

Agenda Report

December 6, 2010

TO: Honorable Mayor and City Council

FROM: Water and Power Department

SUBJECT: AUTHORIZATION TO ENTER INTO A CONTRACT WITH CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC., TO FURNISH STRUT CHANNELING EQUIPMENT AND MISCELLANEOUS SUPPLIES FOR THE WATER AND POWER DEPARTMENT

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the project is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b) (3);
2. Accept the bid dated October 21, 2010, submitted by Consolidated Electrical Distributors, Inc., in response to the Notice Inviting Bids dated October 7, 2010, for strut channeling and miscellaneous supplies;
3. Reject all other bids; and
4. Authorize the issuance of a purchase order contract to Consolidated Electrical Distributors, Inc., for a period of two (2) years or until \$450,000.00 is expended, whichever occurs first with two one-year extensions not to exceed \$225,000.00 per year with the approval of the City Manager.

BACKGROUND:

Through the normal course of providing electrical service to its customers, the Water and Power Department requires a variety of parts and equipment for the electrical distribution system. These items include strut channeling and a variety of miscellaneous smaller parts.

The Department continues to buy material needed to comply with the Master Plan schedule of projects and has also realized that due to the volatility of the metals market, a long term contract with a vendor who furnishes strut channeling and electrical parts would be in the best interest of the City.

A Notice Inviting Bids to furnish and deliver strut channeling and miscellaneous parts was published on October 7, 2010 in the Pasadena Journal and posted on the City's web page. Four (4) bids were opened by the City Clerk's office on October 21, 2010.

| BIDDER | LOCATION | BIDDER'S PROPOSAL |
|---|-----------------|------------------------------|
| Consolidated Electrical Distributors, Inc. | Pasadena, CA | \$ 80,048.23 |
| America Electric Supply | Corona, CA | \$ 99,975.80 |
| B&K Electric | Irwindale, CA | \$ 123,210.09 |
| One Source Distributors, LLC | Buena Park, CA | \$ 126,036.48 |

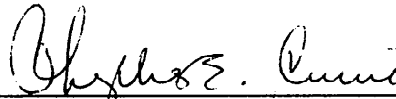
Consolidated Electrical Distributors, Inc. was the lowest responsive bidder that met all of the requirements.

The proposed contract complies with Competitive Bidding and Purchasing Ordinance P.M.C. 4.08 and the rules and regulations promulgated there under.

FISCAL IMPACT:

Sufficient funds are available in the Power Division's capital switchgear budget 3090 (account 8114-411-843320-0353-22610) and operating budget 8101-401-843220-0584. Through the end of FY 2011, it is anticipated that approximately \$75,000 of this contract will be used for the operation and maintenance of the electrical facilities and approximately \$20,000 will be used for capital projects.

Respectfully submitted,



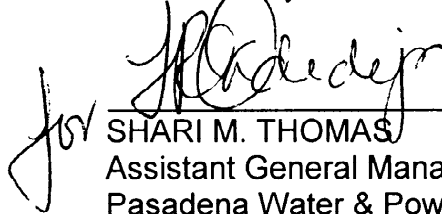
PHYLLIS E. CURRIE
General Manager
Pasadena Water & Power

Prepared by:



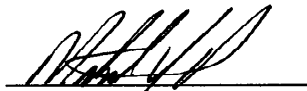
TONY AGUIRRE
Materials & Warehouse Manager

Concurred by:



SHARI M. THOMAS
Assistant General Manager
Pasadena Water & Power

Approved by:



MICHAEL J. BECK
City Manager