

Agenda Report

June 20, 2011

TO: Pasadena Community Development Commission

FROM: Chief Executive Officer

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH THE PLANNING CENTER TO PROVIDE ENVIRONMENTAL CONSULTING SERVICES FOR THE LINCOLN AVENUE SPECIFIC PLAN

RECOMMENDATION:

It is recommended that the Pasadena Community Development Commission ("Commission") take the following actions:

1. Find that entering into the proposed contract with The Planning Center is exempt from CEQA per Section 15061 (b) (3) the general rule; and
2. Recommend that the Commission authorize the Chief Executive Officer to enter into a contract with The Planning Center in an amount not to exceed \$142,526 for environmental consulting services for the Lincoln Avenue Specific Plan.

BACKGROUND:

Initiated in the fall of 2009, the draft Lincoln Avenue Specific Plan (LASP) is the result of extensive public outreach and involvement. The next step in the planning process is to commence the environmental review.

In January 2011, staff prepared a solicitation for environmental services to obtain a price proposal from the Planning Department's list of pre-qualified consultants. This was based on a defined scope of services to prepare a traffic study with the possibility of an Environmental Impact Report (EIR). The Planning Center was selected as a result.

The Planning Center through the use of a sub-contractor will prepare a traffic study to be used to complete the Initial Study. The traffic study must be completed so that an informed determination can be made as to whether or not any potentially significant transportation and traffic related environmental impacts could result from the proposed LASP.

Once the traffic study is complete, the Planning Center will complete an Initial Study to determine if there are significant impacts and if an EIR is required. The funds authorized in this report are sufficient to complete an EIR if determined necessary.

The traffic study will begin in late September when school is back in session so as to properly document normal conditions, and is anticipated to be complete in November 2011. If the study finds there is no impact and an EIR is not required, it is anticipated that the adoption of the LASP will be considered by the Planning Commission in February 2012. If there is a significant impact, the estimated time to complete the EIR is approximately twelve months. Staff anticipates that the Transportation Advisory Commission and Planning Commission would review adoption of the Specific Plan and Environmental Impact Report in November 2012. Council's review would follow these reviews.

COUNCIL POLICY CONSIDERATION:

Preparation of the LASP is consistent with the City Council's Strategic Plan Goal of supporting and promoting the quality of life and local economy.

ENVIRONMENTAL REVIEW:

The proposed action is authorization to enter into a contract with The Planning Center for the Lincoln Avenue Specific Plan. This action is a study only and therefore exempt from CEQA per Section 15061 (b) (3) the general rule.

FISCAL IMPACT:


The total budget for consultant services is \$142,526 including all options and allowances, as well as labor and direct expenses. Within this budget the traffic study will cost \$32,169 and the Initial Study will cost \$5,870. The funds for this contract were appropriated in the FY 2011 Commission budget and were budgeted in the Lincoln Avenue redevelopment project area fund. Funds for this contract have been appropriated in FY 2011; the funds for this contract will be carried forward into FY 2012. Projected remaining FY 2012 fund balance is \$671,993.

Respectfully submitted,



CO MICHAEL J. BECK
Chief Executive Officer

Prepared by:



DENVER E. MILLER
Principal Planner

Approved by:



VINCENT P. BERTONI, AICP
Director of Planning

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: The Planning Center
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2. Type of Entity: <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

Dwayne Mears
Randal Jackson
Keith McCann
Bill Fulton
Bill Halligan
Brian Judd
Karen Gulley
Nancy Graham
Sarah Sutton
Steve Noack

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

Dwayne Mears
Randal Jackson
Keith McCann

Prepared By: Kara L. Kosel

Title: Contracts and Billing

Phone: 714 966 9220

Date: 3/15/2011

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Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: IBI Group
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2. Type of Entity: <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

Philip Beinhaker – Chairman Director
David Thom – Managing Director
Scott Stewart – Managing Director
Peter Moore – Operating Director
Alistair Baillie - Director
Steve Schibuola - Director

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

n/a

Prepared by: William Delo

Title: Associate

Phone: (949) 833-5588

Date: March 14, 2011