



Agenda Report

June 6, 2011

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Public Works

SUBJECT: APPROVAL OF A JOURNAL VOUCHER AMENDING PROJECTS
IN THE FISCAL YEAR 2011 CAPITAL IMPROVEMENT
PROGRAM BUDGET

RECOMMENDATION:

It is recommended that the City Council approve a journal voucher with a net increase of \$2,535,789 amending fifteen projects in the Fiscal Year 2011 Capital Improvement Program Budget as detailed on Attachment A.

BACKGROUND:

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

- 1. Lower Arroyo – Implement Master Plan - Casting Pond Renovations (77459)**
– Staff recommends recognizing and appropriating \$7,146 in private capital received from the Pasadena Casting Club. This project was completed in FY 2011. The budget on this project was \$438,000 with a previous appropriation of \$25,000 from the Pasadena Casting Club. Due to additional work that was done at their request, a total of \$32,146 was received from the Pasadena Casting Club.
- 2. Gold Line Light Rail Station Enhancements (75021) and Pasadena Bicycle Program FY 2010 – 2013 (75600)** – Staff recommends unappropriating \$140,808 in Bicycle Transportation Account (BTA) funds from this project and appropriating it to the Pasadena Bicycle Program (75600). A total of \$180,000 in

BTA funds was appropriated to the Gold Line Light Rail Station Enhancements project for the construction of a bike transit facility at a Gold Line Light Rail Station. A total of \$39,192 was spent on the design and consultant charges for the project. The MTA right-of-way acquisition for the project was never obtained and so an amended scope was submitted to and approved by MTA for the use of the remaining funds.

- 3. Brookside Park - Park Play Equipment Safety Replacement and New Playground (Reese's Retreat) (77365)** – Staff recommends recognizing and appropriating \$97,643 in CDBG grant funds to this project. Reese's Retreat was completed in March 2011 and the grand opening was held in April. The additional funds will provide for ADA improvements to the restrooms immediately adjacent to the playground.
- 4. Robinson Park – Implement Master Plan Phase II (78043)** – Staff recommends recognizing and appropriating \$300,000 in CDBG grant funds to this project. This will allow for the pre-development and pre-construction costs associated with Phase II of this project. On May 23, 2011, the City Council approved the use of CDBG funds for this purpose. This action is required to move the funds from the Housing Department budget to this project.
- 5. Hamilton Park – Installation of Skateboard Park (78907)** – Staff recommends recognizing and appropriating \$28,000 in private capital received from the Tournament of Roses to this project. This is an annual contribution given to the City for work to be done at local parks. The funds will be used towards the cost of acquiring skate park elements at Hamilton Park.
- 6. Building Preventive Maintenance – FY 2011 – 2015 (71901)** - Staff recommends recognizing and appropriating \$350,000 in 2011 Bond Reserve funds and \$271,000 from the Library Services Fund to this project. The Bond Reserve funds (\$350,000) will be used to resurface worn and damaged pavement the City Yard. Over time the deteriorated road conditions and resulting pot holes have created broken pavement and ponding which have been cited by the L.A. County Public Health Department as a violation needing to be corrected. The Library Services Funds will be used for building improvements at Santa Catalina, Central, Hastings, and Linda Vista libraries. The work is unique to each Library and includes repair/replace flooring, interior painting, landscaping, electrical improvements, and other building repairs.
- 7. Department of Information Technology (DoIT) Equipment (71127)** - Staff recommends recognizing and appropriating \$105,000 from the Library Services Fund to this project for technology improvements including upgrades to the wireless systems at the Central and branch libraries and computer replacements.
- 8. Community Health Center – Service Expansions (71137)** – Staff recommends recognizing and appropriating \$100,000 to this project of General Fund available from the capital reserve created in 2008 which resulted from savings achieved

from the City Hall Seismic Retrofit project. This appropriation will provide for much needed improvements to the Community Health Center that will address building deficiencies, increase security measures, modify the front entrance to bring into ADA compliance, and internal space re-configurations to increase efficiencies.

- 9. Water and Power Yards Building Renovations and New Operations Facility/EOC – Phase II (71147)** – Staff recommends recognizing and appropriating \$500,000 in 2011 Bond Reserve funds to this project. Construction of the new Water and Power Yards Building was completed in March 2011. This project will allow for technology improvements necessary for the building to be used as an emergency operations center.

- 10. Civic Center Mid-Town Public Improvements and Related Components Phase I (73200)** – Staff recommends recognizing and appropriating \$300,000 in General Fund to this project available from the capital reserve created in 2008 which resulted from savings achieved from the City Hall Seismic Retrofit project. On November 8, 2010, the City Council approved a contract award for the Civic Center/Mid-Town Improvements project in an amount not to exceed \$3,263,000. It was noted in the agenda report that \$200,000 would be requested at a future date to allow for additional work to be done including a continuous inlaid brick sidewalk and crosswalks. Further, an additional \$100,000 is needed to complete concrete work at the following three intersections: Garfield Avenue at Ramona Street; Garfield Avenue at Holly Street; and Garfield Avenue at Union Street. As a result, a total of \$300,000 is recommended to be appropriated to this project for these improvements.

- 11. Pasadena Ice Rink Facility (71144)** – Staff recommends recognizing and appropriating \$262,000 in Undergrounding Surtax Funds to this project. The undergrounding of power lines underneath the dog park site was necessary in order to allow the parkland to be used as a potential ice rink facility. This appropriation will allow this project to be closed.

- 12. Urgent Care Center (71906)** – Staff recommends recognizing and appropriating \$215,000 of General Fund available from the capital reserve created in 2008 which resulted from savings achieved from the City Hall Seismic Retrofit project. The project was completed in FY 2011 and with this appropriation can be closed. The overage in the project was due to higher than anticipated design costs associated with unforeseen soil conditions.

- 13. Cross Town Well Collector Pipeline (1044) and Meters and Services (1002)** – Staff recommends unappropriating \$450,000 in CIC Funds from the Cross Town Well Collector Pipeline (1044) project and appropriating the funds to the Meters and Services (1002) project as discussed below.
 - a. Cross Town Well Collector Pipeline (1044):** Staff recommends unappropriating \$450,000 in CIC Funds from this project. This project was on hold in FY 2011 pending a funding agreement with Metropolitan Water

District, which has not materialized. The existing appropriations are adequate to cover the FY 2012 work plan as this project is scheduled to commence in FY 2012.

- b. Meters and Services (1002):** Staff recommends appropriating \$450,000 in CIC Funds to this project. Since the start of the fiscal year, the Pasadena Water and Power Department has had to replace over 35 defective meter vault covers located in the sidewalks within high pedestrian traffic areas. This was necessary in order to eliminate potential tripping hazards and reduce potential liability. This additional work was charged to the Meters and Services (1002) project although it was not included in the budget. The additional appropriation will ensure that there is sufficient funding for the installation of new or replacement water meters, services, and repair/replacement of damaged meter vault covers for the remainder of the fiscal year.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address the City Council's goals to "Maintain fiscal responsibility" and "Improve, maintain, and enhance public facilities and infrastructure." Also, all of the projects have been found consistent with the General Plan.

ENVIRONMENTAL ANALYSIS:

As work for each project moves through the City's approval process, the appropriate environmental analysis will be conducted and brought to the City Council.

FISCAL IMPACT:

The cumulative impact of these recommendations will increase the FY 2011 CIP budget by \$2,535,789.

Respectfully submitted,



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Approved by:



MICHAEL J. BECK
City Manager

Attachment A – Amendments to FY 2011 Capital Improvement Program

Attachment A

	Project/Fund Source	Total Estimated Costs	Appropriations Through FY 2011	Changes	Revised Appropriation
1	Lower Arroyo Casting Pond Renovations (77459)				
	Proposition A (Parks) 1992	255,107	255,107	0	255,107
	Proposition 40 Per Capita	57,893	57,893	0	57,893
	Pasadena Casting Club	32,146	25,000	7,146	32,146
	Residential Impact Fee (Interest)	100,000	100,000	0	100,000
	Total	445,146	438,000	7,146	445,146
2	Gold Line Light Rail Station Enhancements (75021)				
	Light Rail Reserves (Prop. A/C)	1,850,000	1,850,000	0	1,850,000
	Bicycle Transportation Account	180,000	180,000	(140,808)	39,192
	Commerical Development Fees	100,000	100,000	0	100,000
	Total	2,130,000	2,130,000	(140,808)	1,989,192
	Pasadena Bicycle Program FY 2010 - 2013 (75600)				
	Gas Tax	4,420	4,420	0	4,420
TDA Article 3	499,334	352,491	0	352,491	
Bicycle Transportation Account	140,808	0	140,808	140,808	
	Total	644,562	356,911	140,808	497,719
3	Brookside Park - Park Play Equipment Safety Replacement and New Playground - Reese's Retreat (77365)				
	Proposition 40 State Urban Parks Grant	1,000,000	1,000,000	0	1,000,000
	Golf Course 10% Green Fees	500,000	500,000	0	500,000
	Residential Impact Fee	36,375	36,375	0	36,375
	Private Capital	25,000	25,000	0	25,000
	CDBG	97,643	0	97,643	97,643
	Total	1,659,018	1,561,375	97,643	1,659,018
4	Robinson Park - Implement Master Plan Phase II (78043)				
	CDBG	300,000	0	300,000	300,000
	Unfunded	15,595,000	0	0	0
	Total	15,895,000	0	300,000	300,000
5	Hamilton Park - Installation of Skateboard Park (78907)				
	Residential Impact Fees	125,000	125,000	0	125,000
	Tournament of Roses	28,000	0	28,000	28,000
	Unfunded	207,000	0	0	0
	Total	360,000	125,000	28,000	153,000
6	Building Preventative Maintenance FY 2011 - 2015 (71901)				
	Building Preventative Maintenance Fund	1,000,000	1,000,000	0	1,000,000
	2011 Bond Reserve	350,000	0	350,000	350,000
	Library Services Fund	271,000	0	271,000	271,000
	Unfunded	4,000,000	0	0	0
	Total	5,621,000	1,000,000	621,000	1,621,000
7	Department of Information Technology (DoIT) Equipment (71127)				
	Computing and Communication Fund	4,291,756	3,614,756	0	3,614,756
	2005 Equipment Leasing Fund	880,513	880,513	0	880,513
	2009 Equipment Leasing Fund	650,000	650,000	0	650,000
	Library Services Fund	105,000	0	105,000	105,000
	Total	5,927,269	5,145,269	105,000	5,250,269
8	Community Health Center - Service Expansions (71137)				
	Health Fund	175,000	175,000	0	175,000
	General Fund	100,000	0	100,000	100,000
	Unfunded	75,000	0	0	0
	Total	350,000	175,000	100,000	275,000
8	Water and Power Yards Building Renovations and New Operations Facility/EOC - Phase II (71147)				
	2011 Bond Reserve	500,000	0	500,000	500,000
	Total	500,000	0	500,000	500,000
9	Civic Center Mid-Town Public Improvements and Related Components Phase I (73200)				
	Metropolitan Transportation Authority	2,832,000	2,832,000	0	2,832,000
	Pasadena Community Development Commission	1,000,000	1,000,000	0	1,000,000
	General Fund	300,000	0	300,000	300,000
	Total	4,132,000	3,832,000	300,000	4,132,000
10	Pasadena Ice Skating Facility (71144)				
	Pasadena Center Operating Company	2,930,000	2,930,000	0	2,930,000
	Underground Surtax	262,000	0	262,000	262,000
	Unfunded	20,738,000	0	0	0
	Total	23,930,000	2,930,000	262,000	3,192,000
11	Urgent Care Facility (71906)				
	1999 Equipment Leasing Fund	500,000	500,000	0	500,000
	Charter Capital Fund	3,600,000	3,600,000	0	3,600,000
	General Fund	215,000	0	215,000	215,000
	Total	4,315,000	4,100,000	215,000	4,315,000
12	Cross Town Well Collector Pipeline (1044)				
	CIC Funding	6,359,718	2,659,718	(450,000)	2,209,718
	Water Bond	2,225,000	0	0	0

Attachment A

Project/Fund Source	Total Estimated Costs	Appropriations Through FY 2011	Changes	Revised Appropriation
Total	8,584,718	2,659,718	(450,000)	2,209,718
Meters and Services (1002)				
CIC Funding	9,479,671	504,671	450,000	954,671
Total	9,479,671	504,671	450,000	954,671
Net Change			2,535,789	