

CITY OF PASADENA
Community Development Commission Minutes
December 13, 2010 – 7:00 P.M.
City Hall Council Chamber

SPECIAL MEETING

OPENING: Chair Bogaard called the special meeting to order at 7:47 p.m.

ROLL CALL:

Commissioners:

Chair Bill Bogaard
Vice Chair Victor Gordo
Commissioner Steve Haderlein
Commissioner Chris Holden
Commissioner Steve Madison
Commissioner Margaret McAustin
Commissioner Jacque Robinson (Absent)
Commissioner Terry Tornek (Absent)

Staff:

Chief Executive Officer Michael J. Beck
General Counsel Michele Beal Bagneris
Secretary Mark Jomsky

PUBLIC COMMENT

No one appeared for public comment.

Commissioner Haderlein was excused at 8:48 p.m.

JOINT PUBLIC HEARING: APPROVAL OF A SUBSTANTIAL AMENDMENT TO THE 2010-2011 ANNUAL ACTION PLAN TO INCREASE FUNDING TO THE LA PINTORESCA TEEN EDUCATION CENTER PROJECT

Recommendation: It is recommended that the City Council and the Pasadena Community Development Commission, following the joint public hearing, adopt a resolution approving the submission, to the U.S. Department of Housing and Urban Development (HUD), of a Substantial Amendment to the 2010-2011 Action Plan, as described in the agenda report. (Resolution No. 9085)

The Chair opened the public hearing.

The Secretary reported the notice of public hearing was published on November 12, 2010 in the Pasadena Star-News; and no correspondence was received.

Bill Huang, Director of Housing Department, highlighted the agenda report as part of a PowerPoint presentation, and responded to questions.

No one appeared for public comment.

It was moved by Commissioner McAustin, seconded by Commissioner Holden, to close the public hearing. (Motion unanimously carried) (Absent: Commissioners Haderlein, Robinson, Tornek)

It was moved by Commissioner McAustin, seconded by Commissioner Holden, to approve the staff recommendation. (Motion unanimously carried) (Absent: Commissioners Haderlein, Robinson, Tornek)

JOINT PUBLIC HEARING: APPROVAL OF A SUBSTANTIAL AMENDMENT TO THE 2008-2009 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN

Recommendation: It is recommended that the City Council and the Pasadena Community Development Commission, following the joint public hearing, adopt a resolution approving the submission, to the U.S. Department of Housing and Urban Development (HUD), of a Substantial Amendment to the 2008-2009 Annual Action Plan, as described in the agenda report. (Resolution No. 9086)

The Chair opened the public hearing.

Commissioner Haderlein returned at 8:50 p.m.

The Secretary reported the notice of public hearing was published on October 25 and December 6, 2010 in the Pasadena Star-News; and no correspondence was received.

Bill Huang, Director of Housing Department, summarized the agenda report and responded to questions.

No one appeared for public comment.

Vice Chair Gordo asked staff to provide an informational report to the Economic Development and Technology Committee on the Chefs Center of California (formerly Mama's Small Business Kitchen Incubator), including the number of City residents served by the program.

It was moved by Commissioner McAustin, seconded by Vice Chair Gordo, to close the public hearing. (Motion unanimously carried) (Absent: Commissioners Robinson, Tornek)

It was moved by Commissioner Haderlein, seconded by Commissioner McAustin, to approve the staff recommendation. (Motion unanimously carried) (Absent: Commissioners Robinson, Tornek)

JOINT PUBLIC HEARING: APPROVAL OF A SUBSTANTIAL AMENDMENT TO THE 2010-2015 CONSOLIDATED PLAN TO UPDATE THE RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN IN ACCORDANCE WITH

SECTION 104(D) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 PERTAINING TO HOUSING AND COMMUNITY DEVELOPMENT PROJECTS ASSISTED WITH COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP ACT (HOME) FEDERAL FUNDS

Recommendation: It is recommended that the City Council and the Pasadena Community Development Commission, following the joint public hearing, adopt a resolution approving the submission, to the U.S. Department of Housing and Urban Development (HUD), of a Substantial Amendment to the 2010-2015 Consolidated Plan, as described in the agenda report. (Resolution No. 9087)

The Chair opened the public hearing.

The Secretary reported the notice of public hearing was published on November 12, 2010 in the Pasadena Star-News; and no correspondence was received.

Bill Huang, Director of Housing Department, reviewed the agenda report and responded to questions.

No one appeared for public comment.

It was moved by Commissioner McAustin, seconded by Commissioner Haderlein, to close the public hearing. (Motion unanimously carried) (Absent: Commissioners Robinson, Tornek)

It was moved by Commissioner McAustin, seconded by Commissioner Haderlein, to approve the staff recommendation. (Motion unanimously carried) (Absent: Commissioners Robinson, Tornek)

RESERVATION OF MAXIMUM FUNDING SUBSIDY FOR HERITAGE SQUARE AFFORDABLE SENIOR HOUSING DEVELOPMENT

Recommendation: It is recommended that the Pasadena Community Development Commission (Commission) reserve housing funds in an amount not to exceed \$4,000,000 to assist the proposed development of the Heritage Square site with an affordable rental housing complex of approximately 70 units for very low income senior citizens. This action does not commit the Commission to approve a project or expend funds.

Bill Huang, Director of Housing Department, reviewed the agenda report as part of a PowerPoint presentation, and responded to questions regarding the funding.

The Chief Executive Officer clarified the funding sources for the residential vs. commercial components of the proposed development.

Michelle White, Affordable Housing Services representative, spoke in support of using the proposed funding for a development that will provide affordable housing for very-low income residents of Northwest Pasadena, expressed concerns regarding the proposed development of both residential and commercial uses, and submitted a list of questions regarding the proposed development/funding that were raised at an earlier Northwest Commission meeting.

Mr. Huang responded to the issues/questions raised by Ms. White.

It was moved by Commissioner Holden, seconded by Commissioner Haderlein, to approve the staff recommendation. (Motion unanimously carried) (Absent: Commissioners Robinson, Tornek)

JOINT ACTION: FISCAL YEAR JUNE 30, 2010 ANNUAL FINANCIAL REPORTS

Recommendation: It is recommended that the following audit reports for the year ending June 30, 2010 be received by the City Council and/or Pasadena Community Development Commission:

- A. Comprehensive Annual Financial Report
- B. Single Audit Report on Federal Awards
- C. Pasadena Community Development Commission Annual Financial Report
- D. Management Letter – City of Pasadena
- E. Pasadena Center Operating Company Basic Financial Statements
- F. Rose Bowl Operating Company Basic Financial Statements
- G. Pasadena Fire and Police Retirement System Report and Audited Financial Statements and Required Supplemental Information
- H. Air Quality Improvement Fund Financial and Compliance Report
- I. Independent Accountant's Report on Agreed-Upon Procedures Applied to Appropriation Limit Worksheets
- J. Independent Accountant's Report on Agreed-Upon Procedures Applied to Employee Deductions for the Internal Revenue Code Section 457 Deferred Compensation Program
- K. The Auditors Communications with the City's Audit and Finance Committees
- L. Other Post Employment Benefits Actuarial Study

Commissioner Holden, Chair of the Finance Committee, introduced the agenda item.

Bob Ridley, Controller, clarified that additional information on the City's post employment benefits actuarial funding (Item L above) will be presented and discussed as part of the 2012 budget process.

Commissioner McAustin indicated that the City Council will need to deal with the City's future liabilities related to employee benefits in a timely manner.

Michael Harrison, Mayer Hoffman McCann PC (MHM) partner/shareholder (audit consultant), noted that MHM had engaged the accounting firm of Carr Riggs & Ingram, LLC to perform a peer review of MHM's California government accounting and auditing practice.


It was moved by Commissioner Holden, seconded by Commissioner Haderlein, to receive and file the various financial reports. (Motion unanimously carried) (Absent: Commissioners Robinson, Tornek)

On order of the Chair, the special meeting of the Community Development Commission adjourned at 1:32 a.m., December 14, 2010.



Bill Bogaard, Chair
Community Development Commission

ATTEST:



Secretary