

# Agenda Report

February 28, 2011

**TO:** Honorable Mayor and City Council  
**FROM:** Department of Information Technology  
**SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH ARNOLD AND WALTERS TELECOMMUNICATIONS CONSULTANTS FOR TELECOMMUNICATIONS ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES**

## **RECOMMENDATION:**

It is recommended that the City Council:

1. Find that the proposed contract is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3);
2. Authorize the City Manager to enter into a two-year contract with the option of an additional one-year term at the option of the City Manager with Arnold and Walters Telecommunications Consultants for telecommunications engineering and construction management services for a total contract amount not to exceed \$95,000 over the two-year term of the contract. The remaining balance from the not to exceed contract amount will be used to fund the additional one-year term at the option of the City Manager. Competitive bidding is not required pursuant to City Charter Section 1002 (F) Contracts for Professional or Unique Services.

## **BACKGROUND:**

The Department of Information Technology (DoIT) manages the City's fiber optic backbone and related leases of fiber. DoIT has an ongoing need for telecommunications engineering and construction management services to support City use of the backbone and to meet the requirements of fiber lessees for new or reconfigured facility connections.

Staff issued a Request for Proposals (RFP) for telecommunications engineering and construction management services on December 16, 2010. Five proposals were received. Based on an evaluation of proposed service approach, qualifications, price, local business location and small or micro-business status, Arnold and Walters Telecommunications Consultants (Arnold and Walters) was the recommended vendor.

The maximum points that can be awarded by evaluation criteria were: 30 points for service approach; 35 points for qualifications; 25 points for price; 5 points for local business; and 5 points for small or micro-business.

The scoring results are as follows:

Company / Location	Total Score
Arnold & Walters, Simi Valley, CA	76.1
BKF Engineers, Orange, CA	59.8
BMS Communications, Simi Valley, CA	49.6
Cable Engineering Services, Mission Hills, CA	65.4
Engineering Associates, Alpharetta, GA	50.5

Arnold and Walters is a telecommunication consulting firm specializing in providing fiber project and construction management services and the design engineering of telecommunications infrastructure including underground, aerial and building entrance designs. The two principals, Danny Walters and Jon Arnold, together have over 60 years of telecommunications industry experience in fiber project and construction management, outside plant design engineering and implementation of fiber networks.

Since August 2008, Arnold and Walters has been the City's primary resource in providing telecommunications engineering and construction management services for the City's fiber backbone network.

**COUNCIL POLICY CONSIDERATION:**

The recommended contract is consistent with the Public Facilities Element of the General Plan, and supports the City's goal of improving, maintaining, and enhancing public facilities and infrastructure.

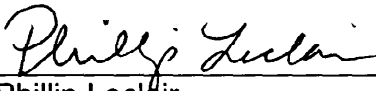
**ENVIRONMENTAL ANALYSIS:**

This action has been determined to be exempt from the California Environmental Quality Act (CEQA) per Section 15061(b)(3). The activity is covered under the general rule that CEQA only applies to projects that have a potential for causing a significant effect on the environment. The proposed action is a new contract for required ongoing professional services and will have no impact on the environment.

**FISCAL IMPACT:**

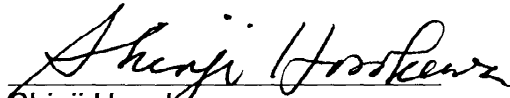
Sufficient funds for the proposed contract's not to exceed amount are budgeted within the Overhead Fiber Replacement CIP Project Number 71210 and DoIT Fiber Network Management Budget Account No. 408-328940. Costs for work performed to support companies leasing fiber from the City will be appropriately allocated and charged.

Respectfully submitted,



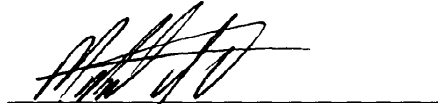
Phillip Leclair  
Acting Chief Information Officer  
Department of Information Technology

Prepared by:



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Management Analyst II

Approved by:



MICHAEL J. BECK  
City Manager

**Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment  
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

*(If printing, please print legibly. Use additional sheets as necessary.)*

1. Contractor/Organization Name:  
ARNOLD & WALTERS TELECOMMUNICATION CONSULTANTS

2. Type of Entity:  
 non-government     nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

<u>DANIEL L. WALTERS</u>	-	<u>PARTNER</u>
<u>JON ARNOLD</u>	-	<u>PARTNER</u>

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

<u>DANIEL L. WALTERS</u>
<u>JON ARNOLD</u>

Prepared by: DANIEL L. WALTERS

Title: PARTNER

Phone: 805-813-5424

Date: 1/19/11