

Agenda Report

May 9, 2011

TO: Honorable Mayor and City Council
THROUGH: Finance Committee (May 9, 2011)
FROM: City Manager
SUBJECT: PUBLIC HEARING – CITY MANAGER’S RECOMMENDED FISCAL YEAR 2012 OPERATING BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Open a public hearing and receive public comment on the City Manager’s Recommended Fiscal Year 2012 Operating Budget;
2. Continue this public hearing to each subsequent regular meeting of the City Council until June 6, 2011 or such other later date as the City Council may determine, at which time the City Council will be asked to close the public hearing and formally adopt the Fiscal Year 2012 Operating Budget;
3. Refer the City Manager’s Recommended Fiscal Year 2012 Operating Budget to the Finance Committee and direct the meetings be noticed as joint meetings between the Finance Committee and the City Council from May 9, 2011 through June 6, 2011.

BACKGROUND:

The City of Pasadena charter requires that the proposed operating budget for the upcoming fiscal year be submitted to the City Council on or before the third Monday in May. Through the above recommendation, the City Council is requested to formally open the public hearing on the Recommended Operating Budget and refer it to the Finance Committee from May 9, 2011 through June 6, 2011. *Attachment A* reflects the current schedule for departmental budget reviews.

The Recommended Fiscal Year 2012 Operating Budget will be presented at joint Finance Committee/City Council meetings. Each City department will present their operating budget to City Council. Appropriations for the operating budget and the Capital Improvement Plan (CIP) will be made in the operating budget, so approvals for all recommended spending will be made in one budget document. Following review by the

joint Finance Committee/City Council, a final Recommended Fiscal Year 2012 Operating budget and CIP will be presented to the City Council for adoption.

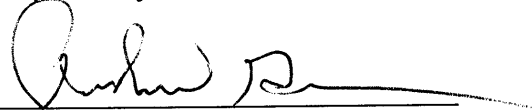
COUNCIL POLICY CONSIDERATION:

The City Council's strategic planning goal of maintaining fiscal responsibility and stability will be advanced through the adoption of a fiscally responsible budget plan.

FISCAL IMPACT:

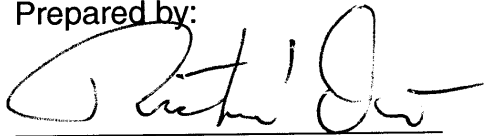
The FY 2012 Recommended Budget totals \$818.0 million. This includes an operating budget of \$620.2 million and a capital budget of \$197.8 million. Included in the operating budget is the recommended budget for the City's General Fund of \$215.6 million.

Respectfully submitted,




ANDREW GREEN
Director of Finance
Department of Finance

Prepared by:



Richard Davis
Budget Administrator
Department of Finance

Approved by:



MICHAEL J. BECK
City Manager

Attachments:

Attachment A – Fiscal Year 2012 Operating Budget Schedule

**Fiscal Year 2012
Recommended Operating Budget
Review Schedule**

(Meetings begin at 3 p.m.)

Pasadena City Hall
Council Chambers Room S249
100 N. Garfield Ave, Pasadena, CA

May 9, 2011

Capital Improvement Program

(Cont'd from April 19th Jt. Mtg.)

- Municipal Bldgs. & Facilities
- Sewers and Storm Drains
- Street Lighting
- Street Lighting & Electric System
- Undergrounding
- Technology
- Pasadena Center Operating Company
- Rose Bowl Operating Company
- Water System
- Electric System
- CIP Wrap-up

Operating Budget Kick-off

- Operating Budget Statement and Overview
- City Attorney/City Prosecutor
- City Clerk
- City Council
- City Manager
 - Economic Development
 - Enterprise Zone
 - Filming and Public Events
 - Northwest Programs

May 16, 2011

Continuation of Operating Budget

- Department of Information Technology
- Public Works
- Transportation
- Water & Power
- Pasadena Community Access Corporation
- Rose Bowl Operating Company
- Pasadena Center Operating Company

May 23, 2011

Continuation of Operating Budget

- Police
- Human Services & Recreations
- Human Resources
- Planning
- Housing
- Public Health
- Libraries and Information Services

June 6, 2011

Continuation of Operating Budget

- Fire
- Finance
- Budget Wrap-up

Regular Meeting of the City Council

- Adopt FY 2012 Capital Improvement and 2012 Operating Budget
- Amendment to the Schedule of Taxes, Fess, and Charges for FY 2012
- Amendment to the General Fee Schedule for FY 2012

June 20, 2011

Budget Adoption Alternative Date