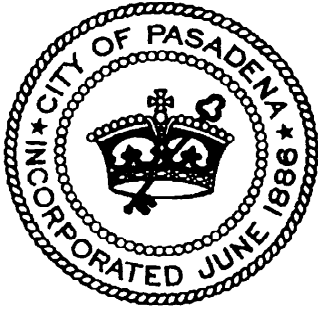


# **ATTACHMENT A**



# Agenda Report

**TO:** CITY COUNCIL

**DATE:** January 12, 2009

**FROM:** CITY MANAGER

**SUBJECT:** CONTRACT AWARD TO GRACE BUILDING MAINTENANCE CO., INC., FOR THE PLANTING OF STREET TREES ON COLORADO BOULEVARD FROM LOS ROBLES AVENUE TO LAKE AVENUE, FOR AN AMOUNT NOT TO EXCEED \$130,000.

**RECOMMENDATION:**

It is recommended that the City Council:

1. Acknowledge the project to be categorically exempt under Section 21084 of the California Environmental Quality Act (CEQA) in accordance with Article 19, Section 15301 (Class 1), subsection (c) of the Resources Agency of California Guidelines (minor alterations involving negligible expansion of use beyond that previously existing) pursuant to the findings of the Secretary of the Resources Agency, and authorize the City Manager to execute and the City Clerk to file a Notice of Exemption for the project with the Los Angeles County Clerk; and
2. Accept the bid dated December 17, 2008, submitted by Grace Building Maintenance Co., Inc., in response to the Specifications for the Planting of Street Trees on Colorado Boulevard, reject all other bids received, and authorize the City Manager to enter into such contract as is required for an amount not to exceed \$130,000.

**BACKGROUND:**

This project involves the planting of street trees along Colorado Boulevard between Los Robles and Lake Avenue within the Pasadena Playhouse District. The project is part of the Pasadena Playhouse District Streetscape Plan involving a variety of improvements such as street lighting, benches, bicycle racks, trash receptacles, and tree grates. The improvements were categorized into construction phases where each phase covered different sections within the Playhouse District. The first phase involved the removal of the

existing carrotwood trees along Colorado Boulevard; planting Mexican Fan Palm trees, installing street furniture and street lights along El Molino Avenue.

The second phase, which was recently awarded and will begin construction in January 2009, includes the removal and planting of new street trees and the installation of new street lighting along Oakland Avenue, Madison Avenue, Oak Knoll Avenue, and Hudson Avenue. Union Street will only have new street lighting installed as part of its improvements.

This project is the next phase for the Pasadena Playhouse District Streetscape Plan planting Mexican Fan Palm and Maidenhair Trees along Colorado Boulevard. Table I (attached) shows the tree data encompassing the Pasadena Playhouse District Streetscape Plan.

Findings of compliance with the General Plan were previously made in the FY 2009-2014 Capital Improvement Program and can be found on page 2.20.

Under the State Guidelines for the Implementation of the California Environmental Quality Act (CEQA), this project is categorically exempt since the work consists of minor alterations involving negligible expansion of use beyond that previously existing. Therefore, it is recommended that a Notice of Exemption be filed with the Los Angeles County Clerk.

The Department of Public Works prepared specifications for this project and bids have been received.

This project was advertised in the Pasadena Star News on November 27, 2008. In addition, the Notice Inviting Bids was published in two trade publications and on two websites. Bid packets were obtained by 38 contractors, 15 of whom submitted bids for the project.

Following advertising, bids were received on December 17, 2008, and are as follows:

	<u>Bidder</u>	<u>Amount</u>
1.	Grace Building Maintenance Co., Inc., (Grace Landscape Services (dba)), Los Angeles	\$ 111,452.00
2.	Mega Way Enterprises, Pomona	\$ 126,638.00
3.	Two Horse Construction, La Puente	\$ 134,880.00
4.	Land Forms Landscape Construction, Laguna Niguel	\$ 138,358.11
5.	Lasting Image Landscape, Chino Hills	\$ 148,501.86
6.	FS Construction, Sylmar	\$ 153,013.00
7.	America West Landscape, Inc., Chino	\$ 161,397.98
8.	Addscape, Inc., DBA Alpha Omega Builders	\$ 161,626.00
9.	Tropical Creations, Inc., Northridge	\$ 178,465.47
10.	Yakar, San Dimas	\$ 183,101.00
11.	Grandview Tree Surgery Corp., Monrovia	\$ 198,090.09
12.	Majich Bros., Inc., Altadena	\$ 231,002.00
13.	Mariposa Horticultural Enterprises, Inc., Irwindale	\$ 259,603.00

14. Bennett Landscape, Harbor City	\$ 335,023.99
15. Allison's New Leaf, Inc., DBA Tri-Valley Landscape, Thousand Oaks	Non Responsive
Engineer's Estimate	\$ 165,866.00

The lowest responsive bid received was 32.8 percent lower than the Engineer's Estimate. Therefore, it is recommended that Grace Building Maintenance Co., Inc. be awarded a contract for this project as they are the lowest responsive and responsible bidder and that the other bids be rejected. The proposed contract with Grace Building Maintenance Co., Inc., fully complies with the Competitive Bidding and Living Wage Ordinances. The Contractor has indicated that the award of this contract will result in no new hires to its present workforce.

The contract will be set up as follows:

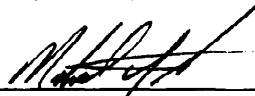
Base Bid	\$ 111,452
Contingency Allowance	<u>\$ 18,548</u>
Contract "Not to Exceed" Amount	\$ 130,000

It is anticipated that work will begin in February 2009 and be completed in April 2009.


**FISCAL IMPACT:**

Funds for this project are available in Budget Account No. 73397, Playhouse District Streetscape and Paseo Plan - Phase I.

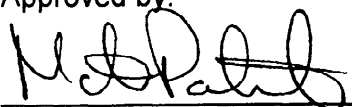
Respectfully submitted,

  
 \_\_\_\_\_  
 MICHAEL J. BECK  
 City Manager

Prepared by:

  
 \_\_\_\_\_  
 Bonnie L. Hopkins  
 Principal Engineer

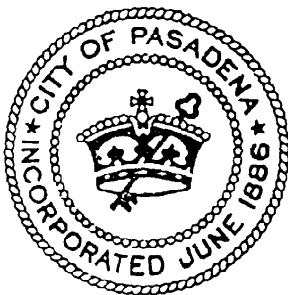
Approved by:

  
 \_\_\_\_\_  
 Martin Pastucha, Director  
 Department of Public Works

**TABLE I  
PROPOSED TREE DATA**

<b>PLANTING OF TREES ON COLORADO BOULEVARD FROM LOS ROBLES AVENUE TO LAKE AVENUE</b>			
<b>STREET NAME</b>	<b>LIMITS</b>	<b>REMOVING</b>	<b>REMAINING</b>
	LOS ROBLES AV to OAKLAND AV	(9) Carrotwood	(11) Maidenhair Tree
	OAKLAND AV to MADISON AV	(5) Carrotwood (2) Ficus	(9) Maidenhair Tree
	MADISON AV to EL MOLINO AV	(1) Carrotwood (2) Ficus	(4) Mexican Fan Palm (9) Maidenhair Tree
	EL MOLINO AV to OAK KNOLL AV	(1) Carrotwood (4) Ficus	(11) Maidenhair Tree
	OAK KNOLL AV to HUDSON AV	(4) Carrotwood (2) Ficus	(7) Maidenhair Tree
	HUDSON AV to LAKE AV	(3) Ficus (2) London Plane Tree	(6) Maidenhair Tree
	<b>TOTAL</b>	<b>35</b>	<b>57</b>
<b>PLANTING OF STREET TREES ON OAKLAND AVENUE, MADISON AVENUE, OAK KNOLL AVENUE, AND HUDSON AVENUE (CONTRACT AWARDED TO YAKAR 10/27/2008)</b>			
OAKLAND AV	UNION ST to COLORADO BL COLORADO BL to GREEN ST	(3) Indian Laurel Fig (2) Southern Magnolia	(2) Southern Magnolia (7) Southern Magnolia (3) California Sycamore (2) Mexican Fan Palm (1) Camphor (1) California Fan Palm
MADISON AV	UNION ST to COLORADO BL		(2) Southern Magnolia (2) Southern Magnolia (2) Southern Magnolia
	COLORADO BL to GREEN ST	(2) Indian Laurel Fig	(6) Pink Tabebuia
OAK KNOLL AV	UNION ST to COLORADO BL		(6) Pink Tabebuia (9) Holly Oak (4) Pink Tabebuia (1) Holly Oak
	UNION ST to COLORADO BL	(1) Carrotwood	(6) Southern Live Oak
HUDSON AV	COLORADO BL to GREEN ST		(1) Southern Live Oak
	<b>TOTAL</b>	<b>8</b>	<b>62</b>
			<b>71</b>

# **ATTACHMENT B**



# Agenda Report

TO: City Council

DATE: October 19, 1998

FROM: City Manager

SUBJECT: Revisions to the Master Street Tree Plan

## RECOMMENDATION:

It is recommended that the City Council approve revisions to the current Master Street Tree Plan for North Lake Street, East Washington Boulevard, Old Pasadena, The Playhouse District and North Lincoln Avenue as described in Exhibit 'A'.

## BACKGROUND:

The recommended changes to the Master Street Tree plan are necessary for the implementation phase of tree planting projects listed in the Recommendation.

The City Council adopted the North Lake Street Specific Plan and its implementation strategies in October 1996, and the implementing ordinances in October 1997. The plan proposes to replace the (*Pittosporum rhombifolium*) Diamond Leaf Pittosporum on the street which have performed poorly. In the purposes statement of the adopted specific plan is the following objective: "To create a grand, inviting street celebrating North Lake's importance in the city, made vital by people and distinguished by large shade trees." Two of the new species are large canopy shade trees, and one is a smaller tree with outstanding fall color. The new trees will be Coast Live Oak (*Quercus agrifolia*), London Plane Tree (*Platanus acerfolia* 'Bloodgood') and Chinese Tallow Tree (*Sapium sebiferum*). The recommendation for the London Plane and Coast Live Oak trees was reviewed by the Urban Forestry Advisory Committee (UFAC) on February 5, 1998 and the Design Commission on February 23, 1998. The Chinese Tallow Tree was approved by UFAC on July 2, 1998 and approved by the Design Commission on July 27, 1998.

The East Washington Specific Plan was approved June 1, 1998. The plan recommends a major change to the street character which includes a new official street tree, planting the

new trees at a denser spacing, and replacing existing Diamond Leaf Pittosporum trees which are performing poorly. The species, Chinese Flame Tree (*Koelreuteria bipinnata*), was recommended by the consultant, Gruen Associates, was reviewed approved by UFAC on February 5, 1998 and the Design Commission on February 23, 1998.

The North Lincoln Design, Land Use & Market Study was approved by Council on June 18, 1997. The consultant, Takata & Associates recommended two species that were approved, one as the primary species and the second as an alternate. An alternate species was chosen due to potential stock availability problems. The trees are Gold Medallion Tree (*Cassia excelsa*) and Chitalpa (*Chitalpa tashkentensis* 'Pink Dawn'). Planting of the new species would require the removal of poorly performing Holly Oak trees on the street. The species were approved by UFAC on July 2, 1998 and the Design Commission on July 27, 1998.

The Old Pasadena Streetscape and Alleywalkways Plan was approved by City Council on July 24, 1995. Although Council with tree recommendations adopted the plan, a formal revision to the Master Street Tree plan was not completed.

The Pasadena Playhouse Concept Plan for Streetscapes and Alleyways Plan was approved by City Council on April 15, 1996. Then the Design Elements plan was approved on November 18 1996, which changed some of the recommendations in the plan. A formal revision to the Master Street Tree plan was not completed.

Pasadena's Master Street Tree Plan designates specific tree species for individual streets within the City. It was last fully revised and updated in 1976. Several major revisions have taken place since that time in response to a need to increase species diversity, reduce hardscape damage, switch to disease and insect resistant species and provide large canopy shade trees.

Once a newly designated species is adopted, it will be planted only as a vacant site becomes available. No trees will be removed unless they are damaged or unhealthy and therefore deemed hazardous. It is city policy not to remove healthy green trees. Environmental reports must be prepared for instances where there are healthy trees recommended for removal.

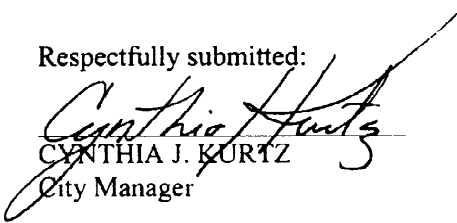
All proposed changes to the Master Street Tree Plan are reviewed by UFAC, which was formed to be advisory to the Design Commission to provide professional assistance and guidance for tree issues in the City of Pasadena. UFAC is comprised of representatives from the Design Review Commission, Cultural Heritage Commission, Pasadena Heritage and the Pasadena Beautiful Foundation. In addition, local tree professionals, horticulturists and landscape architects provide the group with technical expertise. UFAC works in coordination with Parks and Natural Resources to review tree related issues and make recommendations, as needed, to the Design Commission.



FISCAL IMPACT:

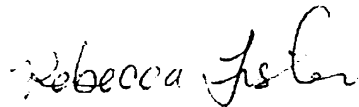
Input of the changes will require staff time to update the inventory program to reflect the new species. Tree planting costs are considered with each individual project and are budgeted per project as they are initiated.

Respectfully submitted:



CYNTHIA J. KURTZ  
City Manager

Prepared by:



Rebecca Fisher, Forestry Supervisor  
Parks and Natural Resources

Approved by:



Robert C. Baderian, Director  
Parks and Natural Resources

CITY OF PASADENA

City Council Minutes  
October 19, 1998 - 5:30 P.M.  
City Hall Council Chamber

REGULAR MEETING

**OPENING:**

Mayor Holden called the regular meeting to order at 5:40 p.m.  
(Absent: Councilmembers Crowfoot, Papanian, Villicana)

On order of the Mayor, the regular meeting of the City Council was recessed at 5:40 p.m., to discuss the following closed session items:

Councilmember Crowfoot arrived at 5:50 p.m.

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(a)**

**Name of Case: Brown v. City of Pasadena, Los Angeles Superior Court Case No. BC 181470**

Councilmember Villicana arrived at 6:05 p.m.

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION pursuant to Government Code Section 54956.9(a): One potential case**

Councilmember Crowfoot was excused at 6:10 p.m.

**CITY COUNCIL CONFERENCE REGARDING PUBLIC EMPLOYEE EVALUATION pursuant to Government Code Section 54957**

**Title: City Attorney**

On order of the Mayor, the regular meeting of the City Council reconvened at 6:55 p.m. The Pledge was led by Mayor Holden.

**ROLL CALL:**

Councilmembers:

Mayor Chris Holden  
Vice Mayor Joyce Streater  
Councilmember Bill Crowfoot (Excused earlier at 6:10 p.m.)  
Councilmember Paul Little (Returned 6:55 p.m.)  
Councilmember William M. Papanian  
Councilmember Sidney Tyler, Jr.  
Councilmember Ann-Marie Villicana (Returned 6:56 p.m.)

Staff:

City Manager Cynthia J. Kurtz  
City Attorney Michele Beal Bagneris  
City Clerk Jane L. Rodriguez

4.09.060(C)(2), which exempts some competitive selections in the best interests of the City.

**REVISIONS TO THE CITY'S MASTER STREET TREE PLAN**

**Recommendation of City Manager:** Approve revisions to the current Master Street Tree Plan for North Lake Avenue, East Washington Boulevard, Old Pasadena, The Playhouse District, and North Lincoln Avenue, as described in Exhibit 'A' of the agenda report.

Ms. Nina Chomsky, representing Pasadena Beautiful, spoke in opposition to the City Manager's recommendation.

Mr. Jim Plotkin, Pasadena resident, spoke in support of the recommendation.

Following discussion, staff was directed to proceed with the Master Street Tree Plan, and to work with the Urban Forestry Advisory Committee, Pasadena Beautiful, and Playhouse District representatives, to resolve issues of the removal, all at once, of the trees on Green Street, and to report back to Council with the resolution.

**PURCHASE OF ONE NEW BAUER AIR COMPRESSOR**

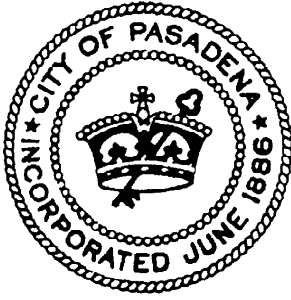
**Recommendation of City Manager:** Authorize the Purchasing Administrator to issue a purchase order to Bauer Compressors, Inc. in an amount not to exceed \$43,436.17 for the purchase of one respiratory breathing air compressor recharging station. The proposed purchase is exempt from competitive bidding pursuant to City Charter Section 1002(H), contracts with other governmental entities or their contractors for labor, material, supplies or services. It is also recommended that the City Council grant this purchase an exemption from the competitive selection process of the Affirmative Action in Contracting Ordinance pursuant to Pasadena Municipal Code 4.09.060(C), contracts for which the City's best interests are served.

**ADDENDUM TO MEMORANDUM OF UNDERSTANDING WITH THE PASADENA MANAGEMENT ASSOCIATION**

**Recommendation of City Manager:** Adopt an Addendum to the Memorandum of Understanding with the Pasadena Management Association (PMA) to adjust the control rates of two existing classifications, Housing Administrator and Development Operations Administrator, effective October 12, 1998. (Contract No. 16,468-4)

The City Manager revised the effective date of this item to October 19, 1998.

# ATTACHMENT C



# Agenda Report

TO: CITY COUNCIL  
DATE: APRIL 26, 1999  
FROM: CYNTHIA J. KURTZ, CITY MANAGER  
SUBJECT: PLAYHOUSE DISTRICT STREETSAPES PROJECT  
STREET TREE IMPLEMENTATION PROGRAM UPDATE

## RECOMMENDATION:

This report is being provided for information purposes only. No City Council action is required on this item.

## BACKGROUND:

On October 19, 1998, the City Council approved amendments to the City's *Master Street Tree Plan*, including changes proposed for the Playhouse District ("the District") as identified in the *"Playhouse District Streetscapes, Walkways and Alleys Plan"* (the "Playhouse Plan"), approved by City Council in November, 1996. In response to concerns raised by community representatives regarding the City's Schedule for proposed tree replacement in the District, City Council directed staff to meet with the appropriate community stakeholders to discuss the issues and concerns, and to identify a consensus plan of action for phased tree planting in the District. City Council requested that staff report back with the findings and conclusions determined at these meetings.

## CONSENSUS PLAN FOR PHASE I STREET TREE IMPLEMENTATION:

In response to City Council's request, representatives of the Playhouse District Association (PDA), Pasadena Beautiful Foundation (PBF) and the Urban Forestry Advisory Committee (UFAC) were contacted by staff and asked to participate in resolving issues related to the timing for removal, replacement and the addition of new trees as part of the Playhouse Plan.

Two meetings were held with community stakeholders on January 26 and February 16, 1999, at which time consensus recommendations were developed regarding a phased street tree implementation plan for the Playhouse District.

Following is a synopsis of the recommendations formulated by the stakeholders and a timetable for the phased implementation of street trees on Colorado Boulevard and El Molino Avenue in the Playhouse District.

## CONSENSUS PLAN FOR PHASE I STREET TREE IMPLEMENTATION:

### A. FALL 1999/WINTER 2000: - PHASE I IMPLEMENTATION

#### 1. October-November 1999.

*Install New Pedestrian Lighting on Colorado Boulevard ( from Los Robles to Lake Avenue) and El Molino Avenue (from Union to Green Streets) per the Approved Playhouse Plan.*

- a. Remove 18 existing *Ficus nitida* (Indian Laurel Fig) and *Cupaniopsis anacardioides* (Carrotwood) trees in order to accommodate new lighting standards. The trees will be removed at the time of lighting installation. Lighting Bid/Contract to be combined with Old Pasadena lighting in one bid package.

MEETING OF 4/26/99

AGENDA ITEM NO. 10.A.

2. **January/February 2000.**

*Install 66 new Ginkgo biloba - Maidenhair Trees on Colorado Boulevard (from Los Robles to Lake Avenues) per the Approved Playhouse Plan.*

- a. Remove 20 existing Ficus and Carrotwood Trees to accommodate new Ginkgo trees.
- b. Relocate two Platanus acerifolia (London Plane Trees) to Union Street.
- c. Install new Tree Grates for each Ginkgo tree ( 66 grates per the Plan).

3. **January/February 2000.**

*Install 24 new Washingtonia robusta - Mexican Fan Palms on El Molino Avenue (from Union Street to Green St.) per the Approved Playhouse Plan.*

- a. Remove six (6) existing trees (in poor health) located on El Molino between Colorado Boulevard and Union Street. Relocate four (4) existing Queen Palm trees from El Molino Ave. (between Colorado and Green) to Colorado Boulevard in Old Pasadena.
- b. Plant 24 new infill Palm trees (20' height) on El Molino Avenue between Union and Green Streets per the Playhouse Plan. Thirteen (13) existing Mexican Fan Palm trees to remain.

4. **Additional Items/Information:**

- a. Joint Meeting to be held in January/February 2000 (prior to tree planting) with representatives of UFAC and the PDA and staff to provide information and a brochure outlining the care (watering, fertilizing) of new trees.
- b. The PDA has volunteered to assist the Public Works and Transportation Department with additional tree watering in the District.

**B. YEAR 2002-2005 - PHASE II IMPLEMENTATION**

1. **Stakeholder Meetings Prior to Phase II Planting (Winter 2002/2003).**

- a. Meet two-years following planting of Phase I Ginkgo trees (in 2002) to assess the health of the Ginkgo trees (discuss maintenance, watering and tree loss). Evaluate the need for tree replacement or other measures.
- b. Schedule a meeting three-years following planting (in 2003) to finalize Phase II tree implementation plan.

2. **Phase II Installation of 65 'Washingtonia robusta' - Mexican Fan Palm Trees on Colorado Boulevard. (Year 2005).**

- a. Removal of 42 remaining Ficus and Carrotwood trees to accommodate new palm trees.
- b. Installation of 65 Washingtonia robusta - Mexican Fan Palms on Colorado Boulevard.

**SUMMARY:**

In summary, the Consensus Plan for Phase I Tree Implementation will yield a *net increase of 40 new trees*, for a total of 141 trees on Colorado Boulevard and El Molino Avenue. This will represent a 40% increase to the existing tree inventory of these streets. The following is a summary of this information:

- Existing Trees: 101 trees (82 on Colorado Boulevard and 19 on El Molino Avenue);
- New Trees to be Planted: 90 total (66 Ginkgo biloba, and 24 Washingtonia robusta);
- Trees to be Removed: 44 (38 trees on Colorado Boulevard and 6 on El Molino Avenue);
- Trees to be Relocated: Six total. Two (2) Platanus acerifolia - London Plane Trees from Colorado Boulevard will be moved to Union Street in the District, and four Arecastrum romanzoffianum - Queen Palms will be relocated from El Molino Avenue for use on Colorado Boulevard in Old Pasadena.

Staff of Housing and Development and the Public Works and Transportation Departments, including the City's Forestry Supervisor, have worked closely with the Playhouse Streetscapes Consultant Team to identify and purchase quality, field grown specimens of Ginkgo trees for the District. This plant material will be maintained at a local nursery per City specifications until such time as the trees are installed.

Public Works and Transportation staff is now in the process of bidding a combined lighting and tree package for Old Pasadena and the Playhouse District. Bids will be opened on April 27, 1999. Following the February 1999 stakeholder meeting, the issues associated with bidding and implementing this larger, more complex project has

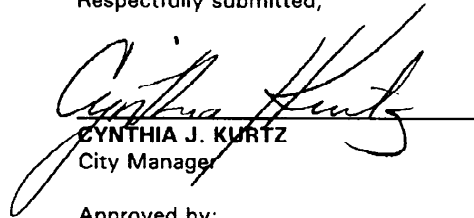
resulted in a revision to Public Works and Transportation's original schedule for the installation of street lighting in the District. As a result, installation of the pedestrian lighting and street trees in the District is now anticipated to commence in late January, 2000, to avoid having construction barricades in the sidewalk area during the Rose Parade.

Included with this report as *Attachment 1* is a copy of the *Summary Meeting Notes* detailing the meetings and recommendations for tree implementation formulated by the community stakeholders for the District.

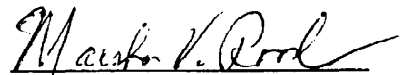
**FISCAL IMPACT:**

City Council directed staff to hold meetings with community stakeholders to discuss and resolve issues related to the schedule for removal and replanting of street trees in the District. Pursuant to City Council direction, the meetings undertaken in this effort resulted in an additional cost of \$10,754.00 to Budget Account No. 73397, the "Playhouse District Streetscapes and Walkways Plan - Phase I".


Respectfully submitted,

  
CYNTHIA J. KURTZ  
City Manager


Prepared by:

  
MARSHA V. ROOD  
Development Administrator

Approved by:

  
STEPHEN G. HARDING  
Interim Director of Housing & Development

Concurrence:

  
JACK LIDYARD  
Acting Director of Public Works and Transportation  
Public Works & Transportation Department

Attachments: ATTACHMENT 1 - Joint Community Stakeholder/City Staff Recommendations and Summary Meeting Notes Playhouse Streetscapes Tree Implementation Program

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*Streetscapes, Walkways and Alleys Project  
Tree Implementation Program*

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**CONSENSUS PLAN FOR PHASE I TREE IMPLEMENTATION  
AND SUMMARY MEETING NOTES**

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The following is a summary of two meetings convened by Staff with Community Stakeholders to discuss the Tree Implementation schedule for Colorado Boulevard and El Molino Avenue per the *Playhouse District Streetscapes, Walkways and Alleys Plan* (approved by the City Council on 11/18/98). These meetings were scheduled in response to concerns raised by the community regarding the removal of existing, healthy, mature trees in the District in order to accommodate the plan. City Council directed staff to meet with the Community Stakeholders, discuss the replacement of trees, design a mutually-agreed upon plan for tree implementation, and report those conclusions and findings.

**MEETING OF JANUARY 26, 1999**

**Attendees:** Playhouse District Association (PDA): Joel Sheldon, Marcia Jacobs, Mark Nay, Michael Moreno  
Pasadena Beautiful Foundation (PBF): Nina Chomsky, Barbara Koenig  
Urban Forestry Advisory Committee (UFAC): Barbara Cole, Barbara Koenig (also PBF)  
City Staff: Marsha Rood, Karen Balchunas, Erlinda Romo, H & D Dept.; Bob Baderian, Dan Rix, Rebecca Fisher, Jim Valentine, PWT Dept.; John Poindexter, Design Review Staff, P&P Dept.  
Consultant Team: Larry Morrison, Simran Malhotra - The Arroyo Group; Nord Eriksson, Steve Carroll, EPT Landscape Architecture  
Meeting Facilitator: Pat McLaughlin, Moore, Iacafano and Goltsman (MIG)

- A. ***Introductions of Stakeholders/Overview of District Strategy and the Playhouse Streetscapes, Walkways and Alleys Plan.*** Pat McLaughlin of MIG facilitated the meetings. Marsha Rood provided an overview of the Playhouse District Strategy for Revitalization, and the Central District Goals. Larry Morrison of the Arroyo Group and Nord Eriksson/Steve Carroll of EPT Landscape Architects described the public process involved and an overall description of the elements outlined in Approved Playhouse Streetscapes, Walkways and Alleys Plan. Information was provided to all attendees prior to and during the meeting and graphic presentation boards were displayed at the meeting to provide Stakeholders with additional information for discussion purposes.
- B. ***Discussion of Expectations/Desired Outcomes and Discussion of the Implementation Plan and Agreement for Phased Implementation:*** Stakeholder discuss their expectations, concerns and expected outcomes for the project, and provided input and ideas regarding tree implementation. Areas of agreement were reached, and the following Conceptual Plan for phased tree implementation was formulated by the Stakeholders:
- C. **Conceptual Plan for Implementation of Lighting and Trees in the Playhouse District:**
1. **Phase I Implementation:**
    - a. Installation of Pedestrian Lighting on Colorado Boulevard and El Molino Avenue and removal of specific trees to accommodate this installation.
    - b. Installation of 66 new *Ginkgo biloba* (Ginkgo trees) on Colorado Boulevard.
    - c. Mexican Fan Palm trees to be installed only on *El Molino Avenue* between Union Street and Green Street (new trees on north side of Colorado, infill palms only on south side of Colorado).
    - d. Removal of existing trees *only* to accommodate these installations.



2. Phase II Implementation:
  - a. Removal of 42 remaining existing street trees to accommodate new palm trees.
  - b. Installation of 65 Mexican Fan Palm Trees on Colorado Boulevard.
  
3. Agenda Items for Discussion/Clarification at Meeting 2 - Scheduled for February 16, 1999.  
 The Stakeholders requested that Staff and the Consultant compile the following *Agenda* of information for discussion at the next meeting in order to better understand both the number and species of trees to be removed, for an informed decision regarding the preferred Phase I Implementation schedule.
  - ◆ *Site Plan* showing accurate locations of Existing and New street lights, new Ginkgo trees; location of Trees to be removed and Trees to remain in Phase I.
  - ◆ *Photographs and Location Plan* showing existing trees to be removed and trees to remain.
  - ◆ *Total numbers of Carrotwood and Ficus trees to be removed and to remain.*
  - ◆ *Timing Schedule for Installation of Lighting and Ginkgo trees.*
  - ◆ *Project Construction Schedule* ( bidding, contract award, construction) for lights & trees.
  - ◆ *Maintenance Costs* for new trees, watering and pruning schedules for new & other District trees (Green St.)

## **II. MEETING OF FEBRUARY 16, 1999**

**Attendees:** Playhouse District Association (PDA): Joel Sheldon, Mark Nay  
Pasadena Beautiful Foundation (PBF): Nina Chomsky, Barbara Koenig  
Urban Forestry Advisory Committee (UFAC): Barbara Cole, Barbara Koenig (also PBF)  
City Staff: Marsha Rood, Karen Balchunas, Erlinda Romo, H&D; Dan Rix, Rebecca Fisher, Jim Valentine, PWT  
Consultant Team: :Larry Morrison, Simran Malhotra - The Arroyo Group; Nord Eriksson, Steve Carroll - EPT Landscape Architecture  
Meeting Facilitator: Pat McLaughlin - Moore, Iacafano and Goltsman (MIG)

- A. ***Recap of January 26, 1999 Meeting Agenda and Conceptual Agreement by Pat McLaughlin of MIG.***
  
- B. ***Presentation of Information and Open Discussion of the Proposed Phase I Implementation***, led by Steve Carroll of EPT, addressing and clarifying issues regarding street lighting, trees to be removed, relocated and replaced as part of the Phase I Conceptual agreement. Presentation materials consisted of the following information:
  1. Site Plan of the Playhouse District. Graphic/color representation showing locations of the following: a) Existing Cobra Street Lighting; b) New Lighting; c) Number/Species of Trees to be Replaced; d) Numbers/Species of Trees to Remain and ; e) Location of New Ginkgo Trees on Colorado Bl.
  2. Photographic Boards Showing Individual Trees in the District. Graphic boards of each block showing pictures of each tree to be removed or relocated or to remain in Phase I, keyed to the Site Plan.
  3. Matrix of Playhouse District Street Trees on Colorado Boulevard: A block-by-block comparison by tree species and summary of the following: a) Total Number of Existing Trees on Colorado Boulevard in the District : 82; b) Number of Trees to Be Removed in Phase I: 38 Trees - 18 Ficus and 20 Carrotwood; c) Total Number of Relocated Trees: 2 London Plane Trees (to Union Street per Master Tree Plan); d) Number of New Ginkgos Trees to be Planted in Phase I: 66 New Trees and; e) Proposed Total of Trees on Colorado Boulevard in the District at Phase I Implementation: 108. Net Gain of 26 trees .
  
- C. ***Overall Implementation Schedule /Installation of Street Lighting/Planting of Ginkgo Trees/ Phase II Palm Tree Schedule.***

Staff and the Stakeholders discussed the timing for Phase I Implementation of the street lights and Ginkgo trees and agreed upon the following schedule:

1. Pedestrian Lighting should be installed separately from Ginkgo trees to minimize the removal of the large number of trees at one time from Colorado Boulevard (18 trees removed for Lighting, 20 additional trees removed for Ginkgo planting), and to ensure the health of the newly planted Ginkgo trees (from potential damage by New Year's revelers). *Pedestrian lighting is anticipated to be completed in October-November 1999.*

2. Timing for Installation of Ginkgo Trees. Planting anticipated to occur in Winter of 2000. The optimal planting time for trees of this type occur during dormancy in the Wintertime, and to allow for best initial growth conditions (the cool, rainy winter weather). One contract will be written with specifications for selected planting contractors to provide 2-phased removal of trees (for lighting and Ginkgo planting).
3. Installation of Mexican Fan Palm Trees on El Molino Avenue. Six existing trees will be removed and four Queen Palm trees to be relocated to Colorado Boulevard in Old Pasadena. Planting of 24 new infill palm trees anticipated to occur in Winter of 2000 along with Ginkgo trees.
4. Phase II - Palm Tree Installation. Timing for Phase II Palm trees implementation is dependent upon Ginkgo growth and health, but anticipated to occur within 5-years following Ginkgo planting (2005). Information discussed included 1) the size of the Ginkgo trees at the time of planting ( 24" vs. 36" box); 2) Tree growth pattern and survivability rate (within 1-5 years); 3) potential for implementing structural soils (to provide optimal growth environment) and; d) expected and additional watering schedule for trees. The following was approved by Staff and the Stakeholders:
  - a) Allow 2 years for the Ginkgo trees to grow to a healthy size, and to provide a reasonable size canopy (for shade purposed) prior to planting palms;
  - b) Convene an Evaluation Meeting two years following the planting of Ginkgo trees to evaluate their overall health (year 2002);
  - c) Convene meeting within 3 years (year 2003) to develop a *Final Implementation Schedule* for Palm Tree installation.
  - d) Removal of 42 remaining Ficus and Carrotwood trees and Installation of 65 new Palm Trees (anticipated to be in year 2005).

In addition, both Stakeholders and Staff agreed that *educational information* should be made available to the District to be used as a beneficial tool in order to ensure the care and health of city street trees.

- e) A brochure will be prepared by the City's Forestry Supervisor on the Care of Street trees for distribution to the PDA . This brochure will be available to all Pasadena Business Districts.
- f) A joint PDA-UFAC meeting will be scheduled prior to Phase I tree installation (*January 2000*) to discuss with City Staff the planting of Ginkgo trees, its growth patterns, and the Do's and Don'ts of tree care (watering/fertilizing/soil preparation/pruning).
5. Maintenance Schedules/Costs: Staff and the Stakeholders agreed to undertake the following measures in order to ensure that the Ginkgo trees remain healthy, with sustained growth.
  - a) The Playhouse District Association will assist in the effort by undertaking additional watering to ensure continued health of the Ginkgo Trees during the formative growth period.
  - b) Discussion of potential cost savings that may be realized for the Project from the following sources :
    - 1) Purchase of Colorado Boulevard Lighting with Old Pasadena Lighting (cost not yet known) and; 2) Reducing the box size of the Ginkgo trees (about 50% cost reduction) could be utilized toward additional watering, fertilizing, soil preparation and potential for including structural soils for better tree health and 3) more frequent pruning of Green Street Ficus trees.

A number of complex issues were discussed and resolved in a cooperative manner during the two meetings. The agreed-upon phased Implementation Plan finalized by Staff and the Stakeholders at these meetings will ensure that the new trees proposed for the District will be planted and maintained in a manner that will ensure the new trees' continued health, while realizing the vision of the Playhouse District through the incorporation of streetscape improvements.

**CITY OF PASADENA**

City Council Minutes  
April 26, 1999 - 5:30 P.M.  
City Hall Council Chamber

**REGULAR MEETING**

**OPENING:**

Mayor Holden called the regular meeting to order at 5:30 p.m.  
(Absent: Councilmember Crowfoot)

On order of the Mayor, the regular meeting was recessed at 5:30 p.m., to discuss the following closed session item:

**CITY COUNCIL CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION pursuant to Government Code Section 54956.9:**

**Name of Cases: Southern California Edison Co. v. United States of America; United States of America v. City of Los Angeles, City of Pasadena, et al. U.S. Court of Federal Claims, Case Nos. 96-104C, 96-103C**

**Action:** It was moved by Vice Mayor Streator, seconded by Councilmember Villicana, to join appeal of the Court of Federal Claims decision.

**AYES:** Councilmembers Little, Paparian, Tyler, Villicana, Vice Mayor Streator, Mayor Holden

**NOES:** None

**ABSENT:** Councilmember Crowfoot

On order of the Mayor, the regular meeting reconvened at 6:34 p.m. The Pledge of Allegiance was led by Councilmember Paparian.

**ROLL CALL:**

Councilmembers:

Mayor Chris Holden  
Vice Mayor Joyce Streator  
Councilmember Bill Crowfoot (Arrived 6:39 p.m.)  
Councilmember Paul Little (Returned at 6:35 p.m.)  
Councilmember William M. Paparian  
Councilmember Sidney Tyler, Jr.  
Councilmember Ann-Marie Villicana

Staff:

City Manager Cynthia J. Kurtz  
City Attorney Michele Beal Bagneris  
City Clerk Jane L. Rodriguez

Mr. Greg Robinson, Housing Administrator, summarized the agenda report, and responded to questions.

It was moved by Vice Mayor Streater, seconded by Councilmember Little, to approve the City Manager's/Chief Executive Officer's recommendations. (Motion carried, with Councilmember Tyler objecting) (Absent: None)

**JOINT MEETING  
ADJOURNED**

On order of the Mayor, the joint meeting of the City Council and the Community Development Commission adjourned at 7:25 p.m. to the regular meeting of the Community Development Commission.

**RECONVENE**

On order of the Mayor, the regular meeting of the City Council reconvened at 7:25 p.m. (Absent: None)

**RECOMMENDATIONS  
FROM OFFICERS AND  
DEPARTMENTS**

**RESPONSE TO CODE VIOLATION COMPLAINT REGARDING  
943 N. MARENGO AVENUE**

The Mayor announced this item was being held at the request of the City Prosecutor.

**ORDINANCE - ADOPTED**

**"AN ORDINANCE OF THE CITY OF PASADENA AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF PASADENA ESTABLISHED BY SECTION 17.08.040 OF THE PASADENA MUNICIPAL CODE (3053 ½ EAST DEL MAR BOULEVARD ZONE CHANGE)"** (Introduced by Vice Mayor Streater) (Ordinance No. 6787)

The above ordinance was adopted by the following vote:

AYES: Councilmembers Crowfoot, Little, Paparian, Tyler, Villicana, Vice Mayor Streater, Mayor Holden

NOES: None

ABSENT: None

**RECESS**

On order of the Mayor, the regular meeting of the City Council recessed at 7:27 p.m., to the regular meeting of the Community Development Commission.

**RECONVENE**

On order of the Mayor, the regular meeting of the City Council reconvened at 7:35 p.m.

**INFORMATION ITEM:**

**PLAYHOUSE DISTRICT STREETSCAPES PROJECT STREET TREE IMPLEMENTATION PROGRAM UPDATE**

**Recommendation of City Manager:** This report is provided for information purposes only. No City Council action is required.

The City Manager summarized the agenda report, and responded to questions.

Councilmember Tyler requested that the 66 Ginkgo trees receive close and careful nurturing.

On order of the Mayor, this item was received and filed.

**RECOMMENDATIONS  
FROM OFFICERS AND  
DEPARTMENTS**

**LILITH FAIR 1999 CONCERT - JULY 17, 1999**

**Recommendation of Rose Bowl Operating Company:**

(a) Authorize the Rose Bowl General Manager to enter into a license agreement with Universal Concerts for the "Lilith Fair" concert on July 17, 1999, according to the business points set forth in the agenda report.

(b) Direct the City Attorney to prepare an ordinance suspending Pasadena Municipal Code Section 9.36.220 (amplified sound) and 9.36.230 (general noise sources) to allow the event to proceed.

(c) Review the facts and material presented, including the 1998 Initial Study and Mitigated Negative Declaration for Rose Bowl: Four Additional Displacement Events per Year, 1998 and 1999 presented herewith, and then find that the Lilith Fair meets the requirements of the Arroyo Seco Ordinance, Pasadena Municipal Code Section 3.32.370, to proceed as an additional permitted event.

(d) Acknowledge that the environmental impacts of the "Lilith Fair" concert were analyzed as an additional displacement event in the Initial Study and Mitigated Negative Declaration for Rose Bowl: Four Additional Displacement Events per Year, 1998 and 1999 approved and adopted by the City Council on May 11, 1998. The impacts of suspending Pasadena Municipal Code Sections 9.36.220 and 9.36.230 are categorically exempt from the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15323 Normal Operations of Facilities for Public Gatherings. (Contract No. 16.951)

It was moved by Councilmember Little, seconded by Councilmember Villicana, to approve the City Manager's recommendation. (Motion unanimously carried) (Absent: None)

On order of the Mayor, the regular meeting of the City Council recessed at 7:40 p.m.

On order of the Mayor, the regular meeting of the City Council reconvened at 8:02 p.m. (Absent: Vice Mayor Streator)

**PUBLIC HEARINGS:**

**CONTINUED PUBLIC HEARING: "a5 LAKE AVENUE OFFICE  
CORRIDOR - DEL MAR/CORDOVA TO THE FREEWAY"  
GENERAL PLAN AMENDMENT**

**Recommendation of City Manager:**

(1) Approve the Initial Environmental Study (Attachment 1 of the agenda report) and Negative Declaration;

(2) Approve the De Minimis Impact on the State Fish and Wildlife Habitat (Attachment 2 of the agenda report)

(3) Approve the General Plan Amendment to allow residential uses in the "a5 Lake Avenue Office Area - Del Mar/Cordova to the Freeway" for the parcels north of Union Street which do not front on to Lake Avenue (Attachment 3 of the agenda report), and adopt a