

# Agenda Report

April 26, 2010

**TO:** Honorable Mayor and City Council

**FROM:** Planning & Development Department

**SUBJECT: EXTENSION OF CONTRACT 19,572-1 WITH SCOTT FAZEKAS & ASSOCIATES, INC. FOR AS NEEDED SPECIALTY BUILDING, MECHANICAL, PLUMBING AND ELECTRICAL PLAN CHECK SERVICES FOR AN ADDITIONAL YEAR**

## **RECOMMENDATION:**

It is recommended that the City Council authorize a one year extension to contract number 19,572-1 with Scott Fazekas and Associates for as needed, specialty building, mechanical, plumbing and electrical plan check services in an amount not to exceed \$250,000.

## **BACKGROUND:**

Historically, during periods of high volume the Planning and Development Department has utilized the services of third-party consultants to augment city staff in the area of building, mechanical, plumbing and electrical plan check services. In April 2008, following a competitive selection process the City Council authorized a contract with Scott Fazekas & Associates to provide these services. The term of the contract was one year, not to exceed \$500,000, with three one year optional extension periods. In 2009, the first optional extension period was approved by City Council. Staff is recommending that the City Council authorize the second optional extension for a period of one year or until an amount not to exceed \$250,000 is expended, whichever comes first.

As the economy has slowed the need for these services has lessened; although it is important to note that while recent information indicates that permit values are at 42% of last year's values the total number of permits is at 90% of last year's volume. Nevertheless, staff has been reserving use of these services for more specialized work wherein staff does not possess the necessary expertise. Over the past twelve months the City has expended roughly \$219,000 under this contract; however, within the last six months only \$60,000 or 27% has been expended and no work has been ordered since February 1<sup>st</sup>. Accordingly, while staff recommends maintaining the contract in force

should the need for these services arise, the not to exceed amount is recommended to be reduced from \$350,000 to \$250,000 in recognition of the reduced reliance on these outside services.

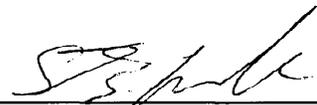
**ENVIRONMENTAL ANALYSIS:**

This action has been determined to be exempt from the California Environmental Quality Act (CEQA) per Section 15061 (b) (3). The activity is covered under the general rule that CEQA only applies to projects that have a potential for causing a significant effect on the environment. The proposed action is an extension of contract services and will have no impact on the environment.

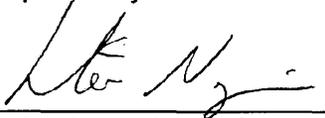
**FISCAL IMPACT:**

Sufficient funds are budgeted in the Planning and Development's current operating budget.

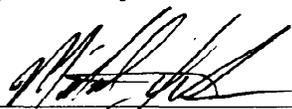
Respectfully submitted,

  
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STEVE MERMELL  
Assistant City Manager

Prepared by:

  
\_\_\_\_\_  
Sarkis Nazerian  
Building Official

Approved by:

  
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MICHAEL J. BECK  
City Manager