

# Agenda Report

September 14, 2009

**TO:** City Council

**THROUGH:** Municipal Services Committee (August 25, 2009)

**FROM:** City Manager

**SUBJECT: AUTHORIZE THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE HUNTINGTON LIBRARY, ART COLLECTIONS, AND BOTANICAL GARDENS TO PROVIDE FIRE SERVICE AT THE RATE SET FORTH IN THE CITY OF PASADENA'S WATER RATE ORDINANCE, CHAPTER 13.20 OF THE PASADENA MUNICIPAL CODE.**

## **RECOMMENDATION**

It is recommended that the City Council:

1. Find that the project is exempt from CEQA review pursuant to State CEQA Guidelines Section 15282(k) because the pipeline installation does not exceed one mile in length; and
2. Authorize the City Manager to enter into a contract with the Huntington Library, Art Collections, and Botanical Gardens to provide fire service at the rate set forth in the City of Pasadena's Water Rate Ordinance, Chapter 13.20 of the Pasadena Municipal Code.

## **BACKGROUND**

The Huntington Library, Art Collections, and Botanical Gardens (Library) is in the City of San Marino and currently receives water service from the Cal-American Water Company (Cal-American). The Library is in the midst of an extensive overhaul of the internal infrastructure in the Library grounds. Since Cal-American does not have the fire flow capacity to meet the water demand that is required to combat a major fire at the Library, the Library has requested the City of Pasadena (City) provide this service. Cal-American has given the City permission to serve the Library.

Section 1006 of the City Charter provides that the City may enter into contracts to provide water utility services in accordance with forms and regulations approved by the

City Manager and City Attorney and at rates fixed by the City Council. Section 13.20.130 of the Pasadena Municipal Code specifies the rates for private fire service in Area B, which includes all areas served by the Water Division outside the City limits. The proposed contract is allowed under these Charter and the Municipal Code provisions.

Under the recommended contract, the City shall install the necessary infrastructure to provide the requested fire service to the Library. The Library shall pay for all labor and material costs incurred by the City for the installation and will be billed monthly for the fire service at the Area B rates.

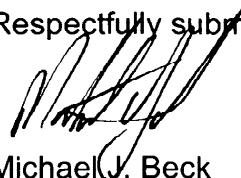
The project is exempt from CEQA review pursuant to State CEQA Guidelines Section 15282(k) because the pipeline installation does not exceed one mile in length.

The anticipated water demand from the fire service is situational and will not impact the City's water supply. The Library will only use the fire service in the event of an emergency.

### **FISCAL IMPACT**


Sufficient funds are available in the Water Fund, CIP Project 1003 – Meters and Services, to cover the estimated construction costs of the fire services of \$307,400, which will be reimbursed by Huntington Library. Reimbursement of construction costs will be recorded in Account 7029 – Other Contributions, Private. The Water Fund will also recognize future revenue from the monthly standby charges of \$671.42 for the two 10-inch fire services, to be credited to Account 7124-402-881000.

Respectfully submitted,




Michael J. Beck  
City Manager

Prepared by:

for   
Michele Carina  
Associate Engineer  
Water and Power Department

Approved by:

  
Phyllis E. Currie  
General Manager  
Water and Power Department

Disclosure Pursuant to the  
City of Pasadena Taxpayer Protection Amendment  
Pasadena City Charter, Article XVII

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name:  
HENRY E. HUNTINGTON LIBRARY + ART GALLERY

2. Type of Entity:  
 non-government  nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:  
STEWART R. SMITH - CHAIR, BOARD OF TRUSTEES  
STEPHEN KOBLIK, RESIDENT  
LAURIE SOWD - ASSOC. VP FOR OPERATIONS

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:  
N/A

Prepared by: LAURIE SOWD [Signature]

Title: ASSOC. VP FOR OPERATIONS

Phone: (626) 405-2252

Date: 9/10/09