

Agenda Report

January 25, 2010

TO: Honorable Mayor and City Council
FROM: Department of Public Works
SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH WLC ARCHITECTS FOR PROFESSIONAL SERVICES TO COMPLETE A NEEDS ANALYSIS FOR SEVEN EXISTING CITY OF PASADENA FIRE STATIONS IN AN AMOUNT NOT TO EXCEED \$79,200

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is categorically exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Article 19, Section 15306 in accordance with Section 21084 of the Public Resources Code; and
2. Authorize the City Manager to enter into a contract with WLC Architects for professional services to conduct a needs analysis of seven existing City of Pasadena fire stations in an amount not to exceed \$79,200.

BACKGROUND:

Staff is proposing to perform an assessment of the existing fire stations throughout the city and determine their level of compliance with the current building codes, fire department operational needs and station functionality. The analysis for Fire Station #33 has been completed. The proposed contract will provide for an evaluation of existing building mechanical, electrical and plumbing systems; code compliance; energy requirements; essential facility analysis; accessibility requirements; etc. Stations will be evaluated on an individual basis as conditions and requirements vary between buildings. Once the full needs analysis is completed, the consultant will assist in the development of standards for current facility maintenance, upgrade, design and construction of new fire stations, all within the scope of services described in the contract documents. Staff anticipates that all work under this contract will be completed by March 8, 2010.

The Request for Proposal (RFP) to solicit architectural services was developed in December 2009 and issued January 6, 2010. A total of 15 proposals were received and evaluated by a review panel. (See Attachment A.)

Based on review of the selection criterion, WLC Architects, Rancho Cucamonga, was awarded the highest score. The firm has extensive experience in the design and construction of Fire Stations and was selected because of prior successful completion of projects with similar scope for other jurisdictions. It is recommended that WLC Architects be awarded the contract.

The breakdown of the contract amount is as follows:

Project Cost	\$72,000
Contingency (10%)	<u>\$ 7,200</u>
Contract Total	\$79,200

COUNCIL POLICY CONSIDERATION

This project supports the City Council's Three Year Goals to Improve, Maintain and Enhance Public Facilities and Infrastructure and Ensure Public Safety. This project is also consistent with and in furtherance of the General Plan's Safety, Public Facilities and Land Use Elements.

ENVIRONMENTAL ANALYSIS:

The scope of this work is exempted as noted above. However, adequate environmental review will be performed in conjunction with the Planning and Development Department when each project is approved for design and/or construction work.

FISCAL IMPACT:

Sufficient funds for this project are available in Fund 105 General Fund Projects.

Respectfully submitted,



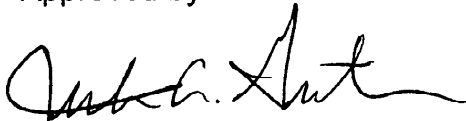
MARTIN PASTUCHA
Director
Department of Public Works

Prepared by:



Segun Abegunrin
Capital Project Administrator
Department of Public Works

Approved by:



637 MICHAEL J. BECK
City Manager

ATTACHMENT "A" - PROPOSAL EVALUATION SUMMARY
ARCHITECTURAL PRE - DESIGN SERVICES / CITY OF PASADENA EXISTING FIRE STATION CONDITION EVALUATION

NO	FIRM NAME	NO	FIRM NAME	NO	FIRM NAME
1	WLC ARCHITECTS, INC. 8163 Rochester Avenue, Suite 100 Rancho Cucamonga, CA 91730	8	GILLIS + PANICHAPAN ARCHITECTS 2900 Bristol Street, Suite G-205 Costa Mesa, CA 92626	15	RACHLIN ARCHITECTS 8640 National Boulevard Culver City, CA 90232
2	NICKOLOFF and ASSOCIATES, INC. 3405 Kenyon Street San Diego, CA 92110	9	GONZALEZ/GOODALE ARCHITECTS 135 West Green Street, Suite 200 Pasadena, CA 91105	16	PETER TOLKIN ARCHITECTURE 41 W. Bellevue Drive Pasadena, CA 91105
3	IRM DESIGN GROUP 3765 S. Higuera St., Suite 102 San Luis Obispo, CA 93401	10	KITCHELL CEM 2990 E. Inland Empire Blvd., Suite 114 Ontario, CA 91764		
4	BEVERLY PRIOR ARCHITECTS 222 Sutter Street, 9th Floor San Francisco, CA 94108	11	KILLEFER/FLAMMANG ARCHITECTS 1625 Olympic Boulevard Santa Monica, CA 90404		
5	GKK WORKS 155 South Fair Oaks Avenue Pasadena, CA 91105	12	DEVELOPMENT ONE, INC. 1611 East Fourth Street, Suite 250 Santa Ana, CA 92701		
6	THE ALBERT GROUP ARCHITECTS 1730 Berkeley Street Santa Monica, CA 90404	13	STK ARCHITECTURE, INC. 42095 Zevo Dr., Suite A-15 Temecula, CA 92583		
7	OSBORN ARCHITECTS 301 N. Lake Ave., Suite 550 Pasadena, CA 91101	14	ANRESEN ARCHITECTURE, INC. 17087 Orange Way Fontana, CA 92335		
					Late submittal, not reviewed

DISCLOSURE PURSUANT TO THE
CITY OF PASADENA TAXPAYER PROTECTION AMENDMENT OF 2000
PASADENA CITY CHARTER, ARTICLE XVII

Consultant/Organization hereby discloses its trustees, directors, partners, officers, and those with more than a 10% equity, participation, or revenue interest in Consultant/Organization, as follows:
(If printing, please print legibly. Use additional sheets as necessary)

1. **Consultant/Organization Name:**

WLC Architects, Inc.

2. **Name(s) of trustees, directors, partners, officers of Consultant/Organization:**

James P. DiCamillo
Kelley Needham
George M. Wiens
Robert Hensley
Glenn Ueda
Max Medina
Kevin MacQuarrie

3. **Names of those with more than a 10% equity, participation or revenue interest in Consultant/Organization:**

Prepared by: **Kelley Needham**

Title: **Principal**

Date: **January 18, 2010**

For office use only: Contract/Transaction No. _____ If not a contract, type of transaction: _____
