

Agenda Report

February 28, 2011

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Department of Public Works

SUBJECT: APPROVAL OF A JOURNAL VOUCHER AMENDING PROJECTS
IN THE FISCAL YEAR 2011 CAPITAL IMPROVEMENT
PROGRAM BUDGET

RECOMMENDATION:

It is recommended that the City Council:

1. Amend the FY 2011 Capital Improvement Program Budget to include the new *Pasadena Ice Rink Relocation* project; and
2. Approve a journal voucher with a net increase of \$111,197 amending 25 projects in the Fiscal Year 2011 Capital Improvement Program Budget as detailed on Attachment A.

BACKGROUND:

As part of the process to update the Capital Improvement Program (CIP) budget, the Department of Public Works has completed this report detailing necessary budget adjustments. The budget adjustments are needed due to changes in the status of various capital projects. The budgetary changes to the projects are listed below and must be recognized through the City's journal voucher process to formalize the changes. The changes are summarized in Attachment A.

1. **Pasadena Ice Rink Relocation (NEW)** – This project was approved by the City Council on September 27, 2010. On September 27, 2010, the City Council approved a \$1.5 million ten-year 2.5% loan from the City with the remaining \$1.5 million to be funded by PCOC Reserves. The conditional use permit was approved on November 3, 2010. This action will formally amend the FY 2011 CIP to add this project.

DESCRIPTION: This project provides for the relocation of the Pasadena Ice Rink Center from the former ballroom located behind the Pasadena Civic Auditorium into an existing stressed membrane structure that was erected at the site in 2006 to house conference center functions and events. The existing structure will be expanded from a 26,000 square foot to a 32,000 square foot facility. The new expanded structure will accommodate a regulation 85'x 200' ice sheet. All necessary service spaces and amenities (offices, Skate rental, team rooms, party rooms, storage, bleachers, etc) would be built in the space. The HVAC system would be modified to include adequate dehumidification. An ice floor and dasher boards would be installed on top of the existing slab. A new, energy efficient chiller plant and re-surfacing area would be installed. The current Pasadena Ice Center contract expires in September of 2011.

SCHEDULE: This project will begin in February 2011 with an anticipated opening in September 2011.

The total estimated cost of the project is \$3,000,000 and is fully funded.

- 2. Electrical Service Panel Upgrades to Civic Auditorium** – Staff recommends unappropriating \$350,000 in Pasadena Center Operation Company funds from this project and returning it to fund balance. The \$350,000 was appropriated in FY 2011 for the upgrade of the second electrical panel, but the work has been deferred due to budgetary constraints. This project will resume when funding becomes available.
- 3. Installation of Time-Fill, Fast-Fill Station Refueling System at the City Yards (71542)** – Staff recommends recognizing and appropriating \$3,802 in Fleet Maintenance Funds to close this account. The project was completed in FY 2011 at a cost of \$1,296,170 and the slight overage was due to an extension of the operations and maintenance contract.
- 4. Oak Grove Drive Bridge Over Arroyo Seco (73967)** – Staff recommends recognizing and appropriating \$372 in Street Occupancy Fees to close this account. The project was completed slightly over budget at a cost of \$2,537,372. The additional appropriation will allow this project to be closed.
- 5. Bus Stop Improvement Program (75900) and Replacement of Medium Duty Transit Vehicles (75040)** – Staff recommends unappropriating \$100,000 in Prop. A Transit funds from the *Bus Stop Improvement Program (75900)* and returning it to fund balance. The project has sufficient funds to complete the work scheduled for FY 2011. The \$100,000 is recommended to be transferred to the *Replacement of Medium Duty Transit Vehicles* project (see #6 below) for the purchase of a cutaway style shuttle ARTS bus in FY 2011.
- 6. Replacement of Medium Duty Transit Vehicles (75040)** - Staff recommends recognizing and appropriating \$100,000 in Prop. A. Transit funds to this project. This will allow for the purchase of a 20-passenger cutaway style shuttle ARTS bus. The current fleet of ARTS buses are slowly deteriorating and experiencing

severe maintenance issues. The purchase of an additional bus will allow for minimal service interruption due to vehicle problems.

7. **Mobility Corridor Improvements (75756)** – Staff recommends unappropriating \$200,000 in Traffic Reduction Fees and \$30,000 in Commercial Development Fees from this project and returning them to their respective fund balances. The \$230,000 is recommended to be transferred to the *San Gabriel/Sierra Madre Blvd Traffic Signal Synchronization Program* (see #8 below).
8. **San Gabriel/Sierra Madre Blvd Traffic Signal Synchronization Program (75041)** – Staff recommends recognizing and appropriating \$200,000 in Traffic Reduction Fees and \$30,000 in Commercial Development Fees to this project. Los Angeles County will manage this project and construction is scheduled for completion in FY 2012. This amount will serve as the City's local match per the MOU signed on February 11, 2009.
9. **Traffic Signal Indication Safety Improvements – Phase II (75709) and Kinneloa Avenue/Walnut Street Extensions and Improvements (73132)** – Staff recommends switching funding sources for these two projects. The \$750,000 in Traffic Congestion Relief funds from the *Traffic Signal Indication Safety Improvements – Phase II* project (75709) will be switched with \$750,000 of Proposition 1B funds on the *Kinneloa Avenue/Walnut Street Extension* project. The work on the *Traffic Signal Indication Safety Improvements – Phase II* project has been determined not to be an allowable use of Traffic Congestion Relief funds.
10. **East Colorado Specific Plan (75939)** – Staff recommends unappropriating \$91,619 in Proposition C funds from this project and returning it to fund balance. The funds are no longer needed for this project and will be used towards the purchase of much needed public transit buses.
11. **Preventative Maintenance – Curb and Gutters FY 2011 – FY 2015 (76903)** – Staff recommends appropriating \$191,604 in Private Capital collected from July 1, 2010 through December 31, 2010 from over 80 developers to this project. The funds were received as their fair share contribution for sidewalk repairs performed on their properties.
12. **Raymond Avenue Widening (73205)** – Staff recommends recognizing and appropriating \$176,736 in Private Capital to this account. The funds were received from seven developers as their fair share contribution for public improvements along Raymond Avenue.
13. **El Mirador Tract Storm Drain (76390)** – Staff recommends unappropriating \$89,698 in claim settlement funds from this project. The City had anticipated receiving a claim settlement of \$700,000, however, only \$610,302 was received. Unappropriating the difference will correct the budget on this project, which is not yet complete.

- 14. Michillinda Avenue – Street Lighting and Electric System Undergrounding, Foothill Blvd. to North City Limits (74489)** – Staff recommends unappropriating \$2,980,000 in Underground Surtax funds from this project and returning it to fund balance. This project is currently on hold and will not need the additional funds until agreements are made between various utility companies.
- 15. Customer Driven Meters and Services (1003)** - Staff recommends appropriating \$250,000 in Aid to Construction (Water) funds to the project. Work under this project is driven by customer requests and costs incurred are funded by the customers requesting the service. In recent months, more work has been requested than previously anticipated, thereby using up more appropriations than expected. The additional appropriation will allow PWP to continue to provide a high level of customer service to its customers.
- 16. Well Collector Pipelines (1044), Meters and Services (1002), and Misc Water System Improvements (1006)** – Staff recommends unappropriating \$225,000 in CIC Funds from the Well Collector Pipelines (1044) project and appropriating \$120,000 to the Meters and Services (1002) project and \$105,000 to the Misc Water System Improvements (1006) project as discussed below.
- **Well Collector Pipelines (1044):** Staff recommends unappropriating \$225,000 in CIC Funds from this project. Due to this project's lower priority, staff recommends transferring the funds to projects of higher priority.
 - **Meters and Services (1002):** Staff recommends appropriating \$120,000 in CIC Funds to this project. Due to the increase of meter and service installations, additional appropriations are needed to ensure sufficient funding for the completion of new water meters and services installations required in the current fiscal year.
 - **Misc. Water System Improvements (1006):** Staff recommends appropriating \$105,000 in CIC Funds to this project. Additional appropriations are needed to ensure sufficient funding to complete work on miscellaneous distribution, purification, pumping plant, reservoir, ground water, gravity water, and general plant improvements at various locations throughout the City. It is projected that the current appropriations will not be sufficient to complete the projects during the remainder of the fiscal year.
- 17. Cable Replacement and Testing (3137), Wood Utility Pole Replacement/ Reinforcement Program (3117)** - Staff recommends unappropriating \$250,000 in Power Funds from the Cable Replacement and Testing project (3137) and appropriating the funds to the Wood Utility Pole Replacement and Reinforcement Program (3117) as discussed below:
- **Cable Replacement and Testing (3137):** Staff recommends unappropriating \$250,000 in Power Funds from this project. Sufficient funds remain in this project for the completion of work scheduled in the current fiscal year.
 - **Wood Utility Pole Replacement and Reinforcement Program (3117):** Staff recommends appropriating \$250,000 in Power Funds to this project.

Based on inspection results, more poles are being replaced than originally planned for the year. The requested additional appropriations will allow PWP to complete the additional work required in FY 2011.

18. Facility Security Systems (3013) and the Substation and Dispatch Facilities Improvements (3181) - Staff recommends unappropriating \$130,000 in Power Funds from the Facility Security Systems project (3013) and appropriating the funds to the Substation and Dispatch Facilities Improvements (3181) as discussed below.

- **Facility Security Systems (3013):** Staff recommends unappropriating \$130,000 in Power Funds from this project. Sufficient funds remain in this project for the completion of work scheduled in the current fiscal year.
- **Substation and Dispatch Facilities Improvements (3181):** Staff recommends appropriating \$130,000 in Power Funds to this project. Additional appropriations are necessary to begin preliminary work on the upgrade of the Dispatch Center to improve the security and access at this critical facility.

19. 4-kV Distribution System Conversion (3191) and Distribution System Expansion (3002) projects - Staff recommends unappropriating \$850,000 in Power Funds from 4-kV Distribution System Conversion (3191) project and appropriating the funds to the Distribution System Expansion (3002) as discussed below.

- **4 kV Distribution System Conversion (3191):** Staff recommends unappropriating the \$850,000 from this project. Sufficient appropriations remain in this project for the completion of work scheduled in the current fiscal year.
- **Distribution System Expansion (3002):** Staff recommends appropriating \$850,000 to this project. Additional funding is needed for projects to expand the 17 kV system along Rosemont, Linda Vista and Arroyo to allow a transfer of the electric load around the Rose Bowl from the 4 kV system to the 17 kV system.

COUNCIL POLICY CONSIDERATION:

All of the above projects and actions address the City Council's goals to "Maintain fiscal responsibility" and "Improve, maintain, and enhance public facilities and infrastructure." Also, all of the projects have been found consistent with the General Plan.

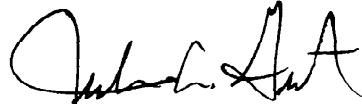
ENVIRONMENTAL ANALYSIS:

As work for each project moves through the City's approval process, the appropriate environmental analysis will be conducted and brought to the City Council.

FISCAL IMPACT:

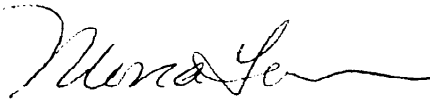
The cumulative impact of these recommendations will increase the FY 2011 CIP budget by \$111,197.

Respectfully submitted,




JULIE A. GUTIERREZ,
Acting Director
Department of Public Works

Prepared by:



Mona Tse
Management Analyst

Approved by:



MICHAEL J. BECK
City Manager

Attachment A

	Project/Fund Source	Total Estimated Costs	Appropriations Through FY 2011	Changes	Revised Appropriation	
1	Pasadena Ice Rink Relocation					
	PCOC Reserves	1,500,000	0	1,500,000	1,500,000	
	City of Pasadena Loan	1,500,000	0	1,500,000	1,500,000	
	Total	3,000,000	0	3,000,000	3,000,000	
2	Electrical Service Panel Upgrades					
	PCOC	250,000	600,000	(350,000)	250,000	
	Total	250,000	600,000	(350,000)	250,000	
3	Installation of Time-Fill, Fast-Fill Station Refueling System at the City Yards (71542)					
	AQMD - MSRC Grant	195,000	195,000	0	195,000	
	Fleet Maintenance Fund	936,170	932,368	3,802	936,170	
	SCAQMD - Grant	165,000	165,000	0	165,000	
	Total	1,296,170	1,292,368	3,802	1,296,170	
4	Oak Grove Drive Bridge Over Arroyo Seco (73967)					
	Gas Tax	10,000	10,000	0	10,000	
	Federal Surface Transportation Program	367,000	367,000	0	367,000	
	Federal/State Mandatory Bridge Retrofit Program (memo)	2,160,000	2,160,000	0	2,160,000	
	Street Occupancy Fees	0	0	372	372	
	Total	2,537,000	2,537,000	372	2,537,372	
5	Bus Stop Improvement Program (75900)					
	Proposition A Transit	700,000	400,000	(100,000)	300,000	
	Total	700,000	400,000	(100,000)	300,000	
6	Replacement of Medium Duty Transit Vehicles (75040)					
	Proposition A Transit	100,000	0	100,000	100,000	
	Unfunded	950,000	0	0	0	
	Total	1,050,000	0	100,000	100,000	
7	Mobility Corridor Improvements (75756)					
	Gas Tax	625,000	625,000	0	625,000	
	Commercial Development Fees	95,000	125,000	(30,000)	95,000	
	Private Capital - Fuller Seminary	25,000	25,000	0	25,000	
	Traffic Reduction Fee	0	200,000	(200,000)	0	
	Total	745,000	975,000	(230,000)	745,000	
8	San Gabriel/Sierra Madre Blvd Traffic Signal Synchronization Program (75041)					
	Metropolitan Transit Authority (memo)	750,000	750,000	0	750,000	
	Commercial Development Fees	30,000	0	30,000	30,000	
	Traffic Reduction Fee	200,000	0	200,000	200,000	
	Total	980,000	750,000	230,000	980,000	
9	Traffic Signal Indication Safety Improvements - Phase II (75709)					
	General Fund	929,997	929,997	0	929,997	
	Proposition 1B	750,000	0	750,000	750,000	
	Traffic Congestion Relief	0	750,000	(750,000)	0	
	Public Benefit Charge	750,000	750,000	0	750,000	
	1987 Certificate of Participation	6,701	6,701	0	6,701	
	1992 Certificate of Participation	3,694	3,694	0	3,694	
	Total	2,440,392	2,440,392	0	2,440,392	
		Kinneloa Avenue - Walnut Street Extensions and Improvements (73132)				
	Charter Capital	1,640,000	1,640,000	0	1,640,000	
Commercial Development Fees	1,334,836	1,334,836	0	1,334,836		
Future Traffic Reduction Fee	2,000,000	2,000,000	0	2,000,000		
Gas Tax	210,000	210,000	0	210,000		
Power Fund	1,675,000	1,675,000	0	1,675,000		
Private Capital - 3020 E. Colorado Blvd	64,802	64,802	0	64,802		
Traffic Congestion Relief	750,000	0	750,000	750,000		
Proposition 1B	1,807,856	2,557,856	(750,000)	1,807,856		
Private Capital - Avon	75,960	75,960	0	75,960		
	Total	9,558,454	9,558,454	0	9,558,454	
10	East Pasadena Specific Plan (75939)					
	Gas Tax	50,000	50,000	0	50,000	
	Light Rail Reserves (Prop C)	126,381	218,000	(91,619)	126,381	
	Private Capital- BRE	152,398	152,398	0	152,398	
	Private Capital - 482 N. Rosemead Blvd	74,345	74,345	0	74,345	
	Unfunded	4,634,257	0	0	0	
	Total	5,037,381	494,743	(91,619)	403,124	
11	Preventative Maintenance - Curbs and Gutters (76903)					
	Sewer Maintenance and Construction Fund	250,000	250,000	0	250,000	
	Private Capital - Various	191,604	0	191,604	191,604	
	Total	441,604	250,000	191,604	441,604	
12	Raymond Avenue Widening (73205)					
	Caltrans	70,000	70,000	0	70,000	
	Metropolitan Transit Authority	396,000	396,000	0	396,000	

Attachment A

Project/Fund Source	Total Estimated Costs	Appropriations Through FY 2011	Changes	Revised Appropriation
Sewer Maintenance and Construction Fund	377,874	377,874	0	377,874
Federal Traffic Mitigation Funds	3,504,000	3,504,000	0	3,504,000
Private Capital - Various	441,592	264,856	176,736	441,592
Total	4,789,466	4,612,730	176,736	4,789,466
13 El Mirador Tract Storm Drain (76390)				
Claim Settlement	610,302	700,000	(89,698)	610,302
Unfunded	307,098	0	0	0
Total	917,400	700,000	(89,698)	610,302
14 Michillinda Avenue - Street Lighting and Electric System Undergrounding, Foothill Blvd to North City Limits (74489)				
Underground Surtax	8,740,200	3,050,000	(2,980,000)	70,000
Total	8,740,200	3,050,000	(2,980,000)	70,000
15 Customer Driven Meter and Services (1003)				
Aid to Construction (Water)	10,640,000	5,640,000	250,000	5,890,000
Total	10,640,000	5,640,000	250,000	5,890,000
16 Well Collector Pipelines (1044)				
CIC Funding	2,000,000	2,000,000	(225,000)	1,775,000
Metropolitan Water District	6,400,000	1,800,000	0	1,800,000
Water Fund	933,555	933,555	0	933,555
Total	9,333,555	4,733,555	(225,000)	4,508,555
Meters and Services (1002)				
Aid to Construction (Water)	5,270,600	5,270,600	0	5,270,600
CIC Funding	13,769,100	13,769,100	120,000	13,889,100
Water Bond	2,550,000	100,000	0	100,000
Water Fund	1,304,300	1,304,300	0	1,304,300
Total	22,894,000	20,444,000	120,000	20,564,000
Miscellaneous Water System Improvements (1006)				
CIC Funding	5,264,000	3,864,000	105,000	3,969,000
Water Fund	1,680,000	1,680,000	0	1,680,000
Total	6,944,000	5,544,000	105,000	5,649,000
17 Cable Replacement and Testing (3137)				
Power Bond	5,240,000	5,240,000	0	5,240,000
Power Fund	24,203,000	6,703,000	(250,000)	6,453,000
Total	29,443,000	11,943,000	(250,000)	11,693,000
Wood Utility Pole Replacement/Reinforcement Program (3117)				
Power Bond	2,000,000	2,000,000	0	2,000,000
Power Fund	11,365,626	8,615,626	250,000	8,865,626
Total	13,365,626	10,615,626	250,000	10,865,626
18 Facility Security System (3013)				
Power Bond	1,200,000	1,200,000	0	1,200,000
Power Fund	1,630,000	1,030,000	(130,000)	900,000
Total	2,830,000	2,230,000	(130,000)	2,100,000
Substation Dispatch and Facilities Improvements (3181)				
Power Fund	1,340,000	940,000	130,000	1,070,000
Total	1,340,000	940,000	130,000	1,070,000
19 4 kV Distribution System Conversion (3191)				
Power Bond	21,000,000	21,000,000	0	21,000,000
Power Fund	27,000,000	0	(850,000)	(850,000)
Total	48,000,000	21,000,000	(850,000)	20,150,000
Distribution System Expansion (3002)				
Power Fund	11,085,000	8,335,000	850,000	9,185,000
Total	11,085,000	8,335,000	850,000	9,185,000
Net Change			111,197	