

# Agenda Report

November 21, 2011

**TO:** Honorable Mayor and City Council

**FROM:** Water and Power Department

**SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SOUTHERN CONTRACTING COMPANY TO PROVIDE ELECTRICAL UPGRADES TO THE JONES BOOSTER STATION FOR THE WATER AND POWER DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$455,250**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15302 (Replacement or Reconstruction); and
2. Accept the bid dated September 27, 2011 submitted by Southern Contracting Company, in response to Specification WD-07-08 for providing labor and materials for electrical upgrades at Jones Booster Station for the Water and Power Department (Department); reject all other bids received, and authorize the City Manager to issue a Labor and Materials Contract to Southern Contracting Company for an amount not to exceed \$455,250.

## **BACKGROUND:**

The electrical equipment at Jones Booster Station has been in operation for more than 62 years and has exceeded the useful life cycles. Specification WD-07-08 provides for electrical upgrades at Jones Booster Station for the Department, which will eliminate the need to procure replacement parts that are hard to find or no longer available. This work will maintain current operations and ensure reliability of the facility for many years.

The electrical upgrades consist of disconnecting and removing existing electrical switchboard and motor starters, and installation of a new lighting system, electrical switchboard, solid-state reduced voltage starters and miscellaneous electrical materials to complete the installation of the auxiliary equipment.

The Notice Inviting Bids was published in the Pasadena Journal on August 25, 2011. In response to Notice Inviting Bids, 17 Contractors received the Specification. On September 27, 2011, bids were received from the following six contractors:

<u>Bidders</u>	<u>Amount</u>
Southern Contracting Company, San Marcos, CA	\$413,750
Electric Service & Supply Company, Pasadena, CA	\$416,394*
Morrow-Meadows Corporation, City of Industry, CA	\$457,400
Technion Contractors, Inc., Northridge, CA	\$532,000
Tamang Electric, Inc., Chino, CA	\$544,480
Miron Electric, Inc., Monrovia, CA	\$603,000

\*(cost including 1% deduction for Local bidder)

Southern Contracting Company is the lowest responsive bidder and complies in all respects with the requirements of the Specification. Staff recommends that the City Council award a contract to Southern Contracting Company for an amount not to exceed \$455,250. The award includes the bid price and a ten percent contingency of \$41,500 to accommodate any necessary change orders.

Southern Contracting Company is in compliance with the Competitive Bidding and Purchasing Ordinance P.M.C. 4.08.

The work is anticipated to start in January 2012, with completion expected during fiscal year 2013. Construction management and inspection services will be provided by Department staff. Any additional construction management and/or consulting services required will be provided by RMC Water and Environment (RMC), which is one of the Department's on-call engineering consultants. On November 14, 2011, City Council authorized the extension of RMC's task order under this project to December 31, 2012.

#### **COUNCIL POLICY CONSIDERATION:**

The proposed electrical upgrade is part of the Water System Master Plan recommendation that was completed and adopted by Council in 2002. The cost to perform the upgrades includes all the necessary labor and materials for the improvements.

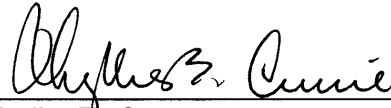
#### **ENVIRONMENTAL ANALYSIS:**

The project is exempt from CEQA review pursuant to State CEQA Guideline Section 15302, Replacement and Reconstruction. This exemption covers the maintenance, repair, replacement or reconstruction of existing facilities. This work is necessary to maintain current operation of the facility and will not expand the capacity of the system.

**FISCAL IMPACT:**

The total cost of this contract including any necessary change orders is \$455,250. Funding for this project will be addressed by the utilization of existing and future appropriations to Budget Number 1020 – Upgrade Wells and Booster Pumps of the Water capital fund. It is anticipated that \$410,000 of the total cost will be spent in the current fiscal year. The remainder will be spent in fiscal year 2013. Contract administration and inspection, including additional outside services, will be provided by resources that are already budgeted.

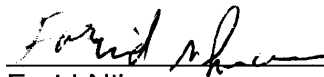
Respectfully submitted,



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Phyllis E. Currie  
General Manager  
Water and Power Department

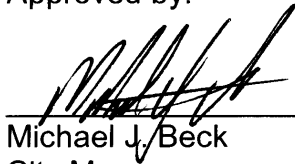
Prepared by:



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Farid Niknam  
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Approved by:



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Michael J. Beck  
City Manager