

# Agenda Report

DATE: OCTOBER 26, 2009

**TO:** PASADENA COMMUNITY DEVELOPMENT COMMISSION

**FROM:** MICHAEL J. BECK, CHIEF EXECUTIVE OFFICER

**SUBJECT:** APPROVAL OF SUBMISSION OF THE 2009 CONTINUUM OF CARE HOMELESS ASSISTANCE APPLICATION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

## **RECOMMENDATION:**

It is recommended that the Pasadena Community Development Commission ("Commission") adopt a resolution:

- 1) Authorizing the filing with the U. S. Department of Housing and Urban Development (HUD), the 2009 Continuum of Care (CoC) Homeless Assistance Application for a funding request of \$2,767,855 for eleven projects; and
- 2) Authorizing the Chief Executive Officer to execute, and the Secretary to attest, the 2009 CoC Homeless Assistance Application and all other related documents, agreements and amendments.

## **ADVISORY BODY RECOMMENDATION:**

The Community Development Committee, at its regular meeting on October 22, 2009, reviewed the subject recommendation. Staff will report orally to the Commission on the action taken by the Community Development Committee.

## **BACKGROUND:**

On September 25, 2009, HUD released its Notice of Funding Availability (NOFA) for CoC Homeless Assistance to assist communities to build and maintain viable continuum of care systems. The NOFA makes available renewal and limited new funding for the Supportive Housing Program (SHP) and Shelter Plus Care (S+C) Program. The deadline for the Commission to submit an application in response to the NOFA is November 9, 2009. Nationwide approximately \$1.43 billion is available in competitive grant funding under this NOFA.

## **HUD Continuum of Care Strategy**

HUD has made addressing homelessness a high priority and determined that a CoC approach is the most effective. HUD defines the CoC as a system of homeless services with five basic components: 1) outreach, intake and assessment; 2) emergency shelters and appropriate services; 3) transitional housing with support services; 4) permanent housing or permanent supportive housing to meet the long-term needs of individuals/families; and 5) prevention strategies which intervene for persons at risk of homelessness. The federal guidelines mandate that 30% of all funding nationwide must be awarded to permanent housing projects.

The purpose of the CoC assistance programs is to reduce the incidence of homelessness by assisting homeless individuals and families to move to self-sufficiency and permanent housing. CoCs that sustain current successful interventions will be scored higher in the national competition. Higher scoring CoCs are more likely to be approved for funding for any new project requests. Presently, the City of Pasadena has a HUD approved CoC strategy to address homelessness. In addition, the City and Housing and Homeless Network (Network), the principal planning entity for City's homeless strategies, have developed a ten-year strategy to identify needed services and housing for homeless persons in future years. This Ten-Year Strategy to End Homelessness was approved by the Commission in July 2005 and is being implemented on an ongoing basis.

## **Renewal Funding Process**

The CoC NOFA process allows jurisdictions to submit renewal applications for current SHP funding recipients whose projects are ongoing and are performing well, as verified by jurisdictional monitoring. Renewal projects are existing projects whose HUD funding will expire during the 2010 calendar year. The Commission has nine SHP projects which are eligible for renewal funding. Project sponsors of eligible projects were notified of their ability to apply for renewal funding at the October 1, 2009 Network meeting and via electronic notification. All eligible project sponsors responded and submitted applications prior to the established deadline. Additionally, the Commission will submit one renewal application for S+C rental certificates. These projects are marked as "Renewal" and included in the attached Exhibit A.

## **New Project Funding**

The one new project described in Exhibit A is Commission / S+C Certificates. If the total amount needed to fund all of a CoC's renewal applications exceeds the HUD-determined pro-rata need for national homeless assistance of that CoC, as is the case for the City with renewal applications totaling over \$2 million, HUD will only award new funding to the CoC for Permanent Supportive Housing that prioritizes chronically homeless individuals (those who are disabled and who have been homeless more than one year or four or more times in a three-year period). The new project funding, called the Permanent Housing Bonus, is equal to 15% of a jurisdiction's pro-rata need. The HUD-determined pro-rata need for the City is \$754,532. Therefore, under this

Permanent Housing Bonus, the Commission is only eligible to apply for a maximum of \$113,180, allocated over three to five years, for a permanent supportive housing project. The Network determined that, given these funding restrictions, the most viable way to bring more permanent supportive housing to the City is to apply for tenant-based S+C Certificates. Tenant-based S+C provides rental subsidies to homeless individuals with a qualifying disability. Only housing authorities are eligible to apply for S+C Certificates, so the application must come from the Commission. The S+C request must equal the total of the HUD-established Fair Market Rents (FMR) for the specific bedroom sizes of the requested certificates. The 2010 FMR for an efficiency unit is \$943. Hence, based on S+C requirements, the application to HUD includes a Commission request for \$113,160, allocated over five years, for two tenant-based rental certificates. S+C requires a dollar-for-dollar supportive services match for rental assistance dollars. The Commission will work with a sponsor agency to ensure that these services are provided, and that applicants for the rental subsidies come from the client base of non-profit agencies serving the homeless population in Pasadena.

**HOUSING IMPACT:**

Approval of the subject recommendation has the potential to provide housing and supportive services for over 1,000 homeless individuals/families. The proposed projects are in accordance with the approved Ten-Year Strategy to End Homelessness, Pasadena Continuum of Care system, General Plan Housing Element, Five Year Consolidated Plan, Five Year Public Housing Plan, and Implementation Plan.

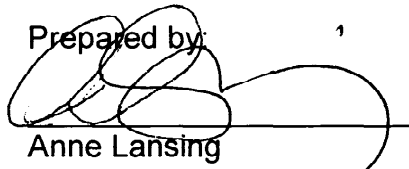
**FISCAL IMPACT:**

Submittal of the 2009 Continuum of Care (CoC) Homeless Assistance Application and subsequent approval by HUD will contribute over \$2.75 million to enhance the local CoC system and ensure the continued delivery of supportive housing services for approximately 1,000 homeless persons residing within the City of Pasadena. If awarded, these funds will be reflected as revenues in the Housing Department's FY 2011 budget.

Respectfully Submitted,

  
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Michael J. Beck  
Chief Executive Officer

Prepared by: <sup>1</sup>

  
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Anne Lansing  
Project Planner

Approved by:

  
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William K. Huang  
Housing Director

## Exhibit A

### 2009 CONTINUUM OF CARE APPLICATION -- PROJECT DESCRIPTION

AGENCY	PROPOSED PROJECT	PROJECT DESCRIPTION	SERVICE NUMBERS	FUNDING REQUEST
Pasadena Community Development Commission	Shelter Plus Care Certificates (New Project)	Rental subsidies and supportive services for chronically homeless persons with targeted disabilities.	2 chronically homeless individuals.	\$113,160
Serra Project	CHOISS Program II (Renewal)	Permanent scattered site housing for formerly homeless individuals & families with HIV/AIDS	6 households	\$106,095
Affordable Housing Services	Navarro House (Renewal)	Permanent Supportive Housing for persons with special needs.	6 individuals with special needs	\$ 43,724
Serra Project	CHOISS Program I (Renewal)	Permanent scattered site housing for formerly homeless families with HIV/AIDS	6 households	\$121,404
Hestia House	Pacific Clinics (Renewal)	Permanent Supportive Housing for chronically homeless transitional-age youth	8 individuals	\$235,695
Union Station Foundation	Transitional Housing Program (Renewal)	Transitional housing-single men.	20 men	\$122,097
Union Station Foundation	Euclid Villa (Renewal)	Transitional housing-Families.	14 families	\$163,700
URDC Human Services Corporation	Casa Maria (Renewal)	Transitional housing-single women & women with children. (chronic substance abuse)	12 women and 4 dependent children	\$155,416
Pasadena Community Development Commission	HMIS (Homeless Management Information System) (Renewal)	Homeless services client tracking system.	All participating sponsor agencies and client households (HUD requirement)	\$137,754
Pacific Clinics	Passageways (Renewal)	Outreach/intake/assessment.	990 unduplicated clients	\$960,122
Pasadena Community Development Commission	Shelter Plus Care Certificate (Renewal/non-competitive)	Rental subsidies and supportive services for homeless persons with targeted disabilities.	50 households with disabilities	\$608,688
				<b>\$2,767,855</b>

RESOLUTION NO.

A RESOLUTION OF THE PASADENA COMMUNITY DEVELOPMENT COMMISSION (“COMMISSION”) AUTHORIZING THE FILING WITH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”), THE 2009 CONTINUUM OF CARE HOMELESS ASSISTANCE APPLICATION FOR A TOTAL FUNDING REQUEST OF \$2,767,855 FOR ELEVEN PROJECTS; AND AUTHORIZING THE CHIEF EXECUTIVE OFFICER (“CEO”) TO EXECUTE, AND THE SECRETARY TO ATTEST, THE 2009 CONTINUUM OF CARE HOMELESS ASSISTANCE APPLICATION AND ALL OTHER SUBSEQUENT DOCUMENTS.

WHEREAS, the City of Pasadena (“the City”) is a municipal corporation which exercises governmental functions and powers, and is a chartered city organized and existing under the laws of the State of California; and

WHEREAS, the Pasadena Community Development Commission (the “Commission”) has been duly created, established and authorized to transact business and exercise its powers under and pursuant to the Community Redevelopment Law (Part 1 of Division 24 of the Health and Safety Code of the State of California); and

WHEREAS, after publication of notice, the subject recommendation was reviewed and supported by the Housing Subcommittee of the Community Development Committee and the Community Development Committee;

NOW, THEREFORE, BE IT RESOLVED by the Pasadena Community Development Commission as follows:

1. The filing with HUD of the 2009 Continuum of Care Homeless Assistance Application for a total funding request of \$2,767,855 for eleven projects is hereby authorized.
2. The CEO is hereby authorized to execute, and the Secretary attest, on behalf of the Commission the 2009 Continuum of Care Homeless Assistance Application and all other subsequent documents.

Adopted at the regular meeting of the Pasadena Community Development Commission  
on the 26th day of October, 2009, by the following vote:

AYES:

NOES:

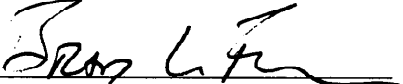
ABSENT:

ABSTAIN:

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MARK JOMSKY, CMC  
SECRETARY

APPROVED AS TO FORM:



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Brad L. Fuller  
Assistant General Counsel