

Agenda Report

May 17, 2010

TO: Honorable Mayor and City Council
FROM: Department of Information Technology
SUBJECT: AMENDMENT TO CONTRACT 19,703 WITH ARNOLD AND WALTERS TELECOMMUNICATIONS CONSULTANTS FOR TELECOMMUNICATIONS ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the contract extension is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061 (b)(3);
2. Authorize a six month contract extension to contract number 19,703 with Arnold and Walters Telecommunications Consultants for telecommunications engineering and construction management services for a total not to exceed amount of \$109,000. Competitive bidding is not required pursuant to City Charter Section 1002 (F) Contracts for Professional or Unique Services; and
3. Grant the proposed contract extension an exemption from the competitive selection process of the Competitive Bidding and Purchasing Ordinance pursuant to Pasadena Municipal Code Section 4.08.049 (B), contracts for which the City's best interest are served.

BACKGROUND:

The Department of Information Technology (DoIT) manages the City's fiber optic backbone and related leases of fiber. DoIT has an ongoing need for telecommunications engineering and construction management services to support City use of the backbone and to meet the requirements of fiber lessees for new or reconfigured facility connections.

Staff issued a Request for Proposals (RFP) for these telecommunications engineering and construction management services on April 17, 2008. Four proposals were received. Based on an evaluation of proposed service approach, qualifications, price,

local business location and small or micro-business status, Arnold and Walters Telecommunications Consultants (Arnold and Walters) was the recommended vendor.

On August 6, 2008, the City entered into a two year services contract with Arnold and Walters in the amount of \$73,500. The contract amount was based on estimates of the fiber engineering and construction management requirements during the two year contract period.

Actual fiber engineering and construction management requirements have exceeded staff estimates since the contract was established. In particular, the contract did not anticipate the level of telecommunications engineering and construction management required for the new Water & Power/EOC building at the City Yards or the need to respond to significant damage to a portion of the overhead fiber cable along the northwest portion of the fiber backbone.

Arnold and Walters has been the City's primary resource to assess the extent of that damage and identify and scope solutions to restore the integrity of the fiber backbone and prevent further damage. The City Council recently approved an amendment to the FY2010 Capital Improvement Program budget to include a project to replace the damaged backbone cable, recognizing the urgency and importance of the repair.

It is in the City's best interest to extend the term and not to exceed amount of the contract with Arnold and Walters to ensure the continuity and rapid implementation of that repair project. Staff recommends a six month increase to the contract term, extending it to February, 2011, and a \$35,500 increase to the not to exceed amount of the contract (for a total not to exceed amount of \$109,000). This will allow for completion of the overhead replacement project, ongoing support for engineering and construction management needs of other City departments and companies that lease City fiber, and a competitive selection process for these services beyond February, 2011. Arnold and Walters has agreed to reduce its hourly rate by five percent for work performed from June, 2010 through the extended contract term.

COUNCIL POLICY CONSIDERATION

The recommended contract amendment is consistent with the Public Facilities Element of the General Plan, and supports the City's goal of improving, maintaining, and enhancing public facilities and infrastructure.

ENVIRONMENTAL ANALYSIS:

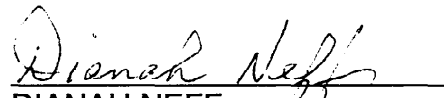
This action has been determined to be exempt from the California Environmental Quality Act (CEQA) per Section 15061(b)(3). The activity is covered under the general rule that CEQA only applies to projects that have a potential for causing a significant

effect on the environment. The proposed action is an extension of contract services and will have no impact on the environment.

FISCAL IMPACT:

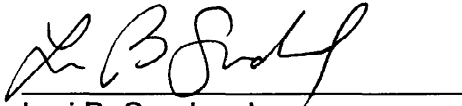
Sufficient funds for the proposed increase to the contract's not to exceed amount are budgeted within the Overhead Fiber Replacement CIP Project Number 71210 (\$26,455) and the Department of Information Technology Projects operating budget (\$9,045). Costs for work performed to support companies leasing fiber from the City will be reimbursed by those companies.

Respectfully submitted,



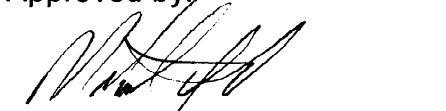
DIANAH NEFF
Interim Chief Information Officer
Department of Information Technology

Prepared by:



Lori B. Sandoval
IT Planning & Project Manager

Approved by:



MICHAEL J. BECK
City Manager

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name:
ARNOLD & WALTERS TELECOMMUNICATION CONSULTANTS

2. Type of Entity:
 non-government nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:

<u>JON ARNOLD (PARTNER)</u>
<u>DANIEL WALTERS (PARTNER)</u>

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:

<u>JON ARNOLD (PARTNER - 50%)</u>
<u>DANIEL WALTERS (PARTNER - 50%)</u>

Prepared by: DANIEL (DANNY) WALTERS
Title: CO-OWNER
Phone: 805-813-5424 (CELL)
Date: 5/3/10