

# Agenda Report

TO: CITY COUNCIL October 19, 2009

FROM: CITY MANAGER

SUBJECT: CONTRACT AWARD TO PAN AMERICAN BRUSH CLEARANCE FOR LABOR AND MATERIALS ASSOCIATED WITH BRUSH CLEARANCE SERVICES AT VARIOUS SITES IN THE ARROYO SECO FOR AN AMOUNT NOT TO EXCEED \$435,000

## **RECOMMENDATION:**

It is recommended that City Council:

- 1) Find the project (Labor and Materials for Brush Clearance) to be categorically exempt under Section 21084(a) of the California Environmental Quality Act of 1984 in accordance with Article 19, Section 15301 (Class 1), Subsection (h) of the Guidelines (maintenance of existing landscaping) and authorize the City Clerk to file a Notice of Exemption for the project with the Los Angeles County Clerk; and
- 2) Accept the bid for Labor and Materials for Brush Clearance dated September 21, 2009, submitted by Pan American Brush Clearance, in response to specifications for Labor and Materials for Brush Clearance, reject all other bids received, and authorize the City Manager to enter into a contract with Pan American Brush Clearance for a period of three years in the amount of \$435,000, not to exceed \$145,000 per year; and
- 3) Authorize the City Manager to extend the contract for two one-year periods provided all prices, terms, and conditions remain unchanged.

## **BACKGROUND:**

On September 3, 2009, a Notice Inviting Bids was published in *The Pasadena Journal* and posted on the City's web page. In addition, specifications were mailed to fourteen businesses. On September 22, 2009, six bids were opened in the City Clerk's office.

This project represents the continuation of the brush clearance and weed abatement efforts performed by a private contractor at various sites within the Arroyo Seco. The work includes the removal of non-native weeds, grasses, shrubs and other debris. Other work such as tree and shrub pruning, and the spreading of mulch will be assigned as needed.

Bids were opened on September 22, 2009, and are as follows:

<u>Bidder</u>	<u>Maximum Daily Rate</u>
1. Pan American Brush Clearance, Sherman Oaks	\$ 1,702.38
2. Mariposa Horticultural Enterprises, Inc., Irwindale	\$ 1,885.00
3. Munoz Landscape Inc., Baldwin Park	\$ 2,365.00
4. West Coast Arborists, Inc., Anaheim	\$ 3,600.00
5. Kerork Douzadjian Construction, Pasadena *	\$ 4,356.00
6. Thrifty Tree Service, Inc., Reseda	\$10,600.00

\* Bid includes local preference discount

The evaluation of bids was based on the criteria set forth in the specifications which compare the sum of daily rates for three separate crews. Most commonly, the City will utilize the contractor's three-man crew to perform brush clearance work at a daily rate of \$555.70. When needed, a four-man brush clearance crew at a daily rate of \$695.35, and a three-man tree pruning and removal crew at a daily rate of \$451.33, will be used.

Pan American Brush Clearance was the lowest responsive bidder that met all of the requirements of the specifications. This is a labor and materials contract and all work will be billed based on the daily shift rates provided in the bidder's proposal. The contract fully complies with the Competitive Bidding and Living Wage Ordinances. The Contractor has indicated that the award of this contract will result in an estimated two new hires to the present workforce. The bid specifications include verbiage that encourages bidders to contact the Human Services and Recreation Department/Career Services (One Stop Center) to identify workers.

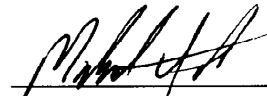
#### **ENVIRONMENTAL ISSUE:**

This project is categorically exempt from the provisions of the California Environmental Quality Act of 1984 in accordance with Article 19, Section 15301 (Class 1), Subsection (h) of the Guidelines (maintenance of existing landscaping).

**FISCAL IMPACT:**

Sufficient funds from the General Fund are available in the Parks and Natural Resources Fiscal Year 2010 Operating Budget: account number 8114-101-765210.

Respectfully Submitted,



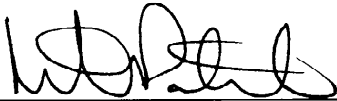
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Michael J. Beck  
City Manager

Prepared by:



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Charles Peretz  
Management Analyst IV

Approved by:



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Martin Pastucha, Director  
Department of Public Works