



Agenda Report

DATE: SEPTEMBER 12, 2011

TO: Honorable Mayor and City Council

FROM: Department of Public Works

SUBJECT: CONTRACT AWARD TO INTER-CON SECURITY SYSTEMS, INC. FOR CITYWIDE SECURITY SERVICES AT BUILDINGS, PARKS, AND HOLLY STREET PARKING STRUCTURE IN AN AMOUNT NOT TO EXCEED \$1,283,541

RECOMMENDATION:

It is recommended that the City Council:

1. Find the project to be exempt from California Environmental Quality Act (CEQA) review in accordance with Article 5, Section 15061, subsection (b), part 3 of the Resources Agency of California as it will not have a potentially significant effect on the environment, and therefore falls under the "general rule" exemption;
2. Accept the proposal dated July 25, 2011, submitted by Inter-Con Security Systems, Inc.;
3. Reject all other proposals; and
4. Authorize the City Manager to enter into a contract for security services with Inter-Con Security Systems, Inc. in an amount not to exceed \$1,283,541 for the initial three year period. This contract will have an option of two one-year additional terms, renewable at the discretion of the City Manager, for a total contract length of five years.

BACKGROUND:

The City provides security services at various City facilities including parks, the City Yards, and the Holly Street Parking Structure. Using a combination of in-house personnel and an outside security firm, this service is aimed at providing a safe and secure environment for Pasadena employees, residents, and visitors.

Currently, Inter-Con Security Systems, Inc. provides security services at the City Yards, City parks, and the Holly Street Parking Structure. These services include, but are not limited to: patrolling these locations; monitoring and setting security alarms; protecting City employees and equipment from harm; securing and unlocking buildings and restrooms; and immediately responding to and/or reporting suspicious activity to City staff and law enforcement, when necessary. Inter-Con Security Systems, Inc. also provides vacation and sick coverage for the City's Security Rangers.

On June 15, 2011, a Request for Proposal (RFP) for security services was advertised and sent to security firms. On July 25, 2011, eight proposals were received by the City. The proposals were evaluated based on the RFP criteria, and the average results from four panelists are as follows:

Ranking	Security Firm	City	Total Score (200 points maximum)
1	Inter-Con Security	Pasadena, CA	152
2	G4S	Los Angeles, CA	137
3	CEED Security	Los Angeles, CA	132
4	Alltech Industries Security Services, Inc.	Monterey Park, CA	115
5	World Security	Northridge, CA	108
6	Circle Management Inc, dba Reliant Protective Services	Los Angeles, CA	101
7	American Guard Services, Inc.	Carson, CA	98
8	ABC Security Services, Inc.	Oakland, CA	94

Based upon the evaluation and merits of their proposal, Inter-Con Security Systems, Inc. was determined to be the most qualified security firm. Therefore, staff recommends that Inter-Con Security Systems, Inc., a local company, be awarded the citywide security services contract. This contract will have an initial period of three years, with an option of two one-year additional terms, renewable at the discretion of the City Manager, for a maximum total contract length of five years.

COUNCIL POLICY CONSIDERATION:

This contract services agreement furthers the City Council's Strategic Plan goal to ensure public safety.

ENVIRONMENTAL ANALYSIS:

The project has been reviewed for compliance with the California Environmental Quality Act (CEQA) and is exempt per Section 15061 (b) (3). The project is covered by the general rule that CEQA only applies to projects that have the potential for causing a significant effect on the environment. The security services contract will not result in any significant effect on the environment.

FISCAL IMPACT:

The cost of this action will be \$1,298,942, which includes a contract amount of \$1,283,541 and contract administration costs of \$15,401. Funding for this action will be addressed by the utilization of existing budgeted appropriations in accounts 502-766500 - Security Rangers Program; 101-765100 - Park Maintenance; and 101-765500 - Hahamonga Watershed Park. It is anticipated that \$324,735 of the cost will be spent during the current fiscal year. The remaining cost will be spent over the next three fiscal years.

The following table presents a summary of the sources of funds that will be used

	Three-Year Amount
Building Maintenance Fund	\$ 1,023,590
General Fund	\$ 275,352
Total Sources	\$ 1,298,942

There is no other impact to other operational programs as a result of this action.

Respectfully submitted,



JULIE A. GUTIERREZ
Assistant City Manager/
Acting Director of Public Works

Prepared by:



Enrique Arroyo, Management Analyst

Approved by:



MICHAEL J. BECK
City Manager

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: Inter-Con Security Systems, Inc.

2. Type of Entity: <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:
Enrique Hernandez, Jr.
Roland Hernandez
Bertha Hernandez
Lance Mueller
Neil Martau
Robin Simpson

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:
Enrique Hernandez, Jr.
Roland Hernandez
Bertha Hernandez

Prepared by: Neil Martau

Title: Executive Vice President

Phone: 626-535-2210

Date: September 7, 2011