

Agenda Report

January 9, 2012

TO: Honorable Mayor and City Council
THROUGH: Finance Committee
FROM: Public Health Department
SUBJECT: AMENDMENTS TO THE GENERAL FEE SCHEDULE

RECOMMENDATION:

It is recommended that the City Council amend the General Fee Schedule to increase the fee for Birth and Death Certificates resulting from state mandated increases to these fees.

BACKGROUND:

The Public Health Department's Vital Statistics Section is responsible for maintaining birth and death records for the City of Pasadena. As a service, such records are provided to the public for a fee. The fees are a combination of state-mandated charges, county pass-throughs and City overhead.

Assembly Bill 1053, signed by Governor Brown and chaptered on October 2, 2011, (Chapter 402, Statutes of 2011), directs an increase in the state-mandated portion of the fees effective January 1, 2012. The net effect of this increase is illustrated below:

Vital Statistics Fees	FY 2012 Adopted	FY 2012 Proposed
Governmental Agency – Birth Certificate	\$11.00	\$12.00
General Public – Birth Certificate	\$19.00	\$21.00
Death Certificates	\$12.00	\$14.00
Death Certificates (Fetal)	\$ 9.00	\$11.00

Although it is the state that is increasing the fees, the City's Public Health Department will benefit since the revenues are split between the state and the City, as indicated in the following tables:

Current distribution:

Fee	FY 2012 Adopted	Retained by Pasadena Public Health Dept	Pass through to the state of CA	Pass through to the County of LA
Governmental Agency – Birth Certificate	\$11.00	\$8.10	\$2.90	\$0.00
General Public – Birth Certificate	\$19.00	\$7.50	\$4.90	\$6.60
Death Certificate	\$12.00	\$7.20	\$2.90	\$1.90
Death Certificate (Fetal)	\$9.00	\$6.75	\$2.25	\$0.00

Distribution based on revised fees:

Fee	FY 2012 Revised	Retained by Pasadena Public Health Dept	Pass through to the state of CA	Pass through to the County of LA
Governmental Agency – Birth Certificate	\$12.00	\$8.80	\$3.20	\$0.00
General Public – Birth Certificate	\$21.00	\$9.20	\$5.20	\$6.60
Death Certificate	\$14.00	\$8.90	\$3.20	\$1.90
Death Certificate (Fetal)	\$11.00	\$8.45	\$2.55	\$0.00

FISCAL IMPACT:

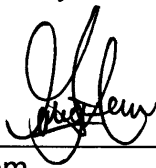
It is anticipated that this action will result in an increase of \$17,222 of fees collected annually of which \$2,583 will pass-through to the state and \$14,639 will be retained as revenue in account 6636-203-561007. Indirect and support costs such as maintenance and IT support have previously been accounted for in the FY 2012 adopted budget.

Respectfully submitted,



ERIC WALSH, MD
Director of Public Health
Public Health Department

Prepared by:



Gary Iem
Management Analyst IV
Public Health Department

Approved by:



MICHAEL J. BECK
City Manager