

Agenda Report

October 12, 2009

To: CITY COUNCIL

From: CITY MANAGER

Subject: Authorize the City Manager to Enter into a Contract with Morrow-Meadows Corporation, to Provide Labor and Materials for the Glorietta Booster Station Electrical Upgrades for an Amount Not to Exceed \$643,000 for the Water and Power Department, Specification WD-07-07

RECOMMENDATION:

It is recommended that the City Council:

- A. Acknowledge that this work is categorically exempt from Environmental Review, pursuant to the guidelines of the California Environmental Quality Act (CEQA) per Section 15302 (Replacement or Reconstruction of Structures);
- B. Accept the bid dated August 4, 2009 submitted by Morrow-Meadows Corporation (Morrow), in response to Specification WD-07-07 for providing labor and materials for electrical upgrades at Glorietta Booster Station for the Water and Power Department (Department);
- C. Reject all other bids; and
- D. Authorize the City Manager to enter into such contract for an amount not to exceed \$643,000.

BACKGROUND:

Specification WD-07-07 provides for electrical upgrades at Glorietta Booster Station for the Department. This electrical upgrade is part of the Water System Master Plan recommendation that was completed and adopted by Council in 2002. The cost to perform the upgrades includes all the necessary labor and materials for the improvements.

The Notice Inviting Bids for Specification WD-07-07 was published in the Pasadena Journal on July 9, 2009. In response to the Notice Inviting Bids, seven contractors received the Specification. Bids were received from four contractors as follows:

Bidders

Morrow-Meadows Corporation	\$584,400 (City of Industry, CA)
Perry C. Thomas, Inc.	\$661,480 (Monrovia, CA)
Bergelectric Corporation	\$721,900 (Los Angeles, CA)
Toby B. Hayward, Inc.	\$902,460 (Monrovia, CA)
Engineer's Estimate	\$736,261

Morrow is the lowest responsive bidder and complies in all respects with the requirements of the Specification. Staff recommends that the City Council award a contract to Morrow for an amount not to exceed \$643,000. The award includes the bid price and a ten percent contingency of \$58,600 to accommodate any necessary change orders.

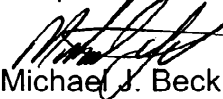
Morrow is in compliance with the Competitive Bidding and Purchasing Ordinance P.M.C. 4.08.

The work is anticipated to start in November 2009, and will be completed during fiscal year 2010.

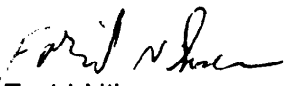
FISCAL IMPACT:

Funds for construction of electrical upgrades for Glorietta Booster Station are provided for in the Fiscal Year 2009 Water CIP Budget Number 1020, and account number 8114-412-881000-0624-02940-04.

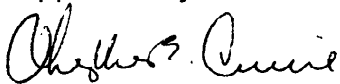
Respectfully submitted,


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City Manager

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