



# Agenda Report

March 22, 2010

**TO:** Honorable Mayor and City Council  
**FROM:** Planning and Development Department  
**SUBJECT:** **Police Department Lease at 221 E. Walnut Street, Suite 112, Pasadena**

## **RECOMMENDATION:**

It is recommended that the City Council:

- 1.) Find that the leasing of office space for the Pasadena Police Department located at 221 E. Walnut Street from PARK CENTER LIMITED PARTNERSHIP, ("Park Center") is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15301 (Existing Facilities); and
- 2.) Authorize the City Manager to execute a two year lease with eight 12-month options with Park Center for the Traffic Section of the Police Department to lease 221 E. Walnut Street, Suite 112, incorporating the terms and conditions generally described below, and any other documents necessary to carry out the lease.

## **BACKGROUND:**

The Pasadena Police Department operates a number of specialized sections, including the Special Enforcement Section ("SES"). SES is responsible for a variety of programs including the SWAT team, the group of officers assigned to gang activities and the narcotics unit. Unfortunately, there is insufficient space to house all the Department's operations in the main police building and as a consequence, the SES has been in rented space, located at the southwest corner of Woodbury Road and Los Robles Avenue, for approximately the last nine years.

Specialized operations like SES are best managed when they are housed within the main Police facility thus allowing greater levels of oversight as well as promoting enhanced opportunities for daily contact with Patrol, Detectives and Community Services personnel.







Disclosure Pursuant to the City of Pasadena Taxpayer Protection Act Pasadena City Charter, Article XVII

- I. Does the value of this application/project have the potential to exceed \$25,000? [X] Yes [ ] No
II. Is the application being made on behalf of a government entity? [X] Yes [ ] No
III. Is the application being made on behalf of a non-profit 501(c) organization? [ ] Yes [X] No

Applicant's name: Larry Sue, Partner Date of Application: 3/17/10
Owner's name: Park Center Limited Partnership Contact phone number: 626-577-6883

Project Address: 221 E. WALNUT ST
Project Description: POLICE DEPARTMENT LEASE AT PARK CENTER

IV. Applicant and Property Owner must disclose all joint owners, trustees, directors, partners, officers and those with more than a 10% equity, participation or revenue interest in owner and/or project. Have any additional sheets or an attachment been provided? [ ] Yes [X] No

Table with 3 columns: Names of Owner(s), Trustees, Directors, Partners, Officers of Owner/Project; Names of Owner(s), Trustees, Directors, Partners, Officers of Owner/Project (continued); Those with more than a 10% equity, participation or revenue interest in Owner and/or project. Includes handwritten entries: LILY Y WONG, WYMAN ID.

I hereby certify that I am the owner or designated agent and that the statements and answers contained herein, and the information attached, are in all respects true, accurate and complete to the best of my knowledge and belief.

Signature of Owner or Designated Agent: Anastasia B Date: 3/17/10

For Office Use Only
Type of Application: [ ] Variance (all types) [ ] Adjustment Permit [ ] Sign Exception [ ] Temporary Use Permit [ ] Expressive Use Permit [ ] Conditional Use Permit (excluding Master Plan) [ ] Master Plan Amendment [ ] Planned Development [ ] Other
Assigned Planner: \_\_\_\_\_ PLN#: \_\_\_\_\_
Attached Address: \_\_\_\_\_ [ ] No Attached Address
Appealed: [ ] Yes [ ] No Appeal PLN# \_\_\_\_\_ [ ] Application Withdrawn
Final Decision: [ ] Approved [ ] Denied Decision Date: \_\_\_\_\_ Decision Maker: \_\_\_\_\_
Votes in favor (please print): \_\_\_\_\_