

# Agenda Report

July 11, 2011

**TO:** Honorable Mayor and City Council

**FROM:** Fire Department

**SUBJECT: AUTHORIZATION TO INCLUDE THE BURBANK/GLENDALE/  
PASADENA AIRPORT AUTHORITY IN THE VERDUGO  
COMMUNICATIONS SYSTEM FOR DISPATCH SERVICES**

## **RECOMMENDATION:**

It is recommended that the City Council authorize the City Manager to amend Contract No. 20006, to include dispatch services for the Burbank/Glendale/Pasadena Airport Authority for a period of 3 years, effective August 1, 2011. This contract does not require competitive bidding pursuant to City Charter section 1002H, contracts with other governmental entities.

## **BACKGROUND:**

The Verdugo Fire Communications Center (Verdugo) was established in August 1979, by the cities of Burbank, Glendale and Pasadena to provide fire and EMS dispatch Services for these three cities. Verdugo is staffed by Glendale City employees and Glendale provides administrative support services for Verdugo, and the operation is located at a Glendale Fire facility. The cities of Burbank, Glendale and Pasadena are "member" agencies and contribute to the governance and annual operational funding of Verdugo.

Additionally, Verdugo provides contract services to nine other agencies: Alhambra, Arcadia, Monrovia, Montebello, Monterey Park, San Gabriel, San Marino, Sierra Madre and South Pasadena. By way of contractual agreement, Verdugo provides dispatching services to these agencies for a fee, which provides revenue that supplements Verdugo's operational costs.

Although this amendment is between the Burbank/Glendale/Pasadena Airport Authority and the Verdugo Dispatch Center, the contract must be separately approved by all three founding cities. Historically, the Airport has been using Airport Police dispatch for this function. Because of the joint response between Crash Fire Rescue resources at the Airport and Burbank Fire, the Authority believes that contracting with Verdugo will enhance joint operations at the Airport.

**COUNCIL POLICY CONSIDERATION:**

This action supports the City Council's strategic goal to ensure public safety.

**FISCAL IMPACT:**

On an annual basis, Burbank/Glendale Airport Authority will pay a fixed amount per incident. The Finance Directors of Burbank, Glendale and Pasadena, with the concurrence of the Fire Chiefs and City Managers of these cities, have established a policy that will result in each of the contract agencies paying the same amount per call dispatched, which is based on the annual operational cost of Verdugo. The table below reflects the agreed upon amounts. The estimated total is based on the number of incidents that will be dispatched. This contract amendment places no financial obligation on the City of Pasadena. There is no fiscal impact as a result of this action and will not have any indirect or support cost requirements. The anticipated impact to other operational programs or capital projects as a result of this action will be none.

**Estimated Amounts To Be Paid By Airport Authority**

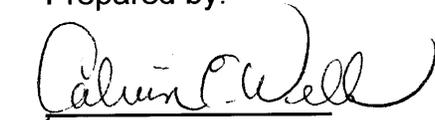
<u>Fiscal Year</u>	<u>Per Incident</u>	<u>Estimated Total Amount</u>
2012	\$63.00	\$18,900
2013	\$66.00	\$19,800
2014	\$70.00	\$21,000

Respectfully submitted,



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