

Agenda Report

TO: CITY COUNCIL

DATE: November 23, 2009

THROUGH: FINANCE COMMITTEE

FROM: CITY MANAGER

SUBJECT: FISCAL YEAR 2010 OPERATING BUDGET AND GENERAL FEE SCHEDULE AMENDMENTS AND APPROVAL OF PURCHASE ORDER TO PURCHASE SELF-CONTAINED BREATHING APPARATUS FROM L. N. CURTIS & SONS

RECOMMENDATION:

It is recommended that the City Council:

- 1) Authorize a journal voucher implementing certain amendments to the fiscal year 2010 Operating Budget as detailed in the background section of this report; and
- 2) Amend the General Fee Schedule for State and County mandated increases to parking fines and change the description of Paramedic billing fee from "Mileage Advanced Life Support per mile" to "Mileage per mile"; and
- 3) Authorize issuance of a purchase order to L. N. Curtis & Sons in an amount not to exceed \$292,708 for replacement of Self-Contained Breathing Apparatus (SCBA) equipment. Competitive bidding is not required pursuant to city charter section 1002(h) for contracts with other government entities or their contractors for labor, material, supplies or other services.

BACKGROUND:

Operating Budget Amendments

On June 15, 2009 the City Council adopted the Operating Budget for fiscal year 2010. Subsequent to the adoption of the budget, as is often the case, several items have been identified that necessitate amendments to the budget. Accordingly, the following amendments are recommended for adoption:

1. At a budget update presentation to City Council on October 26, 2009 several savings strategies which could be attained now were discussed. Increase unappropriated fund balance to the General Fund and reduce appropriations to the following departments by \$557,108 and recognize \$10,000 in estimated revenue from the Mail Services Fund: City Clerk Office, \$15,000, Finance Department, \$155,200, Human Resources, \$93,000, Human Services and Recreation, \$120,000 and Public Works Department, \$173,908. This action will put into place those strategies and reduce the structural deficit.
2. Recognize and appropriate \$400,001 from fiscal year 2008 Urban Area Security Initiative (FY08 UASI) to the Fire Grants Fund and authorize issuance of a purchase order to L. N. Curtis & Sons for \$292,708. Grant recipients are required to spend funds and submit for reimbursement before February 29, 2011, the performance period end date. The funds will be allocated as follows:
 - Fire Department for 52 SCBA Equipment Replacement, \$292,708
 - Fire Department for Terrorism Response Training, \$67,293
 - Police Department for Force Protection Training, \$40,000
3. Reduce estimated revenues of \$30,913 from the Computing and Communications Fund to the General Fund and recognize an increase of \$30,913 in revenue from the Telecommunications Fund to the General Fund. The transfer was inadvertently budgeted all under the Computing and Communications Fund during the budget adoption process for FY2010.
4. Reappropriate \$67,297 from unused 2005 Equipment Leasing funds to Old Pasadena Parking Structures Fund. These funds will be used for the purchase of parking access and revenue control systems (PARCS) to improve customer service with the Old Pasadena Parking structures. The current budget includes appropriations for the debt service portion of this transaction.
5. Reduce estimated revenues to the Power Fund by \$2,218,492 in light of a rate reduction to the Power Cost Adjustment of 0.25cents/kWh (from \$0.02/kWh to \$0.0175/kWh) effective October 1, 2009. PWP is projecting that lower energy prices will continue for the remainder of calendar year 2009 and into 2010 due to the weak economy. This recommendation was previously discussed with the Municipal Services Committee on September 22, 2009.
6. Appropriate \$151,000 from the Power fund unappropriated fund balance for unexpected expenses for various items including extension of security services at TM Goodrich due to delays in installing a block wall to protect valuable materials and equipment, contract services for required changes to Electric Regulation 21 to incorporate solar design, equipment for new

Electrical Tester positions to develop an apprenticeship program and necessary overtime for PWP staff to complete GIS updates.

7. Reduce estimated revenues by \$250,288 to the Water Fund. Projected Distribution & Customer revenue and Fire Protection Surcharge revenue was based on a two-year implementation of increases beginning July 1, 2009. On June 22, 2009 the City Council approved increases to be implemented over a three-year period beginning August 1, 2009 which requires revenue estimates to be modified.
8. Reappropriate \$150,000 from the General Fund unappropriated fund balance to the Planning & Development Department for unanticipated expenses for Phase I and preliminary technical work for Phase II of the General Plan Update. Phase I, community outreach on vision and critical issues, will be completed with the presentation of an Outreach Summary to City Council in the Spring. The total cost of Phase I was more than anticipated due to significant program design changes early in the process and the need for additional community meetings to reach a larger audience. Phase II will focus on the development and evaluation of alternatives in response to the issues raised in Phase I. Preliminary technical work for Phase II will include the development of baseline data to facilitate future fiscal and economic analysis of alternatives.

General Fee Schedule Amendments

1. On July 13, 2009, the City of Pasadena entered into a contract with ACS State and Local Solutions, Inc. for paramedic billing services and electronic patient care reporting. During the billing build-out phase, ACS reviewed our existing General Fee Schedule and found that no fee existed for Basic Life Support (BLS) transport, which would be required for Medicare and Medi-Cal invoicing. To date, the City has only billed for Advanced Life Support (ALS) care and transport, thus no fee was added for the BLS. The current fee schedule description is "Advanced Life Support" and should be changed to the description "Mileage" this will allow for the rate to apply to all transports and will enable the Fire Department to equally bill Medicare and Medical-Cal for transport cost, which is one of the authorized government cost categories. The adopted fee is \$17.00 per mile. Estimated revenues for this action have been included in the FY 2010 Adopted Operating Budget.
2. The State of California and Los Angeles County have mandated a \$4.50 increase to the parking surcharge for every parking violation. This action increases the total mandate per violation from \$5 to \$9.50. This mandate was effective January 1, 2009. On July 1, 2009 the City increased the parking surcharge by \$1.50 which was only a partial increase. An additional \$3.00 increase is required to comply with the total mandated increase. The County did not notify the City of this action. Most cities in Los Angeles

County were not notified and implemented the mandated increase well after the effective date. The County may require the City to pay the additional surcharge going back to January 2009 which could be as high as \$450,000. Staff is currently in discussions with the County on this matter and is doing everything possible to reduce this estimate.

Parking Violations	FY 2010 Adopted	FY 2010 Revised
Parked on Parkway	\$39.50	\$42.50
Parked Outside Painted Space	\$33.50	\$36.50
Temporary No Parking	\$39.50	\$42.50
Red Zone/No Stopping	\$50.50	\$53.50
Zone Yellow/White/Green/15 Minute	\$33.50	\$36.50
Alley Parking	\$39.50	\$42.50
Stopping/Standing Prohibited	\$45.50	\$48.50
No Stop 7-9 AM/4-6 PM	\$45.50	\$48.50
No Parking 7 AM - 6 PM	\$39.50	\$42.50
No Parking Anytime	\$39.50	\$42.50
Restricted Parking	\$39.50	\$42.50
Overtime Parking 1-2-3 Hour	\$39.50	\$42.50
Unauthorized Parking City Property	\$39.50	\$42.50
Parked on Private Property	\$39.50	\$42.50
Parked on Front Lawn	\$33.50	\$36.50
Parked Commercial Vehicle in Residential District	\$112.50	\$115.50
New Years No Parking Tow Away	\$62.50	\$65.50
Overnight Commercial Vehicle in Non-Residential District	\$39.50	\$42.50
Overnight Parking 2-6 AM	\$39.50	\$42.50
No Current Registration	\$68.50	\$71.50
Missing License Plate- Front or Rear	\$33.50	\$36.50
Parked On Public Grounds	\$39.50	\$42.50
Fire Lane	\$60.50	\$63.50
Parked on Crosswalk	\$39.50	\$42.50
Parked in Front of Driveway	\$39.50	\$42.50

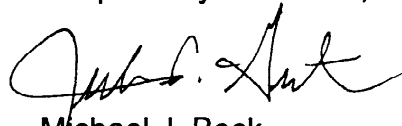
Parking Violations	FY 2010 Adopted	FY 2010 Revised
Parked on Sidewalk	\$39.50	\$42.50
Double Parking	\$39.50	\$42.50
Failure to Park Within 18" of Curb	\$33.50	\$36.50
Illegally Parked in Handicap Space	\$341.50	\$344.50
Improper Parking - Bus Zone	\$263.50	\$266.50
Parked Too Close to Fire Hydrant	\$45.50	\$48.50
Unattended Vehicle w/Motor Running	\$39.50	\$42.50

FISCAL IMPACT:

The proposed recommendation will result in the following changes:

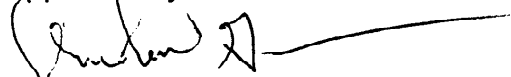
- Decrease General Fund appropriations by \$393,108, increase estimated revenues by \$10,000 and increase unappropriated fund balance by \$393,108.
- Increase appropriations and decrease Mail Services Fund unappropriated fund balance by \$10,000.
- Decrease Computing and Communications Fund estimated revenue by \$30,913 and increase Telecommunications Fund estimated revenue by \$30,913.
- Increase Power Fund appropriations by \$151,000, decrease Power fund estimated revenues by \$2,218,492 and decrease Power Fund balance by \$2,369,492.
- Decrease Water Fund estimated revenues and fund balance by \$250,288.
- Increase appropriations and decrease unappropriated fund balance in the Transportation Department, Old Pasadena Parking Structures Fund by \$67,297.
- Increase estimated revenues and appropriations in the Fire Grants Fund by \$400,001.

Respectfully submitted,



Michael J. Beck
CITY MANAGER

Approved by:



Andrew Green
Director of Finance

Prepared by:



Paula Hanson
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