

# Agenda Report

July 25, 2011

**TO:** Honorable Mayor and City Council

**FROM:** Planning Department

**SUBJECT: TERMINATION OF CURRENT CONTRACT WITH ATKINS NORTH AMERICA, INC. (FORMERLY PBS & J) AND AUTHORIZATION TO ENTER INTO CONTRACT WITH THE PLANNING CENTER/DCE TO PROVIDE PROFESSIONAL CONSULTING SERVICES FOR THE UPDATE OF THE GENERAL PLAN LAND USE AND MOBILITY ELEMENTS FOR A NOT TO EXCEED AMOUNT OF \$231,871.**

## **RECOMMENDATION:**

It is recommended that the City Council authorize the City Manager to terminate the contract with Atkins North America, Inc. consistent with Section 8.18 (Termination for Convenience (Without Cause) of the current contract #20,498, and authorize the City Manager to enter into a contract with The Planning Center/DCE for professional consulting services to support the completion of the General Plan Land Use and Mobility Elements, for a not to exceed amount of \$231,871.

## **BACKGROUND:**

In January 2011 the City entered into a contract #20,498 with PBS&J (Post, Buckley, Schuh and Jernigan, Inc.). Shortly afterwards, PBS&J was purchased by Atkins North America, Inc. (Atkins), and the contract was transferred to the new company on April 1, 2011. The Project Manager recently left Atkins and joined The Planning Center/DCE.

The Project Manager has extensive experience in completing General Plans. He has contributed significantly to the General Plan update, and his participation will be needed for project completion (with a concept plan to be presented to City Council at the end of 2011 and work beginning on the Environmental Impact Report in January 2012). Entering a new contract with the Planning Center/DCE will ensure the work is carried out by the same Project Manager.

The balance of \$231,871 will be carried over to the new contract with The Planning Center/DCE. No disruption in services is anticipated with the new contract.

**COUNCIL POLICY CONSIDERATION:**

The Land Use and Mobility Elements of the General Plan were last updated in 1994 and 2004. Policy 27.1 of the Land Use Element states that the General Plan is to be updated every five years with public participation.

**FISCAL IMPACT:**

No new or change in appropriation is required. The cost of this action will be \$231,871, which is the remaining balance in the contract that is being terminated, and which will be carried over to the new contract with The Planning Center/DCE.

Funding for this action will be addressed by the utilization of existing budgeted appropriations in account number 8114-101-952100, which is being carried forward from FY2011 to FY2012. Approximately \$55,000 is remaining in the FY2011 General Fund non-departmental portion of the operating budget for the General Plan update. The difference (\$231,871 - \$55,000), in the amount of \$176,871 will come from the Planning Department's FY2012 operating budget. It is anticipated that the total cost of \$231,871 will be spent during the current fiscal year.

Respectfully submitted,

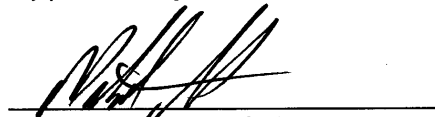


VINCENT P. BERTONI, AICP  
Director of Planning

Prepared by:

  
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JASON MIKAELIAN, AICP  
General Plan Manager

Approved by:

  
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MICHAEL J. BECK  
City Manager

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

<b>1. Contractor/Organization Name:</b> The Planning Center
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<b>2. Type of Entity:</b> <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)
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**3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:**

Dwayne Mears
Randal Jackson
Keith McCann
Bill Fulton
Bill Halligan
Brian Judd
Karen Gulley
Nancy Graham
Sarah Sutton
Steve Noack

**4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:**

Dwayne Mears
Randal Jackson
Keith McCann

Prepared By: Kara L. Kosel

Title: Contracts and Billing

Phone: 714 966 9220

Date: 3/15/2011