacey Ave. <i>(Westgate Apartments)</i> First four project phases of nine	Rental	Completed	308	53	0
422 Linda Rosa Ave.	Rental	Completed	7	1	0
636 N. Holliston	Rental	Completed	10	1	0
213 S. De Lacey Ave. <i>(Westgate Apartments)</i> First four project phases of nine	Rental	Completed	172	43	0
1299 E. Green Street <i>(Green Street SRO)</i>	Rental	Completed	89	89*	0
240 E. Del Mar Blvd. <i>(Del Mar Gardens)</i>	Rental	Completed	31	4*	0
252-284 E. Orange Grove <i>(Orange Grove Gardens)</i>	Rental	Completed	38	37*	0
252 S. Raymond Avenue <i>(Del Mar Station)</i>	Rental	Completed	347	21*	0
456 E. Orange Grove <i>(Renaissance Court)</i>	Rental	Completed	31	5 *	0
265 N. Madison <i>(Fuller Seminary)</i>	Rental	Completed	179	169 *	0
169 W. Green Street <i>(Pasadena Place)</i>	Rental	Completed	38	3 *	0
33 S. Wilson Ave.	Rental	Completed	45	4*	0
TOTAL			1,295	430	0

HOUSING REHABILITATION

<i>Address/Project Name</i>	<i>Tenure</i>	<i>Status</i>	<i>Total Units</i>	<i>Affordable Units</i>	<i>Workforce Units</i>
770 E. Walnut St. (1290-1292 N. Altadena Dr.)	Rental	Under Inclusionary Agreement	71	8 (off site)	0
270 Parke St. (Parke St. Apartments)	Rental	Completed in PY	8	8	0
377 & 385 N. Marengo (off site)	Ownership	Under Inclusionary Agreement in PY	25	2	0
411-415 N. Raymond Ave. Herkimer Gardens	Ownership	Completed in PY	4	4	0
TOTAL			108	22	0

SENIOR AND SPECIAL NEEDS RENTAL HOUSING

<i>Address/Project Name</i>	<i>Tenure</i>	<i>Status</i>	<i>Total Units</i>	<i>Affordable Units</i>	<i>Workforce Units</i>
50 E. Green St. (Green Street Hotel) <i>affordability preservation</i>	Rental (senior)	Restrictive covenants recorded in PY 2008-2009	139	138*	0
1267 N. Hudson Ave. (Hudson Oaks)	Rental (senior)	Completed in PY	45	44	0
750-790 N. Fair Oaks Ave. (Heritage Square)	Rental (senior)	Developer Selection Stage	70	70	0
877 N. Orange Grove (Nehemiah Court) <i>new construction</i>	Rental Permanent supportive housing	Terminated	7	6 (serves 12 homeless persons)	0
131-135 N. Mar Vista (Mar Vista Union)	Rental Permanent Supportive Housing	Developer agreement approved and March 2011. Developer securing required gap financing.			
TOTAL			281	278	0

New construction projects are subject to the City's Inclusionary Housing Ordinance and/or the Density Bonus Ordinance and will require affordability as part of the project. - *Affordable: Very low, low and moderate income households-up to 120% of AMI; Workforce Housing- 121% - 180% of AMI.* (*) indicates units completed as of June 30, 2010 and are counted toward meeting the City's affordable housing goals under the 2005-2010 Five Year Consolidated Plan.

Accomplishments: 55 affordable units were completed and 2 affordable units were under construction or were placed under contract during the report period 7/1/11 through 6/30/12.

REHABILITATION

Homeowner and Rental Rehabilitation: (2010-2015)

- Provide financial assistance for the rehabilitation of **350** affordable units (rental and ownership).
- The City's Homeowner/Rental Rehabilitation programs will provide subsidies to qualified borrowers to obtain financing from conventional lenders for home improvement loans. Assistance will be provided to **350 households under the Homeowner Rehabilitation programs; and 40 households will be assisted under the Rental Rehabilitation program.**
- The City will continue to support local non-profit housing agencies/organizations and City administered projects: Maintenance Assistance Services to Homeowners (MASH) and Code Enforcement Task Force (inspections) in housing rehabilitation and preservation efforts. At least 175 households will receive assistance through the MASH program.

Accomplishments: (2011 - 2012 PY):

The Maintenance Assistance Services to Homeowners Programs (MASHs) program provided exterior housing rehabilitation, minor/major home repair services, interim assistance to **43 households.**

Services provided through the MASH Program included the painting of the exterior of the house, lead-based paint stabilization, screen/window replacements, accessibility conversions, and misc. activities. The MASH programs received \$633,360 in CDBG funds and focused its activities in the CDBG Benefit Service Area. Services are provided to low/moderate income single-family homeowners, seniors and/or disabled heads of households.

Code Enforcement Task Force (Inspections) – The Code Enforcement Task Force is a project sponsored by the City of Pasadena. Project services include the provision of proactive and systematic code compliance inspections of properties in the CDBG Benefit Service Area of the City. Typically, at least 75% of all cases are abated within 60 days or less. This year, the Task Force conducted **4012 property inspections and 1064 investigations.** Inspections include single family and multi family units, vacant lots, and buildings.

Uses of Other Available Resources:

- The Housing Department and Code Enforcement Partnership:

The Housing Department will continue to support and strengthen the partnership with Code Enforcement in its efforts to:

- 1) identify code violations in residential structures;

- 2) provide financial assistance directed at correcting code violations; and
- 3) provide information to residents as to the availability of services and resources in the community.

Funding made available for the Code Enforcement Task Force includes \$187,488 in CDBG funds. The Code Enforcement Task Force conducted over 4,012 inspections during the reporting period. Inspection activities include residential properties, vacant lots/buildings, and commercial structures. Approximately 75% of all complaint properties are abated within 60 days of notification having been issued to respective property owners.

All the rehabilitation activities of occupied real property did not require any relocation. The occupants remained in the housing while the real property was being rehabilitated.

PROJECTS COMPLETED

The following housing rehabilitation projects were completed as of June 30, 2012:

Project Name	Tenure	Status	Total Units	Affordable Units
1267 N. Hudson Ave. Hudson Oaks (senior)	Rental	<i>Completed March 2012</i>	45	44

Accomplishment: 44 affordable units were rehabilitated during this program year.

Outreach to Developers

Rental Assistance

RENTAL ASSISTANCE

Rental Assistance: (2010-2015)

Utilizing federal funding, the Housing Choice Voucher Program (HCVP) will provide funding for rental assistance to **1,417** extremely low and low-income families annually.

Rental Compliance Monitoring will ensure owner compliance with long-term affordability covenants for all City-assisted units to provide housing that meets specific occupancy, income and rent guidelines.

The HOME Tenant-Based Rental Assistance (TBRA) Program will provide rental assistance to extremely low-income individuals and families with special circumstances. Households must be referred by a participating supportive service agency. The assistance is available for a period of twenty-four (24) months. Sixty (**60**) households will be assisted under the HOME TBRA Program. This program has been discontinued however, 20 households continue to receive assistance as they have not received all 24 months.

The Emergency Rental Assistance Deposits (ERAD) program will provide rental assistance to very low and low-income households. One hundred thousand dollars (\$50,000) will provide assistance to at least fifty (25) households.

Accomplishments and Investments of Available Resources:

The City will continue to utilize funding from the federal government, the U. S. Department of Housing and Urban Development (HUD) and other resources to provide rental assistance to extremely low and low-income families in need of decent, safe and sanitary housing.

Additional accomplishments of the Rental Assistance Section:

- The Housing Choice Voucher Program (HCVP), formerly the Section 8 Rental Assistance Program, provided rental assistance to approximately **1,387 households** during this reporting period.
- The Section 8 Project-Based Rental Assistance Program – served **263 households**.
- The Rental Assistance Section implemented the Section 8 Public Housing Agency (PHA) Annual Plan as required by HUD.
- The Section 8 Management Assessment Program (SEMAP) was implemented and our agency will perform between standard and high performer rating.
- Rental Covenant Compliance Monitoring ensures that owners of covenant-restricted rental units comply with regulatory requirements to provide affordable housing to income eligible tenants. During this reporting period 734 covenanted affordable rental dwelling units were monitored by the City's consultant, Urban Futures, Inc.

- The HOME Tenant-Based Rental Assistance Program (TBRA) provided rental assistance to **25 households** for a temporary period of 24 months. This project was funded with funds from the City's HOME Entitlement funds.
- The Emergency Rental Assistance Deposits (ERAD) program provided rental assistance to **71 households**.

Accomplishments: 1,746 households/families received Rental Assistance during this program year.

Homebuyer Assistance and Education

HOMEBUYER ASSISTANCE AND EDUCATION: (2010-2015)

Provide assistance to **70** low and moderate-income homebuyers under the Homeownership Opportunities Program (HOP).

Provide assistance to **15** households with Cal Home funds.

Provide assistance to **20** homebuyers under the Mortgage Credit Certificate (MCC) Program.

Continue to provide the First-Time Homebuyers' Education and Assistance Program in conjunction with local non-profits and local lenders.

Accomplishments and Investments of Available Resources:

The Homeownership Opportunities Program (HOP) leverages private resources to make homes affordable citywide for eligible low and moderate-income individuals by providing low interest second trust deed loans. The HOP creates both partnerships with developers who earmark a predetermined number of units in a new housing development for low and moderate-income buyers and/or lenders who commit to first trust deed loans if the City provides subordinate financing. The program is funded with HOME and American Dream Down Payment Initiative (ADDI) funds, State CalHome funds, local redevelopment Housing Trust Funds, and local Inclusionary Housing funds. The HOP loan is secured by a second trust deed.

\$565,000 in Homeownership Opportunities Program funds were expended during the 2010-2011 PY to provide loan assistance for **9 homebuyers**.

Homeownership Relocation Assistance: No activity during 2011-2012 PY.

The Mortgage Credit Certificate (MCC) Program: This program is sponsored and administered by the County of Los Angeles Community Development Commission and is available to assist home purchases in Pasadena. The Mortgage Credit Certificate (MCC) Program was established in 1992. The MCC assistance is in the form of a federal income tax credit. The tax credit increases the borrowers' effective income thereby allowing more available after-tax income to qualify for a mortgage. **For PY 2011-2012, one (0) homebuyer received MCC assistance.**

The First-Time Homebuyers' Education Program: Pasadena Neighborhood Housing Services, Inc. (PNHS) administers the First-Time Homebuyers' Education Program. This program provides comprehensive educational classes and counseling to lower-income renters in order to purchase ownership units in the City. Program services also include the financial prequalification of potential first-time homebuyers. Industry professionals provide the education and prequalification services. **During Program Year 2011-2012 over 120 prospective homebuyers successfully completed the PNHS Homebuyer Education Program.**

Accomplishments: During this reporting period, 9 homebuyers received HOP and/or MCC assistance, and 121 clients successfully completed the PNHS homebuyer education program.

Continuum of Care

HOMELESSNESS AND OTHER SPECIAL NEEDS

CONTINUUM OF CARE

The City will continue to implement and support its local Continuum of Care strategy. The Continuum of Care is guided by the City of Pasadena's 10-Year Strategy to End Homelessness, which lays out specific goals toward ending homelessness. The primary homeless and other special needs goals as set forth in the 10-Year Strategy to End Homelessness are as follows:

1. Increase the number of permanent supportive housing beds for the chronically homeless;
2. Implement a homeless prevention program that would focus on providing resources to households at risk of becoming homeless in order to maintain their housing;
3. Provide homeless prevention resources;
4. Increase the number of non-HUD funded residential programs participating in HMIS.

Continuum of Care (2010-2015)

Accomplishments and Investments of Available Resources:

The Pasadena City Council adopted the Pasadena 10-Year Strategy to End Homelessness in 2005. The strategy outlined recommendations to create more permanent supportive housing beds for chronically homeless individuals which included: 1) adopting a "housing first approach" for chronically homeless individuals and 2) creating permanent supportive housing units by converting existing residential units including SRO units. As a result, the CoC is in the midst of converting an existing 144 unit SRO into permanent supportive housing, of which 1/3 of the units will serve chronically homeless individuals. Through June 30, 2012, **115** homeless individuals have been housed.

Additionally, the City of Pasadena has implemented Project HOUSED Pasadena in partnership with Community Solution's 100,000 Homes campaign. City staff and volunteers have recently completed a survey of persons living in the streets in order to find the most vulnerable chronically homeless persons and prioritize housing them. Through this process, 51 persons meeting the vulnerability criterion were identified and outreach and engagement has begun. Vulnerable homeless persons who are willing to engage will then be housed using Shelter Plus Care rental certificates, in existing permanent supportive housing, or in sober living or board and care facilities if more structured housing is needed. **24 persons have been housed since the inception of the program.**

2011 Continuum of Care

The PCDC submitted an application to HUD for \$3 million for thirteen projects. Twelve are for the ongoing SHP projects listed in the prior year updates and accomplishments. One is a first-time renewal. The new project is City/Shelter Plus Care Certificates.

HUD has conditionally approved funding for all requested projects, including the 11 renewal projects and one new Shelter Plus Care project. The new Shelter Plus Care project has added 2 new permanent supportive housing beds for the chronically homeless to the existing inventory.

Ten Year Strategy to End Homelessness

10 YEAR STRATEGY TO END HOMELESSNESS

Beginning in February 2004, the City of Pasadena in collaboration with the Housing and Homeless Network embarked upon a 12-month series of Working Group meetings in order to develop a 10-Year Strategy to End Homelessness. The Working Group is made up of members of the Housing and Homeless Network and is strengthened by participation of stakeholders from throughout the community, including business districts, coalitions/committees, currently and/or formerly homeless persons, neighborhood associations, faith-based associations, corporations, non-profit agencies, elected officials, and non-public and private funders. The Working Group met monthly to examine various strategies, both public and private, to effectively deliver existing and new assistance to the City's homeless and at risk of becoming homeless population, public and private. The completed 10-Year Strategy to End Homelessness was approved by the City Council on July 25, 2005.

The City Council, acting as the Community Development Commission, approved the City of Pasadena 10-Year Strategy to End Homelessness on July 25, 2005. The 10-Year Strategy is intended to be a living document. Programs and strategies developed as part of the 10-Year Strategy will have specific outcomes attached, and these programs, strategies, and outcomes are reassessed annually to ensure that they are effective.

The 10-Year Strategy identifies four (4) primary strategies that must be implemented if the City of Pasadena is going to end homelessness within its jurisdiction. These strategies include:

1. Ending chronic homelessness.
2. Supporting existing homeless services.
3. Expanding existing homeless services.
4. Strengthening homeless prevention efforts.

Priorities and specific annual objectives that will be addressed each year to implement these strategies are outlined in an Annual Action Plan. This Annual Action Plan identifies the project, the strategy the project supports, outcomes identified, budget and sources of funding.

Recent Updates to the 10-Year Strategy:

Ending chronic homelessness:

The City applied for and received new Shelter Plus Care Certificates in the 2011 Continuum of Care national competition. The City will utilize these Certificates to house chronically homeless persons identified through Project HOUSED Pasadena, the City's campaign, conducted in conjunction with Community Solution's national 100,000 Homes campaign, to house the 20 most vulnerable chronically homeless persons living on the streets of Pasadena. Additionally, homeless individuals continue to be housed through the provision of project-based Housing Choice Voucher Program assistance and services funding from the County of Los Angeles,

Centennial Place, a 144-unit Single-Room Occupancy building that is being converted to permanent supportive housing.

Accomplishments: Twenty-two chronically homeless persons were housed through the S+C Program and 25 homeless persons were housed at Centennial Place.

Supporting Existing Homeless Services:

In 2011, the PCDC submitted an application to HUD for \$3 million for thirteen projects. Eleven are for the ongoing SHP and S+C projects listed in the Continuum of Care updates and accomplishments. One was for a first time renewal. The new project is Commission/Shelter Plus Care Certificates.

HUD has conditionally approved funding for all requested projects, including the 12 renewal projects and one new Shelter Plus Care project.

Accomplishments: 91% of households residing in permanent supportive housing remain housed for six or more months, and 70% of households living in transitional housing exit to permanent housing.

Strengthening homeless prevention and expanding existing homeless services through HPRP Funding:

The City submitted a Substantial Amendment to its 2008 Annual Action Plan in order to receive Homeless Prevention and Rapid Re-Housing Program (HPRP) funding. Funding in the amount of \$908,395 was awarded and the City, through a Request for Proposals process, selected the Ecumenical Council of Pasadena Area Churches to administer the Homeless Prevention Program and Union Station Homeless Services to administer the Rapid Re-housing component.

The Homeless Prevention Program has been a component of the 10-Year Strategy since its adoption. Rapid Re-housing is a new addition to the strategy and has been incorporated into the Annual Action Plan.

Accomplishments: 185 households have been provided with Homeless Prevention assistance and 39 households have received Rapid Re-Housing through June 30, 2012.

Emergency Shelter/ Solutions Grant Program

EMERGENCY SHELTER GRANT (ESG) PROGRAM

Emergency Shelters (2010-2015)

Continue to support existing emergency shelters and increase the number of emergency shelter beds for families.

Provide emergency shelter services to **3,000** individuals under the ESG Program.

The Emergency Shelter Grant (ESG) Program is a federally funded program, which addresses homelessness in the City. The ESG Program is designed to help improve and maintain the quality of existing emergency shelters for the homeless, assist those emergency shelters to meet their operating expenses and to provide certain essential social services to homeless individuals. The uses of ESG funds must be directly related to one of the five (5) eligible categories of ESG expenditures: Rehabilitation, Essential Services, Operations, Homeless Prevention and Administration.

ESG funds are awarded annually to the City of Pasadena from the U. S. Department of Housing and Urban Development. These funds are obligated by the City within the required time line of the grant award and are expended within the program year. Additional information is included in this section on the required ESG match.

FY 2011-12 Accomplishments and Investments of Available Resources:

During the program year, July 1, 2011 - June 30, 2012, the City provided funding and technical assistance to non-profit organizations and service providers for the administration, operation/maintenance, and homeless prevention activities of four (4) service providers: **1) Ecumenical Council of Pasadena Area Churches (ECPAC); 2) Union Station Homeless Services; and 3) Elizabeth House 4) Door of Hope.** These four providers represent five (5) different projects serving the homeless community. Between these 4 providers the goal was to assist 643 individuals. The homeless population served included families, females with children, single females, and single men. Shelter services were also provided to mentally ill, physically disabled and battered women, as well as individuals recovering from substance abuse.

The Ecumenical Council of Pasadena Area Churches (ECPAC) provided services through two (1) ESG funded project:

1). The Emergency Shelter Project (ESP): This project provides a motel voucher when no other shelter options are available and provides 1 to 5 night of shelter per client household. **The project gave emergency housing assistance to 242 individual (115 families/ households),** of which 127 were children, providing 560 nights of shelter in motel rooms.

Union Station Homeless Services provided ESG services through three (2) projects:

1). Sources - Career Development/Job Training Program: The Sources program provided career development classes, workshops, seminars, clothing, mentoring and other supportive services to help prospective job applicants who are homeless to enter the job market. Services included the use of the resource room, fax, telephone, computers, resume preparation assistance, interview

techniques, wardrobe assistance, etc. This project provides follow-up and support to participants on an ongoing basis. **The Sources Project enrolled 118 clients** of which 101 (85%) graduated from the program, and 48% were known to secure employment. This project is part of the City's Continuum of Care homeless delivery of services system and focuses on those persons who are returning or attempting to enter the job market.

2). Emergency Overnight Shelter Project: - This project provided overnight emergency shelter to those clients who were participating in the intake process at Passageways - the City's One-Stop Homeless Services Center or Point of Entry into the City's Continuum of Care homeless services delivery system. The clients are housed overnight at the shelter, are provided with meals, showers, etc. The agency provides a van to transport clients back to Passageways on the next morning to continue the intake process. During this program year approximately 1,585 nights of shelter were provided; **366 persons were served including 31 children.**

Elizabeth House provided ESG services through one (1) project:

1). Case Management Services: - This program provides services for shelter and support for homeless pregnant women and their children, health care and access to housing and employment. Activities include weekly case management meetings, individual counseling, pre-employment and job skills training classes, health education classes, health care appointments, educational studies, mentoring, life skills training and parent education classes. **A total of 16 participants were enrolled in the program.** All performance measures were achieved.

Door of Hope provided ESG services through (1) project:

1). Case Management for Homeless Families:- This program provides services to 15 unduplicated homeless families during the 2011-2012 program year. Case management services will include budgeting and financial education, employment and training opportunities, referrals to affordable health care, provision of food and nutrition education, and the location of permanent and affordable housing. The program will also provide on-site mental health services and a comprehensive afterschool program.

Accomplishments: Approximately 757 homeless persons were assisted under the ESG Program during this program year.

Required ESG Match and Obligation Statement: (2011 - 2012 PY)

Overall, the federal and local funding resources made available for homeless needs and support service activities total \$98,459 (\$98,459-ESG and \$98,459 in CDBG funds and the proceeds from the Casa Maria Real Property Transaction (Sale)). By using these funds the City of Pasadena and local non-profit organizations were able to provide services to continue programs to meet the needs of the homeless population.

Federal Stewart B. McKinney Homeless Assistance Emergency Shelter Grant (ESG) Program funds were utilized for the above-mentioned ESG eligible activities. The City of Pasadena provided the required local match through use of funds from the Inclusionary Housing Trust Fund.

The ESG funds were obligated to the respective non-profit organizations (Sub-recipients) as of July 1, 2011 (start of the program year).

EMERGENCY SHELTER GRANT (ESG) FUNDED PROJECTS

**37 PY Year End Performance Assessment as of June 30, 2012
Public/ Human Service Projects**

Project/ Agency Information

Union Station Homeless Services Inc.
Sources- Job Development Program
739 E. Walnut #205
Pasadena, CA 91101

Funding Source

ESG

Amount Awarded

\$60,000

Amount Expended (As of 6/30/12)

\$60,000

Goals and Objectives

Recruit and enroll 110 homeless and low-income individuals who will learn to design and implement a career search by participating in workshops, individual sessions, mock interviews and utilizing the resource center.

Expected Outcomes

As the client receives supportive services, employment assistance, job placement, etc., he/she will be able to obtain a job. Employment opportunities will lead to the ability of the homeless and low-income client to become self-sufficient.

Performance Measures

Quantitative
Enroll 120 homeless and low income persons in a total of 12 workshops and provide 420 hours of instruction during these workshops. Provide the client 20 hours of vocational counseling, mock interview services and resource library access. Provide each client with 3 hours of supplementary employment services as needed. These supplemental services can include criminal record expungement, credit and garnishment issues and computer classes. Obtain 32 job placements for program alumni.
Qualitative
85% of the clients enrolled in the 12 workshops will graduate. Program will maintain contact and continue to provide services to 65% of the graduates for one year. 55% of the graduates will obtain first time employment within 120 days of graduation.

Performance Assessment

Quantitative
The program has enrolled 118 clients and provided career development workshops and 6,490 hours of instruction, supplementary employment services and vocational counseling. The agency was slightly below in enrollment due to the cancellation of a class.
Qualitative
101 or 85% of the clients enrolled have graduated from the program. Program has maintained contact with 60% of graduates and 48% of clients have obtained their first job within 120 days of graduation. The program is unique in that it uses a curriculum specifically designed to address the employment issues of the target population. Clients received post-employment follow-up and ongoing counseling. Initial placements are often interim jobs and the program often assists clients with subsequent employment opportunities and counseling services. The program is part of the "Continuum of Care" homeless recovery system and focuses on individuals becoming or returning to self-sufficiency through entering or re-entering the workforce.

Project has met its goals

Project/ Agency Information
Union Station Homeless Services Inc.
Emergency Overnight Shelter Program
825 E. Orange Grove Blvd.
Pasadena, CA 91104

Funding Source
ESG

Amount Awarded
\$35,000

Amount Expended (As of 6/30/12)
\$35,000

Goals and Objectives

Provide emergency overnight shelter for persons going through the intake process at Passageways, the point of entry into the City's homeless services system.

Expected Outcomes

It is expected that as a result of the provision of temporary, overnight shelter for Passageways intake clients, homeless persons who seek services to recover from substance abuse, mental illness and homelessness will remain in the intake system and be able to access services.

Performance Measures

Quantitative
Assist and provide overnight shelter to 350 homeless persons going through the Passageways intake process.
Qualitative
75% of homeless persons who receive temporary overnight shelter will successfully complete the intake process and receive transitional and/or permanent supportive housing.

Performance Assessment

Quantitative
The project has provided 366 persons/families (including 31 children) with 1440 bed nights of shelter. The numbers of persons served and night stays have grown as it is more difficult finding suitable placement than in past years.
Qualitative
Of the households provided shelter, 78% returned to the Passageways program and were referred to transitional housing or other shelter programs. Experience shows that providing immediate supervised emergency housing to persons entering the homeless assistance system increases the likelihood that they will complete the intake process and follow through on accessing programs and services to address their homelessness and other needs.

Project has met its goals

Project/ Agency Information

Ecumenical Council of Pasadena Area Churches
(ECPAC)
Emergency Shelter Program
444 E. Washington Blvd.
Pasadena, CA 91104

Funding Source

ESG

Amount Awarded

\$25,000

Amount Expended (As of 6/30/12)

\$25,000

Goals and Objectives

Provide community organizations, that serve homeless families and individuals, with shelter alternatives when no long term shelters are available, pending or suitable. The goal is to provide emergency shelter lodging at local area motels for those individuals and families that meet the low to moderate income qualifications.

Expected Outcomes

Individuals and families seeking services will receive immediate temporary shelter and be provided case management services from ECPAC and its Continuum of Care partner agencies. These services will help to stabilize the lives of homeless persons and lead them to services that will assist them in returning to stable housing.

Performance Measures

Quantitative
Provide shelter for approximately 140 individuals (70 families/ households). Provide an average of one hour of limited case management for those individuals and families seeking services.
Qualitative
100% of clients seeking emergency shelter will be working with another agency in the Continuum of Care (i.e. Passageways) in order to stabilize their situation.

Performance Assessment

Quantitative
The project has provided emergency housing to 242 individuals (115 families/ households), including 127 children, providing approximately 560 nights of shelter in local motel rooms.
Qualitative
All clients are served in conjunction with Passageways, the entry point of the City's Continuum of Care system. Project resources are used only when other emergency housing is not available or is not appropriate. Motel vouchers are issued sparingly.

Project has met its goals. This project utilized all ESG funding during the first half of the year because additional program funding from two other sources are available to provide services from January through June.

Project/ Agency Information

Door of Hope
 Case Management for Homeless Families
 P.O. Box 90455
 Pasadena, CA 91109

Funding Source

ESG

Amount Awarded

\$37,766

Amount Expended (As of 6/30/12)

\$37,766

Goals and Objectives

Provide case management services to 15 unduplicated homeless families during the 2010-2011 program year. Case management services will include budgeting and financial education, employment and training opportunities, referrals to affordable health care, provision of food and nutrition education, and the location of permanent and affordable housing. The program will also provide on site mental health services and a comprehensive afterschool program.

Expected Outcomes

15 unduplicated families will receive shelter, food financial education, life skills classes, employment assistance and mental health counseling services. Ultimately each family will obtain permanent affordable housing.

Performance Measures

Quantitative
Program will provide 15 unduplicated families with 50 hours of case management, 100 hours of counseling services, 250 life skills classes, 450 hours of after school programming and 100 units of mental health/ counseling services.
Qualitative
75% of families will learn about budgeting and will create a personal family budget. 100% of school age children will be enrolled in a local school within the first 30 days of residence at Door of Hope. 75% of families will be educated in coping skills and will exhibit a decrease in anger/ conflicts within their families. 75% of participants will report a reduction in anxiety and/or depression associated with current life changes.

Performance Assessment

Quantitative
Program has provided services to 60 unduplicated families. These services include approximately 320 hours of case management, 750 hours of counseling, 208 life skills classes (including budgeting and financial education), 700 hours of after school programming, and 878 units of mental health services.
Qualitative
100% of families have learned about budgeting and have created a personal family budget. 100% of school age children were enrolled in a local school within the first 30 days of residence at Door of Hope. 100% of families have received education in coping skills and have exhibited a decrease in anger/ conflicts within their families. 82% of program participants have reported a reduction in anxiety and/or depression associated with current life changes.

Project is exceeding its quantitative goals in a majority of the service provision areas. This is in part due to the agency being able to accept more families into the program by utilizing additional apartment like living spaces on the property. Staff will work with the agency to identify more realistic goals given the additional families being served.

Project/ Agency Information

Elizabeth House
Case Management Services
P.O. Box 94077
Pasadena, CA 91109

Funding Source

ESG

Amount Awarded

\$37,000

Amount Expended (As of 6/30/12)

\$37,000

Goals and Objectives

Each resident will develop life skills to handle the demands and hardships of single parenting and independent living and link with resources toward ending welfare dependency and achieving self-sufficiency. Residents will acquire the skills necessary to provide for the physical and emotional well-being of their children. Residents will become competent parents by improving their abilities to relate to their children in a healthy way and by providing a safe and nurturing environment. Also, project will provide ongoing after care for its alumni.

Expected Outcomes

Through the provision of shelter, food, access to health-care; provide counseling and case management to prevent potential child abuse and equip mothers with the skills necessary to cope with the challenges of single parenthood. Services will include assistance that will lead to finding housing, employment and transitioning to independent living. Project will also assist its clients with improving their physical and mental health.

Performance Measures

Quantitative

This program will improve parenting skills, education, employability (pre-employment or job skills training), health education, anger management and conflict resolution for 15-18 homeless families, and reduce the potential for abuse or neglect, unemployment, and homelessness for these women and their children. Support 15-18 families, including alumni, in finding housing and employment and transitioning to independent living. Improve the physical and mental health of 15-18 homeless women and their children by increasing their awareness of health-related issues. The program will provide 3,010 hours of case management activity. This will include 405 hours of case management meetings, 270 hours of individual counseling, 36 doctors appointments, 180 hours of pre-employment or job skills training, 144 hours of mentoring, 540 hours of educational studies and 1435 hours of other classes.

Qualitative

It is expected that 100% of families will complete at least 3 months of case management services and will transition to independent living and not relapse into homelessness. Each baby born to a program resident will have a birth weight greater than 2,500 grams (5lbs. 8oz.). 50% of residents will continue their education and work towards gainful employment within one year of exiting the program. 65% of families that participate in the Case Management program will continue to participate in the Follow-up Program after their departure. 75% of residents will demonstrate an increased knowledge of health-related issues.

Performance Assessment

Quantitative

The program has served 17 unduplicated homeless families providing: 351 hours of case management meetings; 424 hours of individual counseling; 220 hours of pre-employment or job skills training; 147 mentoring hours; 287 hours of independent educational studies or schooling for women; and 120 hours of medical appointments.

Qualitative

17 client families have participated in at least 3 months of case management which has assisted them with permanent and transitional housing, employment referrals, drug and mental health referrals, education and legal services. All of the babies born into the program were of a healthy birth weight averaging 7.88 lbs. Since 2000, 65% of program alumni remain in touch with Elizabeth House and of them at least 50% of the graduates are continuing their education, are working to secure employment, or are employed. According to pre-post tests 76% of the residents have demonstrated increased knowledge of health related issues.

Project has met its goals

Evaluation and Assessment of Annual Performance

CITY OF PASADENA
EVALUATION AND ASSESSMENT OF ANNUAL PERFORMANCE
(2011- 2012 Program Year)

General Assessment

Each year following the close of the program year, the City undergoes the process of evaluating its internal progress and accomplishments that have been made during the program year. This review and evaluation is made against the goals/objectives as set forth in the City's Five Year Consolidated Plan (2010 - 2015). In addition to evaluating its progress, the City also looks at obstacles or impediments that may have been present during the program year. These obstacles or impediments are examined in regard to how they may have hindered the degree of progress.

The City finds that overall it has met or made efforts to meet the established goals as outlined in the Five-Year Consolidated Plan (2010 - 2015).

Housing

During the report period, several housing projects (ownership and rental) which contain affordable housing units were under construction or completed. These projects are financially assisted by the City or are required to provide affordable housing pursuant to the City's inclusionary housing program or density bonus regulations. All of these housing projects are mentioned in this report in respective sections where applicable.

The City will continue to partner and collaborate with local non-profit agencies and for-profit developers who desire to access funding assistance/resources in order to undertake affordable housing development, housing preservation and housing rehabilitation activities. As set forth in the 2010-2015 Consolidate Plan, the City will continue its outreach efforts to provide financial incentives to developers/property owners/local non-profit organizations, etc.

Homelessness and Other Special Needs Populations

The City of Pasadena is especially pleased with the partnerships formed with homeless service providers and those formed within the homeless community. The effectiveness of this partnership is demonstrated in addressing homeless issues through participation in the Continuum of Care; the active involvement of the Pasadena Housing and Homeless Network, the local emergency shelters, transitional housing programs, supportive housing programs and the provision of other supportive services to special needs populations.

During July 2005 the City of Pasadena approved its 10 Year Strategy to End Homelessness, and several of the recommendations have been implemented, including additional units of permanent supportive housing and the Homeless Prevention Program. Additional information and a discussion of the actions to be taken to implement this plan are included in the CAPER.

New Construction - Ownership Housing

Two ownership housing projects containing a total of 7 affordable units were completed during the report year. Three ownership housing projects containing a total of 10 affordable units were under construction during the report year.

New Construction - Family Rental Housing

Two rental housing projects containing a total of 54 affordable units were completed during the report year. Two rental housing projects containing a total of 54 affordable units were under construction during the report year.

Senior Housing

- 750 – 790 N. Fair Oaks Ave. (Heritage Square): **Approximately 70** rental units – all affordable. The City released a Request For Proposals in February 2011 and three developer proposals were submitted in April 2011. As of the end of this report period (June 30, 2012) this assisted, new construction project has selected a developer and is in the project entitlement and financing stage..
- 1267 N. Hudson Ave. (Hudson Oaks): 45 rental units – **44 affordable**. This assisted, substantial rehabilitation project is under construction and is expected to be completed in Spring 2012.

Special Needs Housing

131-135 N. Mar Vista Ave. (Mar Vista Union): A permanent supportive housing project with up to **20 affordable rental units** serving chronically homeless families. In March 2011 the City approved an Acquisition, Disposition, Development and Loan Agreement with developer National CORE. The project is currently in the entitlement and funding stage.

Non-Housing Community Development Assessments

Public/Human Services

The City provided quality public/human services to approximately 6200 local residents. These services included health care, education, senior activities, job development, employment training, youth activities, homeless assistance, free meals program for the homeless, information, assistance and referrals, etc.

Economic Development Activities

Several economic development projects were funded through the CDBG Program. These projects provided small business assistance to small/start-up local businesses, technical assistance and support to micro-enterprises, etc., for over 30 low/moderate residents of the

CDBG Benefit Service Area.

These projects are:

3). Fair Oaks Renaissance Shopping Center - Repayment of Section 108 Loan: The Fair Oaks Shopping Center provides employment opportunities as well as an expanding volume of retail/commercial activity to the CDBG Benefit Service Area. The project provides approximately 30 jobs to low/moderate income persons. Currently, there are 12 businesses operating in the shopping center. The project continues to provide goods and services to the area and has established a solid economic environment.

Ensuring Performance Compliance

The Housing Department performs the administrative oversight and program administration for the City's federal housing and community development programs such as: Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG); Home Investment Partnership Act (HOME) Program; the Continuum of Care Homeless Assistance Application - Supportive Housing Programs (SHP); the Housing Choice Voucher Program (HCVP), formerly known as the Section 8 Rental Assistance Program, etc.

The management and administrative oversight includes the required program and fiscal on site monitoring, project performance assessments, etc., to ensure compliance in regard to the provision of the delivery of services. The Housing Department has the responsibility to ensure federal, state and local compliance regarding fair housing, equal opportunity in contracting/employment, reporting, etc.

The Housing Rights Center (HRC) under contract with the City of Pasadena provides:

- 1). Ongoing monitoring and record keeping as it relates to fair housing activities in the City. HRC serves over 1,500 local Pasadena residents annually. Clients are tenants and landlords. HRC provides fair housing counseling, complaint investigation, litigation, outreach and education.
- 2). Housing Mediation Services for local Pasadena residents. The Housing Mediation program is designed to assist landlords/tenants in resolving issues prior to costly litigation. Mediation does not guarantee a resolution, however it often establishes an atmosphere in which both parties are able to reach a workable alternative.
- 3). Technical assistance in the implementation of the Tenant Protection Ordinance - Pasadena Municipal Code (PMC 9.75). Effective November 1, 2004, Pasadena City Council amended the Code to add a new chapter - PMC 9.75 and amended Title 16 (Standards for Conversion Projects). This action provides a greater level of protection to those families who are impacted by condominium conversion projects, demolition and/or the removal of rental units from the market.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

NARRATIVE STATEMENTS

The following narrative is an overview of the City's CDBG expenditures and efforts to address priority needs, goals and objectives identified in the 2011-2012 Consolidated Plan.

A. CDBG funds distributed among different categories of housing needs identified in the Consolidated Plan.

Priorities for each of the objectives/goals and accomplishments are located in HUD Tables and Census Map. These tables address the City's priorities with a designated priority level for programs/projects. The needs listed in these tables identify the needs that our community either currently has or has had over the period of time designated in the strategic plan. These tables reflect the results of the citizen participation process and the required consultation with adjacent units of local government.

B. CDBG expenditures as they relate to highest priority activities.

The 2010-2015 Consolidated Plan identifies the high priority activities. The City continued to fund activities by priority level and available funds during fiscal year 2011-2012.

C. Evaluation of CDBG low- and moderate-income benefit.

The City of Pasadena spent at least 70% of the amount subject to low- and moderate income expenditure calculation.

D. Nature and reasons of changes in program objectives.

To best serve the community the City will re-evaluate yearly its Five-Year Consolidated Plan and as needed and will make amendments.

E. Leverage all resources indicated in the Consolidated Plan and Annual Action Plan.

The City of Pasadena used HOME, CDBG, Redevelopment 20% Housing Set Aside, Human Services Endowment and General funds to meet the housing and community development needs in the Action Plan. In addition, the City uses services/resources from the County and Homeless Shelters. The City continues to search for competitive federal and state grants.

F. Request for Certifications of Consistency for HUD programs in fair and impartial manner for applications by other entities.

The City did not receive any requests for certification for HUD programs this year.

G. Hindrance of implementation of the Consolidated Plan by action or willful inaction.

The City did not take any action or willful inaction that hindered the implementation of the approved Consolidated Plan or the 2010-2011 Annual Action Plan.

H. CDBG funds used exclusively for the three national objectives: elimination of slum and blight, meeting an urgent need, or activities benefiting low- and moderate-income persons.

The City of Pasadena used CDBG funds to benefit low- and moderate-income persons and/or to reduce slum and blight.

I. Activities involving acquisition, rehabilitation or demolition of occupied real property.

During the reporting period, the City did not carry out any acquisition or demolition of occupied real property. As detailed in the Rehabilitation section of the CAPER, the City did carry out rehabilitation activities of occupied real property; however, the occupants remained in the housing while the real property was being rehabilitated.

J. Economic Development Activities undertaken to create or retain jobs for low- and moderate-income persons.

The City of Pasadena did carry out Economic Development Activities during the reporting period. All economic development activities receiving assistance through CDBG provide assistance with the specific intent of creating jobs for low and moderate income individuals. All projects specifically target extremely low, low and moderate income job seeker for the jobs created.

Within the Sub-Recipient agreements of all providers carrying out economic development activities utilizing CDBG funds, there is a clause as follows: "The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. § 702 (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to extremely low, low and moderate income persons."

No jobs were claimed as being available to low/mod persons required special skills, work experience, or education.

K. Describe activities that serve limited clientele not falling within one of the presumed beneficiaries, such as nature, location or other information that demonstrates activities that benefit at least 51% low- and moderate-income persons.

The City of Pasadena funded various projects that fell outside of the presumed benefit category. The City requires all public service agencies to obtain income documentation or self-certification to verify income and household size and the information is reviewed during monitoring visits. All other activities met the national objective by CFR 570.208(a) (1) area benefit, CFR570.208 (a) (3) housing activities or CFR 570.208 (a) (4) job creation or retention activities.

Low and Moderate Area activities are limited to persons residing in an area where at least 51% of the residents are low income persons. The benefits of the activity are available to everyone in that area regardless of their income.

The following is a list of the eligible Census Tracts and Block Groups where CDBG LMA activities took place:

CT 4609.00 BGs 1, 2, 3, 5	CT 4615.00 BGs 3, 5, 6
CT 4616.00 BGs 1, 2, 3	CT 4619.00 BGs 1, 2, 4, 5
CT 4620.00 BGs 1, 2, 3, 4	CT 4621.00 BGs 1, 2
CT 4622.00 BGs 1, 3, 4	CT 4623.00 BGs 2, 3, 4
CT 4629.00 BGs 2	CT 4632.00 BGs 3
CT 4636.00 BGs 5	CT 4637.00 BGs 1

L. Program income (revolving funds, float funded activities, income from the sale of real property, other loan repayments, loan adjustments or write offs, parcels of CDBG acquired property available for sale or lump sum draw down payments).

The City of Pasadena did not undertake float funded activities, make loan adjustments or write-offs during the program year.

Housing Activities. During the reporting period, CDBG housing rehabilitation loans were not extended to homeowners. In November 2010, the City was notified that Pasadena Neighborhood Housing Services (PNHS) was exploring the option of filing bankruptcy. As a result the City rescinded the organization's Community Development Block Grant (CDBG) award in the amount of \$207,000 and requested the return of all money related to the Revolving Loan Funds, Holding Accounts and loan pay-offs totaling \$592,423.

In the reporting period, PNHS CDBG housing rehabilitation loan receivables were as follows: loan repayments and interest earnings credited to the revolving loan fund for housing totaling \$148,375.54.

During the reporting period, HOME housing rehabilitation loans receivable totaled \$32,674.67.

Economic Development Activities. During the reporting period, CDBG economic development loans were extended to businesses via one Sub-Recipient, Pasadena Development Corporation (PDC).

The City had no lump sum agreements during the reporting period.

M. CDBG rehabilitation completed during the report period (type of program, number of projects/units completed, total CDBG funds involved, and other public and private funds involved).

The City actually assisted 43 households/units with rehabilitation with approximately \$633,360 in CDBG funds.

HOME GRANT REQUIREMENTS

NARRATIVE STATEMENTS

A detailed analysis of HOME Program funded activities has been included in the this Consolidated Annual Performance and Evaluation Report. The narrative in this section focuses on the mandated analysis of the HOME Program.

A. *Distribution of HOME funds among identified needs as stated in the Consolidated Plan.*

HOME Program activities are consistent with the City's stated goals and objectives of the Five-Year Consolidated Plan. The City identified needs as preservation and upgrading of existing housing, development of home ownership and rental opportunities as its principal housing goals. The Annual Plan addresses HOME fund expenditures and identified needs. During this reporting period, the City allocated HOME funds to the following projects/programs:

- Homeownership Opportunities Program (HOP)
- HOME Tenant Based Rental Assistance (TBRA)
- Emergency Rental Assistance Deposit (ERAD)
- American Communities Fund Reserve
- CHDO Set-Aside

B. *HOME Match Report.*

As detailed in the HOME Match Report the City's match was met with local and state funds. The City utilized State of California CalHOME (\$220,000) as the match for program year 2010 HOME funds.

In addition to accessing federal program resources, the City of Pasadena Community Development Commission (PCDC), the redevelopment agency of the City, works in partnership with the private sector to access a wide range of government and private resources to augment and support the continuation of affordable housing activities, efforts to eliminate blight, increase employment, and promote redevelopment projects. The PCDC was eliminated February 12, 2012 as a result of the loss of re-development.

C. *Contracting Opportunities for MBE/WBEs (Minority Outreach).*

The City advertises its contracting opportunities in the local paper and on the City's Website. The City will continue its efforts to offer contracting opportunities to minority and women-owned businesses.

D. *Summary of Results of On-site Inspections for HOME Rental Units.*

All HOME rental units completed in any given program year shall be inspected by City staff to ensure that Housing Quality Standards (HQS) are met and that the units are in compliance with HOME program guidelines. In Program Year 2011-2012 no HOME-rental units were constructed or rehabilitated; however 30 low income tenant households received HOME-funded rental assistance and the dwelling units were inspected to meet HQS.

E. *Assessment of Effectiveness of Affirmative Marketing Plans.*

The City has in place the mechanisms to affirmatively market CDBG and HOME assisted programs. Marketing plans include advertising housing programs in local publications. The City continues to offer information in both Spanish and English. The City collects and maintains statistical information on race and ethnicity to ensure all segments of the community are being served.

F. Use of Program Income.

Repayment of HOME- funded housing loans is deposited into a separate account used to finance current and future eligible housing activities. There were no float-funded activities or revolving loan funds.

G. Efforts to address Worst Case Needs.

Worst Case Needs housing is defined by HUD as low income renters, who pay more than 50% of income on rent, live in severely substandard housing (including homeless people) or have been involuntarily displaced. To address these needs, the City of Pasadena provided tenant-based rental subsidies (Housing Choice Vouchers) to 1,417 households, project based rental assistance to 263 households, HOME Tenant-Based Rental Assistance (TBRA) to 00 households, and 25 Emergency Rental Assistance Deposits to 70 households.

GRANTEE'S SELF EVALUATION

1. Are the activities and strategies making an impact on identified needs?

Yes, the activities and strategies are making an impact on the identified needs. The Accomplishment Chart included in this section of the CAPER demonstrates the progress that is being made under each objective. The City is meeting the established goals and objectives and as indicated in some instances, the goals are actually exceeded.

2. What barriers may have a negative impact on fulfilling the strategies and overall vision?

Some of the barriers that may have a negative impact on meeting the affordable housing goals include an inadequate level of financial resources, the high cost of available vacant land in the City, and more recently, the downturn in the for sale housing market and the credit market crisis. In addition, since the development of the Five Year Consolidated Plan (2010-2015) the City of Pasadena has experienced reductions in its CDBG and HOME entitlement funding which could have a negative impact on achieving programmatic goals as set forth in the Plan.

3. What is the status of the grant programs? Are grants disbursed in a timely manner?

Overall, the federal grant programs administered by the City of Pasadena are performing very well. The programs are maintaining timely expenditure standards as demonstrated in the IDIS reports. The actual disbursements are consistent with the letter of credit in IDIS upon execution of the master agreements between the City and HUD. The Housing Department works closely with the City's Department of Finance to ensure timely and accurate reimbursements to Sub-recipients, developers, CHDOs, etc.

4. Are major goals on target?

Yes, HUD Tables and Census Tracts, all major goals and objectives are on target based on the City's Five Year Consolidated Plan (2010-2015).

5. Any reasons for any changes in program objectives and what adjustments or improvements to strategies and activities might meet your needs more effectively?

The City of Pasadena has not had a need to make changes to its program objectives, therefore, the City has not made changes to its objectives.

However, suggested adjustments or improvements to the strategies and activities would include the access to additional funding resources (federal and non-federal) in order to facilitate more community development activities (including capacity-building for sub-recipients), expand affordable housing activities/projects, made available more supportive services to special needs populations, and provide additional services to the low income community. Furthermore, Pasadena has a very large older housing stock. Hence, there is a great need for additional services to assist homeowners with housing repairs, maintenance and rehabilitation activities.

6. Did the City of Pasadena pursue all resources indicated in the Consolidated Plan?

The City of Pasadena has pursued all resources mentioned in the Consolidated Plan. Federal Entitlement Program utilized includes HOME Investment Partnership (HOME) Program, Community Block Grant (CDBG) Program, Emergency Shelter Grant (ESG) Program and Housing Choice Voucher Program (HCVP). Federal Competitive Funding Program utilized includes Continuum of Care for Homeless Assistance, Family Self Sufficiency (FSS) Program and Housing Opportunity for Persons with AIDS Program (HOPWA).

Other resources being used or pursued are the Low and Moderate Income Housing Trust Funds, the Inclusionary Housing Trust Fund (In-Lieu Fees), State Local Housing Trust Fund, State Workforce Housing Reward Program funds, California Housing Finance Agency (CalHFA), and CalHome homebuyer program funds.

7. Did the City hinder implementation by any actions or willful inaction?

The City did not hinder implementation of the programs/projects by any actions or willful action.

8. Did the City undertake activities that serve limited clientele not falling within one of the categories of presumed low moderate benefit?

During FY 2010/11, no activities were undertaken that served limited clientele not falling within one of the categories of presumed low moderate benefit.

Summary of the Public Process

Public Process for the 2011-2012 CAPER

Public Review and Comment Period

The CAPER was available for public review and comment from September 28th through October 15th at various locations throughout the City including: community centers and the City's Housing Department. Locations were listed in the Public Notice.

Public Comments Received

This section will be updated once the public comment period is over.

Pasadena Star-News

Affiliated with SGV Newspaper Group
911 E. Colorado Blvd.
Pasadena, CA 91109
626-962-8811 ext. 2270
debby.chapman@sgvn.com

5007797

CITY OF PASADENA CITY CLERK
ATTN: LATASHA MC LEMORE
100 N. GARFIELD AVE RM 5228
PASADENA CA 91101

**FILE NO. CAPER Public Notice - Review
and
PROOF OF PUBLICATION
(2015.5 C.C.P.)**

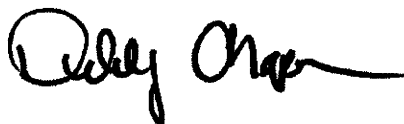
**STATE OF CALIFORNIA
County of Los Angeles**

I am a citizen of the United States, and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of PASADENA STAR-NEWS, a newspaper of general circulation which has been adjudicated as a newspaper of general circulation by the Superior Court of the County of Los Angeles, State of California, on the date of June 22, 1927, Case Number 225647. The notice, of which the annexed is a true printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

9/28/2012

I declare under the penalty of perjury that the foregoing is true and correct.

Executed at West Covina, LA Co. California
On this 28th day of September, 2012.



Signature

(Space below for use of County Clerk Only)

Legal No. **0010240129**

PUBLISH: September 27, 2012 Housing Department: (626) 744-8321
ACCOUNT NO. 8112 219 684410 66 50651 FAX (626) 744-8340

PUBLIC NOTICE OF THE AVAILABILITY FOR REVIEW OF THE DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR PROGRAM YEAR 2011-2012 FOR THE CITY OF PASADENA AND NOTICE BY THE CITY OF PASADENA TO THE PUBLIC OF A SCHEDULED PUBLIC HEARING BY THE CITY COUNCIL RELATING TO THE DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) 2011-2012 PY FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG); EMERGENCY SHELTER GRANT (ESG); HOME INVESTMENT PARTNERSHIP ACT (HOME); AND THE HUMAN SERVICES ENDOWMENT FUND (HSEF)

The City of Pasadena announces that the Draft Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2011-2012, as required by the Department of Housing and Urban Development (HUD), will be available September 28, 2012 for public review.

The Consolidated Plan (2010-2015) is a five year planning document which assesses housing assistance needs, housing stock conditions, rental housing subsidy needs of lower income households, housing, non-housing and community development needs, and service needs of the homeless, and sets goals for housing units to be assisted over a five year period.

The Draft CAPER describes the City's progress in carrying out the housing strategy during July 1, 2011 - June 30, 2012.

The Pasadena City Council and the City of Pasadena Housing Department are vitally interested in improving and increasing communication with Pasadena citizens in the area of housing, transportation, economic development, and employment/training, etc.

The Draft CAPER will be available at the following locations throughout the City:

- 1. **HOUSING DEPARTMENT:**
Renaissance Plaza
649 N. Fair Oaks Ave., Suite 202, (626) 744-8321
Monday and Tuesday between 8:00 a.m. and 1:00 p.m.
Wednesday and Thursday between 12:00 p.m. and 5:00 p.m.
- 2. **COMMUNITY FACILITIES: ***
Jackie Robinson Center - 1020 North Fair Oaks (626) 791-7983
Villa-Parke Neighborhood Center - 363 East Villa (626) 744-6530
Pasadena Senior Citizens Center - 85 East Holly (626) 795-4331
Victory Park Center - 2575 Paloma (626) 798-0865

***Check these facilities for hours of availability.**

NOTICE IS HEREBY GIVEN that the City Council will hold a public hearing the Draft Consolidated Annual Performance and Evaluation Report for Program Year 2011-2012 on:

Date: Monday, October 15, 2012
Time: 7:00 p.m. or thereafter
Place: City Hall, Council Chambers, Room S249
100 N. Garfield Ave., Pasadena, CA

Subsequently, the Draft CAPER will be submitted to HUD. The final CAPER will be available for public review following the required HUD submission.

Comments in writing, from the public, on the Draft CAPER will be received by the Housing Department, located at Renaissance Plaza, 649 N. Fair Oaks Ave., Suite 202, Pasadena, from September 28, 2012 - October 15, 2012. If you have any questions you may contact Valerie Babinski, Program Coordinator, Housing Department, City of Pasadena at (626) 744-8321.

Michael J. Beck, City Manager
P.O. Box 7115
Pasadena, CA 91109

Publish: September 28, 2012 Pasadena Star-News Ad#240129

HOME CAPER and Match Report

HOME – CAPER

HOME program funds were distributed to support the following activities during FY 2011-2012.

\$ 113,561 Administration
533,277 HOME Tenant Based Rental Assistance Program (TBRA)
85,000 Emergency Rental Assistance Deposit (ERAD)
170,343 Affordable Housing Project Assistance
318,436 Housing Opportunities Program (HOP)
\$1,220,617

Homeownership Opportunities Program (“HOP”)

Site Address: Various owner-occupied properties
Activity: Provided homeownership information to 250 low and moderate income residents.
Administrator: Pasadena Community Development Commission
Status: 8 families purchased homes with HOME funds; 3 families purchased homes with non-HOME funds.
Priority Need: Housing

HOME Tenant Based Rental Assistance Program (TBRA)

Site Address: Various rental properties
Activity: Provided 24 months rental vouchers (rental assistance) to very low and low income tenants.
Administrator: Pasadena Community Development Commission
Status: 20 households received HOME Tenant assistance during the period of July 1, 2011 to June 30, 2012.
Priority Need: Housing

HOME Emergency Rental Assistance Deposit (ERAD)

Site Address: Various rental properties
Activity: Provided rental deposit for very low and low income tenants
Administrator: Pasadena Community Development Commission
Status: 25 households received HOME Tenant assistance during the period of July 1, 2011 to June 30, 2012.
Priority Need: Housing

Rental Rehabilitation Program

Project Name: Hudson Oaks – Senior Housing
Project Address: 1267 N. Hudson Avenue, Pasadena, CA
Funding: Total all years - \$839,593 (EN); \$409,465 (CHDO)

Activity: Provided fund for acquisition and predevelopment expense associated with the rehabilitation of a vacant 45 unit affordable housing project.

Status: Completed

Priority Need: Housing

Anti-Poverty Strategy

ANTI-POVERTY STRATEGY

The national poverty level is published annually by the Office of Management and Budgets (OMB). The number of households living below the national poverty level thresholds in Pasadena in 1999 are depicted on the tables below:

Table A: Poverty Thresholds in 1999 by Size of Household and Number of Related Children Under 18 Years

Size of Household Unit	Estimated Threshold
One Person (Under 65 Years)	8,667
One Person (65 Years and Over)	7,990
Two Persons	11,156
Three Persons With One Related Child	13,410
Four Persons With Two Related Children	16,895
Five Persons With Three Related Children	19,882
Six Persons With Four Related Children	22,261

Source: U. S. Census Bureau, 1999

Table B: Number of Households Living Below the Poverty Threshold in 1999

Household Income	Number of Households
\$4,999 or Less	1,976
\$5,000 - \$9,999	2,568
\$10,000 - \$14,999	3,269
\$15,000 - \$19,999	3,490
\$20,000 - \$22,261	1,609
Total	12,912

Source: HUD Community 2020 Planning Software, 1997

Based on the estimated national poverty level thresholds noted in the above tables there were 12,912 households, 24.4% of the City's 52,826 households, living in poverty. These 12,912 households had a total household income of \$22,261 or less. Also, of the 12,912 households, 7,813 (14.8%) had a household income of less than \$15,000.

The City's goal is to reduce the number of households with incomes below the poverty level. In order to achieve this goal, the City will implement several innovative programs and services to assist families impacted by the constraints of poverty. These efforts include the coordination with other public/private entities to provide a comprehensive approach to reduce the number of families living in poverty. The key components to this anti-poverty strategy consist of: personal/individual development, employment training/placement, counseling and other supportive services including rental housing assistance.

The City of Pasadena will seek to work in partnership with the County of Los Angeles Department of Public Social Services (DPSS), the Employment Development Department (EDD), Welfare Investment Act (WIA), Foothill Private Industry Council (PIC), Pasadena City College and other service providers to effectively implement its anti-poverty strategy. The following programs provide the most readily available array of services to facilitate the transition

of individuals and families out of poverty. It is the City's intent that the provision of these programs and services will achieve the greatest positive impact possible upon households presently living in poverty.

1. Foothill Private Industry Council

The mission of the Foothill Private Industry Council (PIC) is to provide quality education services, job training and skill development that will enable clients to secure employment opportunities. The PIC serves the foothill region of the San Gabriel Valley, which includes the Cities of Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre and South Pasadena. The principal programs operated by the PIC are as follows:

a. Welfare to Work Program

Since 1998, the Foothill PIC has administered a Welfare to Work (WtW) Program. The PIC provides a variety of services including work experience, on-the-job training, job placement and retention, supportive services and post-employment services. The PIC employment services include workshops, basic skills instruction and vocational classroom training.

b. Welfare Investment Act (1998)

The PIC coordinates the delivery of services and programs for Pasadena residents under the Welfare Investment Act of 1998 (WIA). This is a federally funded program of the U.S. Department of Labor. WIA replaces the Job Training Partnership Act (JTPA) and is designed to assist economically disadvantaged youth, older workers, lower-income dislocated and unemployed workers, or workers recently laid-off due to company closures, down sizing, etc. WIA reforms federal job training programs and creates a new comprehensive, workforce investment system. The system is customer focused and will help residents access the tools they need to manage their careers. The Foothill Workforce Investment Board is also partnering with the Pasadena One-Stop Center to deliver integrated, comprehensive system of employment and training services.

c. Pasadena One-Stop Center

The Pasadena One-Stop Center provides an extensive array of employment training services, including information and referral, job training, computer training and assistance, job fairs, technical assistance and other supportive services for the unemployed and/or under-employed. The One-Stop Center has direct access to career planning and development information, and also coordinates first source employment commitments for community and economic development projects sponsored by the City of Pasadena.

2. Pasadena Community College

Pasadena City College (PCC) is the local California community college with a seventy-five (75) year history of providing outstanding educational and economic opportunities for San Gabriel Valley residents and beyond. Fully accredited by the Western Association of Schools and Colleges, the college offers degree or certification programs in sixty academic areas and seventy vocational areas.

The PCC received \$1.1 million in CalWORKS funding from the California Community Colleges Chancellor's Office to provide education/training programs to CalWORKS recipients. In partnership with DPSS, PCC has developed the CalWORKS Partnership Program to assist recipients enrolled in county approved education/training programs, work in paid work-study jobs, and participate in job preparation workshops. Students receive paid childcare during school/work hours and job placement assistance.

Services available through the PCC CalWORKS Partnership Program include: intake, assessment and referral; education/training program selection; childcare funds; referrals to childcare agencies; paid work-study jobs; job preparation workshops; job placement after vocational training; and educational planning.

3. County of Los Angeles Department of Public Social Services

The mission of the Los Angeles County Department of Public Social Services (DPSS) is “to provide effective services to individuals and families in need, which both alleviate hardship and promote personal responsibility and economic independence.” DPSS administers the Temporary Assistance to Needy Families (TANF) program (known as CalWORKS in California) for Los Angeles County as well as the L.A. GAIN program, which is the welfare-to-work program for families receiving TANF.

The primary objective of L.A. GAIN is to help CalWORKS participants reach financial self-sufficiency through employment. L.A. GAIN uses a network of over three-hundred (300) outside service providers, including community college and school districts, job search providers, vocational assessors, child care resource and referral agencies, and adolescent family life agencies. GAIN participants are referred to services such as motivational training, job search and development and other training and education programs. Supportive services such as payment for childcare, transportation, and work-related expenses (books, clothing and supplies) are provided.

4. Union Station Homeless Services, Inc. - Sources: Job Training Program

Union Station Homeless Services, Inc. provides a unique and innovative job-training program - Sources. The Sources program serves the target population of homeless and very low-income individuals who are experiencing difficulty in finding employment. Services include job search, career counseling, interview techniques, workshops/seminars, etc. In addition, mentors and other supportive services are provided for clients as needed. Tracking and follow-up services are ongoing. Clients are able to use the resource room, which

includes access to the fax machine, telephone, computer, voice mail messaging center, the Internet, e-mail, etc.

5. Institute of Popular Education of Southern California (IDEPSCA)

The Pasadena Street Vendor Association is a grass-roots economic development program, which promotes private enterprise and job creation/retention. The project provides thirty-two (32) micro-enterprises with technical assistance necessary to sustain successful businesses. Services include business development workshops/seminars, business counseling, crime prevention training, use of a centralized health department approved commissary, payment of City required business operating fees/permits, etc. This project is considered as a form of non-traditional employment and is particularly attractive to single mothers because it offers a solution to the dilemma of childcare. Mothers can work around their child/children's school schedule and provide much needed financial support for their families.

6. Pasadena Development Corporation (PDC)

The Pasadena Development Corporation (PDC) is a local non-profit organization, which provides financial assistance to small and minority owned businesses. In addition to financial assistance, available services also include business/loan counseling and packaging, educational outreach, seminars/workshops, technical assistance, etc. The City uses a portion of its CDBG funds to fund this program. Assisted businesses are required to hire low/moderate-income persons in the jobs that are created/retained.

Coordination of Efforts

COORDINATION OF EFFORTS

PUBLIC AGENCIES PROVIDING HOUSING RESOURCES

Mission Statement:

To build viable urban communities with decent housing, suitable living environments, and accessible economic opportunities, principally for persons of low and moderate income, as well as reduce and prevent homelessness.

The Housing Department is responsible for administering and management of the City's federal grants programs. Funds are secured from various sources including local, State and federal dollars. Activities include: economic development, housing rehabilitation, the production of new affordable housing (new construction), inclusionary housing, renovation of public facilities, the provision of public/human services, fair housing services, programs/services for homeless persons and homeless prevention activities, etc.

Many of these projects are listed in the accomplishment section of the CAPER. Additionally, the Housing Department is active in residential rehabilitation and rental assistance. The Housing Department is organized into the following program areas:

- 1) Rental Assistance - Housing Choice Voucher Program (Section 8 Rental Assistance).
- 2) Supportive Housing Programs (Shelter Plus Care; HOME Tenant Based Rental Assistance (TBRA)).
- 3) Affordable Housing Production/Inclusionary Housing (Affordable Housing; new construction; Housing Rehabilitation).
- 4) Community Development (public/non-public services; housing rehabilitation, planning, economic development).

Lead-Based Paint

EVALUATE AND REDUCE THE THREAT OF LEAD-BASED PAINT HAZARDS

The City's Public Health Department is aggressively working to prevent lead poisoning and to identify children who may already be affected. The Pasadena Childhood Lead Poisoning Prevention Program (PCLPPP) works with local health care providers to identify children who may be affected by lead poisoning. Public Health nurses provide blood lead screening for children six (6) years of age and under and any diagnosed cases of childhood lead poisoning are targeted for public health intervention. Support services for intervention provided through PCLPPP include case management by a Public Health Nurse and environmental testing for possible sources of lead in the child's environment by a registered Environmental Health Specialist. The program also provides community outreach, educational seminars and workshops on the dangers of lead-based paint, including preventative measures to avoid lead exposure and how to assess the risk of lead exposure.

Currently, information on the dangers of lead-based paint hazards are integrated into housing rehabilitation programs to protect children of homeowners who decide to rehabilitate their homes. All public information materials are available in both English and Spanish. The City's Rehabilitation Specialist is responsible for notifying homeowners of the dangers of lead-based paint hazards. If lead-based poisoning is suspected, the Housing Rehabilitation Specialist will recommend necessary testing by a certified laboratory in the area. If a unit is found to have a significant level of lead content, the family will be referred to the City's Health Department for testing and medical assistance. Similar procedures are incorporated into the housing programs provided by the Pasadena Neighborhood Housing Services and Heritage Homeownership Partners, two local housing rehabilitation and preservation organizations.

The City works as part of a statewide effort that works to educate and to develop public awareness about the dangers of lead-based paint poisoning. The City's Public Health Department also provides medical blood testing services.

The City administers the MASH Program - Maintenance Assistance Services to Homeowners. This project receives Community Development Block Grant (CDBG) funding and provides minor housing rehabilitation services to residents of the CDBG Benefit Service Area. Project activities include the exterior painting of properties in the area. The project targeted homes in the BSA to provide lead base paint stabilization services. Project staff has received state approved certification (State of California) in lead based paint stabilization and safe work practices. Additionally, MASH staff is available to provide general information to the public and participates in the PCLPPP.

IDIS Reports

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 List of Activities By Program Year And Project
 PASADENA, CA

REPORT FOR CPD PROGRAM CDBG, HESG, HOME, HPRP, CDBG-R, ESG
 PGM YR 2011

Funding Agency: PASADENA

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2011	1	Mothers' Club Family Learning Center, Inc. Project Total	1205	Mothers Club	Completed	CDBG	\$20,950.00	\$20,950.00	\$0.00
	2	Rose Bowl Aquatics Center Project Total	1206	Olympic Challenge	Open	CDBG	\$20,950.00	\$20,950.00	\$0.00
	3	El Centro de Accion Social, Inc. Project Total	1207	Senior Citizen Network Program	Completed	CDBG	\$20,950.00	\$20,950.00	\$0.00
			1212	Youth Education Program	Open	CDBG	\$8,380.00	\$8,380.00	\$0.00
	4	URDC Human Services Corp. Project Total	1208	Family Access to Health Prevention and Treatment	Open	CDBG	\$29,313.45	\$29,313.45	\$0.00
	5	Pasadena Mental health Association Project Total	1209	Center and Outreach Counseling Program	Open	CDBG	\$25,140.00	\$25,140.00	\$0.00
	6	YWCA Pasadena-Foothill Valley Project Total	1210	Just for Girls After School Prevention Program	Open	CDBG	\$20,950.00	\$20,950.00	\$0.00
	7	Foothill Unity Center Project Total	1211	Nutrition Assistance Project	Open	CDBG	\$45,217.00	\$45,217.00	\$0.00
	8	Pasadena Unified School District Project Total	1213	PUSD Health Services for NW Pasadena	Completed	CDBG	\$61,400.00	\$61,400.00	\$0.00
	9	Journey House, Inc. Project Total	1214	Foster and Emancipated Youth Services Projects	Open	CDBG	\$29,330.00	\$29,330.00	\$0.00
	12	City of Pasadena - Housing Department Project Total	1215	ESG Match	Open	CDBG	\$40,608.00	\$40,608.00	\$0.00
			1217	CDBG Administration	Open	CDBG	\$58,884.80	\$486,200.96	\$72,683.84
			1219	Repayment of Section 108 Loan	Open	CDBG	\$354,508.00	\$354,508.00	\$0.00
	13	Housing Rights Center (HRC) Project Total	1216	Fair Housing Program	Open	CDBG	\$954,001.80	\$881,317.96	\$72,683.84
	14	Valley Economic Development Center, Inc. Project Total	1218	Small Business Assistance Program	Open	CDBG	\$50,400.00	\$50,400.00	\$0.00
	16	City of Pasadena - Planning & Development Department Project Total	1220	Code Enforcement Task Force/Inspections	Open	CDBG	\$42,000.00	\$0.00	\$42,000.00
			1222	Maintenance Assistance Services to Homeowners (MASH) Program	Open	CDBG	\$187,488.00	\$187,488.00	\$0.00
	17	Institute of Popular Education (IDEPSCA) Project Total	1221	Pasadena Street Vendors Association	Open	CDBG	\$633,360.00	\$574,758.57	\$58,601.43
							\$820,848.00	\$762,246.57	\$58,601.43
							\$63,000.00	\$63,000.00	\$0.00

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 List of Activities By Program Year And Project
 PASADENA,CA

Funding Agency: PASADENA

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2011	17	Project Total					\$63,000.00	\$63,000.00	\$0.00
	18	PROJECT LEAP	1226	Project LEAP	Completed	CDBG	\$20,950.00	\$20,950.00	\$0.00
	19	Project Total					\$20,950.00	\$20,950.00	\$0.00
		Tenant Based Rental Assistance	1224	Tenant Based Rental Assistance	Open	HOME	\$0.00	\$0.00	\$0.00
			1248	Estela Beltran / JC Holdings	Open	HOME	\$19,601.00	\$6,673.00	\$12,928.00
			1249	Angelica Brenes / Jinju Investment	Open	HOME	\$14,400.00	\$0.00	\$14,400.00
	20	Project Total					\$34,001.00	\$6,673.00	\$27,328.00
		Homeownership Opportunities Program	1262	Daryl and Benita Lang	Open	HOME	\$60,000.00	\$60,000.00	\$0.00
			1263	Bernard Ng	Open	HOME	\$40,000.00	\$40,000.00	\$0.00
	21	Project Total					\$100,000.00	\$100,000.00	\$0.00
		HOME Administration	1225	HOME Administration	Open	HOME	\$113,561.70	\$76,320.51	\$37,241.19
	22	Project Total					\$113,561.70	\$76,320.51	\$37,241.19
		Mackenzie Scott Branch Roof Repair Project	1227	Mackenzie Scott Branch Roof Repair Project	Open	CDBG	\$56,280.00	\$0.00	\$56,280.00
	23	Project Total					\$56,280.00	\$0.00	\$56,280.00
		Detoxification Facility 2 Remodel Project	1228	Detoxification Facility 2 Remodel Project	Open	CDBG	\$71,400.00	\$0.00	\$71,400.00
	24	Project Total					\$71,400.00	\$0.00	\$71,400.00
		Family Child Care Business Project	1229	Family Child Care Business Project	Open	CDBG	\$46,200.00	\$46,200.00	\$0.00
	25	Project Total					\$46,200.00	\$46,200.00	\$0.00
		Community Arms Green Initiative for Healthy Living	1230	Community Arms Green Initiative for Healthy Living	Open	CDBG	\$42,000.00	\$0.00	\$42,000.00
	26	Project Total					\$42,000.00	\$0.00	\$42,000.00
		Rehabilitation of Back to Life Transitional Housing Project	1231	Rehabilitation of Back to Life Transitional Housing Project	Open	CDBG	\$33,600.00	\$0.00	\$33,600.00
	27	Project Total					\$33,600.00	\$0.00	\$33,600.00
		Kitchen Restoration Project	1232	Kitchen Restoration Project	Open	CDBG	\$27,720.00	\$0.00	\$27,720.00
	28	Project Total					\$27,720.00	\$0.00	\$27,720.00
		Business Incubator Program	1233	Business Incubator Program	Open	CDBG	\$42,000.00	\$41,553.11	\$446.89
	29	Project Total					\$42,000.00	\$41,553.11	\$446.89
		Center Restoration Project	1234	Center Restoration Project	Open	CDBG	\$29,400.00	\$0.00	\$29,400.00
	30	Project Total					\$29,400.00	\$0.00	\$29,400.00
		Public Facilities Rehabilitation, Energy Efficiency & ADA Retrofit	1235	Public Facilities Rehabilitation, Energy Efficiency & ADA Retrofit	Open	CDBG	\$32,093.00	\$32,093.00	\$0.00
	33	Project Total					\$32,093.00	\$32,093.00	\$0.00
		ESG11 Pasadena	1237	ESG11 Street Outreach	Open	HESG	\$11,076.00	\$10,000.00	\$1,076.00
			1253	ESG11 Shelter	Open	HESG	\$87,383.00	\$87,383.00	\$0.00
	34	Project Total					\$98,459.00	\$97,383.00	\$1,076.00
		Union Station Homeless Services, Inc.	1236	Job Development Program	Open	ESG	\$0.00	\$0.00	\$0.00

U.S. Department of Housing and Urban Development
 Office of Community Planning and Development
 Integrated Disbursement and Information System
 List of Activities By Program Year And Project
 PASADENA,CA

Funding Agency: PASADENA

Plan Year	IDIS Project	Project	IDIS Activity ID	Activity Name	Activity Status	Program	Funded Amount	Draw Amount	Balance
2011	34	Project Total					\$0.00	\$0.00	\$0.00
	35	Ecumenical Council of Pasadena Area Churches	1238	Emergency Shelter Project (ESP)	Open	ESG	\$0.00	\$0.00	\$0.00
	36	Door of Hope	1239	Case Management for Homeless Families	Open	ESG	\$0.00	\$0.00	\$0.00
	37	Foothill Unity Center	1240	Nutrition Assistance Project	Open	ESG	\$0.00	\$0.00	\$0.00
		Project Total					\$0.00	\$0.00	\$0.00
		Program Total					\$2,606,093.25	\$2,171,961.09	\$434,132.16
						ESG	\$0.00	\$0.00	\$0.00
						HESG	\$98,459.00	\$97,383.00	\$1,076.00
						HOME	\$247,562.70	\$182,993.51	\$64,569.19
		2011 Total					\$2,952,114.95	\$2,452,337.60	\$499,777.35
		Program Grand Total					\$2,606,093.25	\$2,171,961.09	\$434,132.16
						ESG	\$0.00	\$0.00	\$0.00
						HESG	\$98,459.00	\$97,383.00	\$1,076.00
						HOME	\$247,562.70	\$182,993.51	\$64,569.19
		Grand Total					\$2,952,114.95	\$2,452,337.60	\$499,777.35

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2011 1	Mothers' Club Family Learning Center, Inc.	CDBG	\$20,950.00	\$20,950.00	\$20,950.00	\$0.00	\$20,950.00
	This project strengthens families and provides a replicable model for family support and education. Services include early childhood education, age appropriate preschool program, and family supportive services together with parenting education classes.						
2	Rose Bowl Aquatics Center	CDBG	\$20,950.00	\$20,950.00	\$20,950.00	\$0.00	\$20,950.00
	This project teaches aquatics and academic skills to 3rd graders from schools within the benefit service area. The provision of aquatic lessons, water safety, goal setting, reading, writing and other activities for students with special needs are included on the project.						
3	El Centro de Accion Social, Inc.	CDBG	\$20,950.00	\$29,313.45	\$29,313.45	\$0.00	\$29,313.45
	Services for this program include outreach/intake, assessment, information assistance and referrals for low/moderate income seniors. Activities will address physical and mental health care social/physical isolation of "at risk" elderly persons. Enrichment classes, case management and home visits are also provided.						
4	URDC Human Services Corp.	CDBG	\$25,140.00	\$25,140.00	\$25,140.00	\$0.00	\$25,140.00
	This project provides primary health care services, preventative approaches, health encounters, medical education/screening, etc., to medically indigent clients and their families who reside in the CDBG benefit service area.						
5	Pasadena Mental Health Association	CDBG	\$20,950.00	\$20,950.00	\$20,950.00	\$0.00	\$20,950.00
	This project will create an infrastructure within the counseling program of highly skilled, licensed, mental health professionals who train, supervise, and monitor mental health interns. Mental health counseling will be provided to low/moderate income individuals/families.						
6	YWCA Pasadena-Foothill Valley	CDBG	\$20,950.00	\$20,950.00	\$20,950.00	\$0.00	\$20,950.00
	This program will provide at risk middle and high school girls activities that help develop self esteem, self confidence, improved interpersonal relationships, and set positive goals for their futures.						
7	Foothill Unity Center	CDBG	\$45,217.00	\$45,217.00	\$45,217.00	\$0.00	\$45,217.00
	The program provides a 10-day supply of groceries on a monthly basis to low/moderate income families and individuals. In addition to supplemental food, clients are given clothing vouchers for the agency's thrift shop, assistance with transportation, and emergency shelter motel vouchers.						
8	Pasadena Unified School District	CDBG	\$61,400.00	\$61,400.00	\$61,400.00	\$0.00	\$61,400.00
	This program serves children and families residing in the benefit service area by providing: 3. Healthy Start Family Centers, health care and preventative health education.						

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT

PR06 - Summary of Consolidated Plan Projects for Report Year

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2011 9	Journey House, Inc.	CDBG	\$29,330.00	\$29,330.00	\$29,330.00	\$0.00	\$29,330.00
	This program provides services to foster youth and youth recently emancipated from the foster care system. Services include tutoring, psychological counseling, independent living skills, after-school activities, and other support as the youth transition out of high school and into college or vocational education.						
10	Pasadena City College Foundation	CDBG	\$20,950.00	\$0.00	\$0.00	\$0.00	\$0.00
	This program will market its services to low/moderate income first-generation college students who are encountering academic difficulties. Project LEAP helps students improve their academic experience by providing one-on-one mentoring from college faculty or staff.						
11	Maintenance Assistance Services to Homeowners (MASH) Program	CDBG	\$633,360.00	\$0.00	\$0.00	\$0.00	\$0.00
	Housing rehabilitation services are provided to low income homeowners.						
12	City of Pasadena - Housing Department	CDBG	\$40,608.00	\$954,001.80	\$881,317.96	\$72,683.84	\$881,317.96
	CDBG funds will be used for a ESG match.						
13	Housing Rights Center (HRC)	CDBG	\$50,400.00	\$50,400.00	\$50,400.00	\$0.00	\$50,400.00
	This program will provide fair housing services and promote freedom of choice in residence to persons seeking to live in Pasadena.						
14	Valley Economic Development Center, Inc.	CDBG	\$42,000.00	\$42,000.00	\$0.00	\$42,000.00	\$0.00
	This project will provide assistance in the form of loans and ta and other supportive services to small and start-up businesses. Services include educational workshops/seminars, community outreach, management consulting/business development, and advocacy for the local small business owner.						
15	Repayment of Section 108 Loan	CDBG	\$354,509.00	\$0.00	\$0.00	\$0.00	\$0.00
16	City of Pasadena - Planning & Development Department	CDBG	\$187,488.00	\$820,848.00	\$762,246.57	\$58,601.43	\$762,246.57
	This program places emphasis on exterior code violations in addition to overall general property maintenance in CDBG eligible census tracts.						
17	Institute of Popular Education (IDEFSCA)	CDBG	\$63,000.00	\$63,000.00	\$63,000.00	\$0.00	\$63,000.00
	This program will develop micro-enterprise businesses that will provide an income source to families living below the poverty level and with the benefit service area.						
18	PROJECT LEAP	CDBG	\$20,950.00	\$20,950.00	\$20,950.00	\$0.00	\$20,950.00
19	Tenant Based Rental Assistance	HOME	\$533,277.00	\$34,001.00	\$5,057.00	\$28,944.00	\$5,057.00
20	Homeownership Opportunities Program	HOME	\$318,436.00	\$100,000.00	\$0.00	\$100,000.00	\$0.00
21	HOME Administration	HOME	\$113,561.00	\$113,561.70	\$72,993.64	\$40,568.06	\$72,993.64
22	Mackenzie Scott Branch Roof Repair Project	CDBG	\$56,280.00	\$56,280.00	\$0.00	\$56,280.00	\$0.00
	Project will cover costs associated with re-roofing the facility.						
23	Detoxification Facility 4 Remodel Project	CDBG	\$71,400.00	\$71,400.00	\$0.00	\$71,400.00	\$0.00
	The purpose of this project is to remodel its current sober living facilities into a detoxification program.						

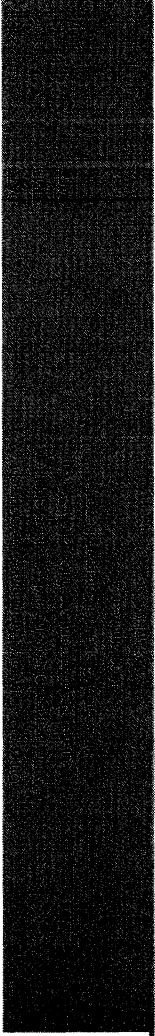
Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2011 24	Family Child Care Business Project	CDBG	\$46,200.00	\$46,200.00	\$46,200.00	\$0.00	\$46,200.00
	Project will limit the adverse impact of the economy by creating opportunities for business retention, expansion, technical assistance, and support of family child care micro enterprises located in the benefit services area.						
25	Community Arms Green Initiative for Healthy Living	CDBG	\$42,000.00	\$42,000.00	\$0.00	\$42,000.00	\$0.00
	Project proposes improvements of green building landscaping and long-term reductions in energy and water consumption; installation of unit fencing to maximize green construction building; install Energy Star rated appliances and mechanical equipment such as HVAC and water heating systems; solar paneled carports and daylight sensors and timers to alleviate concern by residents of unsafe and dangerous areas.						
26	Rehabilitation of Back to Life Transitional Housing Project	CDBG	\$33,600.00	\$33,600.00	\$0.00	\$33,600.00	\$0.00
	Project will rehabilitate a non-profit residential facility with a new roof, energy efficient windows, low water flushing toilets, and plumbing repairs.						
27	Kitchen Restoration Project	CDBG	\$27,720.00	\$27,720.00	\$0.00	\$27,720.00	\$0.00
	Project will renovate and restore the existing kitchen of a non-profit residential building. New countertops will be installed, water damaged cabinetry and drawers will be repaired, a ceiling fan to improve circulation will be installed and new flooring will be installed. This project will assist homeless, individuals which are considered to be a low and moderate income presumed group.						
28	Business Incubator Program	CDBG	\$42,000.00	\$42,000.00	\$41,553.11	\$446.89	\$41,553.11
	Project will enable PEC to maintain and expand business development services offered at the Center which includes technical assistance through counseling and seminars, creation of a Business Advisory Council and identification of additional financial resources.						
29	Center Restoration Project	CDBG	\$29,400.00	\$29,400.00	\$0.00	\$29,400.00	\$0.00
	Project will restore condition of a non-profit facility. Recent rains caused a significant roof leak which has decreased the agency's capacity to serve their clients. This creates a larger gap in mental health care for low to moderate income families and individuals. Project will replace the roof to prevent further damage and also to paint the exterior which is starting to show cracking and wear and tear. Building has been designated a Pasadena Historical Landmark.						

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
2011 30	Public Facilities Rehabilitation, Energy Efficiency & ADA Retrofit	CDBG	\$29,400.00	\$32,093.00	\$32,093.00	\$0.00	\$32,093.00
33	ESG11 Pasadena	HESG	\$99,000.00	\$98,459.00	\$0.00	\$98,459.00	\$0.00

This is a public facilities improvement project. Project will include the replacement of existing door hardware with ADA compliant locks/handles. Proper signage and entryway rails will also be installed. This project is part of the City's ADA Transition Plan and will remove barriers to make services and programs at Jackie Robinson Center and Victory Park Center more accessible to Pasadena residents with disabilities.

2011 ESG funds for the City of Pasadena have been allocated to provide outreach to homeless, provide utility assistance and emergency rental assistance to prevent homelessness, implement rapid re-housing strategies and for program administration and data collection through HMIS.

IDIS PR-26 Report



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,574,995.85
02 ENTITLEMENT GRANT	2,074,483.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	698,215.53 (A1)
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	(430,606.86) (A2)
08 TOTAL AVAILABLE (SUM, LINES 01-07)	3,917,087.52

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,389,860.80
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,389,860.80
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	536,600.96
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	354,509.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,280,970.76
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	1,636,116.76

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,389,860.80
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,389,860.80
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	335,758.45
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	335,758.45
32 ENTITLEMENT GRANT	2,074,483.00
33 PRIOR YEAR PROGRAM INCOME	486,365.56 (B1)

34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP (109,178.01) (B2)
 35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34) 2,451,670.55
 36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35) 13.70%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION 536,600.96
 38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR 0.00
 39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR 0.00
 40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS 0.00
 41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40) 536,600.96
 42 ENTITLEMENT GRANT 2,074,483.00
 43 CURRENT YEAR PROGRAM INCOME 698,215.53 (C1)
 44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP 115,014.77 (C2)
 45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44) 2,887,713.30
 46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45) 18.58%

NOTES:

1. (A1) + (A2) = \$267,608.67 Program Income for 2011 (see spreadsheet Attachment A for details)
2. (B1) + (B2) = \$377,187.55 Program Income for 2010 (see spreadsheet Attachment B for details)
3. (C1) + (C2) = \$813,230.30 Program Income for 2011 (see spreadsheet Attachment B for details)
4. General Ledger and IDIS reconciliation (see spreadsheet Attachment C for details)

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2010	20	1138	5480867	Rosemary Children's Services	03	LMC	\$2,336.50
2010	22	1140	5480867	NATHA	03	LMA	\$35,385.75
2010	36	1195	5369719	ADA Restroom Accessibility Project	03F	LMC	\$65,356.93
2010	36	1195	5480867	ADA Restroom Accessibility Project	03F	LMC	\$5,422.22
2010	37	1196	5443698	Robinson Park - Phase II and III	03F	LMA	\$5,107.27
2010	37	1196	5480867	Robinson Park - Phase II and III	03F	LMA	\$281.00
2011	1	1205	5443698	Mothers Club	05L	LMC	\$8,471.64
2011	1	1205	5480867	Mothers Club	05L	LMC	\$12,478.36
2011	2	1206	5480867	Olympic Challenge	05L	LMC	\$20,950.00
2011	3	1207	5480867	Senior Citizen Network Program	05A	LMC	\$20,933.45
2011	3	1212	5480867	Youth Education Program	05D	LMC	\$8,380.00
2011	4	1208	5443698	Family Access to Health Prevention and Treatment	05M	LMC	\$18,929.85
2011	4	1208	5480867	Family Access to Health Prevention and Treatment	05M	LMC	\$6,210.15
2011	5	1209	5480867	Center and Outreach Counseling Program	05O	LMC	\$20,950.00
2011	6	1210	5443698	Just for Girls After School Prevention Program	05D	LMC	\$4,208.88
2011	6	1210	5480867	Just for Girls After School Prevention Program	05D	LMC	\$16,741.12
2011	7	1211	5443698	Nutrition Assistance Project	05	LMC	\$22,800.00
2011	7	1211	5480867	Nutrition Assistance Project	05	LMC	\$22,417.00
2011	8	1213	5481330	PUSD Health Services for NW Pasadena	05M	LMC	\$61,400.00
2011	9	1214	5443698	Foster and Emancipated Youth Services Projects	05	LMC	\$18,665.62
2011	9	1214	5480867	Foster and Emancipated Youth Services Projects	05	LMC	\$10,664.38
2011	12	1215	5480867	ESG Match	05	LMC	\$40,608.00
2011	16	1220	5443697	Code Enforcement Task Force/Inspections	15	LMA	\$42,243.39
2011	16	1220	5443698	Code Enforcement Task Force/Inspections	15	LMA	\$145,244.61
2011	16	1222	5401127	Maintenance Assistance Services to Homeowners (MASH)	14A	LMH	\$281,282.35
2011	16	1222	5443697	Maintenance Assistance Services to Homeowners (MASH)	14A	LMH	\$219,528.52
2011	16	1222	5469704	Maintenance Assistance Services to Homeowners (MASH)	14A	LMH	\$73,947.70
2011	17	1221	5443698	Pasadena Street Vendors Association	18C	LMJ	\$40,601.08
2011	17	1221	5480867	Pasadena Street Vendors Association	18C	LMJ	\$22,398.92
2011	18	1226	5443698	Project LEAP	05	LMC	\$11,241.56
2011	18	1226	5480867	Project LEAP	05	LMC	\$9,708.44
2011	24	1229	5480867	Family Child Care Business Project	18C	LMJ	\$20,832.24
2011	24	1229	5481304	Family Child Care Business Project	18C	LMJ	\$5,836.76
2011	24	1229	5481330	Family Child Care Business Project	18C	LMJ	\$19,531.00
2011	28	1233	5443698	Business Incubator Program	18B	LMJ	\$13,182.29
2011	28	1233	5480867	Business Incubator Program	18B	LMJ	\$28,370.82
2011	30	1235	5480867	Public Facilities Rehabilitation, Energy Efficiency & ADA Retrofit	03	LMC	\$32,093.00
Total							\$1,389,860.80

CDBG							Attachment A
PROGRAM INCOME RECONCILIATION							
Voucher No.	Voucher Date	Program	Program Year	IDIS Activity #	Program Income	Reference	
PROGRAM INCOME FOR PROGRAM YEAR 2011							
IDIS PR26 CDBG Summ - Program Yr 2011 (7/1/2011-6/30/2012)			2011		698,215.53	Line 05	
Program Income Reconciliation Adjustments:							
Subtract 2010 program income draw down after 6/30/2011							
5311734	8/12/2011	Mama's Hot Tamales Pasadena	2010	1134	(145,802.00)		
5325878	9/17/2011	Pasadena Street Vendor Assoc.	2010	1117	(5,803.63)		
5325878	9/17/2011	Small Business Loan Assistance	2010	1118	(10,749.26)		
5325878	9/17/2011	Olympic Challenge	2010	1119	(8,790.43)		
5325878	9/17/2011	Senior Citizen Network Program	2010	1120	(4,260.02)		
5325878	9/17/2011	Youth Education Program	2010	1121	(10,419.00)		
5325878	9/17/2011	Nutrition Assistance Project	2010	1122	(10,717.78)		
5325878	9/17/2011	Foster & Emancipated Youth Serv Project	2010	1123	(16,752.00)		
5325878	9/17/2011	Community Center	2010	1124	(1,660.26)		
5325878	9/17/2011	LEAP	2010	1125	(15,529.62)		
5325878	9/17/2011	Counseling Program	2010	1126	(7,434.57)		
5325878	9/17/2011	Northwest School-based Children & Family Serv	2010	1127	(6,706.90)		
5325878	9/17/2011	Family Access to Health	2010	1132	(17,818.61)		
5325878	9/17/2011	Just for Girls After School Program	2010	1133	(34,624.00)		
5325878	9/17/2011	Window Replacement Energy Efficiency	2010	1137	(22,654.64)		
5325878	9/17/2011	School Building Improvement	2010	1138	(21,028.50)		
5325878	9/17/2011	La Pintoresca Teen Edu Center	2010	1141	(29,625.41)		
5325878	9/17/2011	Robinson Park-Master Plan Phase II	2010	1195 (*)	(22,741.51)		
5325878	9/17/2011	Brookside Park: ADA restroom Proj	2010	1195 (*)	(43,325.48)		
		Subtotal			(436,443.62)		
Add back additional 2011 program income draw after the reporting period 6/30/2012							
5481304	9/28/2012	Family Child Care Business Project	2011	1229	5,836.76		
		Subtotal			5,836.76		
Net Program Income adjustments					(430,606.86)	Line 7	
TOTAL PROGRAM INCOME AVAILABLE (PR26 PART I)					267,608.67		
					267,608.67		
					0.00		

CDBG							Attachment B
PROGRAM INCOME RECONCILIATION							
Voucher No.	Voucher Date	Program	Program Year	IDIS Activity #	Program Income	Reference	PI Source
PROGRAM INCOME FOR PROGRAM YEAR 2011							
5311734	8/12/2011	Mama's Hot Tamales Pasadena	2010	1134	145,802.00		PNHS
5325878	9/17/2011	Pasadena Street Vendor Assoc.	2010	1117	5,803.63		PNHS
5325878	9/17/2011	Small Business Loan Assistance	2010	1118	10,749.26		PNHS
5325878	9/17/2011	Olympic Challenge	2010	1119	8,790.43		PNHS
5325878	9/17/2011	Senior Citizen Network Program	2010	1120	4,260.02		PNHS
5325878	9/17/2011	Youth Education Program	2010	1121	10,419.00		PNHS
5325878	9/17/2011	Nutrition Assistance Project	2010	1122	10,717.78		PNHS
5325878	9/17/2011	Foster & Emancipated Youth Serv Project	2010	1123	16,752.00		PNHS
5325878	9/17/2011	Community Center	2010	1124	1,660.26		PNHS
5325878	9/17/2011	LEAP	2010	1125	15,529.62		PNHS
5325878	9/17/2011	Counseling Program	2010	1126	7,434.57		PNHS
5325878	9/17/2011	Northwest School-based Children & Family Serv	2010	1127	6,706.90		PNHS
5325878	9/17/2011	Family Access to Health	2010	1132	17,818.61		PNHS
5325878	9/17/2011	Just for Girls After School Program	2010	1133	34,624.00		PNHS
5325878	9/17/2011	Window Replacement Energy Efficiency	2010	1137	22,654.64		PNHS
5325878	9/17/2011	School Building Improvement	2010	1138	21,029.50		PNHS
5325878	9/17/2011	La Pintoresca Teen Edu Center	2010	1141	29,625.41		PNHS
5325878	9/17/2011	Robinson Park-Master Plan Phase II	2010	1195 (*)	22,741.51		PNHS
5325878	9/17/2011	Brookside Park: ADA restroom Proj	2010	1195 (*)	43,325.48		PNHS
Subtotal - actual program income for 2011 projects (City's FY2012 expenditures)					436,443.62		
5443697	6/25/2012	Code Enforcement Task Force/Inspections	2011	1220	42,243.39		Watt/Johnson
5443697	6/25/2012	Maint Assistance Serv to Homeowners (MASH)	2011	1222	219,528.52		Watt/Johnson
Subtotal - actual program income for 2011 projects (City's FY2012 expenditures)					261,771.91		
Total PR26 Line #5 - Current Year PI receipts from 7/1/2011 to 6/30/2012					698,215.53	Line 05, 43	
Program Income Reconciliation Adjustments:							
Subtract program income receipts applied to program year 2010 draw vouchers							
The PI amount for the City's FY2011 expenditures)							
5325878	9/17/2011	Robinson Park-Master Plan Phase II	2010	1195 (*)	(22,741.51)		
5325878	9/17/2011	Brookside Park: ADA restroom Proj	2010	1195 (*)	(43,325.48)		
Subtotal					(66,066.99)		
Add back additional 2010 program year (PI receipts) for 2010 & for 2011 projects							
5291493	6/28/2011	Fair Grove Section 108	2010	1135	23,251.00		PNHS
5291493	6/28/2011	Pasadena Development Corporation	2010	1132	26,986.16		PNHS
5291493	6/28/2011	Code Enforcement Task Force/Inspections	2010	1136	92,412.83		PNHS
5291493	6/28/2011	Institute of Popular Education (IPEPSCA)	2010	1137	37,268.08		PNHS, Watt/Johnson
5291493	6/28/2011	Maint Assistance Serv to Homeowners (MASH)	2010	1139	272,792.55		Watt/Johnson
5291493	6/28/2011	La Pintoresca Teen Edu Center	2010	1141	33,654.94		Watt/Johnson
Subtotal					486,365.56		
Subtract portion of PI receipts for 2010 projects:							
5291493	6/28/2011	Institute of Popular Education (IPEPSCA)	2010	1137	(4,673.07)		Watt/Johnson
5291493	6/28/2011	Maint Assistance Serv to Homeowners (MASH)	2010	1139	(272,792.55)		Watt/Johnson
5291493	6/28/2011	La Pintoresca Teen Edu Center	2010	1141	(33,654.94)		Watt/Johnson
Subtotal					(311,120.56)		
Total PI receipts applied to 2011 projects (City FY2012 expenditures)					(**)	175,245.00	
Add back additional 2011 program income draw after the reporting period 6/30/2012							
5481304	9/28/2012	Family Child Care Business Project	2011	1229	5,836.76		
Subtotal					5,836.76		
Net Program Income adjustments					115,014.77	Line 44	
TOTAL PROGRAM INCOME FOR PROGRAM YEAR 2011 CAP CALCULATION (PR26 PART V)					813,230.30		
					813,230.30		
					0.00		
Voucher No.	Voucher Date	Program	Program Year	IDIS Activity #	Program Income	Reference	
PROGRAM INCOME FOR PROGRAM YEAR 2010							
5291493	6/28/2011	Fair Grove Section 108	2010	1135	23,251.00		PNHS
5291493	6/28/2011	Pasadena Development Corporation	2010	1132	26,986.16		PNHS
5291493	6/28/2011	Code Enforcement Task Force/Inspections	2010	1136	92,412.83		PNHS
5291493	6/28/2011	Institute of Popular Education (IPEPSCA)	2010	1137	37,268.08		PNHS, Watt/Johnson
5291493	6/28/2011	Maint Assistance Serv to Homeowners (MASH)	2010	1139	272,792.13		Watt/Johnson
5291493	6/28/2011	La Pintoresca Teen Edu Center	2010	1141	33,654.94		Watt/Johnson
Total PR26 Line #33 - Prior year PI receipts from 7/1/2010 to 6/30/2011					486,365.56	Line 33	
Program Income Reconciliation Adjustments:							
Subtract 2010 Program Income draw down after 6/30/2010							
5291493	6/28/2011	Fair Grove Section 108	2010	1135	(23,251.00)		PNHS
5291493	6/28/2011	Pasadena Development Corporation	2010	1132	(26,986.16)		PNHS
5291493	6/28/2011	Code Enforcement Task Force/Inspections	2010	1136	(92,412.83)		PNHS
5291493	6/28/2011	Institute of Popular Education (IPEPSCA)	2010	1137	(37,268.08)		PNHS, Watt/Johnson
Subtotal					(**)	(175,245.00)	
Add 2010 Program Income draw down after 6/30/2010							
5325878	9/17/2011	Robinson Park-Master Plan Phase II	2010	1195 (*)	22,741.51		
5325878	9/17/2011	Brookside Park: ADA restroom Proj	2010	1195 (*)	43,325.48		
Subtotal					66,066.99		
Net Program Income adjustments					(169,178.01)	Line 34	
TOTAL PROGRAM INCOME FOR PROGRAM YEAR 2011 CAP CALCULATION (PR26 PART IV)					377,187.55		

CDBG PROGRAM INCOME

Attachment C

Program Income Reconciliation between General Ledger and IDIS

1. Determining Current Year Program Income (PI) amount used for calculating Planning and Administration (PA) CAP

2. Determining Prior Year Program Income amount used for calculating Public Service (PS) CAP

Note: Amounts (Parenthesized) = Increase in revenues

Program Year	City fiscal year	Date	Account	Fund	Total Program Income	Watt/Johnson	PNHS	Other	Line Descr
2011	FY2012	7/22/2011	7021	219	(4,456.76)		(4,456.76)		CDBG REV LOAN(PNHS)
2011	FY2012	5/7/2012	7060	219	(605.00)			(605.00)	HENSTEETH
2011	FY2012	5/30/2012	7061	219	(210,067.00)	(210,067.00)			NLS PART REV-WATT/JOHNSON-2011
2011	FY2012	5/31/2012	7061	219	(51,099.91)	(51,099.91)			NLS PART REV-WATT/JOHNSON-2011
2011	FY2012	4/4/2012	7061	219	(690.00)			(690.00)	Loan Repayment - Interest
2011	FY2012	6/11/2012	7061	219	(690.00)			(690.00)	HENSTEETH
TOTAL FY 2012 PI general ledger					(1) (267,608.67)	(261,166.91)	(4,456.76)	(1,985.00)	
2010	FY2011	6/30/2011	7021	219	(100,665.33)		(100,665.33)		ACCR CDBG PROGRAM INC-EW BANK
2010	FY2011	6/30/2011	7021	219	(287,827.95)		(287,827.95)		ACCR CDBG PROG INC-WELLS FARGO
2010	FY2011	6/30/2011	7021	219	(30,230.34)		(30,230.34)		ACCR CDBG PROG INC-WELLS FARGO
2010	FY2011	6/30/2011	7060	219	(155,000.00)		(155,000.00)		NEWTON LOAN PAYOFF 10/13/10
2010	FY2011	6/20/2011	7060	219	(16,500.00)		(16,500.00)		131 CARLTON AVE
2010	FY2011	5/31/2011	7061	219	(298,742.00)	(298,742.00)			PART REV FR WATT/JOHNSON-2010
2010	FY2011	5/31/2011	7061	219	(12,378.56)	(12,378.56)			PART REV FR WATT/JOHNSON-2010
2010	FY2011	6/30/2011	7061	219	(20,245.00)		(20,245.00)		NEWTON LOAN PAYOFF 10/13/10
2010	FY2011	6/20/2011	7061	219	(1,155.00)		(1,155.00)		131 CARLTON AVE
2010	FY2011	6/20/2011	7062	219	(65.00)		(65.00)		131 CARLTON AVE
TOTAL FY 2011 PI general ledger					(2) (922,809.18)	(8) (311,120.56)	(611,688.62)	0.00	
GRAND TOTAL PI general ledger					(3)=(1)+(2) (1,190,417.85)	(572,287.47)	(616,145.38)	(1,985.00)	
IDIS #	Voucher #	Program Year	Program	Total Program Income	Watt/Johnson	PNHS	Other		
Minus 2010 PI receipts:									
various	various	2010	Program income receipts	298,742.00	298,742.00				
various	various	2010	2010 program income receipts	12,378.56	12,378.56				
			Subtotal	(4) 311,120.56	311,120.56	0.00	0.00		
Minus PI receipts applied to program year 2010 draw vouchers:									
1195	5325878	2010	Brookside Park: ADA restroom	22,741.51		22,741.51			
1196	5325878	2010	Robinson Park-Master Plan Phase II	43,325.48		43,325.48			
			Subtotal	(5) 66,066.99	0.00	(9) 66,066.99	0.00		
1. Total current year PI for PA CAP calculation					(6)=(3)-(4)-(5) (813,230.30)	(261,166.91)	(550,078.39)	(1,985.00)	
2. Total prior year PI for PS CAP calculation					(7)=(8)+(9) (377,187.55)	(311,120.56)	(66,066.99)	0.00	
Total reconciled to general ledger					(1,190,417.85)	(572,287.47)	(616,145.38)	(1,985.00)	

PA CAP	PS CAP
536,600.96	335,758.45
2,074,483.00	2,074,483.00
813,230.30	377,187.55
<u>2,887,713.30</u>	<u>2,451,670.55</u>
18.58%	13.70%

CDBG FY 2012 2011 FUNDING YEAR ALLOCATION						
CATEGORY	Spreadsheet Report of Expenditures	Grants Performane Report	Reconciliation (A)	Adjusted Grants Performane Report	variane	
All other Exp (include Public Services) Section 108	1,465,440.36 354,509.00	1,389,860.80 354,509.00	75,579.56	1,465,440.36 354,509.00	0.00 0.00	
Total Planning and Admin	536,600.96	536,600.96	0.00	536,600.96	0.00	
GRAND TOTAL	2,356,550.32	2,280,970.76	75,579.56	2,356,550.32	0.00	
CATEGORY	Report of Expenditures	Grants Performane Report	Reconciliation	Adjusted Performane Report	variane	
All other expenses	1,054,102.35	1,054,102.35		1,054,102.35	0.00	
Public services - Line 27	335,758.45	335,758.45		335,758.45	0.00	
SUBTOTAL	1,389,860.80	1,389,860.80	0.00	1,389,860.80	0.00	
Section 108	354,509.00	354,509.00		354,509.00	0.00	
Total Planning and Admin	536,600.96	536,600.96		536,600.96	0.00	
GRAND TOTAL	2,280,970.76	2,280,970.76	0.00	2,280,970.76	0.00	
(A) Pending council for approval in Oct 2012 before this amount can be drawn. Ref: IDIS #1235 Public Facility Rehab: Energy Efficiency/ADA retrofit	75,579.56	-	75,579.56	75,579.56	-	
NOTES ON MATRIX CODE						
The CDBG Cross Reference Matrix shows the HUD matrix codes that correspond to each national objective code and assists you in making choices for these two fields.						
With two exceptions, all CDBG activities must be assigned a matrix code and a national objective code. Administration and planning activities require only a matrix						
Understanding why an activity is eligible for funding and how it serves a national objective is important since the national objective code must be compatible with the matrix code. For example, the appropriate matrix code for the rehabilitation of a single						

**CITY OF PASADENA
HOUSING & DEVELOPMENT FUND
DRAWDOWN SCHEDULE
37TH PROGRAM YEAR
FISCAL YEAR 2012**

EXPENSE PERIOD	VOUCHER NUMBER	DATE	HESG/ESG	HPRP-R	RECONCILED AT 10.5.2012		
					COMMUNITY DEVELOPMENT Regular Entitlement	BLOCK GRANT ARRA	BALANCE
			S10MCMC060525	S09MY060525	B11MCMC060525	B09MY060525	
CDBG-ARRA STIMULUS FUND						593,497.00	593,497.00
HPRP-ARRA STIMULUS FUND				908,395.00			908,395.00
CURRENT YEAR ENTITLEMENT			99,448.00		2,074,483.00		2,173,931.00
CURRENT YEAR PROGRAM INCOME					267,608.67		267,608.67
PRIOR YEAR ENTITLEMENT			98,459.00				2,569,886.00
PRIOR YEAR P&I					2,471,427.00		922,809.18
PRIOR YEAR P&I Sec 108 F/B 7/1/03							0.00
Prior drawdowns - EN			(91,873.03)	(616,298.83)	(896,431.15)	(410,636.14)	(2,015,239.15)
Prior drawdowns - P&I					(922,809.18)		(922,809.18)
AVAILABLE FUNDS 2011			6,585.97	292,066.17	1,574,995.85	182,860.86	4,498,078.52
Jul-Aug 2011	EN 5329817	9/26/2011		(19,873.06)			(19,873.06)
Jul-Aug 2011	EN 5329846	9/26/2011				(4,017.22)	4,478,205.46
Sep-Nov 2011	EN 5368582	12/27/2011		(109,856.55)			4,474,188.24
Sep-Nov 2011	EN 5368691	12/27/2011				(1,776.24)	(109,856.55)
Sep-Oct 2011	EN 5369719	12/29/2011					4,362,555.45
Jul2011-Jan 2012	EN 5401127	3/15/2012			(85,356.93)		(85,356.93)
Jan-Feb 2012	EN 5406651	3/28/2012		(33,273.38)	(828,790.29)		(828,790.29)
Dec-2011-Feb2012	EN 5406652	3/28/2012				(2,955.27)	3,432,179.58
FY 2012	PI 5443697	6/25/2012					(2,955.27)
FY 2012	EN 5443698	6/25/2012			(384,934.25)		(261,771.91)
Mar-May 2012	EN 5443728	6/25/2012				(2,648.58)	(384,934.25)
FY 2012	EN 5444038	6/26/2012					3,047,245.33
FY 2012	EN 5468385	8/27/2012	(89,603.85)				(2,648.58)
FY 2012	EN 5468570	8/27/2012		(24,145.17)			(24,145.17)
FY 2012	EN 5468608	8/27/2012					3,020,451.58
FY 2012	EN 5469651	8/29/2012		(40,329.83)			(89,603.85)
FY 2012	EN 5469704	8/29/2012				(877.51)	(40,329.83)
FY 2012	EN 5479568	9/25/2012					(877.51)
FY 2012	EN 5480325	9/26/2012					(196,720.57)
FY 2012	EN 5480867	9/27/2012					(196,720.57)
FY 2012	PI 5481304	9/28/2012					(73,947.70)
FY 2012	EN 5481330	9/28/2012					(73,947.70)
FY 2012	EN 5483182	10/4/2012					(170,124.00)
TOTAL DRAWN TO DATE			0.00	(238,031.33)	(1,279,081.47)	(182,398.82)	(2,798,763.91)
LOC AVAILABLE 2012			6,585.97	54,064.84	295,914.38	462.04	
			8,650.97	54,064.84	1,636,116.76	462.04	
			ESG Balance	HPRP Balance	CDBG Balance	CDBG-R Balance	

**CITY OF PASADENA
HOUSING & DEVELOPMENT FUND
DRAWDOWN SCHEDULE
36TH PROGRAM YEAR
FISCAL YEAR 2011**

EXPENSE PERIOD	VOUCHER NUMBER	DATE	EMERGENCY SHELTER		HPRP-R	COMMUNITY DEVELOPMENT BLOCK GRANT		BALANCE
			S09MC060525	S10MC060525		B09MC060525	B10MC060525	
CDBG-ARRA STIMULUS FUND							ARRA	
HPRP-ARRA STIMULUS FUND					908,395.00			593,497.00
CURRENT YEAR ENTITLEMENT			98,459.00					908,395.00
CURRENT YEAR PROGRAM INCOME								2,569,886.00
PRIOR YEAR ENTITLEMENT			97,383.00					922,809.18
PRIOR YEAR P&I					2,263,084.00			2,360,467.00
PRIOR YEAR P&I Sec 108 F/B 7/1/03					370,629.91			370,629.91
Prior drawdowns - EN			(91,615.83)		(220,578.45)			(1,774,985.24)
Prior drawdowns - P&I					(370,629.91)			(370,629.91)
AVAILABLE FUNDS 2010			5,767.17	98,459.00	687,816.55	890,979.50	3,394,236.18	5,580,068.94
Jul-Oct 2010	EN 5183283	10/27/2010						(13,865.92)
Jul-Oct 2010	EN 5183287	10/27/2010			(32,194.34)			5,566,203.02
Jul-Oct 2010	EN 5196845	11/30/2010					(129,508.68)	5,534,008.68
Nov 2010	EN 5199169	12/6/2010				(93,066.00)		5,404,500.00
Jul-Nov 2010	EN 5201175	12/9/2010				(736,438.03)	(4,699.23)	5,311,434.00
Oct-Nov 2010	EN 5201369	12/9/2010			(30,885.50)			4,570,296.74
Oct-Dec 2010	EN 5225247	2/3/2011			(84,272.28)			4,433,594.19
Oct-Dec 2010	EN 5227242	2/3/2011						4,402,708.69
Jan, Feb 2011	EN 5241881	3/10/2011					(149,876.65)	4,318,436.41
Mar-May 2011	EN 5279134	6/1/2011			(57,835.45)			4,168,559.76
May-Jun 2011	EN 5283019	6/9/2011			(103,395.99)			4,060,809.98
Jul-May 2011	EN 5290569	6/27/2011	(5,767.17)	(58,893.14)	(30,050.57)			4,002,974.53
Jan-May 2011	EN 5291066	6/27/2011						(57,835.45)
Jan-May 2011	PI 5291493	6/28/2011						(103,395.99)
June 2011	PI 5311734	8/12/2011						(30,050.57)
June 2011	EN 5318278	8/29/2011			(57,086.25)			3,869,527.97
June 2011	EN 5318280	8/29/2011					(19,164.60)	3,804,867.66
June 2011	EN 5318283	8/29/2011						3,850,363.37
June 2011	PI 5325878	9/17/2011						(486,365.56)
June 2011	EN 5325879	9/17/2011						(450,161.67)
								3,400,201.70
								(145,802.00)
								3,172,700.10
								(32,979.89)
								3,367,221.81
								(57,086.25)
								3,793,277.12
								(7,533.83)
								3,310,968.27
								(290,641.62)
								(108,716.74)
								3,172,700.10
								0.00
								0.00
								0.00
TOTAL DRAWN TO DATE			(5,767.17)	(91,873.03)	(395,720.38)	(890,979.50)	(1,819,240.33)	(3,523,530.09)
LOC AVAILABLE 2011			0.00	6,585.97	292,096.17	0.00	1,574,995.85	182,860.86
				ESG Balance	HPRP Balance	CDBG Balance	CDBG-R Balance	
				6,585.97	292,096.17	1,574,995.85	182,860.86	