

Agenda Report

March 12, 2012

TO: Honorable Mayor and City Council

FROM: Department of Transportation

SUBJECT: AUTHORIZATION TO AMEND AN EXISTING CONTRACT TO PROVIDE CONSULTING SERVICES FOR THE PROPOSED HUNTINGTON MEMORIAL HOSPITAL MASTER DEVELOPMENT PLAN AMENDMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that entering in to the proposed contract amendment with KOA Corporation is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3) (General Rule), and
2. Authorize the City Manager to execute a contract amendment with KOA Corporation for professional consulting services to prepare a traffic impact study for the Huntington Memorial Hospital Master Development Plan Amendment from the currently authorized contract amount of \$74,500 to an amount not to exceed \$78,300.

BACKGROUND:

On July 19, 2010, City Council authorized the City Manager to enter into an agreement for the preparation of the Environmental Impact Report (EIR) for the proposed Huntington Memorial Hospital Master Development Plan Amendment.

On April 12, 2010, a request for proposal (RFP) to complete the traffic impact study for the proposed Huntington Hospital Master Development Plan Amendment at 100 West California Boulevard was sent to twelve traffic consultants, all of whom have been determined by staff on the basis of prior work with the City of Pasadena, overall technical expertise, and professional capacity to be qualified to prepare studies of this size and complexity. Eight proposals were received and evaluated. KOA Corporation was selected on the basis of cost and capability to prepare the study and was awarded a contract in the amount of \$74,500.

The RFP included the traffic study scope outlined below:

- Analysis of up to 35 intersections and 30 street segments for analysis during A.M., mid-day, and P.M. commute peak hours.
- Establishment of trip generation rates for types of services provided by the hospital based on survey.
- Preparation of a parking demand analysis.
- Completion of a Pedestrian Environmental Quality Index (PEQI) analysis to evaluate project impacts on pedestrians on street segments fronting the project utilizing the San Francisco Department of Public Health, Environmental Health Section PEQI.
- Review of pedestrian and traffic circulation plan, and make recommendations for necessary improvements, if any.
- Proposal of mitigation measures for the significantly impacted modes, if any, which would include schematic plans to illustrate the mitigation measure, and calculations to validate the suggested measures.
- Attendance of up to six team or public meetings.
- Preparation of EIR response to comments.

In response to public comments during the scoping process, the following updates to the traffic study include:

- Expansion of the previously approved list of cumulative projects.
- An update to calculations, tables, and figures as a result of the expanded project study area.

The requested additional traffic analyses represent \$3,800 of additional work and require this contract amendment.

COUNCIL POLICY CONSIDERATION:

The proposed action is consistent with the City Council's goals in the Mobility Element of the General Plan in assessing project's transportation-related impacts in compliance with local and state laws and ordinances.

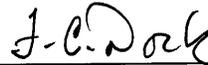
ENVIRONMENTAL ANALYSIS:

The proposed action is authorization to amend an existing contract with KOA Corporation for preparation of a traffic impact study at 100 West California Boulevard. This action will authorize the preparation of a technical study and is, therefore, exempt from CEQA per Section 15061(b)(3) the General Rule.

FISCAL IMPACT:

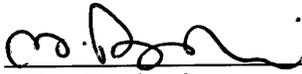
The total budget for consultant services for the traffic portion of the EIR will increase from the currently approved contract amount of \$74,500 to an amount not to exceed \$78,300, which includes all options and allowances, as well as labor and direct expenses. The applicant is responsible for all costs associated with the preparation of the traffic portion of the EIR. There will be no direct cost from the City to prepare the document. Additional work will commence upon deposit of funds from the applicant to cover the full cost of preparation of the traffic study.

Respectfully submitted,



FREDERICK C. DOCK
Director
Department of Transportation

Prepared by:



Mike Bagheri
Transportation Development Manager

Approved by:



MICHAEL S. BECK
City Manager

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: KOA Corporation (formerly Katz, Okitsu & Associates - Changed in May 2007)

2. Type of Entity:
 non-government nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

Jimmy Lin, Joel Falter, Mujib Ahmed, Min Zhou, Chuck Stephan
Doug Yeh, Walter Okitsu, Eugene Kao, Arnold Torma,
Kevin Klaus, Juan Gutierrez, Derry MacMahon, Alan Braavedt

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

Jimmy Lin
Walter Okitsu
Arnold Torma
Eugene Kao

Prepared by: Riea Godan
 Title: Office Administrator
 Phone: (714) 573-0317
 Date: 2-29-12