



Agenda Report

TO: CITY COUNCIL

DATE: February 23, 2009

THROUGH: FINANCE COMMITTEE

FROM: CITY MANAGER

SUBJECT: AMENDMENT TO CONTRACT NO. 19,747 WITH DIVERSIFIED LANDSCAPE MANAGEMENT INC., TO INCREASE THE TOTAL NOT TO EXCEED AMOUNT BY \$146,550 FROM \$87,500 TO \$234,050 FOR EXPANSION OF THE NEW YORK DRIVE MEDIAN ISLAND PROJECT, AND THE PASADENA AVENUE AND BELLEFONTAINE MEDIAN LANDSCAPING PROJECT

RECOMMENDATION:

It is recommended that the City Council:

1. Find the Pasadena Avenue and Bellefontaine Median Landscaping project to be categorically exempt under Article 19, Section 15302 of the California Environmental Quality Act (CEQA);
2. Amend Contract No. 19,747 with Diversified Landscape Management, Inc. (DMLI), to increase the contract by \$146,550 for a total not to exceed amount of \$234,050 for additional scope of work as part of the Landscaping of New York Drive Median Islands project;
3. Approve a journal voucher recognizing and appropriating \$124,000 of Commercial Development Fees - East to the New York Drive Median Islands project, Budget Account 78803;
4. Approve a journal voucher recognizing and appropriating \$46,750 of Commercial Development Fees - West to the Pasadena Avenue and Bellefontaine Median Landscaping project, Budget Account 78150; and
5. Exempt this amendment from competitive bidding based on impracticality, although some of this work may be viewed as a separate project which should be competitively bid.

**Disclosure Pursuant to the
City of Pasadena Taxpayer Protection Amendment
Pasadena City Charter, Article XVII**

Contractor/Organization hereby discloses its trustees, directors, partners, officers, and those with more than 10% equity, participation, or revenue interest in Contractor/Organization, as follows:

(If printing, please print legibly. Use additional sheets as necessary.)

1. Contractor/Organization Name: <div style="text-align: center;">Diversified Landscape Management, Inc</div>

2. Type of Entity: <input checked="" type="checkbox"/> non-government <input type="checkbox"/> nonprofit 501(c)(3), (4), or (6)

3. Name(s) of trustees, directors, partners, officers of Contractor/Organization:
Cynthia J Smallwood
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A

4. Names of those with more than a 10% equity, participation or revenue interest in Contractor/Organization:
Cynthia J Smallwood
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A
N/A

Prepared by: Cynthia J Smallwood

Title: President

Phone: (951) 734-6161

Date: 1/28/09