

CITY OF PASADENA  
City Council Minutes  
May 14, 2012 – 5:30 P.M.  
City Hall Council Chamber

REGULAR MEETING

**OPENING:** The Mayor called the regular meeting to order at 6:31 p.m. The Pledge of Allegiance was led by Steve Mermell, Assistant City Manager.

**ROLL CALL:**  
Councilmembers: Mayor Bill Bogaard  
Vice Mayor Margaret McAustin  
Councilmember Victor Gordo  
Councilmember Chris Holden  
Councilmember Steve Madison (Arrived at 7:00 p.m.)  
Councilmember Gene Masuda (Absent)  
Councilmember Jacque Robinson  
Councilmember Terry Tornek

Staff: City Manager Michael J. Beck  
Chief Assistant City Attorney Nicholas Rodriguez  
City Clerk Mark Jomsky

**CEREMONIAL MATTERS** Police Chief Phillip Sanchez introduced Sergeant Bill Grisafe, who will be serving as Sergeant-at-Arms as a part of the Police Department's training program for sergeants.

The Mayor conveyed the City Council's appreciation of the services provided by Sergeant Paul W. Carpenter as the Sergeant-at-Arms in the past months.

**PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA** Jazmine De La Torre, Pasadena Tobacco Prevention Coalition Chair, and David Wheatley, Past Chair, presented a Certificate of Appreciation to the Mayor in acknowledgement of the City's leadership and action on matters concerning public health and the approval of recent tobacco control initiatives

Jon Brookhart, Pasadena resident, asked the City Council to consider continuing its funding support for the Neighborhood Outreach Worker (NOW) program.

**CONSENT CALENDAR** **RESOLUTION APPROVING PROGRAM SUPPLEMENT AGREEMENT 087-N TO ADMINISTER AGENCY-STATE AGREEMENT 07-5064R FOR PRELIMINARY ENGINEERING OF CITYWIDE RESURFACING PROJECT, FEDERAL-AID PROJECT NO. STPL-5064(070)**

**Recommendation:** Adopt a resolution approving a Program Supplement Agreement to Administer Agency-State Agreement 07-5064R between the City of Pasadena and the

State of California, for State Reimbursement of costs for the Preliminary Engineering of Citywide Resurfacing Project, Federal-Aid Project No. STPL-5064(070), Program Supplement Agreement No. 087-N. (Resolution No. 9193; Agreement Amendment No. 16,298-37)

**REJECTION OF ALL BIDS TO PURCHASE ONE MANUFACTURED HOME TO HOUSE FIRE STAFF DUE TO THE TEMPORARY CLOSURE OF FIRE STATION 32**

**Recommendation:** Reject all bids for the purchase of one manufactured home to house Fire staff.

**REAPPOINTMENT OF DANTE HALL TO THE PLANNING COMMISSION EFFECTIVE JULY 1, 2012** (District 3 Nomination)

**RESIGNATION OF WENDY WANG FROM THE NORTHWEST COMMISSION EFFECTIVE MAY 16, 2012** (District 7 Nomination)

MINUTES APPROVED

April 30, 2012  
May 2, 2012  
May 7, 2012

CLAIMS RECEIVED AND FILED

Claim No. 11,650	Emily Palamides	\$ 300.00
Claim No. 11,651	Kevin Thomas	25,000.00+
Claim No. 11,652	LaWanda Sanford	1,424.00

It was moved by Councilmember Robinson, seconded by Councilmember Gordo, to approve all items on the Consent Calendar. (Motion unanimously carried) (Absent: Councilmembers Madison, Masuda)

**INFORMATION ITEM**

**FINANCE COMMITTEE: SCHEDULE OF TAXES, FEES, AND CHARGES**

**Recommendation:** This report is for information only.

Andy Green, Director of Finance Department, summarized the agenda report as part of a PowerPoint presentation, and responded to questions regarding the inclusionary housing in lieu fee.

Councilmember Robinson requested that a policy discussion of whether the City should retain or eliminate the inclusionary housing in lieu fee be held by the Economic Development and Technology Committee as soon as possible.

On order of the Mayor, the report was received and filed.

**COUNCIL COMMENTS**

Councilmember Tornek, Commissioner on the Burbank-Glendale-Pasadena Airport Authority, reported on a news release that he had submitted regarding the Airport Authority's recent awarding of construction contracts for the Regional Intermodal Transportation Center (RITC).

RECESS

On order of the Mayor, the regular meeting recessed at 6:51 p.m.

RECONVENED

On order of the Mayor, the regular meeting reconvened at 7:00 p.m. (Absent: Councilmember Masuda)

**PUBLIC HEARINGS**

**PUBLIC HEARING: ANNUAL AMENDMENTS TO THE GENERAL FEE SCHEDULE**

**Recommendation:**

- (1) Open the public hearing on the General Fee Schedule; and
- (2) Continue this public hearing to each subsequent meeting of the City Council at 7:00 p.m., until May 21, 2012 or such other date as the City Council may determine, and at which time the City Council will be asked to close the public hearing and formally adopt the Fiscal Year 2013 General Fee Schedule.

The Mayor opened the public hearing.

The City Clerk reported the notice of public hearing was published on March 29, 2012 in the Pasadena Journal; and no correspondence was received.

Andy Green, Director of Finance Department, introduced the agenda item, and noted that the City's fee schedule is currently under review to determine if the cost allocations are appropriate and competitive in comparison to surrounding cities, with a report to be presented to the Finance Committee/City Council in July 2012 and with further recommendations on the fee schedule to be considered at that time, if necessary.

Michele Logan, Management Analyst, reviewed the agenda report as part of a PowerPoint presentation, and noted the following corrections to the fee schedule presented with the agenda report:

Attachment A:

Fee #307 – General Plan Maintenance Fee – ~~0.25%~~ 0.35% of the Building Permit Valuation

Fee #992 – Commercial and City of Pasadena Projects New Construction – ~~\$300.76~~ \$307.04/5,000 sq ft or portion thereof

Attachment C:

Fee #1 – CD for Document Production – ~~\$20.00~~ \$1.00

Fee #1192 – Graffiti Removal for areas up to ~~40~~ 100 square feet

Fee #1193 – Graffiti Removal for areas greater than 40 x 40  
100 square feet

Richard Davis, Budget Administrator, clarified that the deleted Villa Parke program fees had been replaced by a new set of program fees that were approved by the City Council and took effect in April 2012.

No one appeared for public comment.

Following discussion, it was moved by Councilmember Holden, seconded by Vice Mayor McAustin, to continue the public hearing to May 21, 2012 at 7:00 p.m. (Motion unanimously carried) (Absent: Councilmember Masuda)

**CONTINUED PUBLIC HEARING: APPROVAL OF A SUBSTANTIAL AMENDMENT TO THE 2011-2012 ANNUAL ACTION PLAN TO ALLOCATE THE INCREASE IN THE EMERGENCY SHELTER GRANT FUNDING**

**Recommendation:** It is recommended that the City Council following the public hearing, adopt a resolution approving the submission to the U.S. Department of Housing and Urban Development (HUD) of a Substantial Amendment to the 2011-2012 Annual Action Plan, as described in the agenda report. (Resolution No. 9195)

The Mayor announced that now was the time for the continued public hearing.

The City Clerk reported the notice of public hearing was published on April 6, 2012 in the Pasadena Star-News; and no correspondence was received.

Bill Huang, Director of Housing Department, introduced the agenda item, and responded to questions about the additional funding.

Valerie Babinski-Manlic, Program Coordinator, highlighted the agenda report as part of a PowerPoint presentation.

No one appeared for public comment.

It was moved by Vice Mayor McAustin, seconded by Councilmember Gordo, to close the public hearing. (Motion unanimously carried) (Absent: Councilmember Masuda)

It was moved by Vice Mayor McAustin, seconded by Councilmember Gordo, to approve the staff recommendation. (Motion unanimously carried) (Absent: Councilmember Masuda)

**CONTINUED PUBLIC HEARING: APPROVAL OF THE ANNUAL ACTION PLAN (2012-2013) AND RELATED FUNDING ALLOCATIONS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; EMERGENCY SHELTER GRANT (ESG) PROGRAM; HOME INVESTMENT PARTNERSHIP ACT (HOME); AND HUMAN SERVICES ENDOWMENT FUND (HSEF)**

**Recommendation:** It is recommended that upon close of the public hearing, the City Council adopt a resolution:

(1) Approving the Annual Action Plan (2012-2013) as an application to the U.S. Department of Housing and Urban Development for funding under the federal Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and Home Investment Partnership Act (HOME) programs;

(2) Approving an application for CDBG Entitlement funds in the amount of \$1,753,607; the allocation of the CDBG current year program income of \$303,828; the reprogramming of CDBG carryover funds that were not allocated in previous years, in the amount of \$192,690 for a total of \$2,250,125 for the 2012-2013 CDBG program activities. Specific agency and City Set-Aside awards can be found in Attachments A, B and C of the agenda report;

(3) Approving an application for ESG funds in the amount of \$178,059. The required local match of \$178,059 will be made by the agencies receiving ESG funding for 2012-2013. Specific agency awards can be found in Attachment B of the agenda report, under Homelessness;

(4) Approving an application for HOME Entitlement funds in the amount of \$618,263 for 2012-2013 HOME Program activities. Specific activities funded through HOME can be found in Attachment D of the agenda report;

(5) Approving an allocation from the City of Pasadena's Human Services Endowment Fund (HSEF) of \$110,000 for HSEF funded public/human service projects. HSEF funds are combined with CDBG Public Service Funds and specific agency awards can be found in Attachment B of the agenda report; and

(6) Authorizing the City Manager to execute, and the City Clerk to attest, the Annual Action Plan (2012-2013), the grant agreements, the sub-recipient agreements, and any and all other documents deemed necessary by HUD to obtain the allocation of the aforementioned federal CDBG, ESG, and HOME funds.

**Recommendation of Northwest Commission:** On April 20, 2012, the Northwest Commission approved a motion to recommend to the City Council funding for L.A. County Neighborhood Housing Services and the Ecumenical Council of Pasadena Area Congregations for CDBG Non-Public Service funding, as summarized on page 2 of Attachment B of the agenda report.

**Recommendation of Human Services Commission:** On April 25, 2012, the Human Services Commission approved a motion to recommend to the City Council funding for CDBG Public Service, Emergency Shelter Grant, and Human Services Endowment Funding to those agencies identified in Attachment B of the agenda report.

The Mayor announced that now was the time for the continued public hearing.

The City Clerk reported the notice of public hearing was published on April 6, 2012 in the Pasadena Star-News; and 12 letters and a petition with 31 signatures in support of the El Centro de Accion funding request and 1 letter in support of the Pasadena Bioscience Collaborative funding request were received.

Bill Huang, Director of Housing Department, reviewed the agenda report as part of a PowerPoint presentation; clarified the differences in the recommendations from the Northwest Commission and City staff for the Community Development Block Grant (CDBG) Program Non-Public Service Projects; and responded to questions regarding the individual projects, and the Request for Proposals (RFP) and evaluation processes. He noted that the Northwest Commission will be revisiting its recommendations in light of additional carryover funding that has been identified and allocated by staff, but was not part of the Commission's original deliberations.

The City Manager indicated that the CDBG Non-Public Service Projects recommendations will be held out from this City Council action, and this funding component will return to the City Council at its next meeting, after the Northwest Commission has an opportunity to discuss the additional funding and a wider variety of options as part of their deliberations.

Councilmember Gordo emphasized that the need for funding the IDEPSCA project comes out of a City mandate for a commissary to be used by the City's street vendors as a licensing requirement; and that if the City chooses to no longer assist in funding the Pasadena Street Vendors Program, a transition should be developed that would ensure the continuation of the program.

Councilmember Tornek expressed concerns regarding the changes in the RFP process as the evaluation process evolved, and suggested that NHS of LA County should be allowed to amend their proposal, if the City is going to recommend smaller projects based on a ranking system that would exclude NHS. He also expressed support for the

Northwest Commission to be involved in a full discussion on all of the projects, based on the evolved RFP process.

The following persons spoke in support of funding the El Centro de Accion Social Youth Education Program:

Randy Ertll, El Centro de Accion Social Executive Director  
Noe Retana, Jefferson Elementary School student  
Rachel Gallegos, Jefferson Elementary School student  
Eiky Palacios, Jefferson Elementary School student  
Aida Morales, Pasadena resident, submitted letters in support of the program

The following persons spoke in support of funding the IDEPSCA Pasadena Street Vendors Program:

Marlom Portillo, IDEPSCA Executive Director  
Rosa Villafana, Pasadena resident and street vendor

The following persons spoke in support of funding the Armenian Relief Society Community Assistance Program:

Salpy Tekkelian, Armenian Relief Society social worker  
Sona Zinzalian, Armenian Relief Society Sosse Director

Allen Shay, Northwest Commissioner speaking as an individual, spoke in support of the Northwest Commission being given an opportunity to revisit the Non-Public Service Projects, taking into consideration the additional (carryover) funding and alternative directions from staff that are now available as part of the RFP decision-making process.

Councilmember Holden highlighted that the El Centro de Accion Social Youth Education Program, Armenian Relief Society Community Assistance Program, and IDEPSCA Pasadena Street Vendors Program were, historically, programs that had performed valuable services to the community and received CDBG funding from the City; and asked that funding assistance be considered by the Northwest Commission, with this in mind.

Councilmember Gordo suggested that staff work with the unfunded organizations in providing whatever technical assistance they can in helping them to seek funding from other sources.

Vice Mayor McAustin and Councilmember Robinson echoed support for the concept of staff working with the nonprofit organizations to educate and inform them on how to navigate the funding system and obtain grants from outside sources.

Mr. Huang indicated that staff will reach out to the Flintridge Center in providing technical assistance to the nonprofits.

Following discussion, it was moved by Councilmember Gordo, seconded by Councilmember Robinson, to:

(1) Approve the Human Services Commission recommendations to fund the Public Service Projects funded by Community Development Block Grant (CDBG) and Human Services Endowment Fund (HSEF), in the amount of \$372,500, as presented in Exhibit B of the agenda;

(2) Approve the City Set-Aside recommendations in the amount of \$1,267,486, as presented in Exhibit C of the agenda report;

(3) Approve the Debt Service payment in the amount of \$359,711, as presented in Exhibit E of the agenda report;

(4) Refer the CDBG Non-Public Service funding to the Northwest Commission for additional evaluation and recommendations;

(5) Approve an application for Emergency Shelter Grant (ESG) funds in the amount of \$178,059, as presented in Attachment B of the agenda report, under Homelessness. The required local match of \$178,059 will be made by the agencies receiving ESG funding for 2012-2013;

(6) Approve an application for Home Investment Partnership Act (HOME) Entitlement funds in the amount of \$618,263 for 2012-2013 HOME Program activities, as presented in Attachment D of the agenda report; and

(7) Continue the public hearing to May 21, 2012 at 7:00 p.m., for further deliberation on those matters that have not been determined by this motion. (Motion unanimously carried)  
(Absent: Councilmember Masuda)

**CONTINUED PUBLIC HEARING: ADOPTION OF THE FISCAL YEAR (FY) 2013-2017 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET AND APPROVAL OF A JOURNAL VOUCHER AMENDING THE FY 2012 CAPITAL IMPROVEMENT PROGRAM**

**Recommendation:**

(1) Adopt, by resolution, the City's Fiscal Year (FY) 2013-2017 Capital Improvement Program (CIP) budget, as summarized in Exhibit B contained in the resolution and any changes passed by a motion of the City Council at the May 14, 2012 meeting; and

(2) Approve a journal voucher amending the FY 2012 Capital Improvement Program budget, resulting in a net decrease of the FY 2012 CIP appropriations of \$41,580, as detailed in Attachment B of the agenda report, and authorize staff to make the necessary adjustments to the budget. (Resolution No. 9194; Journal Voucher No. 2012-24)

**Recommendation of Recreation and Parks Commission:**

On March 6, 2012, the Recreation and Parks Commission



voted to support the *Parks and Landscaping* and the *Arroyo Projects – Central Arroyo* and *Arroyo Projects – Lower Arroyo* sections of the Recommended FY 2013-2017 CIP.

**Recommendation of Transportation Advisory Commission:**

On March 22, 2012, the Transportation Advisory Commission voted to support the *Streets and Streetscapes*, *Transportation*, and *Parking* sections of the Recommended FY 2013-2017 CIP.

**Recommendation of Hahamongna Watershed Park**

**Advisory Committee:** On March 27, 2012, the Hahamongna Watershed Park Advisory Committee voted to support the *Arroyo Projects – Hahamongna* section of the Recommended FY 2013-2017 CIP.

**Recommendation of Northwest Commission:** On April 12, 2012, the Northwest Commission voted to support the projects located completely or partially in Northwest Pasadena in the Recommended FY 2013-2017 CIP.

**Recommendation of Planning Commission:** The nineteen new projects in the Recommended FY 2013-2017 CIP budget were presented to the Planning Commission at the following three meetings: February 29, 2012, March 11, 2012, and finally, May 9, 2012.

The Mayor announced that now was the time for the continued public hearing.

Councilmember Gordo was excused at 8:28 p.m.

Floyd Folven, Pasadena resident, read and submitted his written concerns regarding the proposed funding of various capital projects.

Vice Mayor McAustin was excused at 8:29 p.m.

It was moved by Councilmember Holden, seconded by Councilmember Madison, to close the public hearing. (Motion unanimously carried) (Absent: Councilmembers Gordo, Masuda, Vice Mayor McAustin)

It was moved by Councilmember Holden, seconded by Councilmember Madison, to approve the staff recommendation. (Motion unanimously carried) (Absent: Councilmembers Gordo, Masuda, Vice Mayor McAustin)

**RECOMMENDATIONS FROM OFFICERS AND DEPARTMENTS**

**GENERAL PLAN LAND USE AND MOBILITY ELEMENTS UPDATE – PRELIMINARY REVIEW OF THE PRINCIPLES, OBJECTIVES, AND POLICIES AND DRAFT CONCEPT LAND USE MAP**

**Recommendation:** It is recommended that the City Council:  
(1) Review and comment on the General Plan's principles, objectives, and policy topic areas; and  
(2) Review and comment on the draft concept map and growth forecasts.

Vice Mayor McAustin returned at 8:35 p.m.

Vince Bertoni, Director of Planning Department, introduced the agenda item; and responded to questions regarding the next steps and schedule for further development of the General

Plan, environmental studies, and strategy for updating the various specific plans and ordinances.

Stephanie DeWolfe, Deputy Director, reviewed the agenda report as part of a PowerPoint presentation, and responded to questions.

Councilmember Madison suggested that staff expand the information on the community outreach schedule for discussion of the issue of a proposed 8th guiding principle on education, as this continues to be vetted by the public; voiced his opinion that education could be incorporated into the existing 7 guiding principles; and asked that a hard copy of the PowerPoint presentation be sent to him.

Councilmember Madison was excused at 9:31 p.m.

The following persons spoke in support of the ongoing Plan update process and/or expressed concerns regarding the development of the opportunity and non-opportunity areas/General Plan changes:

Greg Gunther, Playhouse District Association Board member  
Carla Walecka, Playhouse District Association Chair  
Reverend Mark Smutny, Playhouse District Association Board member  
Steve Mulheim, Old Pasadena Management District President and Chief Executive Officer

The following Downtown Pasadena Neighborhood Association members offered suggestions on applying the 7 guiding principles to the General Plan revisions based on their letter that was distributed to the City Council: Jonathan Edwards, Bob Oltman, Karen Yook, Joao Huang-Anacleto, Fried Wilson, Matt Dillhoefer, and Pat Roughan.

Councilmember Tornek expressed concerns regarding the need for a full discussion of the limits (e.g., caps, forecasts, or form-based codes) that will be placed on growth as the regulations that will come out of the General Plan update are developed. He suggested that, in future discussions with the public, staff emphasize those areas that may experience greater changes in land use regulations as depicted in the General Plan draft concept maps, and provide sufficient attention to proposed changes in the Mobility Element.

Councilmember Holden encouraged staff to retain as much flexibility as possible in the final version of the General Plan, as the concept plans continue to evolve with additional community outreach, in order to allow the General Plan to respond to future changes.

Following discussion and by consensus, the City Council indicated that the General Plan update process was proceeding appropriately, taking into consideration Council's suggestions and comments.

On order of the Mayor, the report was received and filed.


**ADJOURNMENT**

On order of the Mayor, the regular meeting of the City Council adjourned at 10:12 p.m.



\_\_\_\_\_  
Bill Bogaard, Mayor  
City of Pasadena

ATTEST:

  
\_\_\_\_\_  
City Clerk