



DEPARTMENT OF FINANCE

June 13, 2011

TO: The Honorable Mayor and City Council

THROUGH: Michael Beck  
City Manager

FROM: Andy Green   
Director of Finance

RE: Revised Recommendation for Adoption of Fiscal Year 2012 Operating Budget and  
Fiscal Year 2012-2016 Capital Improvement Program

**REVISED RECOMMENDATION:**

Pursuant to Finance Committee action on June 6, 2011, it is recommended that the City Council:

1. Adopt by resolution the City's Fiscal Year (FY) 2012 Operating Budget and FY 2012-2016 Capital Improvement Program as summarized in the Revised Exhibit A and Exhibit B
2. Adopt a resolution determining the amount to be transferred from the Light and Power Fund to the General Fund for FY 2012
3. Direct the City Attorney, within 60 days, to complete amendments to Article VII of Title 2 of the Pasadena Municipal Code to incorporate the organizational changes required as a result of the adopted FY 2012 budget
4. Direct that Public Safety Committee to review service level impacts of a \$2 million reduction in the Fire Department and develop an operational plan to achieve the reduction and report to the City Council no later than July 11, 2011.

**BACKGROUND:**

On May 2, 2010 the City Manager submitted the Recommended Fiscal Year (FY) 2012 Operating Budget in compliance with the requirements of the city charter. The FY 2012-2016 Capital Improvement Program (CIP) was submitted on April 18, 2011. Since those dates joint meetings between the Finance Committee and the City Council have been held to review and discuss the recommended budgets for each City department, as well as the three operating companies.

On June 6, 2011, the City Manger recommended adoption of the FY 2012 Recommended Budget, which included a total of 27 revisions arising out of discussions at the joint meetings. These revisions are summarized as Attachment A – Proposed Changes to the FY 2012 Recommended Budget. The Finance Committee unanimously agreed to forward the recommendation to the full City Council. At the Council Meeting, as a result of discussions concerning how the proposed \$2 million reduction in the Fire Department’s budget would be achieved, the City Council voted to table adoption of the budget and refer to the Public Safety Committee a discussion of how the proposed reduction would impact service levels.

In order to ensure that the City meets the deadline for budget adoption set forth in Section 904 of the City Charter, and ensure the operations of the City continue uninterrupted, staff is recommending that the City Council adopt the recommended operating budget as revised by the Finance Committee with the understanding that the budget includes a \$2.0 million lump sum managed savings in the Fire Department’s General Fund appropriations, to be the subject of discussions by the Public Safety Committee. No actual service impacts will be made until the Public Safety Committee presents a recommendation as to how to achieve the proposed cost reduction. It is further recommended the Committee be directed to complete its work on this item and return to the City Council no later than July 11, 2011.

**Proposed Budget Summary**

	<b>Appropriations</b>	<b>Revenues</b>
<b>General Fund</b>	<b>\$215.8 M</b>	<b>\$211.0 M</b>
<b>CIP</b>	<b>\$154.6 M</b>	<b>\$154.6 M</b>
<b>All Funds</b>	<b>\$776.7 M</b>	<b>\$856.2 M</b>
 <b><u>FTEs</u></b>		
<b>General Fund</b>	<b>968.0</b>	
<b>All Funds</b>	<b>2,140.5</b>	

Attachments: Attachment A: Proposed Changes to FY 2012 Recommended Budget  
June 6, 2011 Agenda Report: Adoption of Fiscal Year 2012 Operating  
Budget and Fiscal Year 2012-2016 Capital Improvement Program

# Attachment A

## Proposed Changes to FY 2012 Recommended Budget

On June 6, 2011, the City Council's Finance Committee recommended adoption of the initially submitted Fiscal Year (FY) 2012 Operating Budget and the FY 2012-2016 Capital Improvement Program (CIP) with the following changes:

1. Multiple Departments and Funds – Increase various Internal Service account appropriations by \$20,713 to correctly budget for the new Department of Technology (DoIT) Charge-back methodology. This change will ensure that DoIT cost allocation methodology is correctly budgeted and the Computing and Communications Fund is reimbursed for services provided to City departments.
2. Multiple Departments – Reduce appropriations in the General Fund for medical insurance by \$75,000. This reduction will be applied to multiple departments and is the result of recently approved labor agreements that reduce the City's costs related to payment to employees in excess of actual medical insurance costs also referred to as the Employee Option Medical Fund (EBOF).
3. Multiple Departments – Reduce appropriations in the General Fund for Workers' Compensation by \$78,750 as a result of planned changes to the Workers' Compensation Program.
4. Public Works – Reduce Refuse Fund (Fund 406) revenues by \$235,639 to reflect revised revenue forecast.
5. Public Works – Increase Fleet Maintenance Fund (Fund 503) revenues by \$800,000. The costs related to these revenues have been appropriately budgeted however the corresponding revenues were inadvertently omitted from the FY 2012 Recommended Budget.
6. City Manager – Reduce General Fund (Fund 101) appropriations by \$26,586. This change reflects the transfer of 1.0 FTE (Graphic Artist) to Print Shop thereby reducing labor accounts in the General Fund by \$89,045 and an increase to Internal Services Print Shop charges by \$60,459 to reimburse the Print Shop for graphics work previously performed by the transferred position and to provide public affairs support.
7. City Manager – Reduce General Fund (Fund 101) labor account appropriations by \$40,090 and 0.5 FTE (Senior Operations Specialist) to reflect organizational changes.
8. City Attorney/City Prosecutor – Reduce General Fund labor account appropriations by \$60,000 to reflect organizational changes and partial year vacancies.
9. City Clerk – Increase General Fund (Fund 101) appropriations by \$133,500 for redistricting related expenditures not included in the FY 2012 Recommended Budget. This is a preliminary estimate of the anticipated costs and may need to be revised during the fiscal year when specific cost estimates become available.

# Attachment A

## Proposed Changes to FY 2012 Recommended Budget

10. Non-Departmental – Increase appropriations in the Computing and Communications Fund (Fund 501) by \$151,483 and revenues by \$105,730 to correctly budget for costs related to the ICIS Program equipment leases. The interest portion of the ICIS Program equipment lease and the related transfer from the General Fund to pay interest expenses were inadvertently omitted from the FY 2012 Recommended Budget.
11. Non-Departmental – Increase appropriations in the General Fund (Fund 101) by \$105,730. As noted in item 10 above, this appropriation is for a transfer to the Computing and Communications Fund (Fund 501) to pay interest expenses related to the ICIS Program equipment leases that was inadvertently omitted from the FY 2012 Recommended Budget.
12. Fire – Decrease appropriations in the General Fund (Fund 101) by \$111,833. Two fire fighter positions were incorrectly included in the FY 2012 Recommended Budget as working 112 hours per pay period. While some Fire Fighter positions are budgeted at 112 hours per pay period, these two positions should have been budgeted at 80 hours per pay period.
13. Fire – Increase appropriations in the New Year's Day Fund (Fund 106) by \$61,245. This amount was inadvertently omitted of the FY 2012 Recommended Budget.
14. Water & Power – Increase appropriations in the New Year's Day Fund (Fund 106) by \$22,913. This amount was inadvertently omitted from the FY 2012 Recommended Budget.
15. Water & Power – Decrease appropriations in the Power Fund (Fund 401) by \$107,339. This amount was included twice in the FY 2012 Recommended Budget.
16. Planning – Reduce revenues in the Community Development Block Grant Fund (Fund 219) by \$25,294 to be consistent with updated grant revenues estimates from the United States Department of Housing & Urban Development (HUD).
17. Planning – Increase appropriations in the Cultural Arts Fund (Fund 613) by \$54,000. This will restore funding Arts Grant in Aid program to FY 2011 levels. Fund balance in this fund will be used to address this increase in appropriations.
18. Non-Departmental – Increase appropriations in the General Fund (Fund 101) and revenues in the Affordable Housing Capital Projects Fund (Fund 810) by \$532,787. As a result of lower available funding for housing administrative costs, General Fund support of \$492,787 is needed. Additionally, \$40,000 previously budgeted in Human Services & Recreation for the WIA program is being transferred to Non-Departmental and will be ultimately transferred to Housing per the recommended reorganization

# Attachment A

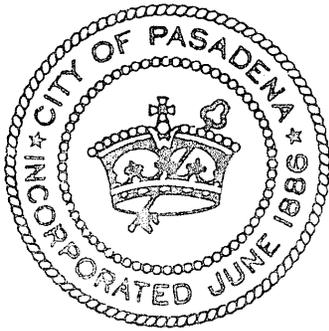
## Proposed Changes to FY 2012 Recommended Budget

19. Housing – Adjust revenues and appropriations in the following Housing Program funds consistent with updated grant revenues estimates from the United States Department of Housing & Urban Development (HUD) by a net decrease to revenues of (\$354,630) and appropriations of (\$338,288) and 5.92 FTEs:
  - Community Development Block Grant Fund (Fund 219): decrease revenues by (\$153,229) and appropriations by (\$215,555) and 2.74 FTEs;
  - Rental Assistance Programs Fund (Fund 220): decrease revenues by (\$170,905) and appropriations by (\$202,189) and 2.80 FTEs;
  - Home Investment Partnership Fund (Fund 221): decrease revenues by (\$32,470) and appropriations by (\$29,223);
  - Emergency Shelter Grant – ESG Fund (Fund 224): increase revenues and appropriations by \$1,974;
  - Workforce Investment Act Fund (Fund 681): increase appropriations by \$111,467;
  - General Fund Projects Fund (Fund 105 - MASH): decrease appropriations by (\$4,762) and .18 FTEs.
20. Human Services & Recreation – Decrease appropriations in various General Fund (Fund 101) labor accounts by \$68,453 and eliminate 0.5 FTE to reflect the elimination of 1.0 FTE (Staff Assistant III) and the transfer-in of 0.5 FTE (Senior Operations Specialist) as noted in Item 19 above.
21. Human Services & Recreation and Human Resources - Transfer 0.8 FTE (Management Analyst IV) and \$115,288 in appropriations in the General Fund (Fund 101) from Human Resources to HS&R to reorganize support for the Accessibility/Disability Commission.
22. Non-Departmental – Increase various revenues in the General Fund by \$100,000 due to updated forecast estimates.
23. Non-Departmental – Reduce General Fund (Fund 101) appropriations by \$76,249 to adjust budget revised budget estimate. This will be transferred to the Housing Fund to support MASH funding.
24. Pasadena Center Operating Company (PCOC) – Increase FY 2012 appropriations by \$1,195,000. The FY 2012 Recommended Budget did not include appropriations related to the use of PCOC reserves.
25. Renovation and/or Replacement of Fire Station #32 – Decrease FY 2012 Recommended CIP appropriations by \$800,000. Due to the urgency in addressing the seismic and safety concerns at both Fire Stations 32 and 39, new projects and funding were created and approved by the City Council on May 9, 2011. This will allow these critical projects to move forward sooner. Due to the accelerated schedule, the \$800,000 recommended in FY 2012 is redundant.

# Attachment A

## Proposed Changes to FY 2012 Recommended Budget

26. Tree Replacement/Planting - Citywide – Increase appropriations by \$100,000 in grant funds from the California Department of Forestry and Fire Protection. Since submission of the FY 2012 Recommended CIP budget to Council, staff has been advised that the City’s application for the California Department of Forestry and Fire Protection “Green Trees for the Golden State” grant program has been successful. This grant will help plant 1,000 trees over a two-year period.
27. Virtual Desktop Infrastructure – Appropriate \$300,000 of designated CIP funding from the General Fund to the Virtual Desktop Infrastructure project. This funding will support the deployment of 1,000 virtual desktops in FY 2012.



# Agenda Report

June 6, 2011

**TO:** Honorable Mayor and City Council

**THROUGH:** Finance Committee (June 6, 2011)

**FROM:** City Manager

**SUBJECT: ADOPTION OF FISCAL YEAR 2012 OPERATING BUDGET AND FISCAL YEAR 2012-2016 CAPITAL IMPROVEMENT PROGRAM**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Adopt by resolution the City's Fiscal Year (FY) 2012 Operating Budget and FY 2012-2016 Capital Improvement Program as summarized in the attached Exhibits A, B, and, C and any changes passed by a motion of the City Council at the June 6, 2011 meeting;
2. Adopt a resolution determining the amount to be transferred from the Light and Power Fund to the General Fund for FY 2012.
3. Direct the City Attorney, within 30 days, to complete amendments to Article VII of Title 2 of the Pasadena Municipal Code to incorporate the organizational changes required as a result of the adopted FY 2012 budget.

## **BACKGROUND:**

On May 2, 2010 the City Manager submitted the Recommended FY 2012 Operating Budget in compliance with the requirements of the city charter. The FY 2012-2016 Capital Improvement Program (CIP) was submitted on April 18, 2011. Since that date, joint meetings between the Finance Committee and the City Council have been held to review and discuss the recommended budgets for each City department, as well as the three operating companies.

### **Proposed Changes to FY 2012 Recommended Budget**

The following items are related to recommendation #1 above and summarize the changes between the FY 2012 Recommended Operating Budget submitted by the City Manager on May 2, 2011 and the revised FY 2012 Recommended Operating Budget

being presented for adoption. Additional details on the proposed changes to the FY 2012 Recommended Budget are included in Exhibit C:

1. Multiple Departments and Funds – Increase various Internal Service account appropriations by \$20,713 to correctly budget for the new Department of Technology (DoIT) Charge-back methodology. This change will ensure that DoIT cost allocation methodology is correctly budgeted and the Computing and Communications Fund is reimbursed for services provided to City departments.
2. Multiple Departments – Reduce appropriations in the General Fund for medical insurance by \$75,000. This reduction will be applied to multiple departments and is the result of recently approved labor agreements that reduce the City's costs related to payment to employees in excess of actual medical insurance costs also referred to as the Employee Option Medical Fund (EBOF).
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revenues estimates from the United States Department of Housing & Urban Development (HUD).

18. Planning – Increase appropriations in the Cultural Arts Fund (Fund 613) by \$54,000. This will restore funding Arts Grant in Aid program to FY 2011 levels. Fund balance in this fund will be used to address this increase in appropriations.
19. Non-Departmental – Increase appropriations in the General Fund (Fund 101) and revenues in the Affordable Housing Capital Projects Fund (Fund 810) by \$532,787. As a result of lower available funding for housing administrative costs, General Fund support of \$492,787 is needed. Additionally, \$40,000 previously budgeted in Human Services & Recreation for the WIA program is being transferred to Non-Departmental and will be ultimately transferred to Housing per the recommended reorganization
20. Housing – Adjust revenues and appropriations in the following Housing Program funds consistent with updated grant revenues estimates from the United States Department of Housing & Urban Development (HUD) by a net decrease to revenues of (\$354,630) and appropriations of (\$338,288) and 5.92 FTEs:
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25. Pasadena Center Operating Company (PCOC) – Increase FY 2012 appropriations by \$1,195,000. The FY 2012 Recommended Budget did not include appropriations related to the use of PCOC reserves.

The following items are related to recommendation #1 and summarize the changes between the FY 2012-2016 CIP portion of the recommended budget submitted by the City Manager on April 18, 2011 and are being recommended for inclusion in the FY 2012 Adopted CIP Budget:

26. Renovation and/or Replacement of Fire Station #32 – Decrease FY 2012 Recommended CIP appropriations by \$800,000. Due to the urgency in addressing the seismic and safety concerns at both Fire Stations 32 and 39, new projects and funding were created and approved by the City Council on May 9, 2011. This will allow these critical projects to move forward sooner. Due to the accelerated schedule, the \$800,000 recommended in FY 2012 is redundant.
27. Tree Replacement/Planting - Citywide – Increase appropriations by \$100,000 in grant funds from the California Department of Forestry and Fire Protection. Since submission of the FY 2012 Recommended CIP budget to Council, staff has been advised that the City's application for the California Department of Forestry and Fire Protection "Green Trees for the Golden State" grant program has been successful. This grant will help plant 1,000 trees over a two-year period.
28. Virtual Desktop Infrastructure – Appropriate \$300,000 of designated CIP funding from the General Fund to the Virtual Desktop Infrastructure project. This funding will support the deployment of 1,000 virtual desktops in FY 2012.

Description of Exhibits

Exhibit A (attached) - summarizes the detailed FY 2012 Operating Budget and FY 2012 – 2016 CIP documents presented at the start of the budget hearings on May 9, 2011 and April 18, 2011, respectively. Exhibit A also includes the recommended adjustments, previously discussed in this report, to the originally submitted Operating Budget and CIP documents and the final recommended appropriations and revenues.

Exhibit B (attached) - provides the final recommended CIP appropriations for FY 2012.

Exhibit C (attached) - provides additional detail of the recommended changes included in Exhibit A by fund and department. This exhibit also provides a cross reference to the changes discussed previously in this report.

**Power Fund Transfer**

Regarding recommendation #2, pursuant to Pasadena Municipal Code Section 4.100.020 the maximum aggregate amount available for transfer pursuant to Sections 1407 and 1408 of the City Charter from the Light and Power Fund to the General Fund shall be calculated by multiplying the annual gross electric retail income by eight percent and comparing the amount so calculated to the accrual year's actual net income. The City Council shall by resolution transfer the lesser of the two amounts. Notwithstanding the foregoing, the City Council may transfer an amount other than eight percent (to maximum of 16 percent) by resolution if it determines that it would not be detrimental to the functioning and administration of the power utility during the budget year under consideration. Net income in the Light and Power Fund after this transfer is estimated to be approximately \$6.3 million.

For FY 2012 staff is recommending the City Council adopt a resolution transferring an amount equal to 8.0% of estimated gross revenues, or \$12,636,064. The table below illustrates the use of these funds:

	<u>Amount</u>
Annual gross electric retail income (est. FY 2011)	\$157,950,803
Total Transfer for FY12	\$12,636,064
Transfer as a Percent of Gross Income	8.0%
<b>Uses of Transfer</b>	
Transfer 67% of the total to the GF for payment of Interest, principal or both on bonds of the City of Pasadena	\$8,466,163
Transfer 33% of the total to the General Fund for any municipal use	\$4,169,901

**COUNCIL POLICY CONSIDERATION:**

The City Council's strategic planning goal of maintaining fiscal responsibility and stability will be advanced through the review, adoption and on-going monitoring of the FY 2012 Operating Budget and FY 2012-2016 CIP.

**FISCAL IMPACT:**

Approval of the City Manager's Recommended Budget and the proposed budget revisions detailed in this report will establish the FY 2012 Operating Budget and 2012-2016 Capital Improvement Program as illustrated in the following table:

	<b>City Manager's Recommended Budget</b>	<b>Proposed Budget Revisions</b>	<b>Budget Recommended for Adoption</b>
<b>Operating Budget</b>			
All Funds	\$775.8 million	\$760,000	\$776.6 million
General Fund	\$215.6 million	\$100,000	\$215,7 million
Capital Improvement Program	\$155.0 million	(\$400,000)	\$154.6 million
<b>Total Full-Time Equivalent Positions</b>			
General Fund	968.0	(1.0)	967.0
Other City Funds	1,033.9	(5.9)	1,028.0
Operating Companies	144.5	0.0	144.5
<b>Total FTEs</b>	<b>2,146.3</b>	<b>(6.9)</b>	<b>2,139.5</b>

Prepared by:



Richard Davis, Budget Administrator

Respectfully submitted,



Andrew Green  
 Director of Finance  
 Finance Department

Approved by:



MICHAEL J. BECK  
 City Manager

Attachments:

- Exhibit A: Proposed FY 2012 Operating Budget
- Exhibit B: Proposed 2012-2016 Capital Improvement Program
- Exhibit C: Recommended Appropriations - All Funds

# EXHIBIT A

# EXHIBIT A - Revised 6/6/11

## Recommended Appropriations - All Funds By Department

Department	City Manager Recommended Budget	Proposed Budget Revisions (Net Impact)	Budget Proposed for Adoption
-----\$'s in thousands-----			
City Council	1,950	0	1,950
City Manager	4,346	(67)	4,279
City Attorney/City Prosecutor	6,467	(60)	6,407
City Clerk	2,008	134	2,142
Finance	11,893	0	11,893
Fire	39,650	(50)	39,600
Information Technology	11,407	0	11,407
Police	62,633	0	62,633
Planning	12,320	54	12,374
PCDC	34,464	0	34,464
Human Resources	3,478	(115)	3,363
Public Health	10,959	0	10,959
Libraries and Information Services	11,710	0	11,710
Human Services & Recreation	9,096	47	9,143
Housing	30,192	(338)	29,854
Public Works	51,497	0	51,497
Transportation	29,526	0	29,526
Water & Power	248,629	(84)	248,545
Non Departmental	60,268	580	60,848
<b>Citywide Subtotal</b>	<b>642,493</b>	<b>101</b>	<b>642,594</b>
Capital Improvement Program Appropriations	155,006	(400)	154,606
<b>Operating Companies</b>			
Pasadena Center Operating Company	17,759	1,195	18,954
Rose Bowl Operating Company	11,158	0	11,158
Pasadena Community Access Corporation	779	0	779
<b>Total Appropriations</b>	<b>827,195</b>	<b>896</b>	<b>828,091</b>
<b>Less Operating Transfers</b>	<b>(51,354)</b>	<b>0</b>	<b>(51,354)</b>
<b>Adjusted Total</b>	<b>775,841</b>	<b>896</b>	<b>776,737</b>

06/06/2011  
Items No. 12 & 13  
Submitted by staff

# EXHIBIT A - Revised 6/6/11

## Recommended Revenues - All Funds By Revenue Category

Revenue Category	City Manager Recommended Budget	Proposed Budget Revisions (Net Impact)	Budget Proposed for Adoption
-----\$'s in thousands-----			
Property Tax	67,675	0	67,675
Other Taxes	23,227	50	23,277
Sales Tax	31,968	0	31,968
Transient Occupancy Taxes	9,250	0	9,250
Utility Taxes	32,621	0	32,621
Franchise Taxes	5,637	(236)	5,401
Building Licenses and Permits	4,210	0	4,210
Non Building Licenses and Perm	3,379	0	3,379
Intergovernmental-Local	951	0	951
Federal Grants Direct	20,753	(380)	20,373
Federal Grants Indirect-State	6,851	0	6,851
State Grant Direct	6,374	0	6,374
Intergovernmental-Local	1,683	0	1,683
Charges For Services	17,960	50	18,010
Charges For Services-Quasi Ext	13,745	0	13,745
Operating Transfers In	74,682	599	75,281
Fines and Forfeitures	6,351	0	6,351
Investment Earnings	30,123	0	30,123
Rental Income	13,503	0	13,503
Parking Rental	3,876	0	3,876
Miscellaneous Revenue	10,994	0	10,994
Other Financing Sources	1,653	0	1,653
Operating Income	285,969	800	286,769
Non-Operating Income	4,135	0	4,135
Total Operating Revenues	700,714	883	701,597
Capital Revenue	155,006	(400)	154,606
<b>Total Revenues</b>	<b>855,720</b>	<b>483</b>	<b>856,203</b>

# EXHIBIT B

Exhibit B

Recommended FY 2012 - 2016 Capital Improvement Program

		Total Estimated Cost	FY 2012 Recommended	Funding Detail
1	Building Preventive Maintenance - FY 2011 - 2015 (71901)	5,000,000	1,000,000	1,000,000 Building Preventive Maintenance Fund
<b>Municipal Buildings and Facilities Total Appropriations:</b>		<b>5,000,000</b>	<b>1,000,000</b>	

**Streets and Streetscapes**

1	Preventive Maintenance - Asphalt Streets FY 2011 - 2015 (73901)	7,461,859	1,800,000	1,800,000 Gas Tax
2	Preventive Maintenance - Bridges FY 2011 - 2015 (73902)	350,000	50,000	50,000 Gas Tax
3	Pedestrian Accessibility FY 2011 - 2015 (73903)	1,000,000	200,000	177,950 Gas Tax 22,050 Sewer Maintenance and Construction Fund
4	Improvement of Alleys and Concrete Streets - FY 2011- 2015 (73904)	3,790,000	2,300,000	2,000,000 Underground Surtax - Power Facilities 300,000 Gas Tax
6	Installation/Replacement of Guard Rails FY 2011 - 2015 (73905)	144,000	31,000	31,000 Gas Tax
8	Fair Oaks/Orange Grove Specific Plan - Transportation Issues - Phase II	783,914	94,442	20,000 Gas Tax 74,442 State Transportation Improvement Program - TE
9	East Colorado Boulevard Specific Plan (73582)	2,130,426	1,425,144	182,000 Gas Tax 1,243,144 Metropolitan Transportation Authority
<b>Streets and Streetscapes Total Appropriations:</b>			<b>5,900,586</b>	

**Street Lighting**

1	Street Lighting For Residential Streets - Various Locations (74411)	2,379,000	75,000	75,000 Gas Tax
<b>Street Lighting Total Appropriations:</b>			<b>75,000</b>	

**Street Lighting and Electric Undergrounding**

1	Miscellaneous - Electric System Undergrounding - FY 2011 - 2015 (74480)	2,500,000	500,000	500,000 Underground Surtax - Power Facilities
2	Los Robles Avenue - Electric System Undergrounding, Washington Blvd. to North City Limits (74841)	2,512,520	525,000	525,000 Underground Surtax - Power Facilities
3	Hill Avenue - Street Lighting and Electric System Undergrounding, Villa St. to North City Limits (74488)	10,791,100	1,737,500	1,737,500 Underground Surtax - Power Facilities
5	Alpine Street - Street Lighting and Electrical System Undergrounding, Marengo Avenue to El Molino Avenue (74801)	3,863,350	501,250	501,250 Underground Surtax - Power Facilities

Exhibit B

Recommended FY 2012 - 2016 Capital Improvement Program

	Total Estimated Cost	FY 2012 Recommended	Funding Detail
6 Mountain Street - Street Lighting and Electrical System Undergrounding, Lake Avenue to Hill Avenue (74909)	2,527,500	1,092,500	1,092,500 Underground Surtax - Power Facilities
<b>Street Lighting and Electric Undergrounding Total Appropriations:</b>			<b>4,356,250</b>

**Transportation and Parking Facilities**

1 Neighborhood Traffic Management - FY 2011 - 2015 (75903)	750,000	150,000	150,000 Gas Tax
2 Mobility Corridor Improvements - FY 2011 - 2015 (75904)	250,000	50,000	50,000 Gas Tax
4 Pasadena Bicycle Program FY 2010 - 2013 (75600)	503,754	66,843	66,843 TDA Article 3
5 Intelligent Transportation System (ITS) Equipment Upgrades/Replacement - FY 2011 - 2015 (75906)	250,000	50,000	50,000 Gas Tax
21 City-Owned Parking Structures and Lots - Preventive Maintenance (72613)	1,170,000	25,000	5,000 Parking Operation Fund 5,000 Parking Meter Revenue - Civic Center 15,000 Playhouse District Fund
22 South Lake Avenue - Parking District Improvements (75017)	490,000	15,000	15,000 South Lake Parking Fund
23 South Lake Parking Lots - Preventive Maintenance (75014)	545,000	35,000	35,000 South Lake Parking Fund
24 Paseo Colorado Parking Structure Improvements (75018)	935,000	350,000	350,000 Paseo Colorado Parking Fund
28 Civic Center Parking Structure Study	100,000	100,000	100,000 General Fund
29 Arterials Speed Management Program (75605)	607,000	75,000	75,000 Gas Tax
30 Federal and State Traffic Sign Compliance Program (75915)	100,000	25,000	25,000 Gas Tax
31 Detection of Bicycles at Intersections Controlled by Traffic Signals	2,494,504	65,785	13,157 TDA Article 3 52,628 MTA Grant - Federal Flexible CMAQ Funds
32 Pasadena Wayfinding System	2,197,783	338,565	259,680 MTA Grant - Federal Flexible CMAQ Funds 78,885 Pasadena Community Development Commission
34 Zero Emission Vehicle Charging Stations	717,275	35,471	7,094 Public Benefit Charge (Power Fund) 28,377 MTA Grant - Federal Flexible CMAQ Funds
36 Pedestrian Safety Enhancements at Signalized Intersections	455,000	54,900	54,900 Highway Safety Improvement Grant
37 Left Turn Signal Phasing at Colorado Blvd. and Orange Grove Blvd. and at Orange Grove Blvd. and Holly St.	253,000	22,500	22,500 Highway Safety Improvement Grant
38 Traffic Signal Improvements at Pasadena Avenue and Walnut Street	108,900	13,500	13,500 Highway Safety Improvement Grant
<b>Transportation and Parking Facilities Total Appropriations:</b>			<b>1,472,564</b>

**Sewers and Storm Drains**

Exhibit B

Recommended FY 2012 - 2016 Capital Improvement Program

		Total Estimated Cost	FY 2012 Recommended	Funding Detail
1	Preventive Maintenance - Sewer System FY 2011 - 2015 (76901)	3,850,000	650,000	Sewer Maintenance and Construction Fund
2	Preventive Maintenance - Corrugated Metal Pipe (CMP) Storm Drains FY 2011 - 2015 (76902)	1,100,000	200,000	Sewer Maintenance and Construction Fund
3	Preventive Maintenance - Curbs and Gutters FY 2011 - 2015 (76903)	1,441,604	250,000	Sewer Maintenance and Construction Fund
4	Storm Drain Structure Repairs and Improvements FY 2011 - 2015 (76904)	450,000	90,000	Sewer Maintenance and Construction Fund
5	NPDES - Storm Water Pollution Prevention Program (76290)	2,570,000	250,000	Sewer Maintenance and Construction Fund
8	Sewer Capacity Upgrades - FY 2011 - 2015 (76906)	1,782,909	300,000	Sewer Facility Charge
<b>Sewers and Storm Drains Total Appropriations:</b>			<b>1,740,000</b>	

**Rose Bowl Improvements**

1	Rose Bowl Renovation Project (84002)	152,000,000	70,000,000	2010 Rose Bowl Bond Proceeds
2	Implementation of the Master Plan for the Brookside Golf Course	9,600,000	1,500,000	Golf Course CIP Set-Aside
<b>Rose Bowl Improvements Total Appropriations:</b>			<b>71,500,000</b>	

**Parks and Landscaping**

2	Central Park - Implement Master Plan (78461)	3,500,000	1,000,000	Pasadena Community Development Commission
6	Villa Parke Community Center Boxing Ring and Gymnasium	1,040,000	1,040,000	Pasadena Community Development Commission
7	Robinson Park - Implement Master Plan Phase II	15,895,000	1,000,000	Private Capital General Fund
<b>Parks and Landscaping Total Appropriations:</b>			<b>3,040,000</b>	

**Parks and Landscaping - Landscape Projects**

1	Tree Replacement/Planting - Citywide	1,000,000	350,000	State Environmental Enhancement Mitigation Grant 2010-11
<b>Parks and Landscaping - Landscape Projects Total Appropriations:</b>			<b>350,000</b>	Green Trees for the Golden State Grant

**Arroyo Projects - Hahamongna**

8	Implement Master Plan - Habitat Restoration - Phases I and II (77508)	620,000	100,000	State Environmental Enhancement Mitigation Grant 2010-11
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Exhibit B

Recommended FY 2012 - 2016 Capital Improvement Program

	Total Estimated Cost	FY 2012 Recommended	Funding Detail
<b>Arroyo Projects - Hahamongna Total Appropriations:</b>			
		100,000	

**Water System**

1	Fire Protection System Improvements (1019)	6,868,718	1,000,000	Water Bond
2	Meters and Services (1002)	9,479,671	2,500,000	CIC Funding
3	Distribution Mains (1001)	18,788,713	1,000,000	Water Bond
4	Miscellaneous Water System Improvements (1006)	2,400,533	500,000	CIC Funding
5	Upgrade Well Pumps, Booster Pumps, Switchgears and Meters (1020)	6,219,412	300,000	Water Bond
7	Arroyo Spreading Basins and Intake Structures (1040)	4,522,870	800,000	CIC Funding
			440,000	Federal Emergency Management Agency
			300,000	Proposition 84
11	Reservoir Improvements (1037)	6,571,543	300,000	Water Bond
14	Geographic Information System - Water and Power Department (1009)	1,003,903	100,000	Water Fund
16	Customer Information System (1011)	4,178,553	1,000,000	Water Fund
17	Sunset Perchlorate Treatment Plant (1062)	3,455,898	1,000,000	Water Bond
19	Customer Driven Meters and Services (1003)	6,503,614	1,500,000	Aid to Construction (Water)
<b>Water System Total Appropriations:</b>			<b>10,000,000</b>	

**Electric System**

1	Services from Utility Underground System Private Property Vaults (3001)	16,068,679	2,800,000	Aid to Construction (Power)
2	Services from Public Right-Of-Way (3023)	8,377,473	1,400,000	Aid to Construction (Power)
3	Distribution System Expansion (3002)	4,430,220	750,000	Power Fund
5	Wood Utility Pole Replacement/Reinforcement Program (3117)	3,268,620	600,000	Power Fund
7	Switchgear Upgrades for Power System Facilities (3090)	28,221,330	4,700,000	Power Fund
8	Substation Oil Containment (3128)	1,400,452	300,000	Power Fund
9	Customer Load Research Program (3109)	1,107,736	150,000	Power Fund
13	Supervisory Control and Data Acquisition System Expansion (3073)	3,797,499	100,000	Power Fund
17	Cable Replacement and Testing (3137)	11,569,190	1,000,000	Power Fund
21	Substation Capacitor Banks (3015)	4,072,110	1,000,000	Power Fund
26	B-3 Renewals, Replacements, and Improvements (3148)	1,817,657	300,000	Power Fund

Exhibit B

Recommended FY 2012 - 2016 Capital Improvement Program

		Total Estimated Cost	FY 2012 Recommended	Funding Detail
31	Power Supply Integrated Resource Planning and Design (3160)	893,502	50,000	50,000 Power Fund
32	Distribution Capacity and Reliability Sustaining Program (3161)	23,737,871	3,500,000	3,500,000 Power Fund
35	Power Meter Installation and Replacement Program (3173)	2,233,314	600,000	600,000 Power Fund
37	Water and Power Warehouse Modernization (3175)	4,491,466	1,000,000	1,000,000 Power Fund
39	Azusa Hydro - Renewals and Replacements (3179)	1,932,408	200,000	200,000 Power Fund
40	Power Production Facility Improvements (3180)	1,447,773	300,000	300,000 Power Fund
41	Substation and Dispatch Facilities Improvements (3181)	1,635,362	450,000	450,000 Power Fund
42	GT-1 and GT-2 Renewals, Replacements, and Improvements (3182)	705,735	200,000	200,000 Power Fund
43	Replacement and Upgrade of Electric Equipment and Facilities (3185)	12,294,573	2,500,000	2,500,000 Power Fund
44	GT-3 and GT-4 Renewals, Replacements, and Improvements (3186)	3,092,875	350,000	350,000 Power Fund
46	Santa Anita Substation Upgrade (3189)	474,842	50,000	50,000 Power Fund
47	Power Transmission Program (3190)	1,580,134	120,000	120,000 Power Fund
49	Local Generation Repowering Project - Phase II (3194)	121,752,430	26,500,000	26,500,000 Power Bond
50	4 kV Distribution System Conversion (3191)	32,467,763	3,200,000	3,200,000 Power Fund
51	Distribution System Automation and Smart Grid (3192)	19,783,847	1,500,000	1,500,000 Power Fund
56	Distribution Capacitor Banks (3012)	1,560,000	50,000	50,000 Power Fund
57	Outage Management System (3201)	1,150,000	100,000	100,000 Power Fund
58	Demand Side Management (3202)	1,150,000	100,000	100,000 Power Fund
			<b>53,870,000</b>	

**Electric System Total Appropriations:**

**Technology Projects**

2	Department of Information Technology (DOIT) Equipment (71127)	7,522,269	777,000	277,000 Computing and Communication Fund 500,000 General Fund
4	Virtual Desktop Infrastructure	750,000	300,000	300,000 General Fund
5	City Fiber Network Expansion	300,000	75,000	75,000 Telecommunication Fund
6	Data Center Consolidation	500,000	50,000	50,000 Computing and Communication Fund
			<b>1,202,000</b>	

**Technology Projects Total Appropriations:**

**Grand Total Appropriations: 154,606,400**

# EXHIBIT C

# EXHIBIT C - Revised 6/6/11

## Summary of Changes by Fund and Department

Department	Agenda Report Item Number	City Manager Recommended Budget	Proposed Budget Revisions (Net Impact)	Budget Proposed for Adoption
<b>General Fund (Fund 101)</b>				
<b>Appropriations</b>				
City Attorney	8	6,223,493	(60,000)	6,163,493
City Clerk	9	1,566,116	133,500	1,699,616
City Manager	6 and 7	3,181,490	(66,676)	3,114,814
Fire	12	39,583,083	(110,823)	39,472,260
Human Resources	22	2,805,122	(115,288)	2,689,834
Human Services & Recreation	21 and 22	8,975,895	46,835	9,022,730
Planning	16	8,559,939	0	8,559,939
Non-Departmental	11, 19 and 24	51,318,809	562,268	51,881,077
Multiple Departments	2	NA	(75,000)	(75,000)
Multiple Departments	3	NA	(78,750)	(78,750)
All Other General Fund Departments		93,394,303	0	93,394,303
<b>Total General Fund Appropriations</b>		<b>215,608,250</b>	<b>236,066</b>	<b>215,844,316</b>
<b>Revenues</b>				
Emergency Medical Aid Response Fee	23	5,036,382	50,000	5,086,382
Business License Tax	23	5,700,000	50,000	5,750,000
All Other General Fund Revenues		200,138,386	0	200,138,386
<b>Total General Fund Revenues</b>		<b>210,874,768</b>	<b>100,000</b>	<b>210,974,768</b>
<b>General Fund Surplus/(Deficit)</b>		<b>(4,733,482)</b>	<b>(136,066)</b>	<b>(4,869,548)</b>
<b>Other Funds</b>				
<b>General Fund Projects Fund (Fund 105)</b>				
Housing	20	144,969	(4,762)	140,207
<b>New Years Day General Fund Events (Fund 106)</b>				
Fire	13	0	61,245	61,245
Water & Power	14	0	22,913	22,913
<b>Community Development Block Grant Fund (Fund 219)</b>				
Housing	20	2,705,026	(215,555)	2,489,471
Revenues	19 and 20	2,958,633	(178,523)	2,780,110
<b>Rental Assistance Programs Fund (Fund 220)</b>				
Housing	20	13,142,230	(202,189)	12,940,041
Revenues	20	13,180,203	(170,905)	13,009,298
<b>Home Investment Partnership Fund (Fund 221)</b>				
Housing	20	1,455,142	(29,223)	1,425,919
Revenues	20	1,264,243	(32,470)	1,231,773
<b>Emergency Shelter Grant (ESG) Fund (Fund 224)</b>				
Housing	20	97,474	1,974	99,448
Revenues	20	97,412	1,974	99,386
<b>Light and Power Fund (Fund 401)</b>				
Water & Power	15	192,415,206	(107,339)	192,307,867

## EXHIBIT C - Revised 6/6/11

### Summary of Changes by Fund and Department

Department	Agenda Report Item Number	City Manager Recommended Budget	Proposed Budget Revisions (Net Impact)	Budget Proposed for Adoption
<b>Refuse Collection Fund (Fund 406)</b>	4			
Revenues		14,749,747	(235,639)	14,514,108
<b>Computing and Communications Fund (Fund 501)</b>				
Non-Departmental	10	0	151,483	151,483
Revenues	10	10,677,858	105,730	10,783,588
<b>Fleet Maintenance Fund (Fund 503)</b>				
Revenues	5	8,306,204	800,000	9,106,204
<b>Cultural Trust Fund (Fund 613)</b>				
Planning	18	201,219	54,000	255,219
<b>Workforce Investment Act Fund (Fund 681)</b>				
Housing	20	4,554,133	111,467	4,665,600
<b>Affordable Housing Capital Projects Fund (Fund 810)</b>				
Revenues	20	3,288,757	492,787	3,781,544
<b>Multiple Departments and Funds</b>	1	10,306,797	20,713	10,327,510
<b>Pasadena Center Operating Company</b>	25	17,759,024	1,195,000	18,954,024
<b>Capital Improvement Program (CIP)</b>				
Renovation and/or Replacement of Fire Station #32	26	800,000	(800,000)	0
Tree Replacement/Planting - Citywide	27	0	100,000	100,000
Virtual Desktop Infrastructure	28	0	300,000	300,000
All Other Capital Appropriations		154,206,400	0	154,206,400
<b>Total CIP Appropriations</b>		<b>155,006,400</b>	<b>(400,000)</b>	<b>154,606,400</b>

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE PASADENA CITY COUNCIL ADOPTING THE  
OPERATING BUDGET FOR FISCAL YEAR 2012, AND THE FISCAL YEARS  
2012-2016, CAPITAL IMPROVEMENT PROGRAM**

**WHEREAS**, the City Council of the City of Pasadena has received and reviewed the City Manager's recommendations for the Operating Budget for Fiscal Year 2012, and the Fiscal Years 2012-2016, Capital Improvement Program; and

**WHEREAS**, pursuant to Section 904, of the City Charter, the City Council desires to adopt the Fiscal Year 2012, Operating Budget and the Fiscal Years 2012-2016, Capital Improvement Program and to appropriate certain funds therefore; and

**WHEREAS**, pursuant to Section 903, of the City Charter, Notice of Public Hearing on the proposed Fiscal Year 2012, Operating Budget was published in the Pasadena Journal on April 21, 2011, and the Notice of Public Hearing on the proposed Fiscal Years 2012-2016, Capital Improvement Program was published in the Pasadena Star News on April 25, 2011, and Public Hearings were held on April 25, May 9, May 16, May 23, and June 6, 2011;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Pasadena as follows:

**SECTION I.** In compliance with Section 904, of the Charter of the City of Pasadena, the proposed Operating Budget for Fiscal Year 2012, and the Fiscal Years 2012-2016 Capital Improvement Program, are approved and adopted, and the City Clerk is directed to file a certified copy of the approved Operating Budget and Capital Improvement Program in his office and to forward a certified copy thereof to the Director of Finance. The summary documents reflecting the approved Fiscal Year 2012, Operating Budget and the Fiscal Years 2012-2016, Capital Improvement Program, are attached hereto and incorporated herein, by this reference, as Exhibit "A" and Exhibit "B", respectively.

**SECTION II.** The specific sums of money set forth opposite the names of funds, activities, projects, programs and objects of expenditure, as shown on Exhibit "A" and Exhibit "B" are appropriated to these funds, activities, projects, programs and objects in order to carry out the approved Fiscal Year 2012 Operating Budget and the Fiscal Year 2012-2016 Capital Improvement Program.

Adopted at the regular meeting of the City Council on the 6th day of June, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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MARK JOMSKY, City Clerk

Approved as to form:

  
NICHOLAS GEORGE RODRIGUEZ  
Chief Assistant City Attorney

RESOLUTION NO.  
A RESOLUTION OF THE CITY OF PASADENA DETERMINING  
AMOUNTS TO BE TRANSFERRED FROM THE LIGHT AND POWER FUND TO  
THE GENERAL FUND FOR FISCAL YEAR 2012

WHEREAS, Sections 1407 and 1408 of the City Charter provide for the transfer of certain amounts from the Light and Power Fund to the General Fund; and

WHEREAS, Section 4.100.020 of the Pasadena Municipal Code provides for a maximum aggregate amount available for transfer pursuant to Sections 1407 and 1408 of the City Charter and further provides that the City Council may by resolution transfer a different amount, not to exceed the net income of the power utility in the preceding fiscal year or the maximum amount allowable under the City Charter, if it determines that such additional transfer would not be detrimental to the functioning and administration of the power utility during the budget year under consideration; and

WHEREAS, the estimated Annual Gross Electric Retail Income of the power utility for fiscal year 2011 is \$157,950,803 and City Council desires to transfer 8.0% of this amount, or \$12,636,064.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pasadena as follows:

1. The amount to be transferred from the Light and Power Fund to the General Fund of the City of Pasadena in accordance with the provisions of Section 1407 of Article XIV of the Charter of the City of Pasadena has been determined to be and hereby is fixed as the sum of \$8,466,163. In accordance with the Charter an amount equal to 75% of this sum (\$6,349,622) is hereby ordered to be advanced from the Light and Power Fund to the City's General Fund upon adoption of the Operating Budget for fiscal year 2012, with the

balance to be transferred no earlier than the receipt of the annual financial audit of the Light and Power Fund prepared by independent certified public accountant. This sum shall be expended for the payment of interest, principal or both due or to become due prior to July 1st, 2012 on bonds of the City of Pasadena which are wholly payable out of moneys received from general taxes of the City and for municipal improvements included in the 2012 Budget.

2. The amount to be transferred from the Light and Power Fund to the General Fund of the City of Pasadena in accordance with the provisions of Section 1408 of Article XIV of the Charter of the City of Pasadena has been determined to be and hereby is fixed as the sum of \$4,169,901. In accordance with the Charter an amount equal to 75% of this sum (\$3,127,426) is hereby ordered to be advanced from the Light and Power Fund to the City's General Fund upon adoption of the Operating Budget for fiscal year 2012, with the balance to be transferred no earlier than the receipt of the annual financial audit of the Light and Power Fund prepared by independent certified public accountant. This sum shall be expended for any municipal purpose.

3. It is hereby found and determined that the total amounts to be transferred, representing 8.0% of the estimated Annual Gross Electric Retail Income of the electric works as allowed by Sections 1407 and 1408 of the City Charter for fiscal year 2011, will not be detrimental to the proper functioning and administration of the power utility during fiscal year 2012.

Adopted at the regular meeting of the City Council of the City of Pasadena  
on the \_\_\_\_\_ day of June \_\_\_\_, 2011, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mark Jomsky  
City Clerk

APPROVED AS TO FORM:

  
Scott D. Rasmussen  
Assistant City Attorney