

Agenda Report

TO: CITY COUNCIL

DATE: JUNE 15, 2009

FROM: CITY MANAGER

SUBJECT: PUBLIC HEARING: APPROVAL/SUBMITTAL OF THE ANNUAL ACTION PLAN (2009-2010) AS THE APPLICATION AND STATEMENT OF PROJECTED USE OF FUNDS FOR THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) COMMUNITY DEVELOPMENT BLOCK GRANT, EMERGENCY SHELTER GRANT, HOME INVESTMENT PARTNERSHIP ACT, AND CERTAIN RELATED HUMAN SERVICES ENDOWMENT FUND ALLOCATIONS

RECOMMENDATIONS

It is recommended that upon the close of the public hearing the City Council adopt a resolution:

(a) Approving the 2009-2010 Annual Action Plan as an application for participation in the Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG) and HOME Programs including the identified proposed projects/activities of the City's Human Service Endowment Fund (HSEF). The Draft Annual Action Plan is on file in the City Clerk's Office;

(b) Approving an application for CDBG Entitlement funds in the amount of \$2,263,084; the allocation of CDBG current year program income of \$200,000; the reprogramming of 2007-2008 CDBG funds in the amount of \$103,166 for a total of \$2,566,250 for the 2009-2010 CDBG program activities; approving an application for ESG funds in the amount of \$97,383 and the appropriation of Inclusionary Housing Trust Fund in the amount \$98,250 as the required local match for a total of \$195,633 for the 2009-2010 ESG program activities; approving an application for HOME Entitlement funds in the amount of \$1,303,093 and the reprogramming of prior year HOME funds in the amount of \$281,633 for a total of \$1,584,726 for the 2009-2010 HOME program activities; approving an allocation from the City of Pasadena's HSEF interest earnings of \$115,171 for HSEF funded public/human service projects;

(c) Authorizing the City Manager to execute, and the City Clerk to attest, the Annual Action Plan, the grant agreements, the sub-recipient agreements, and

any and all other documents deemed necessary by HUD to obtain the allocation of the aforementioned federal CDBG/ESG/HOME funds; and

(d) Authorize the City Manager to execute the agreements with the approved recipients/sub-recipients in a form acceptable to the City Attorney (Exhibits A-D).

ADVISORY BODIES RECOMMENDATIONS

The Northwest Commission recommended City Council approval of the proposed Non-Public Service projects at its regular meeting on May 28, 2009 for a total of \$475,000 (Exhibit A).

On Wednesday, February 11, 2009 the Human Services Commission reaffirmed its previous funding recommendation and recommended City Council continued the second year of a two-year funding cycle for funding the 21 public/human service projects for a total of \$680,266 (Exhibit B). 2009/2010 is the second year of the Human Services Commission's 2-year funding cycle 2008/2009 and 2009/2010.

BACKGROUND

CITY SET-ASIDE RECOMMENDATIONS

Annually, the City Council sets aside CDBG funds in a sufficient amount to fund eligible City projects recommended by the City Manager. The City Set-Aside projects being recommended are for City administered activities that are required of or vital to the City. The total amount recommended for City Set-Aside projects is \$1,624,155 (Exhibit C).

HOME INVESTMENT PARTNERSHIP ACT RECOMMENDATIONS

HOME Investment Partnership Act (HOME) funds of \$1,303,093 and \$281,633 in reprogrammed prior year HOME funds for a total of \$1,584,726 are available for the housing categories identified in Exhibit D as part of the proposed 2009-2010 HOME program project.

ANNUAL ACTION PLAN (2009-2010)

The Annual Action Plan sets forth the projected use of funds for the coming year. The Action Plan addresses the available resources for program/project implementation, activities to be undertaken, program guidelines, monitoring, etc. The Plan addresses the goals/objectives as outlined in the City's Strategic Plan included in the City's Five Year Consolidated Plan (2005-2010).

The following federal/local funding sources are available for allocation to sub-recipients for the provision of proposed project services/activities (\$4,461,780) identified in the attached exhibits and in the chart below:

FUNDING AVAILABILITY (2009 - 2010)

	<i>Funding Sources</i>	<i>Amount</i>
1.	CDBG-Annual Entitlement	\$2,263,084
2.	CDBG-Program Income	200,000
3.	CDBG Reprogrammed 2007-2008 Funds	103,166
4.	HOME Annual Entitlement	1,303,093
5.	HOME Reprogrammed Prior Year Funds	281,633
6.	Emergency Shelter Grant (ESG) Program	97,383
7.	Inclusionary Housing Trust Funds (ESG Local Match)	98,250
8.	Human Services Endowment Fund (HSEF)	115,171
	Total	\$4,461,780

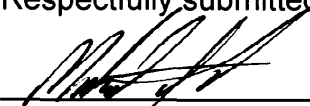
FISCAL IMPACT

Approval of the Annual Action Plan by the City Council and subsequent approval by HUD will provide an allocation of over \$4.4 million (\$4,248,359 federal and \$213,421 local) for housing/community development activities.

- CDBG Entitlement/Program Income/Reprogrammed Funds \$2,566,250
- ESG Program/Local Match Funds \$195,633
- Human Services Endowment Fund (HSEF) \$115,171
- HOME Entitlement/Program Income/Reprogrammed Funds \$1,584,726

Approval of the Annual Action Plan also enables the City to be eligible for other federally funded programs requiring consistency with an adopted Five Year Consolidated Plan/Annual Action Plan.

Respectfully submitted,



 MICHAEL J. BECK
 City Manager

Prepared by:



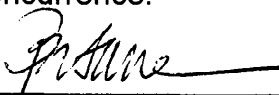
 JOHN D. DEPEW
 Program Coordinator

Reviewed by:



 William K. Huang
 Housing Director

Concurrence:



 PATRICIA A. LANE
 Human Service, Recreation and
 Neighborhoods Director

Attachments: Exhibits A – D

A copy of the Draft Annual Action Plan (2009/2010) is available in the City Clerk's Office.

CITY OF PASADENA

**Community Development Block Grant (CDBG) Program
2009-2010 Non-Public Service Projects
Northwest Commission Recommendations**

#	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
ECONOMIC DEVELOPMENT			
1.	Institute of Popular Education of Southern California (IDEPSCA) <i>Pasadena Street Vendors Association</i>	\$ 121,225	\$ 80,000
2.	Pasadena Development Corp. <i>Small Business Assistance</i>	\$ 450,000	\$ 100,000
Sub-Total			\$ 180,000
HOUSING			
3.	Pasadena Neighborhood Housing Services Inc. <i>Neighborhood Impact Program</i>	\$ 256,700	\$ 185,000
Sub-Total			\$ 185,000
PLANNING & ADMINISTRATION			
4.	Housing Rights Center <i>Fair Housing Program</i>	\$63,000	\$ 60,000
Sub-Total			\$ 60,000
PUBLIC FACILITIES & IMPROVEMENTS (CAPITAL IMPROVEMENTS)			
5.	Community Health Alliance of Pasadena (CHAP) <i>Education & Counseling Center</i>	\$98,625	\$ 50,000
Sub-Total			\$ 50,000
TOTAL FUNDING RECOMMENDATION			\$ 475,000

CITY OF PASADENA

*Community Development Block Grant (CDBG) Program/Emergency Shelter Grant (ESG) Program
Human Services Endowment Fund (HSEF)*

Public/Human Services -34th Program Year (2008-2009) and 35th Program Year (2009-2010)

No.	Proposer (Agency)	Proposed Project	1 st Year 2008-09	2 nd Year 2009-10	Total Allocation
COMMUNITY VIOLENCE AND SAFETY					
1.	Western Justice Ctr. Foundation	Parenting Peace Building Project	\$ 35,000	\$ 35,000	\$ 70,000
Sub-Total			\$ 35,000	\$35,000	\$ 70,000
EDUCATION					
2.	Lake Ave. Community Foundation	STARS Program	\$ 25,000	\$ 25,000	\$ 50,000
3.	Mothers' Club Family Learning Ctr.	Mothers' Club Community Center	\$ 25,000	\$ 25,000	\$ 50,000
Sub-Total			\$ 50,000	\$ 50,000	\$ 100,000
FOOD AND NUTRITION PROGRAMS					
4.	Foothill Unity Center	Nutrition Assistance Project	\$ 50,000	\$ 50,000	\$ 100,000
5.	Pasadena Senior Center	Project Reach-Out	\$ 25,000	\$ 25,000	\$ 50,000
Sub-Total			\$ 75,000	\$ 75,000	\$ 150,000

No.	Proposer (Agency)	Proposed Project	1 st Year 2008-09	2 nd Year 2009-10	Total Allocation
HEALTH CARE SERVICES					
6.	Pasadena Mental Health Association	Counseling Program	\$30,000	\$ 30,000	\$ 60,000
7.	Pasadena Unified School District	PUSD Family Centers and Young & Healthy Nurse Services	\$70,000	\$ 70,000	\$140,000
8.	URDC Human Services Corp.	Family Access to Health Prevention and Treatment	\$30,000	\$ 30,000	\$ 30,000
Sub-Total			\$ 130,000	\$130,000	\$260,000
HOMELESSNESS					
9.	Ecumenical Council of Pasadena Area Churches	Emergency Homeless Shelter	\$35,000	\$ 35,000	\$ 70,000
10.	Ecumenical Council of Pasadena Area Churches	Emergency Shelter Program	\$25,000	\$ 25,000	\$ 50,000
11.	Elizabeth House	Case Management Services	\$25,000	\$ 25,000	\$ 50,000
12.	Union Station Foundation	Emergency Overnight Shelter Program	\$25,000	\$ 25,000	\$ 50,000
13.	Union Station Foundation	Meals Program	\$ 35,633	\$ 35,633	\$ 71,266
14.	Union Station Foundation	Sources: Career Development Program	\$ 50,000	\$ 50,000	\$100,000
Sub-Total			\$ 195,633	\$195,633	\$391,266

No.	Proposer (Agency)	Proposed Project	1 st Year 2008-09	2 nd Year 2009-10	Total Allocation
SERVICES FOR YOUTH AND YOUNG ADULTS					
15.	Journey House, Inc.	Foster and Emancipated Youth Services Projects	\$ 40,000	\$ 40,000	\$ 80,000
16.	Outward Bound Adventures	Dropout Recovery Program	\$ 25,000	\$ 25,000	\$ 50,000
17.	Pasadena College Foundation	Project LEAP	\$ 25,000	\$ 25,000	\$ 50,000
18.	YWCA Pasadena-Foothill Valley	Just for Girls After School Program	\$ 25,000	\$ 25,000	\$ 50,000
Sub-Total			\$ 115,000	\$115,000	\$230,000
MULTI-SERVICE					
19.	Armenian Relief Society of Western U.S.A. Inc.	Community Assistance Program	\$ 27,317	\$ 27,317	\$ 54,634
20.	El Centro de Accion Social, Inc.	Senior Citizen Network Program	\$ 27,316	\$ 27,316	\$ 54,632
Sub-Total			\$ 54,633	\$ 54,633	\$ 109,266
OTHER					
21.	AAF Rose Bowl Aquatics Center	Olympic Challenge	\$ 25,000	\$ 25,000	\$ 50,000
Sub-Total			\$ 25,000	\$ 25,000	\$ 50,000
TOTAL ALLOCATION			\$ 680,266	\$680,266	\$1,360,532

**CITY OF PASADENA
FUNDING RECOMMENDATION
Community Development Block Grant (CDBG) Program
City Set-Aside Activities - 2009-2010**

No.	PROPOSER/PROPOSED PROJECT	FUNDING REQUEST	FUNDING RECOMMENDATION
1.	Planning & Development Department <i>Code Enforcement (Inspections)</i>	\$ 277,967	\$ 248,519
2.	Planning & Development Department <i>Maintenance Assistance Services to Homeowners (MASH)</i>	\$ 722,000	\$ 603,490
3.	Housing Department <i>Section 108 - Loan Repayment for the Fair Oaks Renaissance Plaza Shopping Center</i>	\$ 344,093	\$ 344,093
4.	Housing Department <i>General Fund - Loan Repayment, the City loaned \$425,000 to the Episcopal Housing Alliance for the Mama's Hot Tamales Business Incubator to be paid back over a 5-year period, to date \$93,070 has been paid back</i>	\$ 93,070	\$ 93,070
	Housing Department <i>CDBG Program Administration</i>	\$ 432,616	\$ 432,616
	TOTAL	\$1,869,746	\$ 1,721,788

CITY OF PASADENA

Home Investment Partnership Act (HOME Program) 2009 - 2010

PROPOSED PROJECTS		FUNDING AMOUNTS
1.	American Communities Fund Reserves (FannieMae)	\$558,000 (2009-2010 Entitlement)
2.	CHDO Reserve (15%) (for rental rehab & development)	\$195,464 (2009-2010 Entitlement)
3.	Emergency Rental Assistance Deposit (ERAD)	\$85,000 (2009-2010 Entitlement)
4.	HOME Tenant-Based Rental Assistance Program (TBRA)	\$275,000 (2009-2010 Entitlement)
5.	Administration	\$130,309 (2009-2010 Entitlement)
6.	Homeownership Opportunities Program (HOP)	\$196,281*
7.	Affordable Housing Project Assistance	\$144,672**
TOTAL		\$1,584,726

* Consists of \$59,320 in 2009/2010 Entitlement funds plus \$136,961 prior years administration fund balance.

** Prior years administration fund balance.

RESOLUTION NO. _____

A RESOLUTION OF THE PASADENA CITY COUNCIL APPROVING AN ANNUAL ACTION PLAN (2009-2010) AND, SPECIFICALLY, THE PROJECTED USE OF FUNDS TO BE ALLOCATED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (“HUD”) TO THE CITY FOR ITS FISCAL YEAR 2009-2010 PARTICIPATION UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”), EMERGENCY SHELTER GRANT (“ESG”), AND HOME INVESTMENT PARTNERSHIP ACT (HOME) PROGRAMS; AUTHORIZING THE CITY’S SUBMITTAL OF THE ANNUAL ACTION PLAN (2009-2010) AND APPLICATION FOR SUCH FUNDS TO HUD; APPROVING THE ALLOCATION OF SUCH FUNDS TO DESIGNATED SUB-RECIPIENTS; AND APPROVING THE CITY’S ALLOCATION OF \$115,171 FROM THE CITY’S HUMAN SERVICES ENDOWMENT FUND (HSEF) AND \$98,250 FROM THE CITY’S INCLUSIONARY HOUSING TRUST FUND TO DESIGNATED RECIPIENTS FOR THE CITY’S FISCAL YEAR 2009-2010

WHEREAS, the City of Pasadena (“the City”) is a municipal corporation which exercises governmental functions and powers, and is a chartered city organized and existing under the laws of the State of California; and

WHEREAS, after publication of notice, a public hearing has been duly held by the City Council to consider (1) the approval of the Annual Action Plan for 2009-2010, and the submittal thereof to HUD as the City’s application for the allocation by HUD of funds to the City under the CDBG, ESG, and HOME programs; (2) the proposed use and allocation of said funds, along with, in the case of the Emergency Shelter Grant Program, matching funds from the City’s Inclusionary Housing Trust Fund, to designated sub-recipients; and (3) the proposed use and recipient allocation of \$115,171 from the City’s Human Services Endowment Fund for the City’s Fiscal Year 2009-2010;

NOW, THEREFORE, BE IT RESOLVED by the Pasadena City Council as follows:

1. The terms and provisions of the Annual Action Plan for Fiscal Year 2009 - 2010 are hereby approved and the City Manager is authorized and directed to submit the Annual Action Plan for Fiscal Year 2009-2010 to HUD, together with any and all other documents, assurances and certificates as are lawful and necessary to complete the City's application for an allocation of funds and to secure the obtainment thereof under the CDBG, ESG, and HOME Programs for Fiscal Year 2009-2010.

2. The City Clerk is authorized and directed to attest any documents, assurances and certificates executed by the City Manager which are deemed necessary and appropriate by HUD to complete the City's application for an allocation of funds and to secure the obtainment thereof under the CDBG, ESG, and HOME Programs for Fiscal Year 2009-2010.

3. The funds to be allocated to the City by HUD under the CDBG, ESG, and HOME Programs for the activities and to those sub-recipients described in the Annual Action Plan for Fiscal Year 2009-2010, and the agenda report presented to the City Council at the meeting at which this resolution was adopted are hereby approved by the City Council.

4. The allocations of \$115,171 from the City's Human Services Endowment Fund and \$98,250 from City's Inclusionary Housing Trust Fund, in the amounts and to the recipients set forth in the agenda report, as recommended by the Human Services Commission, are hereby approved.

5. The City Manager is further authorized and directed to execute, and the City Clerk to attest, service delivery agreements, in form acceptable to the City Attorney, for the allocation of CDBG, ESG, HOME and \$115,171 in Human Services Endowment Funds and \$98,250 in Inclusionary Housing Trust Funds to the sub-recipients and recipients described in the Annual Action Plan for Fiscal Year 2009-2010 and/or in the agenda report presented to the City Council at the meeting at which this resolution was adopted.

Adopted at the regular meeting of the Pasadena City Council on the 15th day of June 2009, by the following vote:

AYES:

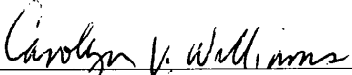
NOES:

ABSENT:

ABSTAIN:

MARK JOMSKY, CMC
CITY CLERK

APPROVED AS TO FORM:



CAROLYN Y. WILLIAMS
ASSISTANT CITY ATTORNEY