

Agenda Report

March 5, 2012

TO: Honorable Mayor and City Council

FROM: Department of Information Technology

SUBJECT: CONTRACT AWARD TO Foothill Communications, LLC TO PROVIDE SOFTWARE UPGRADES TO FIRE DEPARTMENT RADIO EQUIPMENT.

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the awarding of a contract for software upgrades for Fire Department radio equipment is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3);
2. Accept the proposal dated February 9, 2012, submitted by Foothill Communications, LLC in response to the Notice Inviting Bids for Radio Software Upgrades;
3. Reject all other proposals received; and
4. Authorize the City Manager to enter into a contract with Foothill Communications, LLC to provide software upgrades to Fire Department radio equipment in an amount not to exceed \$491,713.

EXECUTIVE SUMMARY:

On January 9, 2012, City Council recognized and appropriated \$500,000 to the Fire Grants Fund from the 2008 State Homeland Security Grant Program (SHSGP) for the purchase of radio software and hardware for the Los Angeles Regional Interoperable Communications System (LA-RICS). The installation of these grant-funded features will allow the Pasadena Fire Department radios to be operated and managed on the new Pasadena radio system which was recently brought on-line. In addition, this upgrade allows for "over-the-air" programming of radios which allows for necessary, on-going programming changes to occur without the need for staff to retrieve the physical radio, thereby saving valuable staff time.

In compliance with the Competitive Selection process outlined in the Competitive Bidding and Purchasing Ordinance, staff prepared and distributed a Notice Inviting Bids in January, 2012. The Notice requested the cost for specific software upgrades specific to the Fire Department's radio equipment.

The City received three responses to the Notice, and after review of the proposals to ensure there were no exceptions taken by any bidders, the bidder that provided the lowest total price was selected.

The prices provided by the bidders are as follows:

Bidder	City	Total Price
Foothill Communications, LLC	Pasadena, CA	\$491,713
CommLine, Inc.	Culver City, CA	\$506,391
OTA Communications	Costa Mesa, CA	\$508,510

COUNCIL POLICY CONSIDERATION

This action supports the City Council's strategic goal to ensure public safety by enhancing the emergency radio communications throughout Area C.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is exempt from the California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15061 (b)(3). The activity is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

The proposed action is the purchase of software that will be installed in existing radio equipment used by the Fire Department and will have no effect on the environment. No construction is proposed.

FISCAL IMPACT:

The total cost of this contract will be \$491.713.

There is no ongoing maintenance cost related to this one-time software upgrade.

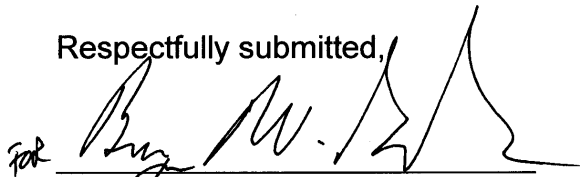
Funding for this action will be addressed by the utilization of existing budgeted appropriations in Fire Grants Fund budget account number 91140, FY08SHSGP Grant. It is anticipated that all of this cost will be spent during the current fiscal year.

The following table presents a summary of the sources of funds that will be used:

FY08SHSGP Grant (91140)	\$491.713
Total Sources	\$491.713

No impact to other operational programs or capital projects is anticipated as a result of this action.

Respectfully submitted,



PHILLIP LECLAIR
Interim Chief Information Officer
Department of Information Technology

Prepared by:



STEVEN PAGE
Telecommunications Supervisor
Department of Information Technology

Approved by:


MICHAEL J. BECK
City Manager

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name:
Foothill Communications, LLC

2. Type of Entity:
 non-government nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:
Kenji Luster

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

Prepared by: Kenji Luster
Title: Owner
Phone: 626-744-9141
Date: 2/23/12