

Agenda Report

December 3, 2012

TO: Honorable Mayor and City Council

FROM: Fire Department

**SUBJECT: AUTHORIZATION TO RENEW CONTRACT WITH THE CITIES OF
ARCADIA, SAN MARINO AND SOUTH PASADENA FOR VERDUGO
FIRE DISPATCHING SERVICES**

RECOMMENDATION:

It is recommended that City Council authorize the City Manager to:

1. Renew contract number 18,793 with the City of Arcadia for emergency dispatching services at the Verdugo Fire Dispatch Center through June 30, 2014;
2. Renew contract number 17,728 with the City of San Marino for emergency dispatching services at the Verdugo Fire Dispatch Center through June 30, 2015;
3. Renew contract number 17,583 with the City of South Pasadena for emergency dispatching services at the Verdugo Fire Dispatch Center through June 30, 2015.

Competitive bidding is not required pursuant to City Charter section 1002H, Contracts with other governmental entities.

BACKGROUND:

The Verdugo Fire Communications Center (Verdugo) was established in August 1979, by the cities of Burbank, Glendale and Pasadena to provide fire and EMS dispatch services for the three cities. Verdugo is staffed by Glendale City employees and Glendale provides administrative support services for Verdugo, and the operation is located at a Glendale Fire facility. The cities of Burbank, Glendale and Pasadena are "member" agencies and contribute to the governance and annual operational funding of Verdugo.

Additionally, Verdugo provides contract services to nine other agencies: Alhambra, Arcadia, Monrovia, Montebello, Monterey Park, San Gabriel, San Marino, Sierra Madre and South Pasadena. Verdugo provides dispatching services for a set fee. This fee provides revenue that supplements Verdugo's operational costs. Since 1996, the cities of San Marino and South Pasadena have contracted with Verdugo for fire, rescue and

medical dispatching services and since 1999 for Arcadia. The proposed contract renewals are effective beginning July 1, 2012 through June 30, 2014 for Arcadia and beginning July 1, 2012 through June 30, 2015 for the cities of San Marino and South Pasadena. Since Verdugo Dispatch is not formally a Joint Powers Authority, each of the member agencies, Pasadena, Burbank and Glendale, must approve agreements with contract agencies.

COUNCIL POLICY CONSIDERATION:

This action supports the City Council's strategic goal to ensure public safety.

ENVIRONMENTAL ANALYSIS:

No environmental analysis is required for this action.

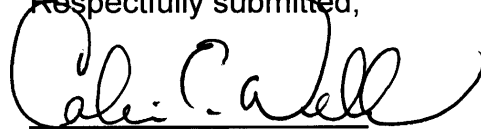
FISCAL IMPACT:

On an annual basis, the contracting cities will pay a fixed amount per incident. The Finance Directors of Burbank, Glendale and Pasadena, with the concurrence of the Fire Chiefs and City Managers of these cities, have established a policy that in time will result in each of the contract cities paying the same amount per call dispatched based on the annual operational cost of Verdugo. At this time, not all cities are paying the same rate. The current and projected billing rates for the periods covered by the respective contracts are as follows:

Agency	Fiscal Year	Charge Per Incident	Estimated Revenue*
Arcadia Fire Department	FY2013	\$63.00	\$286,020
	FY2014	0 to 5% increase	At least \$286,020
San Marino Fire Department	FY2013	\$59.65	\$60,485
	FY2014	\$63.00	\$63,882
	FY2015	0-5%	At least \$63,882
South Pasadena Fire Department	FY2013	\$59.51	\$94,145
	FY2014	\$63.00	\$99,666
	FY2015	0-5%	At least \$99,666

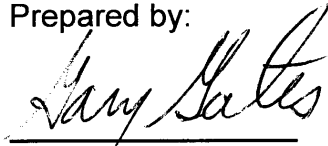
There is no direct fiscal impact to the City of Pasadena as a result of this action.

Respectfully submitted,



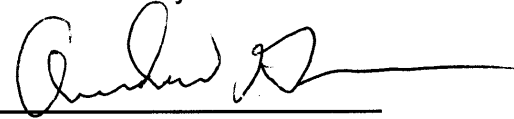
CALVIN E. WELLS
Fire Chief
Fire Department

Prepared by:



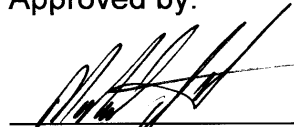
Gary Gates
Management Analyst
Fire Department

Concurred by:



ANDREW GREEN
Finance Director
Department of Finance

Approved by:



MICHAEL J. BECK
City Manager