

FY2010 - Managed Savings April 16, 2009

	Department	Description of Managed Saving	Service Impacts	Vacant or Filled	Tier 1 FTE Impact	Tier 1 Recommended	Tier 2 FTE Impact	Tier 2
1	Housing	Convert Executive Secretary and Create MAIII	Convert position from Executive Secretary to MA III. As a new department having a budget analyst is critical.	Vacant	0.00	(33,519)		
2		Eliminate Staff Assistant III - 1 FTE	This public counter position will be eliminated and a Staff Assistant from the Rental Assistance unit will staff the front counter which may negatively impact the Section 8 lease-up rate; HUD SEMAP certification score; and compliance with federal program regulations. The Department will utilize Info Technology to a greater and more effective extent.	Vacant	1.00	70,749		
3		Eliminate Program Coordinator II - 1 FTE	Defund contingent of approval of reclassification. The loss of FTE may impact the Department's ability to implement existing and new programs, and to meet the ever-pressing need for affordable housing and related services in the community. The Department has to utilize Info Technology to a greater and more effective extent.	Filled			1.00	116,313
4		Eliminate Housing Assistant I - 1 FTE	The loss of this FTE may negatively impact the Section 8 lease-up rate; HUD SEMAP certification score; and compliance with federal program regulations.	Filled			1.00	81,890
5		Eliminate Staff Assistant III - 1 FTE	The loss of this FTE may negatively impact the asset management of City housing loans; monitoring developer/owner compliance with regulatory agreements; and provision of excellent customer service to clients and the public.	Filled			1.00	70,749
Total Personnel					1.00	37,230	3.00	268,952

FY2010 - Managed Savings April 16, 2009

Department	Description of Managed Saving	Service Impacts	Tier 1 Vacant FTE or Filled Impact	Tier 1 Recommended	Tier 2 FTE Impact	Tier 2
Total Services Supplies Equipment				166,614		-
Total Housing			1.00	203,844	3.00	268,952

**DEPARTMENT
SUMMARY**
Housing

Mission Statement

To build viable urban communities with decent housing, suitable living environments, and accessible economic opportunities, for persons of low, moderate and middle income, as well as reduce/prevent homelessness.

Program Description

The Housing Department supports a myriad of active affordable/workforce housing initiatives where financial assistance is made available directly or indirectly to very low, low, moderate, and middle income households. The department's revenue sources are comprised primarily of locally generated monies (redevelopment tax increment funds and Inclusionary housing funds) and federal entitlements (e.g., Section 8 Housing Choice Voucher Program, Community Development Block Grant, Home Investment Partnerships, Emergency Shelter Grant, and Supportive Housing funds). In addition, the Housing Department receives grant and loan funds through State programs on a competitive basis. Activities include the assessment of community housing and economic needs, provision of goods and services by local businesses and non-profits, provision of affordable/workforce housing opportunities, and the monitoring of these activities to determine their success in meeting housing and community development needs. These efforts are directed toward creating neighborhood vitality, livability and an improved quality of life for residents while also fostering economic prosperity for the City, its residents and businesses.

Departmental Relationship To City Council Goals (General Plan Principles):

• **Growth Will Be Targeted To Serve Community Needs and Enhance the Quality of Life**

The four major programs offered by the Housing Department include Housing Production; Rental Assistance; Supportive Housing; and, Community Development. All four programs focus resources to meet basic housing needs either with ownership or rental opportunities. The assistance provided to low and moderate income families not only enhances the quality of life but also improves and stabilizes neighborhoods which benefits all residents.

• **Change Will Be Harmonized To Preserve Pasadena's Historic Character and Environment**

All assisted housing projects are reviewed for compatibility within the neighborhood in which the development is proposed. The quality of the housing development is also a major consideration and all projects are reviewed and assessed to ensure that the quality of the development enhances the neighborhood. While density is a major tool for maximizing the number of units produced with limited dollars, projects are reviewed for consistency and compatibility with existing density and height limitations. The goal is to provide affordable housing while contributing to the stability and existing character of the neighborhood.

Every neighborhood in Pasadena is able to trace its history through the number of historic homes that remain throughout the community. To the extent possible, notable historic homes are relocated when new affordable housing is to be developed. Or, as recently occurred, the historic units are integrated into the new development. The historic homes contribute to the quality of the neighborhoods and remind many of the craftsmanship that contributed to the long and useful life of these residential units.

- **Economic Vitality Will Be Promoted To Provide Jobs, Services, Revenues and Opportunities**

A number of agencies under Community Development Block Grant contracts administered by the Housing Department provide job training, counseling, technical assistance, and other services to enhance the employability of residents and the economic vitality of the community. These agencies include the Pasadena Development Corporation which provides business development assistance for small local business owners and entrepreneurs, and Mama's Hot Tamales, a small business kitchen incubator and job training restaurant. Affordable housing projects receiving development financing assistance through the department's funding programs provide employment through coordination with the City's first source hiring ordinance. The Inclusionary Housing Ordinance generates in-lieu fees that are invested in affordable housing projects. The City supports permanent supportive housing that includes on-site services in job training and referral.

- **Pasadena Will Be Promoted As A Healthy Family Community**

The programs provided by the Housing Department promote healthy families both literally and figuratively. The housing production division provides ownership and rental housing opportunities for low and moderate income households. This division also has a role in administering the City's workforce housing initiative, adopted in 2005, which provides residential impact fee rebates to incentivize the production of housing that is affordable to families whose incomes are between 120% and 180% of area median income.

For those paying well beyond the HUD recommended 30% of income for housing, the Section 8 Program which subsidizes the difference between the amount the family can afford and the market rate cost, provides security and stability. The assistance provided through the Section 8 program also allows the family to devote funds to other critical needs such as healthcare, food and other daily needs.

For the homeless, the bad weather program, transitional and permanent supportive housing, and Shelter Plus Care rental certificates help families exit from the harsh realities of living on the street. These programs provide family stability and the support services necessary to get the family back on track to permanent housing and employment.

The Community Development Block Grant Program provides sub-recipient grants to non-profit agencies that provide critical services to low income families. The non-profits also provide services such as educational assistance, food assistance, basic health care, youth diversion, and social services.

- **Pasadena Will Be A City Where People Circulate Without Cars**

Many low income families do not have the financial resources that allow purchase and maintenance of an automobile and must rely on public transit. Where feasible, new affordable housing developments should be located within walking distance of major thoroughfares, providing access to bus lines and to the Gold Line light rail system. Additionally, the Pasadena ARTS bus system provides transit to and from neighborhoods to access goods and services such as medical, educational, retail, marketing, entertainment, etc. The senior facilities and Emergency Shelter Care programs provide van service to goods and services.

- **Pasadena Will Be Promoted As A Cultural, Scientific, Corporate, Entertainment And Educational Center For The Region**

A primary objective of the Housing Department is to create housing opportunities that allows targeted segments of the community to reside and work in the City. Many of the non-profits funded through the Block

Housing

Grant program provide educational and counseling programs that contribute to the work force needed to staff the many levels of employments needs of the scientific, corporate and educational entities that are located within the City.

- **Community Participation Will Be A Permanent Part Of Achieving A Greater City**

All of the programs provided by the Housing Department include community participation as an integral component. The Rental Assistance Program prepares a Section 8 annual plan which is reviewed and approved by several advisory bodies before proceeding to the City Council for approval. Federal Section 8 policy requires the establishment of a Resident Advisory Board (RAB) which is comprised of residents with Section 8 vouchers. The RAB meets annually to discuss and approve the program goals and objectives.

The Community Development Block Grant program also requires an Annual Plan and the Consolidated Annual Performance and Evaluation Report (CAPER). These reports are prepared annually to describe City of Pasadena HUD funded activities as well as other housing and community development programs implemented by the city. The Annual Action Plan reports activities for the coming program year to HUD and at the conclusion of a program year the CAPER is prepared to demonstrate the expenditure of funds and achievement of goals pursuant to the five year Consolidated Plan.

The projects undertaken by Housing Production are reviewed by several public advisory bodies as warranted which may include redevelopment area project committees, the Northwest Commission, the Community Development Committee, Planning Commission and other review bodies as required.

The staff of the Supportive Housing program coordinates and convenes the monthly meeting of the Pasadena Housing and Homeless Network at which emergency shelter, transitional housing, and permanent supportive programs are reviewed and approved.

Major Accomplishments

During fiscal year 2009, the Housing Department accomplished the following:

Housing Production

- Restructured the 1350 N. El Molino and 1150 N. Allen projects (total eight affordable units) which were rendered economically infeasible by the downturn in the housing and credit markets
- Entered into a Predevelopment Loan Agreement for the Hudson Oaks project (44 affordable rental units for seniors)
- Implemented the Inclusionary Housing program (109 affordable units commenced construction and 104 affordable units were completed)
- Funded down payment loan assistance for 37 low and moderate income homebuyers in the Fair Oaks Court project
- Provided homebuyer loan assistance for ten low and moderate income families through the Homeownership Opportunities Program
- Sponsored and organized the "Save Your Home" foreclosure prevention workshop (March 21, 2009) to assist financially distressed homeowners, with event co-sponsorship by the Pasadena-Foothills Association of Realtors, the California Association of Mortgage Brokers, and Pasadena Neighborhood Housing Services

Community Development

- Implemented Human/Public Services (19 projects/20,000 clients assisted)

Housing

- Implemented Neighborhood Housing Rehabilitation Programs (64 units/58 yards)
- Implemented Emergency and Bad Weather Shelters (1,500 households assisted)
- Implemented Economic Development Programs (four programs/300 jobs created or retained)
- Implemented the Code Enforcement Inspections (4,400 inspections performed)
- Implemented Rebuilding Together Pasadena (ten homes)
- Implemented Tenant Protection Ordinance.

Rental Assistance Program

- Implemented the Section 8 Housing Choice Voucher Program (1,315 low income households assisted)
- Implemented the Section 8 Project-based Rental Assistance Program (32 rental units)
- Implemented the Public Housing Authority (PHA) Five-Year Plan 2009-2013 and Annual Plan 2009.
- Implemented the Section Eight Management Assessment Program (SEMAP)
- Implemented the Section 8 Housing Choice Voucher Program 2008 Administrative Plan.

Supportive Housing Program

- Implemented Supportive Housing Program (154 low-income households assisted)
- Implemented the 10 Year Strategy to End Homelessness (4% reduction in point-in-time homeless count since 2005)
- Implemented the Homeless Prevention Program (130 households assisted).
- Implemented the Shelter Plus Care Program (65 homeless households with disabilities housed and provided services.

Summary of Appropriations and Revenues

	FY 2007	FY 2008	FY 2009	FY 2009	FY 2010
	Actual	Actual	Adopted	Revised	Recommended
FTEs	26.050	26.050	27.050	27.050	26.000
Appropriations	19,909,122	19,606,411	31,095,669	31,095,669	28,439,956
Sources by Fund					
Rental Assistance Program	11,012,293	11,206,341	12,151,692	12,151,692	11,256,773
Supportive Housing Programs	1,137,114	1,679,677	2,893,525	2,893,525	3,240,202
Community Development Block Grant	2,696,145	1,614,341	2,536,079	2,536,079	3,100,634
Affordable Housing	5,063,570	5,106,052	10,234,320	10,234,320	9,262,539
Fund Balance (various funds)			3,280,053	3,280,053	1,579,808
Total Sources by Fund	19,909,122	19,606,411	31,095,669	31,095,669	28,439,956

Housing

Departments Results Statements

Result 1: Expanded access to affordable, decent, safe and sanitary housing by low and moderate income persons, including the elderly and those with special needs.

	FY 2008 Actual	FY2008 Target	FY2008 % Target	FY2009 Target	FY2010 Target
Measure 1.1 Number of affordable housing units completed, under construction or under contract with pending construction.					
A. (Annually) 134 Affordable housing units completed, under construction, or under contract.	161	134	100%	134	134
Measure 1.2 Number of units provided with home ownership assistance.					
A. (Annually) 15 units provided with ownership financing assistance.	13	15	87%	15	15
Measure 1.3 Occupancy rate maintained in Section 8 HCV Program.					
A. (Quarterly) 98% occupancy rate of the 1,315 households assisted in the Section 8 Program.	95%	98%	97%	98%	98%
Measure 1.4 Occupancy rate maintained in Supportive Housing Program					
(Quarterly) 95% occupancy rate for the 150 households assisted by the Supportive Housing Program	95%	95%	100%	95%	95%
Measure 1.5 Distribution of Community Development Block Grant (CDBG) funds.					
A. (Annually) Allocate 90% of CDBG funds.	100%	90%	100%	90%	90%

Changes from Prior Year

- **Cost Changes:** The net decrease is \$2,655,713 from the fiscal year 2009 Revised Budget. The variance is attributable to a decrease of \$87,028 in personnel due to salary reduction and elimination of a Staff Assistant III. Changes to the Services and Supplies, Principal and Interest and transfer out categories reflect internal transfers to appropriate categories totaling \$3,135,539 with a reduction of \$2,573,345 in

Housing

Inclusionary funds. Other changes include an increase of \$7,660 in internal services due to annual rate adjustments, and a decrease of \$3,000 in equipment.

- *FTE Changes:* There is a net decrease of 1.05 FTE due to the transfer of 0.05 Assistant City Manager to the City Manager's Department and the elimination of one FTE Staff Assistant III.

Future Outlook

Moving forward, the Housing Department and the City will face the following challenges and opportunities.

The economic recession and downturn in development activity will result in a steep decline in receipt of Inclusionary In-Lieu fees, which has been a key revenue source for the City's housing programs. Impacts will include significant reductions in the department's administrative capacity as well as the availability of funding assistance for projects and housing initiatives (e.g., land banking, preservation, etc.). Furthermore, the collapse of the housing and credit markets may jeopardize the feasibility of existing affordable housing projects in the pipeline. While the infusion of federal ARRA funds may mitigate some of these impacts, it is clear that the department will need to adapt to the new economic environment if it is to effectively implement the City's housing vision. Areas of focus will include better use of technology to improve organizational and programmatic effectiveness; utilizing strategies and mechanisms which promote affordable housing with no or minimal City fiscal impact (e.g., modifying the Inclusionary ordinance); targeting City Housing funds to greatest need (e.g., very low income rental housing); requiring projects to achieve greater leveraging of non-City housing funds; identifying and securing funds from sources which may not have been considered previously; and de-obligating City Housing funds from projects that are not performing. In addition, the Housing Department will embark on a strategic planning process to identify work program priority areas. Finally, greater incorporation of "green" building practices in affordable housing projects will continue to be an important objective.

DISCRPTION	FY2007	FY2008	FY2009	FY2009	FY2010	\$CHANGE	%
	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMEND		
8005 Regular Pay - PERS	1,542,789	1,647,124	2,055,544	2,055,544	1,908,798	-146,746	(7.1%)
8010 Non Benefit Employees	0	86	9,146	9,146	0	-9,146	(100.0%)
8011 Overtime Pay	833	9,178	421	421	421	0	0.0%
8012 Overtime Subject To PERS	502	0	0	0	0	0	0.0%
8018 PST-Part Time Employees-	695	192	0	0	0	0	0.0%
8023 Auto Allowance	7,056	5,276	7,056	7,056	4,512	-2,544	(36.1%)
8024 Personal Devlpmnt Allowan	6,000	5,250	5,250	5,250	4,500	-750	(14.3%)
8027 Workers' Compensation	8,328	23,721	67,962	67,962	76,897	8,935	13.1%
8031 General Liability	0	0	1,682	1,682	3,923	2,241	133.3%
8038 Employee Portion-PERS	79,428	60,695	139,222	139,222	66,909	-72,313	(51.9%)
8040 City Portion-PERS	156,036	195,841	140,018	140,018	213,617	73,599	52.6%
8041 City Portion-PARS	28	8	0	0	0	0	0.0%
8044 Life Insurance	1,103	1,048	1,989	1,989	1,574	-415	(20.8%)
8045 Dental Insurance	12,919	13,019	13,095	13,095	13,344	249	1.9%
8046T Medicare Total	18,063	19,871	28,844	28,844	28,535	-309	(1.1%)
8047 Long Term Disability	3,287	4,091	3,381	3,381	3,727	346	10.2%
8048 Child Care Subsidies	0	0	462	462	0	-462	(100.0%)
8049 Medical	236,595	274,050	262,385	262,385	262,454	69	0.0%
8050 Benefits	248,433	297,165	27,267	27,267	0	-27,267	(100.0%)
8056 Accrued Payroll Expense	0	0	0	0	-87,485	87,485	100.0%
8057 Defunded Positions	3	0	0	0	0	0	0.0%
8058 Benefits Admin.	84,032	89,910	0	0	0	0	0.0%
T8700 Total Personnel	2,406,129	2,646,524	2,763,724	2,763,724	2,676,696	-87,028	(3.1%)
8101 Materials And Supplies	54,898	35,068	18,968	18,968	17,000	-1,968	(10.4%)
8105 Lease Payments	9,910,671	10,415,240	12,962,442	12,962,442	12,936,375	-26,067	(0.2%)
8106 Rent Expense	0	0	0	0	149,610	149,610	100.0%
8107 Equipment Lease Payment	0	402	9,500	9,500	9,500	0	0.0%
8108 Computer Related Supplies	1,244	183	16,000	16,000	19,000	3,000	18.8%
8109 Equip Purchases Under \$1,	17,425	2,600	29,800	29,800	17,500	-12,300	(41.3%)
8110 Outside Printing & Duplicati	7,661	5,454	10,000	10,000	9,500	-500	(5.0%)
8112 Legal and Other Advertisin	10,781	11,261	5,900	5,900	6,200	300	5.1%
8113 Photo Copy Machine Maint	0	0	3,000	3,000	3,000	0	0.0%
8114 Other Contract Services	377,336	224,893	143,437	143,437	355,407	211,970	147.8%
8115 Consultant Services	407,485	388,588	120,915	120,915	152,045	31,130	25.7%
8124 Dues And Memberships	5,150	4,835	3,800	3,800	3,000	-800	(21.1%)
8125 Special Civic Events	2,483	5,828	0	0	0	0	0.0%
8126 Conf & Mtgs- Comm & Co	2,220	0	0	0	0	0	0.0%
8127 Conf & Mtgs-City Departme	20,231	21,435	8,000	8,000	7,008	-992	(12.4%)
8128 Mileage	2,733	2,568	3,000	3,000	2,800	-200	(6.7%)
8129 Education	1,030	1,245	2,000	2,000	2,000	0	0.0%
8135 Reference Matls Subscripti	475	2,264	3,300	3,300	3,000	-300	(9.1%)
8137 Gasoline and Lubricants	9	0	0	0	0	0	0.0%
8139 Water	3,280	1,649	0	0	0	0	0.0%
8140 Telephone	620	1,905	0	0	0	0	0.0%
8142 Electric	1,786	0	0	0	0	0	0.0%
8143 City Hall Space Rental	142,533	124,023	0	0	0	0	100.0%
8144 Postage	7,196	4,686	15,779	15,779	15,400	-379	(2.4%)
8149 Fiscal Agent/Bank Fees &	4,226	34,516	0	0	0	0	0.0%
8155 Unemployment Insurance	0	-4,650	0	0	0	0	0.0%
8160 Housing Assistance Admin	17,416	15,458	0	0	0	0	0.0%
8164 Planning	0	198,213	565,585	565,585	186,357	-379,228	(67.1%)
8166 Real Estate Acquisition	-1,665	36,908	0	0	0	0	0.0%
8167 Affordable Housing	204,416	190,192	6,683,230	6,683,230	1,635,832	-5,047,398	(75.5%)
8168 Relocation	376,281	109,499	0	0	0	0	0.0%
8170 Emergency Shelter Service	254,379	263,478	256,000	256,000	256,000	0	0.0%
8171 Operation Of Acquired Pro	3,372	12,162	0	0	0	0	0.0%
8172 Rehabilitation	73,200	322,553	762,358	762,358	40,000	-722,358	(94.8%)
8173 Disposition	0	113,803	0	0	0	0	0.0%
8177 Program Expenditures	44,393	0	132,119	132,119	0	-132,119	(100.0%)
8181 Prior Year Program/Proj Co	0	-443	0	0	0	0	0.0%
8184 Current Year-Indirect Costs	292,913	248,572	270,377	270,377	257,277	-13,100	(4.8%)
8186 Discounts Lost	65	0	0	0	0	0	0.0%
8188 Grants-Subcontractors	1,863,471	1,687,127	2,632,875	2,632,875	2,865,690	232,815	8.8%
8216 Utility Assistance Rebate	710	772	0	0	0	0	0.0%
8218 Vehicle Rental	150	66	0	0	0	0	0.0%
8276 Software	25,706	27,252	0	0	0	0	0.0%
T8800 Total Services & Supplie	14,136,279	14,509,604	24,658,385	24,658,385	18,949,501	-5,708,884	(23.2%)
8504 Equipment	0	0	3,000	3,000	0	-3,000	(100.0%)
8506 Computer Equipment	0	0	2,000	2,000	2,000	0	0.0%
T8900 Total Equipment	0	0	5,000	5,000	2,000	-3,000	(60.0%)
8602 IS-Tenant Improvements	10,465	972	0	0	0	0	0.0%
8603 IS-Lockshop	0	359	0	0	0	0	0.0%
8607 IS-Printing	44,015	44,258	22,882	22,882	22,882	0	0.0%
8608 IS-Mail - Basic Services	4,159	4,324	4,324	4,324	4,489	165	3.8%
8609 IS-Telephones - Basic	22,766	31,755	29,728	29,728	18,945	-10,783	(36.3%)
8611 IS-ADS - Direct Request	9,452	1,556	31,226	31,226	41,226	10,000	32.0%

DISCRPTION	FY2007	FY2008	FY2009	FY2009	FY2010	\$CHANGE	%
	ACTUAL	ACTUAL	ADOPTED	REVISED	RECOMMEND		
8622 IS-Telephones - Usage	7,797	8,923	11,333	11,333	11,333	0	0.0%
8623 IS-PC Training	0	0	5,798	5,798	5,798	0	0.0%
8624 IS-Enterprise Network	29,875	35,146	37,503	37,503	34,236	-3,267	(8.7%)
8626 IS-Mail Direct Request	1,076	381	0	0	0	0	0.0%
8632 IS-AD&S-GIS	2,497	2,783	4,832	4,832	16,313	11,481	237.6%
8641 IS-MS Licensing	4,350	2,891	2,822	2,822	2,886	64	2.3%
T9000 Total Internal Service C	136,452	133,349	150,448	150,448	158,108	7,660	5.1%
8676 Principal	230,000	250,000	353,070	353,070	373,066	19,996	5.7%
8677 Interest	195,545	164,952	271,566	271,566	741,455	469,889	173.0%
8682 Principal PCDC Note's	451,218	475,327	0	0	2,406,607	2,406,607	100.0%
8684 Principal PCDC TAB	0	0	1,381,876	1,381,876	582,277	-799,599	(57.9%)
T9100 Total Principal & Interes	876,763	890,279	2,006,512	2,006,512	4,103,405	2,096,893	104.5%
8722 Transfers To Debt Service	789,953	1,049,991	1,021,438	1,021,438	2,550,246	1,528,808	149.7%
8723 Trans To Affordable Housin	0	0	0	0	0	0	100.0%
8750 Trans to Supportive Housin	0	133,823	0	0	0	0	0.0%
8751 Trans to Housing Assistanc	0	64,648	0	0	0	0	0.0%
8752 Trans to Rental Assistance	0	178,195	490,162	490,162	0	-490,162	(100.0%)
T9200 Total Transfers Out	789,953	1,426,656	1,511,600	1,511,600	2,550,246	1,038,646	68.7%
T8000 Total Expense	18,345,576	19,606,411	31,095,669	31,095,669	28,439,956	-2,655,713	(8.5%)
T6100 Property Tax	-6,981	0	0	0	0	0	0.0%
T6900 Intergovernmental-Local	0	0	0	0	102,915	102,915	100.0%
T7000 Federal Grants Direct	15,329,393	16,222,361	16,895,829	16,895,829	18,239,494	1,343,665	8.0%
T7100 Federal Grants Indirect-St	-125,554	-892,119	0	0	0	0	0.0%
T7300 State Grant Direct	250,000	0	600,000	600,000	900,000	300,000	50.0%
T7500 Charges For Services	3,394,879	1,406,630	2,670,671	2,670,671	380,125	-2,290,546	(85.8%)
T7600 Charges For Services-Qu	44,393	0	0	0	0	0	0.0%
T7700 Operating Transfers In	2,940,278	3,280,562	5,514,733	4,493,295	6,076,786	1,583,491	35.2%
T7900 Investment Earnings	222,748	206,822	175,317	175,317	447,528	272,211	155.3%
T8100 Rental Income	190,910	173,777	0	0	81,600	81,600	100.0%
T8300 Miscellaneous Revenue	5,850	903,399	0	0	0	0	0.0%
T8400 Other Financing Sources	784,595	1,534,734	1,959,066	1,959,066	631,700	-1,327,366	(67.8%)
T6000 Total Revenues	23,030,510	22,836,165	27,815,616	26,794,178	26,860,148	65,970	0.2%
T5025 Undesignated Fund Balan	0	0	0	0	1,579,808	1,579,808	100.0%

Employee Distribution By Position

Entity: D68 - Housing
Account: FTE - FTE
Period: JUL, 2010
Scenario: RECOMMEND

Code	Description	Total
10161	DIRECTOR OF HOUSING	1
36281	HOUSING ASSISTANCE OFFICER	1
41751	PROJECT MANAGER	2
41851	SENIOR PROJECT MANAGER	1
41871	MANAGEMENT ANALYST III	1
45061	HOUSING SPECIALIST	2
45711	PROGRAM COORDINATOR II	1
45771	PROJECT PLANNER	2
45911	INFORMATION TECH ANALYST II	1
121741	STAFF ASSISTANT III	5
125071	HOUSING ASSISTANT I	1
125072	HOUSING ASSISTANT II	4
125073	HOUSING ASSISTANT III	2
125074	HOUSING ASSISTANT IV	1
126781	PRINCIPAL OPERATIONS SPEC	1
Totals		26

HOUSING DEPARTMENT
FISCAL YEAR 2009-2010 PROPOSED OPERATING BUDGET

		TOTALS	HOUSING ADMINISTRATION	HOUSING PRODUCTION	RENTAL ASSISTANCE PROGRAM	COMMUNITY DEVELOPMENT BLOCK GRANT	SUPPORTIVE HOUSING SERVICE
<i>FTE</i>							
EXPENDITURES		-					
Administration							
	Personnel	2,676,697	371,238	509,926	1,111,651	384,774	299,108
	Service & Supplies	738,969	154,740	100,235	159,712	173,936	150,346
	Abatement / Indirect cost	257,277	-	121,628	91,531	31,380	12,738
	Internal Service charges	157,597	51,040	22,716	57,503	13,354	12,984
	Equipment	2,000	2,000	-	-	-	-
	Total Administration	3,832,540	579,018	754,505	1,420,397	603,444	475,176
Debt Service							
	Section 108	437,159	-	-	-	437,159	-
	Tax Allocation Bond / Notes	3,108,246	-	3,108,246	-	-	-
	Total Debt Service	3,545,405	-	3,108,246	-	437,159	-
	Project/Programs	21,062,011	-	5,266,946	10,560,648	2,123,932	3,110,485
	Total Expense	28,439,956	579,018	9,129,697	11,981,045	3,164,535	3,585,661
REVENUES							
	Projected fund balance July 1, 2009	2,435,569	-	560,000	1,450,569	-	425,000
Funding Sources							
	HUD - CDBG	2,307,137	-	-	-	2,307,137	-
	HUD - ESG	97,516	-	97,516	-	-	-
	HUD - HOME	1,245,005	-	887,210	-	-	357,795
	HUD - HOPWA (LA)	54,939	-	-	-	-	54,939
	HUD - Shelter Plus	581,172	-	-	-	-	581,172
	HUD - Supportive Housing	1,117,626	-	-	-	-	1,117,626
	HUD - Section 8	10,879,122	-	-	10,879,122	-	-
	HUD - ARRA	1,501,892	-	-	-	593,497	908,395
	State Grant - CALHOME	900,000	-	900,000	-	-	-
	Tax Incremental Tax Set Aside	3,230,489	635,289	2,570,200	-	-	25,000
	Program Income	281,600	-	-	81,600	200,000	-
	Repayment of Housing Loans	431,700	-	374,594	-	-	57,106
	Inclusionary Housing In Lieu Fee	315,569	-	177,400	-	-	138,169
	Compliance Monitoring Fee	64,556	-	64,556	-	-	-
	Investment Earnings	447,528	-	447,528	-	-	-
	Transfer from Projects/Program	3,108,246	-	3,108,246	-	-	-
	Sale of Allen Property	-	-	-	-	-	-
	Total Funding Sources	26,564,097	635,289	8,627,250	10,960,722	3,100,634	3,240,202
	Project Fund Balance (6/30/10)	559,710	56,271	57,553	430,246	(63,901)	79,541

HOUSING DEPARTMENT
FISCAL YEAR 2009-2010 PROPOSED OPERATING BUDGET

HOUSING PRODUCTION

	Acct	Totals	HOUSING ADMIN	HOUSING PRODUCTION ADMIN	HOUSING PRODUCTION PROGRAM	Debt Service Fund	BAD WEATHER & EMERGENCY SHELTER	Inclusionary Admin	Inclusionary Program	HOME ADMIN	HOME PROGRAM
PROJECT EXPENDITURES			810-684120A	810-684130A -9448	810-684140	851-689990P	224-684310P	619-684130A 9,065	619-684140 619-684410	221-684110A	221-684111
Administration											
Personnel	Various	881,164	371,238	219,237	-	-	-	209,234	-	81,455	-
Supplies & Services	Various	254,975	154,740	92,835	-	-	-	7,400	-	-	-
Indirect Costs	8184	121,628	-	121,628	-	-	-	-	-	-	-
Internal Service Charges	Various	73,756	51,040	22,716	-	-	-	-	-	-	-
Equipment	8108	2,000	2,000	-	-	-	-	-	-	-	-
Total Admin Cost		1,333,523	579,018	456,416	-	-	-	216,634	-	81,455	-
Program											
Professional Consultant	8164	186,357	-	-	167,662	-	-	-	18,695	-	-
Rehabilitation		40,000	-	-	40,000	-	-	-	-	-	-
Emergency Shelter Service		256,000	-	-	-	-	97,516	-	158,484	-	-
Affordable Housing Assistance		1,636,343	-	-	1,460,000	-	-	-	-	511	175,832
Subcontractor		40,000	-	-	-	-	-	-	40,000	-	-
Debt Service - Principal		2,461,407	-	-	-	2,461,407	-	-	-	-	-
Debt Service - Interest		646,839	-	-	-	646,839	-	-	-	-	-
Transfer to Rental Assistance		-	-	-	-	-	-	-	-	-	-
Transfer to Debt Service fund		3,108,246	-	-	2,550,246	-	-	-	-	-	558,000
Total Expenditures		9,708,715	579,018	456,416	4,217,908	3,108,246	97,516	216,634	217,179	81,966	733,832
REVENUE											
Projected Fund Balance (7/1/09)		560,000	-	-	560,000	-	-	-	-	-	-
Other Revenues											
Tax Increment (transfers)		3,205,489	635,289	476,835	2,093,365	-	-	-	-	-	-
Investment earnings		149,100	-	-	149,100	-	-	-	-	-	-
Federal Grant - ESG		97,516	-	-	-	-	97,516	-	-	-	-
Federal Grant - HOME		887,210	-	-	-	-	-	-	-	153,378	733,832
State Grant - CALHOME		900,000	-	-	900,000	-	-	-	-	-	-
HOP Principal		235,227	-	-	235,227	-	-	-	-	-	-
HOP Interest		139,367	-	-	139,367	-	-	-	-	-	-
Compliance Monitoring Fee		64,556	-	-	-	-	-	64,556	-	-	-
Inclusionary fees		177,400	-	-	-	-	-	-	177,400	-	-
Investment earnings (Incl fees)		298,428	-	26,217	-	-	-	-	272,211	-	-
Transfer from Housing		3,108,246	-	-	-	3,108,246	-	-	-	-	-
Total Other Revenues		9,262,539	635,289	503,052	3,517,059	3,108,246	97,516	64,556	449,611	153,378	733,832
Projected Fund Balance (6/30/10)		113,824	56,271	46,636	(140,849)	-	-	(152,078)	232,432	71,412	-

HOUSING DEPARTMENT
FISCAL YEAR 2009-2010 PROPOSED OPERATING BUDGET

RENTAL ASSISTANCE PROGRAM (PER POWER PLAN)					
	Acct	Totals	Administration 220-684210	Housing Assistance 220-684215	FSS 220-684215
PROJECT EXPENDITURES					
Administration					
Personnel	Various	1,111,651	1,111,651	-	
Supplies & Services	Various	159,712	159,712	-	-
Indirect Costs	8184	91,531	91,531	-	-
Internal Service Charges	T9000	57,503	57,503	-	-
Equipment	8506	-	-	-	-
Total Admin Costs		1,420,397	1,420,397	-	-
Program					
Housing Assistance Payments	8105	10,486,788	-	10,486,788	-
Operating Costs					
Consulting services/supp services	8115	33,000		-	33,000
FSS Escrow	8105	40,860	-	40,860	
Total Program Costs		10,560,648	-	10,527,648	33,000
Total Expenditures (*)		11,981,045	1,420,397	10,527,648	33,000
REVENUE					
Projected Fund Balance (7/1/09)		1,450,569	-	1,450,569	-
Other Revenues					
HUD - Section 8 Admin fees	6231	1,141,299	1,141,299		-
HUD - Section 8 Vouchers	6230	9,696,199		9,696,199	
HUD - FSS	6231	41,624	8,624	-	33,000
Transfer from Incursionary	6893	-	-	-	-
Fraud Recovery	6926	81,600	40,800	40,800	-
Total Other Revenues (*)		10,960,722	1,190,723	9,736,999	33,000
Projected Fund Balance (6/30/10)		430,246	(229,674)	659,920	-

HOUSING DEPARTMENT
FISCAL YEAR 2009-2010 PROPOSED OPERATING BUDGET

COMMUNITY DEVELOPMENT PROGRAM							
	Acct	Totals	Administration 219-684410	Non-Public Services 219-684415	Public Services 219-684415	Debt Service 219-684415	ARRA 219-684420
PROJECT EXPENDITURES							
Administration							
Personnel	Various	384,774	384,774	-	-	-	-
Supplies & Services	Various	173,936	55,237	-	-	-	118,699
Indirect Costs	8184	31,380	31,380	-	-	-	-
Internal Service Charges	Various	13,354	13,354	-	-	-	-
Equipment	8506	-	-	-	-	-	-
Total Administration Cost		603,444	484,745	-	-	-	118,699
Program							
Non-public Services	8188	1,228,481	-	1,228,481	-	-	-
Fair Housing CDBG	8188	60,000		60,000			-
ARRA PROGRAM	8188	474,798		-			474,798
Public Services	8188	360,653	-	-	360,653	-	-
Debt Service (Principal)	8676	373,066				373,066	-
Debt Service (Interest)	8677	64,093		-	-	64,093	-
Other Expense		0		-	-	-	-
Total Program Cost		2,561,091	-	1,288,481	360,653	437,159	474,798
Total Expenditures		3,164,535	484,745	1,288,481	360,653	437,159	593,497
REVENUE							
Prior year HUD CDBG	6244	102,915	-	102,915	-	-	-
HUD - CDBG	6227	2,204,222	420,844	1,015,566	330,653	437,159	-
HUD - ARRA	6227	593,497		-		-	593,497
Program Income	7060	200,000	-	170,000	30,000	-	-
Total Revenues		3,100,634	420,844	1,288,481	360,653	437,159	593,497
Projected Fund Balance (6/30/10)		(63,901)	(63,901)	-	-	-	-

HOUSING DEPARTMENT
FISCAL YEAR 2009-2010 PROPOSED OPERATING BUDGET

SUPPORTIVE HOUSING SERVICES

	Acct	Totals	Shelter Plus Care	Shelter Plus Care	Supportive Housing	ARRA HOMELESS PREVENTION	Supportive Hsg Service Admin	Homeless Prevention	ERAD	HOME TBRA	HOME ERAD	HOPWA
PROJECT EXPENDITURES			222-684330 A 222-684331 P	619-684350 R 619-684331 P	223-684350 A 223-684351 P	224-684325 224-684326	810-684350 A 810-684500	810-684141 P	810-684142 P	221-684130 A 221-684112 P	221-684113 P	226-684340 A 226-684341 P
Administration					223-684500 A							
Personnel	Various	299,108	48,404	-	159,453	-	16,533	-	-	70,109	-	4,609
Supplies & Services	Various	150,346	-	-	32,289	90,840	27,217	-	-	-	-	-
Indirect Costs	8184	12,738	-	-	-	-	12,738	-	-	-	-	-
Internal Service Charges	Various	12,984	-	-	12,385	-	599	-	-	-	-	-
Equipment	8108	-	-	-	-	-	-	-	-	-	-	-
Total Admin Cost		475,176	48,404	-	204,127	90,840	57,087	-	-	70,109	-	4,609
Program												
Housing Assistance Payments	8105	2,408,727	581,172	-	225,000	817,555	-	350,000	100,000	200,000	85,000	50,000
Operating Cost	8188	400,000	-	-	400,000	-	-	-	-	-	-	-
Supportive Service	8188	301,758	-	70,000	231,758	-	-	-	-	-	-	-
Total Program Cost		3,110,485	581,172	70,000	856,758	817,555	-	350,000	100,000	200,000	85,000	50,000
Total Expenditures		3,585,661	629,576	70,000	1,060,885	908,395	57,087	350,000	100,000	270,109	85,000	54,609
REVENUE												
Projected Fund Balance (7/1/09)		425,000	-	-	-	-	-	350,000	75,000	-	-	-
Other Revenues												
HUD - HOME (221)	6229	357,795	-	-	-	-	-	-	-	272,795	85,000	-
HUD - Shelter Plus	6233	581,172	581,172	-	-	-	-	-	-	-	-	-
HUD - Supportive Housing	6236	1,117,626	-	-	1,117,626	-	-	-	-	-	-	-
HUD - HOPWA (Los Angeles)	6235	54,939	-	-	-	-	-	-	-	-	-	54,939
HUD-AARA	6228	908,395	-	-	-	908,395	-	-	-	-	-	-
Tax Increment Housing Funds		25,000	-	-	-	-	-	25,000	-	-	-	-
Inclusionary Fees		138,169	-	138,169	-	-	-	-	-	-	-	-
HOP Loan Principal		57,106	-	-	-	-	57,106	-	-	-	-	-
Total Other Revenues		3,240,202	581,172	138,169	1,117,626	908,395	57,106	-	25,000	272,795	85,000	54,939
Projected Fund Balance (6/30/10)		79,541	(48,404)	68,169	56,741	-	19	-	-	2,686	-	330