

Agenda Report

TO: CITY COUNCIL

DATE: July 20, 2009

FROM: CITY MANAGER

SUBJECT: AMENDMENT TO CONTRACT 19,659 WITH ALL CITY MANAGEMENT SERVICES, INC. FOR CITYWIDE CROSSING GUARD SERVICES

RECOMMENDATION

It is recommended that the City Council authorize the City Manager to amend the hourly billing rate of the current crossing guard services contract (Contract 19,659) with All City Management Services, Inc. for fiscal year 2009-2010.

BACKGROUND

In June 2008, the City Council approved a service contract with All City Management Services, Inc. (ACMS) for citywide crossing guard services in fiscal year 2008-2009. The City Council also authorized the City Manager to extend this contract for four (4) optional one-year extensions without further City Council approval, provided that any cost increases do not exceed the most recent twelve-month change in the relevant Consumer Price Index. In regards to a contract renewal for fiscal year 2009-2010, ACMS has asked the City to consider a 4.5% (or \$0.59 per hour) adjustment in the hourly billing rate to offset increased operating expenses, including a 6% increase in their Worker's Compensation Insurance Premiums, which exceeds the most recent Consumer Price Index rate of virtually zero percent. On balance, there has not been an increase in the total amount of the crossing guard contract the last four fiscal years.

In FY 2008-09, ACMS provided 11,115 hours of service citywide at the approved hourly billing rate of \$13.21 per hour in FY 2008-09. During the term of the contract, ACMS complied with all performance goals and milestones outlined in the contract, properly notified City staff when schedule or personnel changes were warranted, and provided a comprehensive training program for all crossing guards servicing Pasadena. ACMS is the only qualified provider in the region and an industry leader in the provision of crossing guard services, which in turn demonstrates that the City's best interests are being met by retaining their services albeit at an incremental hourly rate. The proposed increase in the hourly billing rate for FY 2009-10 will not impact the number of annual service hours provided or the overall contract amount of \$170,000 originally approved by the City Council. Moreover, the cost increase can be absorbed within the existing budget set aside for the contract.

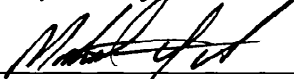
The City's crossing guard program, which is a unique service provided by ACMS, is only one element of a more comprehensive series of traffic safety measures designed to promote school area pedestrian safety. Crossing guard locations are selected based on such factors as volume of traffic, pedestrians, etc. at the key times when children are coming to and from designated school sites. Measures used to address safety include warning signs and street markings, variable speed limit (e.g. "25 mph when children are present" street sign) signs, flashing yellow beacons, stop signs, removing visibility obstructions, and parking controls and curb-use zones among other measures.

Staff will work with ACMS to assure the effective, efficient provision of crossing guard services at designated school sites within the scope of the approved contract amount.

FISCAL IMPACT

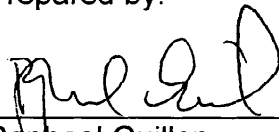
Sufficient funds are included in the adopted fiscal year 2009-2010 operating budget and the revised contract amount will remain within the total not to exceed amount of the contract, \$170,000.

Respectfully submitted:



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Approved by:



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